

About the Program

The Town of Oro Valley, Adopt-A-Roadway Program (AAR) was established in January 2000. It is modeled after the State of Arizona and Pima County Department of Transportation's very successful programs. The Town of Oro Valley's program is designed to help beautify Oro Valley by facilitating trash removal on our roadways. Volunteer groups participating in this program save the taxpayers of our community \$250 per mile cleaned, which translates into thousands of dollars saved. By adopting a roadway, civic and other non-profit organizations help to generate civic pride in their community, thus creating economic benefits to all the citizens of the Town Oro Valley. This program has proven to be a great success in other states and the Town of Oro Valley expects the same success from our community.

How It Works

Check with the Operations Division staff to see if your group meets the eligibility requirements.

How to Participate

Interested non-profit organizations or Oro Valley residents should contact the Adopt-A-Roadway Coordinator. The coordinator will explain and discuss the AAR Program with a responsible representative of the interested organization, emphasizing the program involves significant physical work that must be done on a reasonably frequent basis for at least two years.



Oro Valley's Responsibility

- Approve roadway selection based on traffic volumes, speeds and shoulder widths.
- Provide safety training and safety rules and regulations to organization's group supervisor for distribution to program participants.
- Provide Special Event Waiver form & Clean-up Report.
- Supply safety vests, grabbers and trash bags for use by volunteer organizations.
- Remove filled trash bags from roadside and dispose of properly.
- Erect signs identifying the name of volunteer organization.

Organization's Responsibility

- Complete at least four cleanups, quarterly, of entire adopted roadway per year. Schedule each cleanup three days prior to cleanup date.
- Obtain signatures of each participant on the Special Event Waiver Form prior to each cleanup.
- Obtain forms, safety vests, grabbers and trash bags from the Operations Division at 680 W. Calle Concordia.
- Return safety vests, grabbers, unused trash bags, completed Special Event Waiver Form and Clean-up Report to Operations Division within two working days after cleanup completion.
- All participants must adhere to the Safety Rules and Regulations stated in this brochure, as well as the Town of Oro Valley's AAR Policies and Procedures.



ADOPT - A - ROADWAY PROGRAM

**Town of Oro Valley
Development & Infrastructure
Services Department**

Operations Division

**680 W. Calle Concordia
Oro Valley, AZ 85704
(520) 229-5070**

*Caring for our heritage,
our community,
our future*

Safety Rules and Regulations

Safety of the volunteers is the number one priority of the Adopt-A-Roadway Program. All volunteers must receive proper safety training prior to arriving at the job site to perform any clean up activities. The following guidelines are designed to help ensure the safety of each volunteer and MUST be adhered to at all times.

- Clean up activities must be scheduled through the AAR Coordinator and must be performed only in day light hours, during good weather conditions.
- Supervisors of both adult and youth groups should be assigned prior to departing for the work site.
- All participants must be at least 14 years of age. For every 10 teenagers participating there must be one adult supervisor at least 21 years of age.
- Safety vests must be worn by all participants at all times during the litter pick-up projects.
- Wear appropriate attire, including boots or hard-soled shoes (no sandals), comfortable clothes, gloves and hats.
- Participants should assemble away from the designated work site and carpool to reduce the number of cars at the litter pick-up site. Vehicles must be parked at least four feet away from the roadway.
- Assure that first-aid kits are available, and it is recommended that at least one person is experienced in administering first aid and CPR and that transportation is available to the nearest medical facility.
- Work as a group facing oncoming traffic at all times.



- Large groups of 15 or more should be divided into groups, with each group distributed along roadway. Individuals must remain with the group to which they are assigned.
- Do not cross the roadway unnecessarily. Cross only at the designated locations that your supervisor has determined prior to starting work.
- Do not pick up litter in the medians or on any traveled portion of the roadway.
- Utility installations, culverts and drainage structures are off limits. Do not remove litter from these areas.
- Use caution when you encounter the following: cactus, animals, steep slopes, sharp rocks, insects, barbed wire, traffic, and other unusual circumstances.
- Do not pick up hazardous materials such as; car batteries, animal carcasses, discarded chemical containers, or any object that appears questionable. Report these materials to your supervisor.
- Do not distract motorists with horseplay or abrupt, erratic movements. Horseplay of any kind is strictly forbidden. The roadways are potentially very dangerous.

- Avoid any roadway construction or maintenance projects. Town of Oro Valley personnel will clean up these areas.
- When lifting objects use correct lifting techniques, keeping your back as straight as possible. Keep the object you are trying to lift close to your body and let your legs do the work. Do not attempt to lift heavy objects that two of you cannot reasonably lift.
- Assure that water is available and in sufficient quantity to meet your group's needs.
- Alcoholic beverages are strictly prohibited. Anyone under the influence of alcohol or narcotics shall be asked to leave the work site.

