



Town of Oro Valley Annual Budget 2007-2008

A Community of Excellence





Oro Valley Town Council



Paul Loomis
Mayor



Helen Dankwerth
Vice - Mayor



Barry Gillaspie
Councilmember



Paula Abbott
Councilmember



Al Kunisch
Councilmember



Kenneth "KC" Carter
Councilmember



Terry Parish
Councilmember

**Town of Oro Valley
Fiscal Year 2007 – 2008
Annual Budget**



David Andrews
Town Manager

Jerene Watson
Assistant Town Manager

Sandra Abbey
Human Resources Director

Craig Civalier
Town Engineer

Kathryn Cuvelier
Town Clerk

George Dunscomb
Town Magistrate

Melinda Garrahan
Town Attorney

Stacey Lemos
Finance Director

Sarah More
Planning and Zoning Director

Mary Hartz - Musgrave
Library Services Administrator

Ainsley Reeder
Parks and Recreation Director

Philip Saletta
Water Utility Director

Daniel Sharp
Chief of Police

Suzanne Smith
Building Safety Director

Kevin Verville
Information Technology Director

David Welsh
Economic Development Administrator



Town of Oro Valley

Fiscal Year 2007 – 2008

Annual Budget

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Introduction



Budget Message from the Town Manager FY 2007 - 2008



Transmitted herein is the FY 2007/08 adopted budget for the Town of Oro Valley. The budget continues to fund the basic services and initiatives directed by the Mayor and Council.

The overall budget for FY 2007/08 totals \$118.8 million which includes \$48.8 million for the operating budget and \$33.7 million for capital projects, and represents an increase of 12.2% over the previous year's budget.

This year's budget is structured around major program areas identified by departments which represent services and operations viable to the Town and to which resources are allocated on a fiscal year basis. One of the main benefits of program-based budgeting is that it will allow the Town's leadership and management staff to better evaluate and measure the costs of service delivery to Town citizens. It will also allow the Town to better benchmark our service delivery efficiency and effectiveness with other similar communities. Each departmental budget outlines 2006/07 fiscal year highlights and accomplishments, performance metrics, and FY 2007/08 goals and objectives. The departmental goals, objectives and budgets are designed to support and fulfill the Town's Strategic Plans goals and objectives.

Economic Indicators and Assumptions

- It is assumed that the Town will issue 320 single family residential building permits in FY 07/08 based on an independent analysis of Oro Valley's housing market performed by a local housing economist.
- The development of major retail centers along Oracle Road are underway. The new Oracle Crossings development has been open for over a year and continues to grow in sales volume. Construction of Oro Valley Marketplace, a 1.1 million square feet retail center, will begin in FY 07/08 with opening date planned for the fall of 2008/2009.
- Population growth is projected to increase at a small pace over the next ten years due, in part, to the limited amount of developable land within the incorporated boundaries.

Service Levels/Assumptions

The FY 2007/08 adopted budget details the costs of specific program areas within department's based on service level assumptions. Below are service level assumptions for various operating departments within the Town.

Police

The Police department has undergone an organizational restructure providing much needed administrative support. The addition of the new positions of Deputy Chief of Police and two (2) Lieutenants will allow the Police department to better manage and plan for the operational needs of the department. The FY 07/08 adopted budget allows for a police officer per capita ratio of 2.3 officers per 1,000 residents.

Parks & Recreation/Library

The Parks and Recreation department offers a variety of summer and winter programs for Town residents and maintains four parks throughout the community. The Oro Valley Public Library also offers a variety of adult, youth and technology programs for residents. Due to the limited growth of financial resources, the adopted budget did not allow for the addition of new and enhanced programs for these departments.

Stormwater

The FY 07/08 budget includes the proposed adoption of a stormwater utility fee in the amount of \$1.90 per month to support ADEQ and FEMA regulatory compliance and eliminate the financial burden of approximately \$370K on the General Fund.

Water

The budget for the Water Enterprise funds includes a proposed increase in the Potable Water System Development Impact Fees to pay for growth-related capital improvements and a proposed increase in the Alternative Water Resource Development Impact Fees to pay for capital improvements related to Central Arizona Project (CAP) water and reclaimed water. Both of these impact fees are paid by new development. Also included in the budget is a proposed increase in the Groundwater Preservation Fee (GPF). The GPF is charged to all existing water customers. GPF revenue is used to fund the existing customers' portion of capital improvements related to CAP water and reclaimed water. The budget includes water sales revenue estimates based on a proposed 4-tier water rate design – a change from the existing 3-tier design. Additional revenue will be generated from the 4-tier water rate design with no increase in the existing tiered rates. This will be achieved by reducing the amount of water use within each tier and establishing the 4th tier at \$5.00 per 1,000 gallons.

Building Safety

The adopted budget supports the management study conducted in the Building Safety department which calls for staff realignment and development and the infrastructure required for the implementation of this study.

New Programs

The FY 2007/08 adopted budget includes the addition of new and expanded programs to support the administrative and functional operations of the Town as well as infrastructure deemed necessary to provide our services.

Administration

Administrative programs include the implementation of a Procurement program to assist Town personnel in adhering to our purchasing guidelines and policy and to gain efficiencies in the purchase of routine items and construction of capital projects. The adopted budget supports the continued implementation of the Enterprise Resource Planning System (ERP) and the establishment of an Employee Recognition and Achievement Awards program for Town employees. The budget also supports increasing the capabilities of the IT department through expansion and centralization of the Town's GIS services and the addition of a Network Systems Administrator position.

Capital Asset Replacement Fund

A Capital Asset Replacement Fund has been created for the ongoing replacement of equipment and vehicles for the operation of Town services.

Steam Pump Ranch

Monies have been allocated for the development and routine maintenance of the historic Steam Pump Ranch – the founding site of the Oro Valley community.

Pavement Management

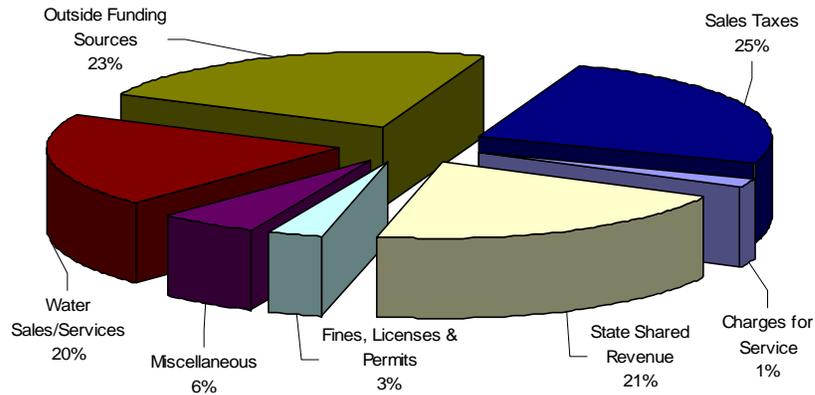
A new position, Pavement Management Specialist, has been included in the adopted budget to implement a pavement preservation program to track the conditions and preservation management of approximately 600 lane miles of roads in the Oro Valley area.

Municipal Operations Center

Funding in the amount of \$5.8 million has been allocated for debt service payments and the construction of a 51,000 square foot Municipal Operations Center to house the Public Works, Water, Transit Services and Public Safety operating departments at a 23.7 acre site in Rancho Vistoso. It is anticipated construction will be completed in approximately 3 years. The budget also includes relocating Water Utility and Highway operations personnel to leased office space and modular units in the interim until construction is completed.

Revenues

Budgeted revenue for FY 2007-2008 totals \$69.5 million (excluding transfers and carry-forward fund balances). There are a variety of funding sources the Town receives as depicted in the chart and table below. Revenue detail for each of these sources can be found beginning on page 23 of the Financial Overview section. Sales tax collections, State Shared revenue and funding received from outside sources comprise the majority of budgeted revenue.



Budgeted Sources				
	FY 06/07 Projected	FY 07/08 Budget	Variance	%
Sales Taxes	15,820,191	17,292,891	1,472,700	9.3%
Charges for Service	949,854	1,413,551	463,697	48.8%
State Shared Revenue	13,153,500	14,634,876	1,481,376	11.3%
Fines, Licenses & Permits	2,158,020	2,093,500	(64,520)	-3.0%
Miscellaneous	3,431,981	3,951,703	519,722	15.1%
Water Sales/Services	12,894,400	13,863,500	969,100	7.5%
Outside Funding Sources	5,955,091	16,221,214	10,266,123	172.4%
Total Revenue	\$ 54,363,037	\$ 69,471,235	\$ 15,108,198	21.7%

Does not include transfers or carry-forward fund balances

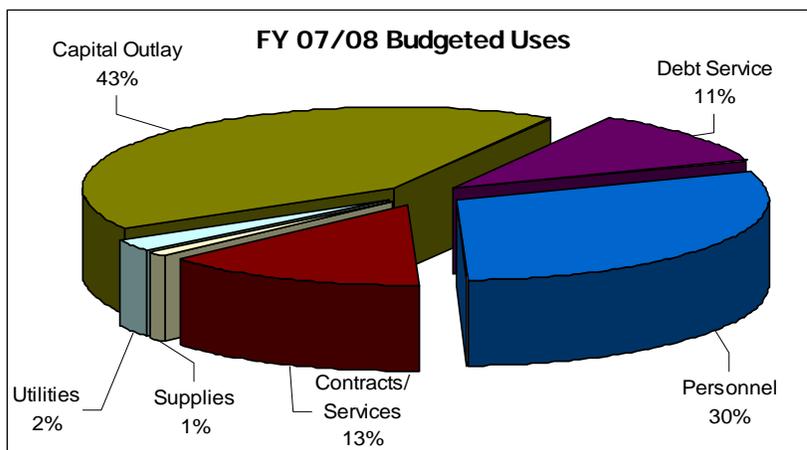
The FY 07/08 revenue budget of \$69.5 million is a 21.7%, or \$15.1 million, increase over FY 06/07 projections. This increase is attributed to the following factors:

- \$10.3 million in Outside Funding sources in the form of reimbursements from the Pima Association of Governments (PAG), Pima County Bond proceeds and various federal grants.
- \$1.5 million in State Shared Revenue sources i.e. state income taxes and state sales taxes.
- \$1.5 million in local sales tax collections related to the addition of four new commercial centers and an increase in construction activity.
- \$1.4 million in the Enterprise fund related to increases in water rates, impact and groundwater preservation fees.
- \$473.5K for the proposed implementation of a Stormwater Utility fee.

Expenditures

Budgeted expenditures for FY 2007-2008 total \$82.6 million (excluding transfers and contingency amounts). The below chart and table depict the major expenditure areas comprising the budget. Expenditure detail can be found beginning on page 27 in the Financial Overview section and also in the Program Budget section of

this document. Expenditures for capital outlay and personnel comprise the majority of budgeted expenditures.



Budgeted Uses				
	FY 06/07 Projected	FY 07/08 Budget	Variance	%
Personnel	21,031,310	24,876,573	3,845,263	18.3%
Contracts/Services	8,840,147	11,033,875	2,193,728	24.8%
Supplies	809,066	1,071,929	262,863	32.5%
Utilities	1,908,804	2,023,276	114,472	6.0%
Capital Outlay	17,196,092	34,462,799	17,266,707	100.4%
Debt Service	6,211,088	9,125,302	2,914,214	46.9%
Total Expenditures	\$ 55,996,507	\$ 82,593,754	\$ 26,597,247	47.5%

Does not include transfers or contingency amounts

The FY 07/08 expenditure budget of \$82.6 million is a 47.5%, or \$26.6 million, increase over FY 06/07 projections. This increase is attributed to the following factors:

- \$6.3 million in roadway improvements for the widening of La Canada Drive, various intersection improvements and the construction of a shared-use path and bridge along the CDO Wash.
- \$8.3 million for capital improvements in Water Utility for design and modification of water structures.
- \$3.8 million in Personnel costs for the implementation of a 5% cost of living adjustment, an increase in benefit premiums, the addition of 10 new positions, and 18.5 positions budgeted for FY 06/07 and tied to the adoption of the utility sales tax which was not enacted until April 2007.
- \$2.9 million in debt service for payments on bonds issued to finance the construction and improvements of various projects for Water Utility and funds set aside for the future construction of a Municipal Operations Center.

Personnel and Employee Compensation

Personnel service continues to represent a significant portion of the total operating budget. Due to the projected decline of the fund balances in the General and Highway funds, escalating benefit premiums, and the future stability of recurring revenues, employee compensation was heavily scrutinized. The adopted budget includes a 5.0% cost of living adjustment (COLA) for all employees effective July 1, 2007 and no merit increases for FY 2007/08. A COLA was deemed necessary to remain competitive in our salary scales with

other municipalities in the area and not lose ground on the salary market adjustments implemented last fiscal year.

The adopted budget includes 10 new positions to support new programs and the ongoing operations of Town services. Of this total, 3 positions are for Administrative support, 3 positions for Public Safety, 1 position for Highway operations, 1 position for Public Transportation, and 2 positions to support Enterprise operations. The following table shows the total Full Time Equivalent (FTE) breakdown by program area. A detailed listing of positions by department and program areas can be found in the Program Budget section and Appendix section of this document.

	FY 2006/07 Revised	FY 2007/08 Adopted	+/-
Police	139.0	142.0	3.0
Streets	34.5	35.5	1.0
Transit	10.6	11.6	1.0
Development Services	40.0	40.0	-
Library	19.3	19.3	-
Parks and Recreation	27.0	27.0	-
Enterprise Operations	36.5	37.5	1.0
Court and Legal	18.8	18.8	-
Administration	39.9	43.9	4.0
Total Town Positions	365.6	375.6	10.0

Capital Improvement Program

The Capital Improvement Program (CIP) is a comprehensive, five-year plan of capital projects that identifies priorities, methods of financing, costs, and associated revenues. It includes a one-year recommendation for the Town's capital budget. The CIP is one of the mechanisms that implement the Town's General Plan. It allocates funds to programs specified in the General Plan, uses implementation of the General Plan in the project evaluation criteria, and its evaluation criteria are based on the goals established in the General Plan. The five-year CIP totals \$116.4 million; the capital budget for FY 2007/08 totals \$30.6 million. Further information on CIP projects can be found in the Capital Improvement Program section of this budget document.

Fund Balances

One measure of a city or town's financial strength is the level of its fund balances (i.e. revenues exceed expenditures). The Town's estimated unrestricted fund balance in the General Fund will approximate \$14.4 million as of June 30, 2007. This balance represents 45% of FY 2007/08 General Fund budgeted revenue. Contingency is the estimated fund balance at the end of the fiscal year, June 30, 2008. The below represents estimated fund balances for the various funds.

Fund	Fund Balance July 1, 2007	Fund Balance June 30, 2008
General Fund	\$ 14,419,877	\$ 10,073,438
Highway Fund	2,940,286	2,989,067
Public Transportation Fund	818	1,844
Roadways	2,641,347	1,621,347
Enterprise Funds	27,295,728	15,484,341
Other Funds	1,998,182	6,003,682
Total All Funds	\$ 49,296,238	\$ 36,173,719

Budget Policy

The Town Council's budgetary policy for the General Fund directs that recurring revenues meet or exceed recurring expenditures and that a contingency reserve equal to 25% or more of recurring expenditures be maintained. As the below calculations portray, the reserve requirement of 25% has been met as well as recurring revenues meeting or exceeding recurring expenditures.

Expenditures	\$ 33,774,089
Contingency Requirement	25%
Required Contingency	\$ 8,443,522

The contingency reserve of \$10,073,438 exceeds the contingency reserve requirement by \$1.6 million.

Recurring revenues vs. Recurring Expenditures:

Revenues	\$ 29,427,649
Expenditures & Transfers	33,774,089
Difference	\$ (4,346,440)

The negative difference of \$4.3 million may be attributed to \$315K of carry-forward projects from FY 06/07; \$120K in the Finance Department, and \$195K in Parks and Recreation, \$1.1 million in one-time CIP projects funded from General Fund cash reserves, and \$3.7 million for the start of construction on a Municipal Operations Center.

The below table depicts the General Fund's unreserved fund balance at fiscal year ends since 1999.

FYE June 30	Unreserved Fund Balance
1999	8,153,878
2000	10,001,568
2001	10,700,822
2002	9,871,155
2003	7,571,947
2004	8,974,342
2005	9,977,047
2006	11,538,788
2007 est	14,419,877
2008 est	10,073,438

The Town's bond ratings are further evidence of its financial strength. Oro Valley's excise tax revenue bonds and senior lien water project revenue bonds are currently rated A+ by Fitch, and AA- by Standard & Poor's. Such rankings mean the Town's bonds are considered to be of excellent investment quality, meaning lower interest rates on bonds with corresponding lower interest payments. Having solid financial policies and strong financial reserves are principal reasons for these excellent bond ratings.

Fitch	March 2007	A+
Standard & Poor's	March 2007	AA-

Conclusion

The Town of Oro Valley has a long history of maintaining a high quality of service to its citizens. Whether these service levels fit the "basic service" definition of a "quality of life" definition, the Town seeks a balance to provide services to all its residents, and at the lowest possible cost. The adopted budget for FY 2007/08 reflects the commitment to maintain these high levels of service.

Maintaining the Town's excellent financial situation is a top priority of the Town Council and staff. As such, we will continue to focus on the Town's financial planning to model future financial scenarios. Limiting recurring General Fund operating expenses along with enhancing revenues in future years will be a key factor in our scenario planning.

The budget reflects the Council's policy of preserving Oro Valley's strong financial position by maintaining strong fund balances and reserves, attracting and retaining high quality staff with highly competitive salaries and benefits, adding new programs cautiously and making decisions within the context of our comprehensive financial plan. The budget asserts our commitment to meet and exceed our community's high expectations and to continue to meet these needs at the lowest possible cost to our citizens.

I would like to express my appreciation to all of the Town staff who had a role in the preparation of the budget. Departments spent many hours developing their operating plans and identifying their major program areas, including goals and objectives. Without their continued dedication, the budget process and resulting budget document would not be possible. And lastly, thank you to our Mayor and Town Council for the constant guidance in determining and establishing the framework for our "community of excellence."

Respectfully submitted,



David L. Andrews
Town Manager



Organizational Mission

Guiding Principles

- Committed to *financial sustainability fundamentals*
- *Building a strong team* - between management, Town Council, and the community
- *Engaging everyone* in the decision-making process
- *Consensus Decision-Making* is how the Town operates
- *Building Strong Community Leadership* is a key to success

Mission

- Act with openness, respect, integrity, accountability and quality;
- Preserve and promote health, safety and quality of life;
- Continue to provide exceptional municipal services;
- Ensure economic sustainability that maintains the community's quality of life; and
- Become an efficient government that balances the Town's long-term interests while being responsive to present community needs.

Organizational Values

- Honesty and Integrity
- Openness and Transparent Government
- Fairness and Trust Worthiness
- Respect for diversity
- Creativity, Teamwork and Continuous Improvement
- Excellent Customer Service



2007 Strategic Plan

The Oro Valley Strategic Plan provides an examination of where the municipal organization is today, identifies priority focus areas, and outlines steps to move the community toward its vision. The goals and objectives of the FY 2007-08 Budget encompass the below five key elements of the Strategic Plan and are essential to the growth and success of Oro Valley.

Financial Sustainability	Quality of Life
<p>Financial sustainability is defined as the Town's ability to ensure stable, long-term resources that do not fluctuate and the ability to fund existing service levels and have adequate future funding.</p> <ul style="list-style-type: none"> ▪ maintain a balanced budget ▪ develop a diverse revenue stream ▪ maintain a contingency fund ▪ ensure financial resources are available to support the expected level of community services 	<p>The Town must develop and implement policies that will manage growth consistently with the Town's General Plan and protect the community's quality of life.</p> <ul style="list-style-type: none"> ▪ preserve open space and manage development in order to protect our quality of life ▪ facilitate economic growth to encourage citizens to live, work and plan in Oro Valley ▪ ensure that quality and sufficient municipal facilities are provided in order to meet service demands and staffing needs ▪ plan for and provide the necessary infrastructure to support community growth and preservation
Leadership and Communication	
<p>Leadership and communication are interrelated principles. Through effective communication internally as well as externally, a leadership culture will be developed and strengthened at every organizational level.</p> <ul style="list-style-type: none"> ▪ build trust through effective public outreach and communication ▪ create an environment conducive of effective dialogue among the Council, staff, and community ▪ improve intergovernmental relationships ▪ encourage and develop leadership 	<p>For decades, the Oro Valley area has been a preferred place to live. The challenge is to sustain a spirit of volunteerism, and rich cultural, artistic, safe, and recreationally-oriented environments and assets that continue to contribute to the area's desirable quality of life.</p> <ul style="list-style-type: none"> ▪ protect environmentally sensitive lands consistent with community goals ▪ maintain and acquire sufficient water resources to ensure that the community has an adequate water supply to sustain the Town's quality of life and support existing and future residential and commercial development ▪ cultivate and sustain historic, archaeological, cultural, parks, and recreational assets in a manner that achieves the community's shared vision of quality of life
Economic Development	
<p>The purpose of Economic Development is to increase the quality of life for the citizens of Oro Valley and the business community by developing a positive business climate.</p> <ul style="list-style-type: none"> ▪ to provide a strong business climate through the attractive, expansion, and retention of diverse employment, retail, and tourism opportunities 	

"Community of Excellence"



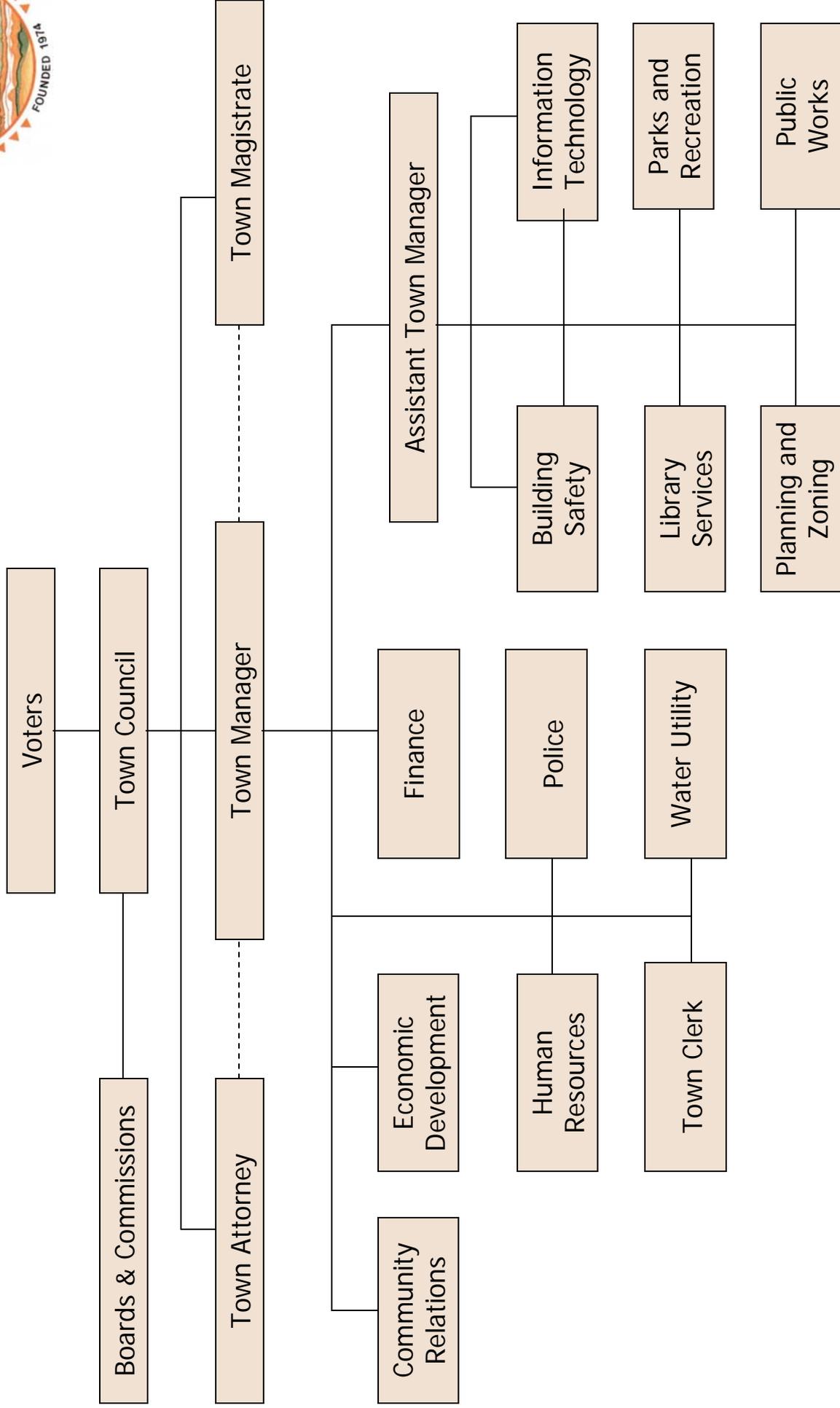
General Plan

The citizens of the Town of Oro Valley established and ordained this Plan for the development and support of the Town. The purpose of the Plan is to provide basic direction and guidance to all elected and appointed officials, employees, and residents of the Town in their decision making process. The General Plan consists of 11 main elements.

Land Use	Orderly growth that focuses primarily on low-density development is especially important to the community, as is development that is sensitive to and compatible with the Sonoran Desert environment.
Community Design	The Town should integrate the manmade elements into the natural environment with great sensitivity and with minimal disruption to existing topographic forms and ecosystems.
Economic Development	Diversification in the local revenue base is desirable, however, any new development must be consistent with the community's vision for the future and values.
Cost of Development	This Cost of Development element articulates the Town's interest in ensuring that new development does its fair share to perpetuate the high standards that the Town has established since its incorporation.
Transportation/Circulation	Oro Valley's transportation system must provide residents and visitors with safe, convenient and efficient mobility.
Public Facilities, Services and Safety	This element is to provide the Town with development oversight strategies that ensure orderly, rational development of infrastructure to support projected growth and to address the safety needs of its residents.
Housing	Efforts should continue to be made to provide a mix of housing at various densities and price ranges to allow people of all ages to enjoy the splendor of Oro Valley.
Parks and Recreation	This element is intended to protect and enhance the resort/residential image the Town wishes to maintain.
Arts and Culture	To enhance the quality of life by promoting and sustaining the arts and culture in our community.
Archaeological and Historic Resources	To preserve the unique archaeological, cultural, and historic resources with Oro Valley to the degree not already regulated by the State of Arizona.
Open Space and Natural Resources Conservation	This element is intended to identify and address the Town's environmental resources in a comprehensive manner. The protection, restoration, and maintenance of environmental resources require an integrated approach.

Town of Oro Valley Organization Chart

FY 2007 - 2008



Financial Overview



Town of Oro Valley

FY 2007 – 2008
Total Annual Budget



Total Budget
\$118,767,472

Operating Budget
\$48,844,552

Contingency
\$36,173,719

Capital Budget
\$33,749,202

Town Council
\$ 230,547

Parks & Rec.
\$ 2,221,697

General Fund
\$ 10,073,438

Town Manager
\$ 30,000

Town Clerk
\$ 512,827

Library
\$ 1,385,423

Special Revenue Funds
\$ 3,760,275

Finance
\$ 120,000

Magistrate Court
\$ 752,002

Police
\$ 12,312,900

Debt Service Funds
\$ 253,516

Information Tech.
\$ 245,000

Town Manager
\$ 908,456

Transportation
\$ 670,557

Capital Project Funds
\$ 19,525,794

Parks & Rec.
\$ 1,061,291

Human Resource
\$ 369,516

Street Maint.
\$ 3,860,686

Enterprise Funds
\$ 2,560,697

General Admn.
\$ 100,000

Economic Dev.
\$ 884,298

Water
\$ 7,811,617

Police
\$ 640,096

Finance
\$ 842,699

Facilities
\$ 234,828

Street Maint.
\$ 2,740,000

Legal
\$ 997,178

Debt Service
\$ 9,140,302

Transportation
\$ 120,000

Information Tech.
\$ 1,044,853

Development Services
\$ 3,335,428

Roadways
\$ 14,540,000

General Admn.
\$ 1,328,739

Water
\$ 12,986,315

Facilities
\$ 1,166,500

Budget Summary

Fiscal Year 2007 - 2008



	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget
Personnel					
General Fund	235.80	242.25	257.45	283.93	290.93
Special Revenue Funds	34.50	38.00	40.50	45.13	47.13
Capital Project Funds	4.00	6.50	6.50	-	-
Enterprise Funds	34.50	35.00	35.50	36.50	37.50
TOTAL PERSONNEL	308.80	321.75	339.95	365.56	375.56

Expenditures by Fund ¹⁾					
General Fund	17,648,523	17,956,846	21,023,898	23,762,047	28,099,987
Special Revenue Funds	2,736,527	3,929,438	5,138,137	7,610,796	8,824,034
Debt Service Funds	6,519,217	1,112,613	1,305,579	1,928,687	1,779,217
Capital Project Funds	14,595,891	20,534,690	19,742,861	10,359,311	27,396,038
Enterprise Funds	7,239,481	7,969,179	7,360,979	12,335,665	16,494,479
TOTAL EXPENDITURES	48,739,639	51,502,766	54,571,453	55,996,507	82,593,754

Expenditures by Category ¹⁾					
Personnel	15,893,823	16,943,557	18,416,233	21,031,310	24,876,573
Contracts/Services	5,970,403	6,189,810	7,881,136	8,840,147	11,033,875
Supplies	661,381	827,948	757,135	809,066	1,071,929
Utilities	1,762,568	1,807,921	1,937,585	1,908,804	2,023,276
Capital Outlay	15,266,576	19,454,906	19,116,938	17,196,092	34,462,799
Debt Service	3,706,872	6,278,625	6,462,427	6,211,088	9,125,302
Other Financing Uses	5,478,016	-	-	-	-
TOTAL EXPENDITURES	48,739,639	51,502,766	54,571,453	55,996,507	82,593,754

Operating Results					
Total Revenues ²⁾	61,456,057	62,584,843	55,823,859	54,363,037	69,471,235
Total Expenditures ¹⁾	48,739,639	51,502,766	54,571,453	55,996,507	82,593,754
NET OPERATING RESULTS	12,716,418	11,082,077	1,252,406	(1,633,470)	(13,122,519)

1) Excludes contingency amounts and transfers

2) Excludes carry-forward balances and transfers

Source and Use of Funds

Fiscal Year 2007 - 2008



Fund Name	Beginning Fund Balance	Budgeted Revenues ¹⁾	Total Sources	Total Uses ¹⁾	Ending Fund Balance
General Funds					
General Fund	14,419,877	29,427,649	43,847,527	33,774,089	10,073,438
Total General Fund	14,419,877	29,427,649	43,847,527	33,774,089	10,073,438
Special Revenue Funds					
Highway User Revenue Fund	2,940,286	7,302,837	10,243,123	7,254,056	2,989,067
Public Transportation Fund	818	791,583	792,401	790,557	1,844
Bed Tax Fund	491,290	1,387,293	1,878,583	1,457,791	420,792
Seizures and Forfeitures - State Fund	95,767	70,000	165,767	-	165,767
Seizures and Forfeitures - Justice Fund	82,804	100,000	182,804	-	182,804
Total Special Revenue Funds	3,610,965	9,651,713	13,262,678	9,502,404	3,760,275
Debt Service Funds					
Municipal Debt Service Fund	179,340	1,388,899	1,568,239	1,401,639	166,600
Oracle Road Improvement District Fund	96,791	367,703	464,494	377,578	86,916
Total Debt Service Funds	276,131	1,756,602	2,032,733	1,779,217	253,516
Capital Project Funds					
Steam Pump Ranch Acquisition	-	628,113	628,113	475,000	153,113
Honey Bee Village Development	206,500	-	206,500	206,500	-
Municipal Operations Center	845,690	5,767,000	6,612,690	2,285,000	4,327,690
Capital Asset Replacements	-	500,000	500,000	-	500,000
Alternative Water Resource	7,016,040	1,742,000	8,758,040	7,262,618	1,495,422
Oro Valley Connection Fees	12,252,642	1,377,500	13,630,142	2,201,920	11,428,222
Townwide Roadway Development Impact Fees	2,641,347	13,945,000	16,586,347	14,965,000	1,621,347
Total Capital Project Funds	22,962,219	23,959,613	46,921,832	27,396,038	19,525,794
Enterprise Funds					
Water Utility	8,007,838	12,158,000	20,165,838	17,824,320	2,341,518
Stormwater Utility	19,208	620,854	640,061	420,883	219,179
Total Enterprise Funds	8,027,046	12,778,854	20,805,899	18,245,203	2,560,697
TOTAL FUNDS	49,296,238	77,574,431	126,870,669	90,696,950	36,173,719

1) includes transfers in/(out)



Transfer To	Transfer From			TOTAL
	General Fund	Highway Fund	Water Utility Fund	
Transit Fund	302,297			302,297
Capital Asset Replacement Fund	500,000			500,000
Municipal Debt Service Fund	1,004,805	228,370	150,724	1,383,899
Municipal Operations Center Fund	3,702,000	450,000	1,600,000	5,752,000
Steam Pump Ranch Acquisition Fund	165,000			165,000
TOTAL	5,674,102	678,370	1,750,724	8,103,196



Revenue Summary & Sources

Fiscal Year 2007 – 2008

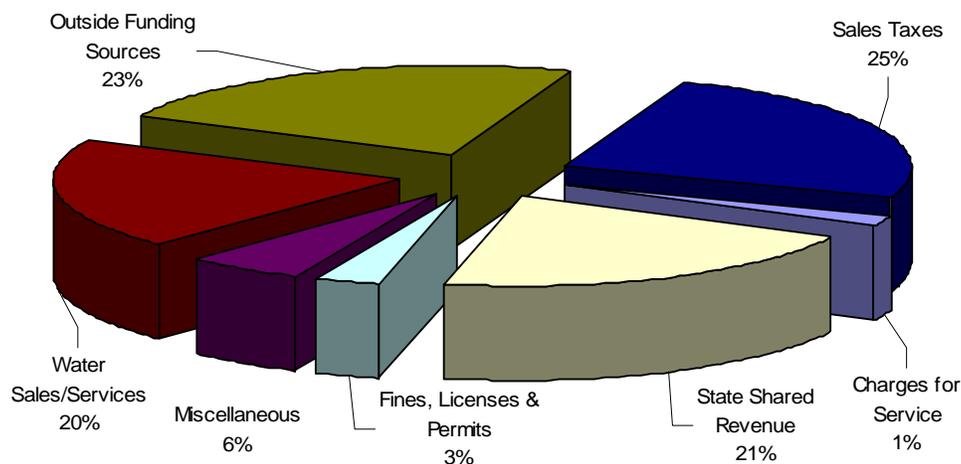
This section of the budget document focuses on types of revenue sources received by the Town, along with historical information, future projections and the assumptions used to forecast those projections, as well as information on how these resources are used in the day-to-day operations of the Town.

Total revenue budgeted for FY 2007/08 is \$69,471,235. This amount does not include carry-forward balances or transfers of revenue between funds - "Transfers In." Information on the transfer of funds can be found on page 16 – Schedule of Fund Transfers - of the Financial Overview section.

Revenue for FY 07/08 has increased \$15.1 million, or 21.7%, over FY 06/07 projections. This gain is a result of additional funding from outside sources (172.4%), an increase in water sales and services (7.5%), state shared revenue (11.3%) and local sales tax collections (9.3%). The below chart represents revenue sources received by the Town.

Revenue Type	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget
Sales Taxes	8,296,552	9,939,273	12,891,035	15,820,191	17,292,891
Charges for Service	823,286	880,582	942,673	949,854	1,413,551
State Shared Revenue	9,648,282	10,174,116	11,300,504	13,153,500	14,634,876
Fines, Licenses & Permits	2,754,497	2,733,157	2,647,013	2,158,020	2,093,500
Miscellaneous	8,122,343	7,741,152	4,364,361	3,431,981	3,951,703
Water Sales/Services	11,651,447	11,788,334	13,771,615	12,894,400	13,863,500
Outside Funding Sources	20,159,650	19,328,230	9,906,658	5,955,091	16,221,214
Total Revenue	\$ 61,456,057	\$ 62,584,843	\$ 55,823,859	\$ 54,363,037	\$ 69,471,235

FY 2007 Revenue Sources





Local Sales Tax

Arizona’s cities and towns under State Law have the authority to establish certain taxes for revenue purposes. The local sales tax, as a means of financing municipal services, has been increasing in importance. The Town of Oro Valley levies a 2.0% tax on sales collected within the Town boundaries, with the exception of sales on construction activity which is a 4% tax. The Town also levies an additional 6% tax on lodging. The sales tax is collected by the State and remitted to the Town on a weekly basis.

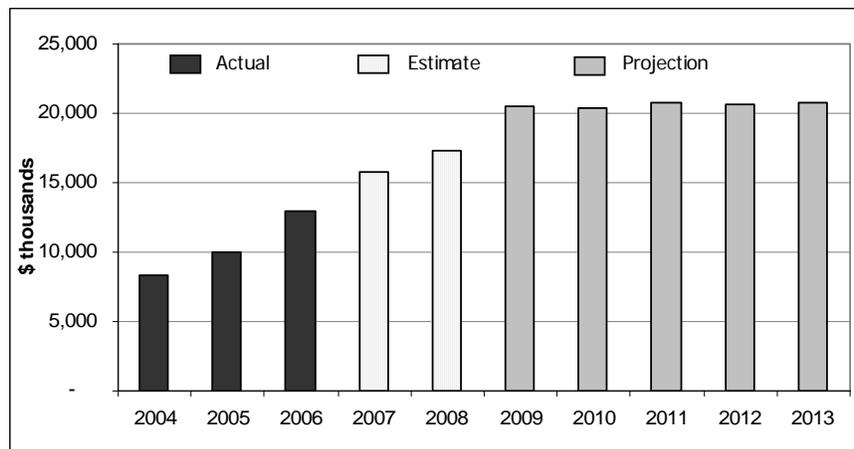
The 2.0% local sales tax is used for various general governmental purposes. A portion of the 6.0% tax on lodging is used for the future development of the Naranja Town Site park and for economic development. A portion of the 4.0% construction sales tax is used to fund maintenance on Town-wide roads and the remaining portion goes to various governmental purposes.

Local sales tax revenue is projected to increase as displayed in the table below. Significant retail activity is slated to come on line in the fall of 2009 with tax collections from construction beginning to taper that same year as the Town approaches build-out.

Below is a list of assumptions used in compiling the projections:

- o includes an inflation growth rate of 2.45%
- o the utility sales tax will sunset in 2009 unless renewed by the Town Council
- o after 2009, no new significant retail activity projected
- o sales tax rates remain status quo

FY	Total	% Inc/(Dec)
2004	8,296,552	
2005	9,939,273	19.8%
2006	12,891,035	29.7%
2007	15,820,191	22.7%
2008	17,292,891	9.3%
2009	20,477,390	18.4%
2010	20,421,728	(0.3%)
2011	20,791,560	1.8%
2012	20,628,131	(0.8%)
2013	20,803,193	0.8%





Fines, Licenses and Permits

Revenue from court fines comes from traffic violations and other fines paid for the violation of municipal ordinances. License revenue includes fees charged for obtaining a business license to operate a business within Town boundaries. Permit fee revenue includes fees collected from building permits, both residential and commercial, zoning permits and a variety of other programs.

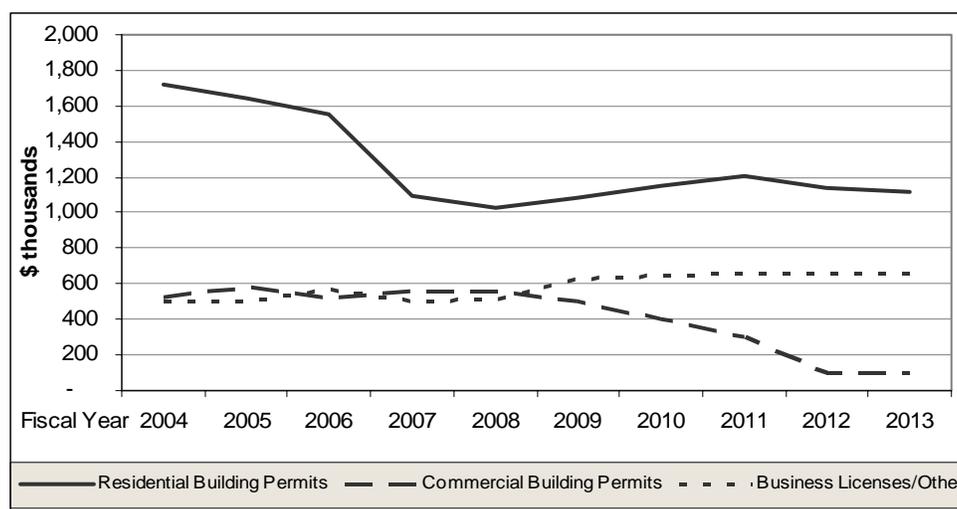
The revenue received from fines, licenses and permit fees is placed in the General Fund and used for various general governmental purposes.

Revenue received from fines, licenses and permits is projected to decrease as displayed in the table below. This decrease is attributed to the decline in commercial and construction activity as the Town approaches build-out.

Below is a list of assumptions used in compiling the projections:

- o assumes full build-out of approximately 1.7 million square feet of commercial retail space over the next three years
- o residential building permits peak slightly in FY2011 with 376 permits and steadily decrease in years after

FY	Residential	Commercial	Other	Total	% Inc/(Dec)
2004	1,717,419	528,780	508,298	2,754,497	
2005	1,647,290	584,262	501,605	2,733,157	(0.8%)
2006	1,553,105	526,860	567,048	2,647,013	(3.2%)
2007	1,100,000	560,220	497,800	2,158,020	(18.5%)
2008	1,024,000	560,000	509,500	2,093,500	(3.0%)
2009	1,088,000	500,000	627,694	2,215,694	5.8%
2010	1,152,000	400,000	644,149	2,196,149	(0.9%)
2011	1,203,200	300,000	658,983	2,162,183	(1.5%)
2012	1,136,000	100,000	656,057	1,892,057	(12.5%)
2013	1,120,000	100,000	660,580	1,880,580	(0.6%)





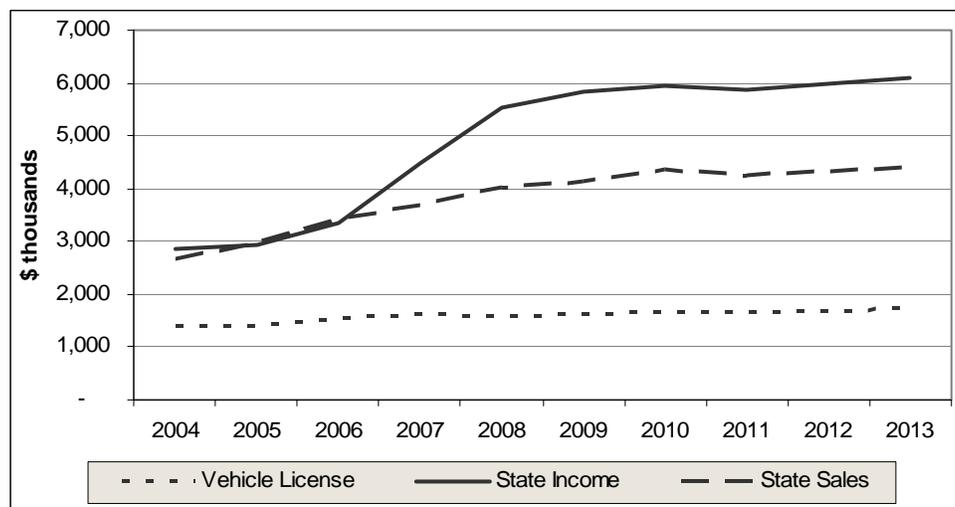
State Shared Revenue

Cities and towns in the State receive a portion of the revenues collected by the State of Arizona. These sources consist of the state sales, tax, income tax and vehicle license tax. Oro Valley receives its share of the state sales and income tax based on the relation of its population to the total population of all incorporated cities and towns in the State based on U.S. Census population figures. The vehicle license tax is distributed to Oro Valley based on the relation of its population to the total population of all incorporated cities and towns in Pima County.

State Shared revenue is a significant source of funding and represents 21% of budgeted revenue for FY2008. Revenue is collected in the General Fund and used for various general governmental purposes.

State Shared revenue is projected to increase as displayed in the table below. As this revenue source corresponds to the population of Oro Valley, as the population increases, revenue increases in turn. Current population of Oro Valley is an estimated 44,180 residents. By FY2013, population is projected to increase to 48,396 residents.

FY	Vehicle License	State Income	State Sales	Total	% Inc/(Dec)
2004	1,374,463	2,845,866	2,686,614	6,906,942	
2005	1,395,094	2,935,615	2,958,376	7,289,084	5.5%
2006	1,541,560	3,343,471	3,432,007	8,317,037	14.1%
2007	1,600,000	4,470,000	3,700,000	9,770,000	17.5%
2008	1,580,000	5,549,075	4,012,616	11,141,691	14.0%
2009	1,609,304	5,820,566	4,125,443	11,555,313	3.7%
2010	1,640,332	5,929,035	4,363,068	11,932,435	3.3%
2011	1,672,738	5,874,779	4,248,137	11,795,655	(1.1%)
2012	1,703,335	5,982,237	4,325,842	12,011,414	1.8%
2013	1,733,501	6,088,182	4,402,452	12,224,134	1.8%



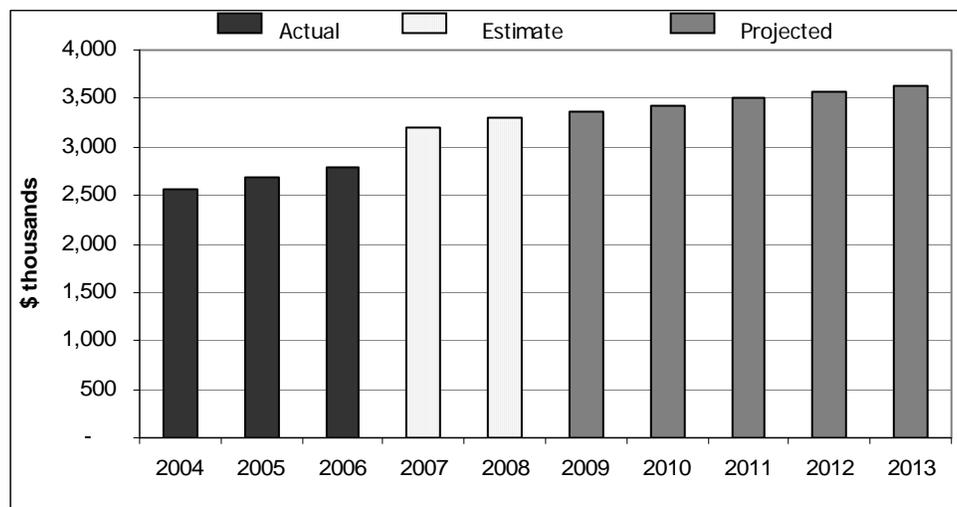


Highway User Revenue (HURF)

Highway User revenues are primarily generated from the State collected gasoline tax. Cities and towns receive 27.5% of highway user revenues. One-half of the monies which Oro Valley receives is based on its population in relation to the population of all cities and towns in the State. The remaining half of highway user monies is allocated on the basis of "county of origin" of gasoline sales and the relation of Oro Valley's population to the population of all cities and towns in Pima County. The intent of this distribution formula is to spread a portion of the money across the State solely on the basis of population while the remaining money flows to those areas with the highest gasoline sales.

There is a State constitutional restriction on the use of the highway user revenues which requires that these funds be used solely for street and highway purposes. The Town has a separate fund – Highway Fund – where this revenue is collected and distributed for such purposes. HURF revenues are projected to increase steadily over the next five years based on the per capita growth of the Town.

FY	Total	% Inc/(Dec)
2004	2,560,691	
2005	2,693,604	5.2%
2006	2,793,322	3.7%
2007	3,200,000	14.6%
2008	3,308,579	3.4%
2009	3,369,943	1.9%
2010	3,434,916	1.9%
2011	3,502,777	2.0%
2012	3,566,847	1.8%
2013	3,630,016	1.8%





Water Utility Revenue

The Town’s water utility fund is a self-sustained fund with revenue generated from water sales, service fees and miscellaneous charges. Annually, the Oro Valley Water Utility Commission reviews and develops recommendations for water revenue requirements, water rates and fee structures.

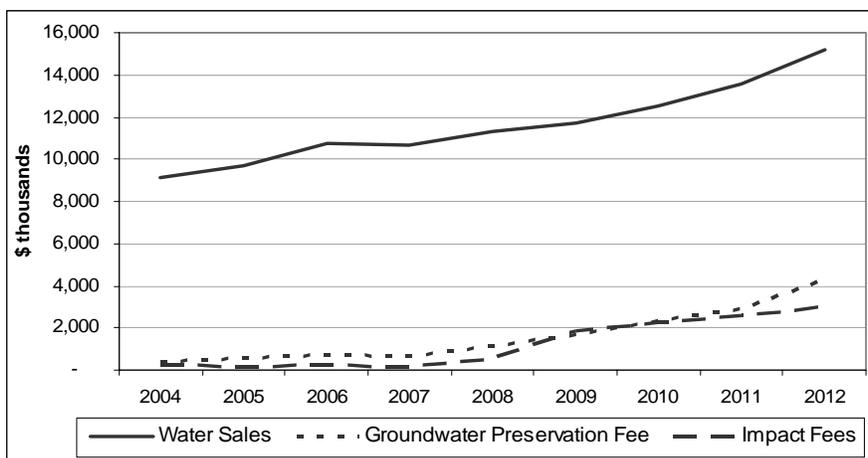
The revenue collected from water sales and services remains in the Water Utility fund and is used for personnel, operations and maintenance for both potable and reclaimed water systems, capital costs for existing potable water system improvements and related debt service.

Revenue received from water sales and services is a significant source of revenue for the Town and represents 20% of total budgeted revenue for FY2008. Revenue collected from water sales, impact fees and groundwater preservation fees has increased 33% over the last five years and is projected to increase an average of 15% over the next five years based on projected growth and increased water rates and fees.

Below is a list of assumptions used in compiling the projections:

- o annual growth is estimated at 320 new connections annually
- o the potable water system development impact fee is proposed to increase 45% for a 5/8" water meter
- o the alternative water resource development impact fee is proposed to increase 433% for a 5/8" water meter; this increase is the first of five incremental phases

FY	Water Sales	Preservation Fee	Impact Fees
2004	9,093,069	402,434	248,093
2005	9,709,471	589,788	147,450
2006	10,745,087	695,300	246,737
2007	10,675,300	681,000	151,500
2008	11,343,000	1,108,000	588,000
2009	11,751,010	1,728,036	1,837,800
2010	12,513,218	2,328,624	2,225,800
2011	13,557,691	2,941,500	2,604,800
2012	15,220,983	4,264,372	3,002,400



Revenue Schedule by Fund

Fiscal Year 2007 - 2008



Major Revenue Accounts	Actual			Projected	Budget
	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
General Fund					
Local Sales Tax:					
Local Sales Tax	7,898,956	8,189,051	9,989,254	10,171,364	11,258,840
Sales Tax Audit Recoveries	-	-	306,610	1,180,000	250,000
Utility Sales Tax	-	-	-	150,000	1,100,000
Cable Franchise Fees	371,697	402,482	435,428	420,000	426,000
Total Local Sales Tax	8,270,653	8,591,533	10,731,292	11,921,364	13,034,840
License & Permit Fees:					
Business Licenses & Permits	133,670	143,365	155,289	157,000	158,000
Residential Building Permits	1,717,419	1,647,290	1,553,105	1,100,000	1,024,000
Commercial Building Permits	528,780	584,262	526,860	560,220	560,000
Sign Permits	26,064	37,234	35,921	40,000	40,000
Special Inspection Fees	13,274	10,388	54,645	11,000	10,000
Grading Permit Fees	84,595	75,743	59,282	38,000	40,000
Total License & Permit Fees	2,503,803	2,498,283	2,385,102	1,906,220	1,832,000
Federal Grants:					
Mantis	111,807	106,388	128,115	118,000	125,000
COPS Universal	-	217,492	349,916	32,592	-
DEA OT Reimbursement	15,065	22,224	18,387	12,700	20,000
Miscellaneous Federal Grants	15,575	18,112	-	9,620	20,000
HIDTA	3,083	104,369	118,215	110,794	110,794
HIDTA-DEA	27,736	24,378	57,211	85,000	90,000
GOHS	30,169	32,225	21,410	38,986	45,000
DOJ Homeland Security	41,350	43,973	-	50,745	175,000
Joint Terrorism Task Force	2,405	4,426	6,945	3,000	15,572
Total Federal Grants	247,189	573,587	700,199	461,437	601,366
State Grants:					
Safe Schools Grant	96,665	98,940	110,211	119,300	139,000
Misc State Grants	31,828	30,728	101,613	51,875	103,000
Dept of Public Safety	-	-	-	13,839	15,000
The 100 Club of Arizona	-	-	-	5,000	10,000
Total State Grants	128,493	129,668	211,824	190,014	267,000
State/County Shared:					
State Income	2,845,866	2,935,615	3,343,471	4,470,000	5,549,075
State Sales	2,686,614	2,958,376	3,432,007	3,700,000	4,012,616
Vehicle License Tax	1,374,463	1,395,094	1,541,560	1,600,000	1,580,000
Total State/County Shared	6,906,942	7,289,084	8,317,037	9,770,000	11,141,691
Other Intergovernmental:					
JDK Park Contributions	30,000	30,000	30,000	30,000	30,000
PCLD Reimbursements	423,755	468,544	492,167	660,000	692,711
Other	-	-	49,571	-	-
Total Other Intergovernmental	453,755	498,544	571,738	690,000	722,711
Charges for Services:					
Court Costs	100,025	122,591	180,928	165,000	170,000
Public Defender Fees	7,285	4,536	4,961	5,000	5,000
Recording Fees	8,932	8,838	7,908	5,600	5,500
Zoning & Subdivision Fees	222,100	194,112	210,034	188,000	180,000
User Fees - Swimming Pool	89,891	77,053	74,349	85,000	85,000
User Fees - Electricity	14,036	14,216	32,306	26,000	26,000
User Fees - Miscellaneous	160,826	170,144	188,450	200,000	200,000
Recreation In Lieu Fees	-	56,300	-	21,954	-
Copy Services	3,080	2,511	4,552	6,100	6,000
Town Hall Usage Fees	5,304	7,349	4,721	6,000	6,000
General Government Other	5,298	6,473	5,679	3,000	3,000
Police Report Copying	13,757	16,237	19,069	16,800	16,500
Police Other	448	1,104	4,198	2,900	3,000
Building Inspection Copying	81	21	56	400	-
Engineer Plan Review Fees	20,736	14,570	30,349	18,500	18,000
Grading Review Fees	7,788	9,094	10,518	19,500	19,500
Grading Inspection Fees	8,250	6,394	5,320	3,700	3,500
Financial Services	36,000	36,600	36,600	36,600	109,841
Real Property Rental Income	80,600	79,400	79,400	80,000	15,000
Maps	862	682	1,035	700	700

Revenue Schedule by Fund

Fiscal Year 2007 - 2008



Major Revenue Accounts	Actual			Projected	Budget
	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Code Book Sales	-	2,862	1,549	500	500
Total Charges for Services	785,298	831,087	901,980	891,254	873,041
Fines:					
Fines	217,920	208,672	213,750	200,000	210,000
Total Fines	217,920	208,672	213,750	200,000	210,000
Interest Income:					
Interest - Investments	164,067	255,011	491,734	600,000	600,000
Total Interest Income	164,067	255,011	491,734	600,000	600,000
Miscellaneous:					
Donations	7,141	-	2,646	16,500	-
Miscellaneous	30,381	10,961	33,053	7,000	20,000
Insurance Recoveries	22,765	21,221	19,288	25,000	25,000
In-Lieu Income	99,485	104,070	108,790	100,000	100,000
Total Miscellaneous	159,772	136,251	163,777	148,500	145,000
TOTAL GENERAL FUND	19,837,891	21,011,720	24,688,432	26,778,789	29,427,649

Highway Fund

Local Sales Tax:					
Construction Sales Tax	25,899	1,347,740 ^a	1,832,972	2,663,915	2,885,758
Total Local Sales Tax	25,899	1,347,740	1,832,972	2,663,915	2,885,758
License & Permit Fees:					
Road Permits	28,694	24,722	42,551	51,000	51,000
Floodplain Use Permits	4,080	1,480	5,610	800	500
Total License & Permit Fees	32,774	26,202	48,161	51,800	51,500
State Grants:					
PAG Reimbursements	7,478	40,548	-	-	900,000
Total State Grants	7,478	40,548	-	-	900,000
State/County Shared:					
Highway User	2,560,691	2,693,604	2,793,322	3,200,000	3,308,579
Total State/County Shared	2,560,691	2,693,604	2,793,322	3,200,000	3,308,579
Charges for Services:					
Engineer Plan Review Fees	5,978	14,044	2,222	1,600	2,000
Total Charges for Services	5,978	14,044	2,222	1,600	2,000
Interest Income:					
Interest - Investments	25,659	61,540	158,340	175,000	150,000
Total Interest Income	25,659	61,540	158,340	175,000	150,000
Miscellaneous:					
Miscellaneous	59,957	292,294	53,021	5,500	5,000
Insurance Recoveries	3,182	9,004	18,840	1,800	-
Total Miscellaneous	63,139	301,298	71,861	7,300	5,000
TOTAL HIGHWAY FUND	2,721,618	4,484,976	4,906,877	6,099,615	7,302,837

a) 4% construction sales tax adopted

Bed Tax Fund

Local Sales Tax:					
Local Sales Tax			326,771 ^b	1,234,912	1,372,293
Total Local Sales Tax	-	-	326,771	1,234,912	1,372,293

Revenue Schedule by Fund

Fiscal Year 2007 - 2008



Major Revenue Accounts	Actual			Projected	Budget
	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
Interest Income:					
Interest - Investments			3,527	13,700	15,000
Total Interest Income	-	-	3,527	13,700	15,000
TOTAL BED TAX FUND	-	-	330,298	1,248,612	1,387,293

b) local retail tax on lodging increased from 3% to 6% effective Jan. 2006 and separate fund established

Public Transportation Fund

State Grants:					
PAG Reimbursements	-	-	45,637	49,300	50,000
LTAF II	44,796	89,263	34,778	116,300	116,000
Other Grants	7,371	-	-	-	63,680
Total State Grants	52,167	89,263	80,415	165,600	229,680
State/County Shared:					
LTAF	180,649	191,427	190,145	183,500	184,606
Total State/County Shared	180,649	191,427	190,145	183,500	184,606
Charges for Services:					
Fare Box	32,010	35,451	38,471	57,000 c	65,000
Total Charges for Services	32,010	35,451	38,471	57,000	65,000
Interest Income:					
Interest - Investments	1,798	3,912	7,905	10,500	10,000
Total Interest Income	1,798	3,912	7,905	10,500	10,000
Miscellaneous:					
Miscellaneous	12,035	-	10,100	24	-
Total Miscellaneous	12,035	-	10,100	24	-
TOTAL PUBLIC TRANSPORTATION FUND	278,660	320,053	327,037	416,624	489,286

c) reflects increase to fare box rates

Townwide Roadways Development Impact Fee Fund

Federal Grants:					
T.E.A. Federal Grant	-	-	-	-	500,000
Total Federal Grants	-	-	-	-	500,000
State Grants:					
PAG Reimbursements/HELP Loans	9,217,138	13,461,419	2,878,054	3,328,040	10,100,000
Other Grants	-	-	-	-	1,500,000
Total State Grants	9,217,138	13,461,419	2,878,054	3,328,040	11,600,000
Other Intergovernmental:					
Pima County Bond Proceeds	4,220,500	173,941	109,242	25,000	620,000
Total Other Intergovernmental	4,220,500	173,941	109,242	25,000	620,000
Impact Fees:					
Development Impact Fees	1,189,848	1,547,819	1,098,977	870,000	1,080,000 d
Total Impact Fees	1,189,848	1,547,819	1,098,977	870,000	1,080,000
Interest Income:					
Interest - Investments	78,739	154,449	170,844	146,000	145,000
Total Interest Income	78,739	154,449	170,844	146,000	145,000
Miscellaneous:					
Miscellaneous	24,717	19,608	13,025	-	-
Proceeds from Note Payable	5,000,000	-	-	-	-
Total Miscellaneous	5,024,717	19,608	13,025	-	-

Revenue Schedule by Fund

Fiscal Year 2007 - 2008



Major Revenue Accounts	Actual			Projected	Budget
	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
TOTAL DEVELOPMENT IMPACT FEE FUND	19,730,942	15,357,236	4,270,141	4,369,040	13,945,000

d) reflects increase in impact fee from \$2920 to \$3375 per residential building permit

Water Utility Funds

Water Sales:

Residential Water Sales	6,396,018	6,758,806	7,227,509	7,143,900	7,688,000
Commercial Water Sales	499,034	515,989	614,474	593,400	581,000
Irrigation Water Sales	751,420	833,179	921,364	944,000	991,000
Turf Related Water Sales	1,140,124	1,200,402	940,753	657,000	738,000
Turf Reclaimed	-	-	670,968	1,017,000	1,051,000
Construction Water Sales	253,128	401,095	368,784	320,000	294,000
Other	53,346	-	1,235	-	-
Total Water Sales	9,093,069	9,709,471	10,745,087	10,675,300	11,343,000

Charges for Services:

Engineer Plan Review Fees	6,985	10,780	8,495	20,000	15,000
Construction Inspection Fees	-	5,820	5,565	75,000	50,000
Misc Service Revenue	77,883	198,034	48,561	32,500	30,000
Backflow-Install Permit Fee	(2,155)	1,015	1,865	3,000	2,000
Served by Tucson	10,186	10,276	12,560	13,600	13,000
Served by Metro	9,575	9,349	9,651	8,700	8,000
Sewer Fees	101,216	105,825	110,011	112,000	112,000
Late Fees	85,930	89,675	90,455	94,000	85,000
NSF Fees	3,092	5,284	4,462	6,200	5,000
Rain Sensors	83	4,285	1,165	700	-
Meter Income	105,475	63,855	100,353	62,300	50,000
New Service Establish Fees	63,802	63,169	58,927	45,000	40,000
Reconnect Fees	12,748	22,221	22,888	30,000	25,000
Groundwater Preservation Fee	402,434	589,788	695,300	681,000	1,108,000
Other	12,500	13,085	17,745	82,900	30,000
Total Charges for Services	889,755	1,192,461	1,188,003	1,266,900	1,573,000

Special Assessments:

Single Family Connections	959,583	603,160	858,616	630,000	652,500
Multi-Family Connections	54,993	5,322	218,514	9,000	10,000
Commerical Connections	379,440	170,510	395,760	210,000	200,000
Irrigation Connections	188,389	68,650	244,268	75,000	60,000
TURF Connections	-	-	24,468	3,200	-
Fire-Flow Connections	86,218	38,760	96,900	25,000	25,000
Total Special Assessments	1,668,623	886,402	1,838,526	952,200	947,500

Impact Fees:

Development Impact Fees	248,093	147,450	246,737	151,500	588,000
Total Impact Fees	248,093	147,450	246,737	151,500	588,000

Interest Income:

Interest - Investments	285,118	593,514	951,232	854,000	826,000
Total Interest Income	285,118	593,514	951,232	854,000	826,000

Miscellaneous:

Miscellaneous	18,006	15,628	20,039	22,020	-
Capital Contributions	840,096	2,934,747	628,501	(39,000)	-
Total Miscellaneous	858,102	2,950,375	648,540	(16,980)	-

TOTAL WATER UTILITY FUNDS	13,042,760	15,479,673	15,618,123	13,882,920	15,277,500
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Stormwater Utility Fund

Federal Grants:

F.E.M.A. Grant	-	-	-	-	147,344
Total Federal Grants	-	-	-	-	147,344

Revenue Schedule by Fund

Fiscal Year 2007 - 2008



Major Revenue Accounts	Actual			Projected	Budget
	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
State Grants:					
Miscellaneous State Grants	-	14,710	21,401	992,000	
Total State Grants	-	14,710	21,401	992,000	-
Charges for Services:					
Stormwater Utility Fee	-	-	-	-	473,510 e
Total Charges for Services	-	-	-	-	473,510
Interest Income:					
Interest - Investments	-	(1,584)	4,960	5,925	
Total Interest Income	-	(1,584)	4,960	5,925	-
TOTAL STORMWATER UTILITY FUND	-	13,127	26,362	997,925	620,854

e) proposes a not-yet adopted stormwater utility fee of \$1.90/ERU

Other Funds

Other Intergovernmental:					
Pima County Bond Proceeds	-	198,762	921,238	-	463,113
Total Other Intergovernmental	-	198,762	921,238	-	463,113
Federal Grants:					
GOHS	15,000	-	-	-	-
Total Federal Grants	15,000	-	-	-	-
Fines & Forfeitures:					
State & Local	78,298	9,745	5,956	32,000	70,000
Federal	166,932	108,010	242,540	71,000	100,000
Total Fines & Forfeitures	245,230	117,755	248,497	103,000	170,000
Other Financing Sources:					
Bond Proceeds	5,572,700	4,030,033	4,164,050	-	-
Assessment Payments	-	-	-	185,000	195,000
Total Other Financing Sources	5,572,700	4,030,033	4,164,050	185,000	195,000
Interest Income:					
Interest - Investments	11,256	82,329	158,813	97,609	20,000
Special Assessments	-	1,488,301	85,580	182,203	172,703
Total Interest Income	11,256	1,570,631	244,394	279,812	192,703
Miscellaneous:					
Miscellaneous	-	878	78,410	1,700	-
Total Miscellaneous	-	878	78,410	1,700	-
TOTAL OTHER FUNDS	5,844,187	5,918,058	5,656,588	569,512	1,020,816

TOTAL REVENUE - ALL FUNDS	\$ 61,456,057	\$ 62,584,843	\$ 55,823,859	\$ 54,363,037	\$ 69,471,235
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Note: Does not include Transfers In or Carry-Forward Balances

Expenditure Schedule by Fund

Fiscal Year 2007 - 2008



Major Expenditure Accounts	Actual			Projected	Budget
	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008
General Fund					
Town Council	145,454	184,826	183,720	194,107	230,547
Town Clerk	361,249	261,816	457,641	331,700	512,827
Town Manager	351,161	381,629	575,596	688,033	938,456
Human Resources	240,096	257,442	287,013	327,217	369,516
Economic Development	884,353	649,961	685,117	402,327	184,798
Finance	454,199	473,905	535,996	865,735	962,699
Information Technology	311,226	378,306	561,708	709,058	1,289,853
General Administration	390,299	323,861	286,084	413,400	1,428,739
Police	8,238,572	8,680,995	10,108,807	11,484,007	12,952,996
Magistrate Court	502,109	532,799	593,645	700,120	752,002
Legal	524,165	550,166	904,355	882,418	997,178
Community Development	390,287	368,033	452,056	255,013	-
Planning & Zoning	708,558	723,324	712,962	917,212	1,167,311
Building Safety	1,075,116	1,126,155	1,382,627	1,360,740	1,635,301
Library Services	918,536	954,866	1,035,856	1,310,513	1,385,423
GIS	110,352	-	-	-	-
Parks & Recreation	1,622,413	1,684,564	1,790,130	2,248,569	2,524,697
Development Review	281,547	284,438	315,474	420,106	532,816
Custodial/Facilities Maintenance	138,832	139,761	155,111	251,771	234,828
TOTAL GENERAL FUND	17,648,523	17,956,846	21,023,898	23,762,047	28,099,987
Special Revenue Funds					
Highway User Revenue Fund	2,284,206	3,270,965	4,417,801	5,623,109	6,575,686
Public Transportation Fund	337,960	429,794	527,581	720,331	790,557
Bed Tax Fund	-	-	47,264	1,040,356	1,457,791
Industrial Development Authority	10	10	10	-	-
Seizures & Forfeitures Fund - State	3,038	19,375	66,336	-	-
Seizures & Forfeitures Fund - Justice	111,313	209,293	79,145	227,000	-
TOTAL SPECIAL REVENUE FUNDS	2,736,527	3,929,438	5,138,137	7,610,796	8,824,034
Debt Service Funds					
Municipal Debt Service Fund	6,519,217	1,112,238	1,103,596	1,555,860	1,401,639
Oracle Road Improvement District Fund	-	375	201,983	372,827	377,578
TOTAL DEBT SERVICE FUNDS	6,519,217	1,112,613	1,305,579	1,928,687	1,779,217
Capital Project Funds					
Steam Pump Ranch Acquisition	-	9,000	11,000	100,000	475,000
Honey Bee Village Development	-	-	-	-	206,500
Library Construction Fund	4,757	211,597	1,019,690	-	-
Municipal Operations Center	-	-	3,329,658	50,000	2,285,000
Alternative Water Resource	-	-	3,459,469	2,366,668	7,262,618
Oro Valley Connection Fees	-	-	787,472	1,002,794	2,201,920
Oracle Road Construction Fund	-	1,703,184	3,683,015	-	-
Townwide Roadway Development Impact Fees	14,591,134	18,610,910	7,452,556	6,839,849	14,965,000
TOTAL CAPITAL PROJECT FUNDS	14,595,891	20,534,690	19,742,861	10,359,311	27,396,038
Enterprise Funds					
Water Utility	7,193,932	7,697,709	7,249,284	11,200,386	16,073,596
Stormwater Utility	45,550	271,470	111,695	1,135,279	420,883
TOTAL ENTERPRISE FUNDS	7,239,481	7,969,179	7,360,979	12,335,665	16,494,479
TOTAL EXPENDITURES - ALL FUNDS	\$ 48,739,639	\$ 51,502,766	\$ 54,571,453	\$ 55,996,507	\$ 82,593,754

Note: Does not include Transfers or Contingency amounts



Fiscal Year 2007 - 2008

Budget by Department/Program

The below table represents a summary of the adopted FY 2007 - 2008 budget and is structured around major program areas within departments which represents services and operations viable to the Town and to which resources are allocated on a fiscal year basis. The table also includes funding sources and full-time equivalent employees (FTE) for each program. Further information on a specific program can be found elsewhere in the book by referencing the appropriate page number.

Department/Program	FTE	General Fund	Special Revenue Fund	Debt Service Funds	Capital Project Funds	Enterprise Fund	Total	Page Ref#
Town Council	7.00	230,547	-	-	-	-	230,547	39
	7.00	230,547					230,547	
Town Clerk								
Administration	2.63	381,707					381,707	42
Meeting Management	1.00	81,018					81,018	47
License Management	1.00	50,102					50,102	48
	4.63	512,827					512,827	
Town Manager								
Administration	4.00	518,724					518,724	49
Community Relations	2.00	297,204					297,204	53
Council Support & Constituent Services	2.00	122,529					122,529	54
	8.00	938,456					938,456	
Human Resources								
Administration	1.75	191,898					191,898	55
Recruitment & Employment	1.25	118,174					118,174	59
Benefits & Safety	1.00	59,443					59,443	60
	4.00	369,516					369,516	
Economic Development								
	2.25	184,798	699,500				884,298	61
	2.25	184,798	699,500				884,298	
Finance								
Administration	2.00	321,688					321,688	65
Accounting Services	4.00	346,932					346,932	70
Budgeting	2.00	160,173					160,173	70
Procurement	1.00	133,906					133,906	71
	9.00	962,699					962,699	
Information Technology								
Administration	2.00	344,732					344,732	72
GIS Services	3.00	315,752					315,752	76
Technical Services	2.00	309,060					309,060	77
Web Services	1.00	152,302					152,302	77
Telecommunications	-	168,007					168,007	77
	8.00	1,289,853					1,289,853	



Fiscal Year 2007 - 2008

Budget by Department/Program

Department/Program	FTE	General Fund	Special Revenue Fund	Debt Service Funds	Capital Project Funds	Enterprise Fund	Total	Page Ref#
Police								
Administration	5.00	1,101,582	348,571				1,450,153	84
Support Services	3.00	570,714					570,714	84
Communications	14.00	840,674					840,674	85
Records	9.00	451,231					451,231	85
Investigations	7.00	618,669					618,669	85
Information Technology	1.00	201,291					201,291	86
Fleet Maintenance	1.00	239,876					239,876	86
Community Relations	11.00	960,326					960,326	87
Field Services	4.00	1,401,812					1,401,812	87
Patrol Bureau A	36.00	2,797,116					2,797,116	87
Patrol Bureau B	31.00	2,381,131					2,381,131	88
Professional Development & Training	8.00	406,375					406,375	88
Office of Professional Standards	3.00	291,853					291,853	89
Grants	6.00	472,978					472,978	89
Property/I.D.	3.00	217,368					217,368	89
	142.00	12,952,997	348,571	-	-	-	13,301,568	
Magistrate Court								
Administration	1.10	137,192					137,192	99
Adjudication	1.95	296,111					296,111	99
Case Processing & Collections	4.55	248,604					248,604	100
Security & Transportation	0.90	70,095					70,095	100
	8.50	752,002	-	-	-	-	752,002	
Legal								
Civil	6.54	596,300					596,300	107
Prosecution	3.71	400,878					400,878	107
	10.25	997,178	-	-	-	-	997,178	
Planning & Zoning								
Administration	3.98	281,561					281,561	113
Work Plan	0.64	56,960					56,960	113
Planning	6.27	503,072					503,072	114
Zoning Enforcement	5.11	325,719					325,719	114
	16.00	1,167,311	-	-	-	-	1,167,311	
Building Safety								
Administration	4.00	375,986					375,986	120
Inspection	7.00	521,888					521,888	120
Plans Examination	4.00	481,320					481,320	121
Intake & Permitting	3.00	142,177					142,177	121
Implementation Plan	-	113,930					113,930	121
	18.00	1,635,301	-	-	-	-	1,635,301	



Fiscal Year 2007 - 2008

Budget by Department/Program

Department/Program	FTE	General Fund	Special Revenue Fund	Debt Service Funds	Capital Project Funds	Enterprise Fund	Total	Page Ref#
Library Services								
Administration	5.20	576,913					576,913	127
Youth Services	3.73	212,459					212,459	127
Adult Services	3.87	252,897					252,897	128
Technology	6.50	343,154					343,154	128
	19.30	1,385,423	-	-	-	-	1,385,423	
Parks & Recreation								
Administration	3.00	465,528					465,528	134
James D. Krieger Park	2.80	470,438					470,438	134
CDO Riverfront Park	2.80	288,891					288,891	135
General Parks Maintenance	1.40	112,901					112,901	135
Naranja Town Site Park	0.70	41,102	758,291				799,393	136
Lambert Lane Park	0.70	41,282					41,282	136
In House Recreation Programs	4.00	248,410					248,410	137
Contracted Recreation Programs	1.00	148,601					148,601	137
Bicycle & Pedestrian Trails	0.75	53,120					53,120	137
Trails Programs & Maintenance	0.25	21,512					21,512	138
Aquatics	9.60	632,910					632,910	138
	27.00	2,524,697	758,291	-	-	-	3,282,988	
Public Works								
Administration	3.00		3,895,434		2,021,347		5,916,781	144
Construction Design & Management	10.80		3,537,762				3,537,762	144
Highway Permitting	1.20		107,469				107,469	145
Pavement Management	2.50		211,216				211,216	145
Street Maintenance	15.00		1,467,786				1,467,786	145
Traffic Engineering	3.00		345,086				345,086	146
Development Review	6.00	532,816					532,816	152
Facilities	1.00	234,828					234,828	162
Stormwater Utility	2.00					640,061	640,061	160
Roadway Design	-				565,000		565,000	149
Roadway Construction	-				14,000,000		14,000,000	149
	44.50	767,644	9,564,753	-	16,586,347	640,061	27,558,805	
Public Transportation								
Administration	0.95		109,360				109,360	157
Fleet Maintenance	0.85		79,558				79,558	157
Dispatch/Scheduling Operations	1.95		112,077				112,077	158
Driver Operations	7.88		491,406				491,406	158
	11.63	-	792,401	-	-	-	792,401	



Department/Program	FTE	General Fund	Special Revenue Fund	Debt Service Funds	Capital Project Funds	Enterprise Fund	Total	Page Ref#
Water Utility								
Administration	3.00					6,338,357	6,338,357	172
Meter Reading & Billing	10.00					858,220	858,220	172
Conservation	1.50					163,881	163,881	173
Water Resource Management	-					1,743,905	1,743,905	173
Engineering & Planning	3.00					350,668	350,668	173
Capital Improvement Projects	1.00					5,364,576	5,364,576	174
Construction Inspection	2.00					150,725	150,725	174
GIS Services	-					85,041	85,041	174
Production	6.00					2,307,103	2,307,103	175
Distribution	9.00					1,052,639	1,052,639	175
Alternative Water Distribution	-			8,758,040			8,758,040	177
Connection Fees	-			13,630,142			13,630,142	176
	35.50	-	-	-	22,388,182	18,415,114	40,803,296	
Debt Service				2,032,733			2,032,733	179
	-	-	-	2,032,733	-	-	2,032,733	
General Administration		11,502,177	420,792		7,947,303		19,870,272	178
	-	11,502,177	420,792	-	7,947,303	-	19,870,272	
FY 2007/08 Adopted Budget	375.56	38,173,425	12,584,309	2,032,733	46,921,832	19,055,175	118,767,472	

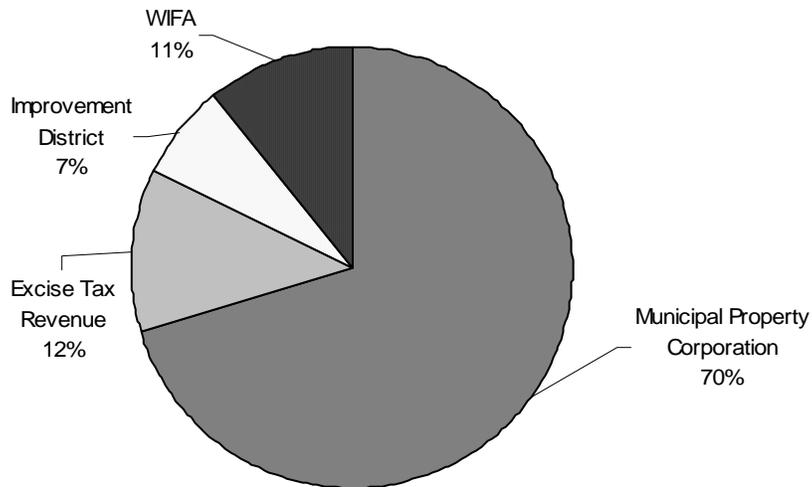
Note: Does not include Transfers Out



The Town of Oro Valley issues debt to finance the construction of capital projects. The information presented below is a summary regarding the type of debt issued, the amount of debt outstanding, the purpose of the debt issued and future debt requirements.

The table below represents what percentage each type of bond contributes to the total outstanding debt of the Town as of June 30, 2007.

Type of Debt	Principal Outstanding
Municipal Property Corporation	\$38,660,000
Excise Tax Revenue	6,595,000
Improvement District	3,760,000
WIFA Loan	6,000,000
Total Bonds Outstanding	\$55,015,000



Municipal Property Corporation Bonds (MPC) are issued by a non-profit corporation formed by the Town for the purpose of financing the construction or acquisition of capital improvement projects. These bonds may be issued without voter approval. The Town of Oro Valley has issued municipal property corporation bonds for the construction and improvement of water facilities and the construction of buildings to support Town services.

Excise Tax Revenue Bonds were issued for the purchase of land for the future development of the Naranja Town Site Park and the Municipal Operations Center. Repayment is pledged with the Town’s excise sales tax, state shared revenue and other permit and fee revenues.



Improvement District Bonds were issued to pay debt used to finance construction of Oracle Road along the Rooney Ranch development. The property owners have agreed to be assessed for the repayment of the costs of constructing improvements that benefit their property. The Town is ultimately responsible for the repayment of the debt if the property owner does not pay.

Water Infrastructure Finance Authority (WIFA) is a state agency that has specific programs that can improve a city or town’s ability to use bonding as a revenue source. WIFA has statutory charges to assist smaller to medium-sized communities pool their bond issues together to help lower the costs of issuing debt. They also have monies set aside to help secure the debt and allow the bonds to be issued at the lowest interest rate possible. WIFA’s charge is specifically with water and wastewater projects.

Issue Name	Debt Issued	Debt Outstanding	Debt Retired
Series 1999	4,930,000	2,730,000	July 2019
Series 2000	2,580,000	545,000	July 2011
Series 2001	9,010,000	2,865,000	July 2013
Series 2003	15,750,000	15,255,000	July 2019
Series 2005	6,215,000	6,050,000	July 2025
Series 2007	17,810,000	17,810,000	July 2026
Improvement District	3,945,000	3,760,000	January 2021
WIFA Loan	6,000,000	6,000,000	July 2027
Total Debt	\$66,240,000	\$55,015,000	

The following table is a schedule of total debt payments (principal and interest) per year by type of debt.

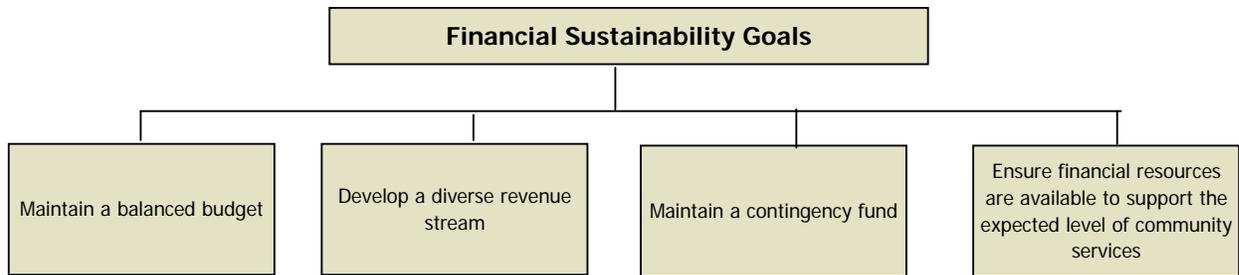
FY	Excise Tax Revenue	Municipal Property Corporation	Improvement District	WIFA Loan
07/08	581,203	2,529,231	372,578	78,971
08/09	578,928	2,748,023	372,828	394,865
09/10	581,114	3,080,309	372,578	421,514
10/11	582,795	3,362,416	371,828	421,377
11/12	578,489	3,356,725	370,578	421,234
12/13	454,613	3,362,506	373,828	421,087
13/14	452,819	3,406,102	371,328	420,935
14/15	457,244	3,443,204	370,408	420,777
15/16	456,731	3,438,835	368,798	420,613
16/17	455,481	3,432,223	371,478	420,444
17/18	453,269	3,422,998	371,728	420,269
18/19	454,750	2,989,025	372,623	420,087



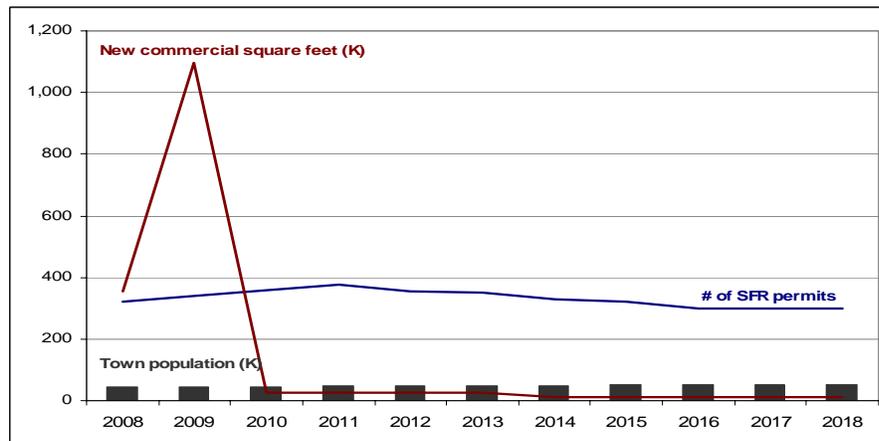
FY	Excise Tax Revenue	Municipal Property Corporation	Improvement District	WIFA Loan
19/20	455,631	2,868,195	372,673	419,899
20/21	451,431	2,779,525	371,863	419,705
21/22	451,731	1,923,438		419,503
22/23	451,188	1,923,688		419,295
23/24	454,688	1,922,856		419,079
24/25	452,466	1,916,138		418,855
25/26	449,350	1,926,231		418,624
26/27		1,991,438		418,384
27/28				418,136
	\$9,253,918	\$55,823,104	\$5,205,110	\$8,453,654



Oro Valley continues to operate within its budgetary limits. A major area of focus by the Town Council has been on the future financial sustainability of the Town. As residential building activity is expected to remain relatively level over the next ten (10) years, averaging about 320 to 350 building permits per year, Town leadership is focused on taking a long-term look at future revenue and expenditure growth. The goal of this long-term approach is to determine whether the existing revenue sources in place now will be sufficient to fund the future maintenance and operational needs of the Town once it reaches residential and commercial activity build out.



The chart below depicts the main indicators which are the driving force of Oro Valley. The Town relies heavily on residential and commercial development to fund the business of operating a community and as these sources begin to diminish, other revenue sources are needed to continue the viability of the Town.



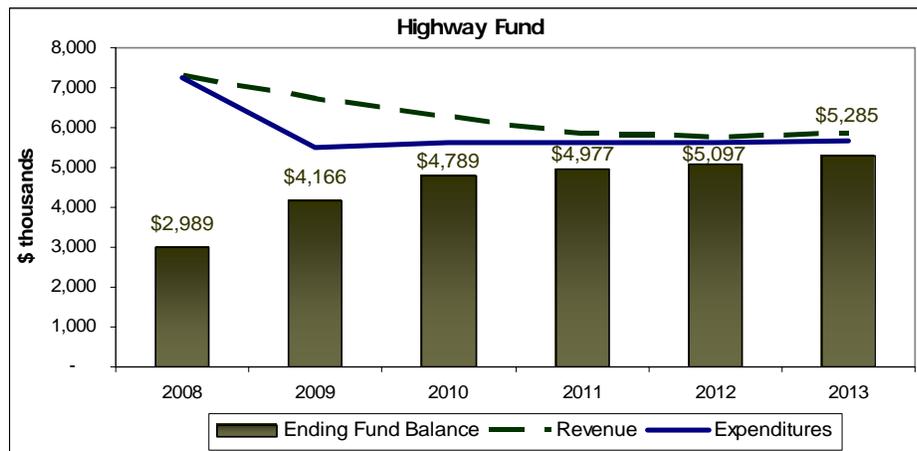
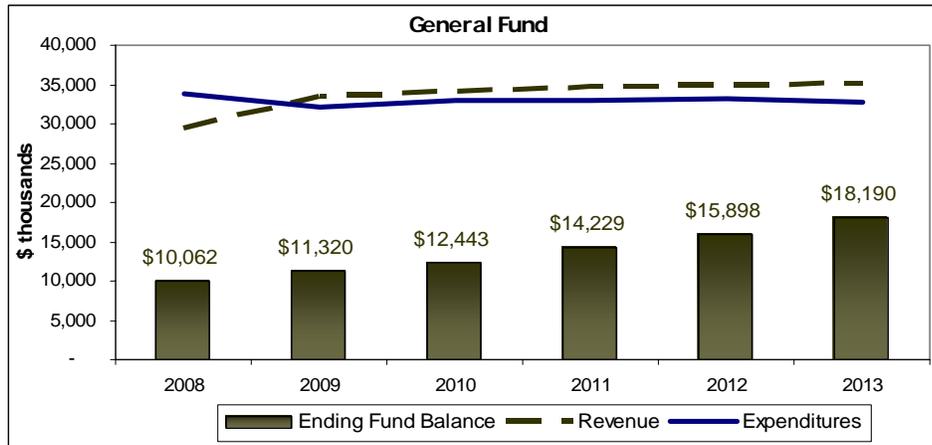
Population growth is projected to increase at a small pace over the next ten years due, in part, to the limited amount of developable land within the incorporated boundaries. New commercial activity is projected to peak in FY2009 with the addition of 1.1 million square feet of space from the Oro Valley Marketplace development, but in years out, minimal activity is expected with an average of 20K square feet being added yearly. Single family residential units (SFR) is projected to increase slightly in FY2011 with 376 permits and decline over the next several years averaging at 320 permits issued per year.

Taking these indicators into consideration and reviewing the needs of the Town, Staff along with the citizen-based Finance and Bond Committee has developed recommendations for sustaining the economic future of Oro Valley. It is a high priority to maintain our existing assets at acceptable



levels and to provide for the safety and welfare of the residents. It is the mandate of Town management to maintain service programs at their current state and any new programs will be implemented only if funding is secured with an appropriate revenue source.

The charts below for the General Fund and Highway Fund reflect the health of the Town over the next five years based on these recommendations.



In the General Fund, revenues increase slightly in FY2009 – a result of new commercial activity coming online and level off for the remaining years. The opposite holds true for the Highway Fund with revenues declining in FY2009 due to the projected slow down of construction activity from commercial centers. Expenditures in both funds levels off in years 2009 – 2013 as every effort is made to keep costs and service levels flat.

The current reliance the community has on growth and development to fuel its economy has left Oro Valley vulnerable to economic fluctuations. As the Town approaches build-out, development has slowed down and the revenue previously generated must be replaced. Revenue diversification is essential for the Town to provide services commensurate with the expectations of the community.

Program Budgets





Town Council

Mission

The Town of Oro Valley is a “Mission” driven organization. It focuses on what is most important and sets in motion an organizational culture that encourages innovation and strives for excellence. The Mayor and Council of Oro Valley are committed to responsive governance and the creation of a “Community of Excellence.” The Mayor and Council provide policy direction by adopting rules, regulations, and procedures to meet community needs. The Mayor and Council remain accountable and accessible to the residents through their commitment to full, honest, and timely communication.

Our mission is to:

- Act with openness, respect, integrity, accountability and quality;
- Preserve and promote health, safety and quality of life;
- Continue to provide exceptional municipal services;
- Ensure economic sustainability that maintains the community’s quality of life; and
- Become an efficient government that balances the Town’s long-term interests while being responsive to present community needs.

Department Description

The Mayor and Council consist of seven officials elected by residents of the Town. The Mayor is directly elected by the citizens while the Vice-Mayor is selected by the Council annually. Councilmembers serve four-year overlapping terms in the manner prescribed by State law and are charged with developing policies for the public health, safety and welfare of Town residents.

Mayor and Council/Divisions

Project Graduation	Volunteerism
<p>The Mayor and Council supports “Project Graduation – A Safe and Sober Graduation Celebration” program for all Ironwood Ridge High School (IRHS) and Canyon Del Oro High School (CDO) graduates. Project Graduation is a drug and alcohol free all-night celebration held on graduation night modeled after the National Grad Night Network which was developed by the U.S. Department of Transportation over twenty years ago. The Town is proud to be affiliated with this program especially for our youth.</p>	<p>Volunteerism is an integral part of the Oro Valley community. The Council may create committees and commissions, standing or special, as it deems necessary. To date, the Town has eleven (11) standing committees and up to five (5) other volunteer groups such as the Citizen Volunteer Assistance Patrol (CVAP) and community members who assist at the Oro Valley Public Library. Volunteer standards in Oro Valley include guidelines for the standing committees, an interview process, term limits, and tracking of training hours expected of each volunteer.</p>

FY 2006-07 Highlights	FY 2007–08 Goals and Objectives
<ul style="list-style-type: none"> ❖ Adopted a Strategic Plan which identifies the following focus areas to develop a Community of Excellence: <ul style="list-style-type: none"> • Financial Sustainability • Quality of Life • Protection of Environment and Cultural Assets • Economic Development • Leadership and Communication ❖ Directed the Town Manager to implement an Enterprise Resource Planning (ERP) system, program based budgeting, a financial sustainability plan and program evaluations to provide financial sustainability and accountability within town governance. ❖ Explored annexation opportunities in the southwest area and conceptual planning with the Arizona State Land Department ❖ Began implementation of CAP water delivery and Phase II of the reclaimed water system ❖ Furthered the development of Steam Pump Ranch, Honey Bee Village and the Naranja Town Site 	<p>Focus Area: Financial Sustainability OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Develop a diverse revenue stream (e.g., taxes, impact fees, state shared revenues, user fees) ❖ Ensure financial resources are available to support the expected level of community services <p>Focus Area: Quality of Life OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Growth of quality, high-paying employers in the Town ❖ Parks and recreation services easily accessible and affordable ❖ Commitment to preservation of scenery through a thoughtful and unique built environment ❖ Open space throughout the community <p>Focus Area: Protection of the Environment and Cultural Assets OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Protect environmentally sensitive lands consistent with community goals ❖ Maintain and acquire sufficient water resources to ensure that the community has an adequate water supply ❖ Cultivate and sustain all historic, archaeological, cultural, parks, and recreational assets in a manner that achieves the community's shared vision of quality of life <p>Focus Area: Economic Development OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Provide a strong business climate through the attraction, expansion, and retention of diverse employment, retail, and tourism opportunities <p>Focus Area: Leadership and Communication OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Make communication a top priority within the organization and to the public ❖ Be open to other's ideas, seeking to generate unity and create a climate of trust ❖ Create new avenues of communication

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Mayor	1.0	1.0	1.0
Town Council Members	6.0	6.0	6.0
Total Positions	7.0	7.0	7.0

Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$72,216	\$72,257	\$75,767	\$3,550
Contracts/Services	134,625	116,400	149,080	14,455
Supplies	5,900	5,450	5,700	(200)
Capital Outlay	2,000	-	-	(2,000)
Department Total	\$214,741	\$194,107	\$230,547	\$15,805



Town Clerk

Mission

The Town Clerk Department is committed to maintaining public confidence and trust. The Department continually strives to improve the quality and accessibility of public information, provide fair and impartial elections and provide quality customer service to our citizens, Town Council and staff.

Department Description

The Clerk's Office is the centralized information distribution point for our citizens, Town Council and staff. The Clerk's Office is responsible for preserving the legislative history of the Town, maintaining public records of the Town and conducting fair and impartial elections. The Clerk's Office provides staff support to Town Council; Public Records & Information; Licensing; Records Management; Elections; Voter Registration; Notary Services. Functions of the Clerk's Office are performed in accordance with Arizona Revised Statutes, Oro Valley Town Code and the administrative policies and objectives of the Town.

Departmental Programs/Divisions

Administration	FY 2006-07 Highlights
<p>The Town Clerk is responsible for the general management of the Clerks Office including Elections, Voter registration, Records Management, codification of Town Code and Notary Services.</p>	<ul style="list-style-type: none"> ❖ Improved citizen access to public information by adding the following information on the Town's website: <ul style="list-style-type: none"> ○ On-line full text search of the Oro Valley Town Code. ○ Unveiled Granicus Audio Voice Streaming System that provides live voice streaming of regular Town Council meetings, Development Review Board and Planning & Zoning Commission meetings. ❖ Worked with the Legal Department to update the Business License Code to address concerns & inconsistencies. ❖ Provided Economic Development with updated Business License information.
<h4>Meeting Management</h4>	
<p>The Clerk's office is responsible for preserving the legislative history of the Town by attending all Town Council meetings, preparing and archiving minutes of those meetings in accordance with Arizona State Law.</p>	
<h4>License Management</h4>	<h4>FY 2007-08 Goals and Objectives</h4>
<p>The Clerk's office is responsible for issuing Business Licenses to businesses that provide a service to our residents and/or are located within the Town limits.</p>	<p>Focus Area: Quality of Life OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Expand the use of the Granicus system by purchasing and utilizing the <i>Mobile</i> encoder system which allows Staff to utilize the <i>Minutes Maker</i> system during off-site public meetings. ❖ Provide Records & Information Management services for internal and external customers in accordance with the State of Arizona Department of Library and Archives.

FY 2006-07 Goals and Objectives Cont'd

Focus Area: Quality of Life Cont'd

- ❖ Continue to microfiche permanent documents of the Town, such as Council Minutes, Ordinances and Resolutions in accordance with State of Arizona Department of Library and Archives. Explore digital storage of maps.
- ❖ Continue to provide direction to departments in the organization, maintenance, storage and disposal of records created or received during the course of business in accordance with State of Arizona Department of Library and Archives.
- ❖ Provide efficient information retrieval services for internal and external customers of information under the control of Records Management.
- ❖ Provide quality customer service to our citizens, Town Council and staff.
- ❖ Provide excellent customer service in a professional, accurate, timely and courteous manner.
- ❖ Schedule and coordinate meetings held in the Administration Building. Issue permits to organizations wanting to rent the Town Council Chambers or Magistrate Court Room in accordance with Town Council policy.
- ❖ Continue to update the Oro Valley Town Code in accordance with Section 3-2-2 of the Town Code and continue to provide the codified Town Code on the Town's website to allow public on-line access.
- ❖ Ensure posting and publication requirements are met as required by the Arizona Open Meeting Law and Oro Valley Town Code.
- ❖ Continue to scan Town Council Minutes, Ordinances and Resolutions to the Town's website to allow public on-line access.
- ❖ Continue to prepare and assemble Council packets to address the business of the Town and scan packet materials to the Town's website to allow public on-line access.
- ❖ Maintain accurate records of actions taken by the Town Council.
- ❖ Provide assistance to secretaries in meeting preparation, room set-up and writing good minutes for their Boards and/or Commissions.

- ❖ Assist with orientation training to Advisory Boards.
- ❖ Assist in special projects as needed (i.e. research, purchase and maintain furniture, accessories, equipment for public areas/general office).
- ❖ Conduct Town elections and all election related activities in the most efficient and effective manner, and in full compliance with all applicable statutes.
- ❖ Conduct ballot by mail elections to increase voter participation and provide convenience to our voters in accordance with Arizona State Law and the Federal Voting Rights Act.
- ❖ Prepare, distribute and maintain Council candidate or political action committee financial reporting documents and other related filings in accordance with Arizona State Law.
- ❖ Provide orientation training to all candidates running for office.

Focus Area: Economic Development

OBJECTIVES:

- ❖ Facilitate the annexation process to ensure compliance with Arizona Annexation Law.
- ❖ Complete the annexation procedures, notice, petitions, access to information as set forth in ARS 9-471 and pursuant to SOP #24 Annexation Checklist.
- ❖ Continue to provide Economic Development with updated Business License information.

Focus Area: Financial Sustainability

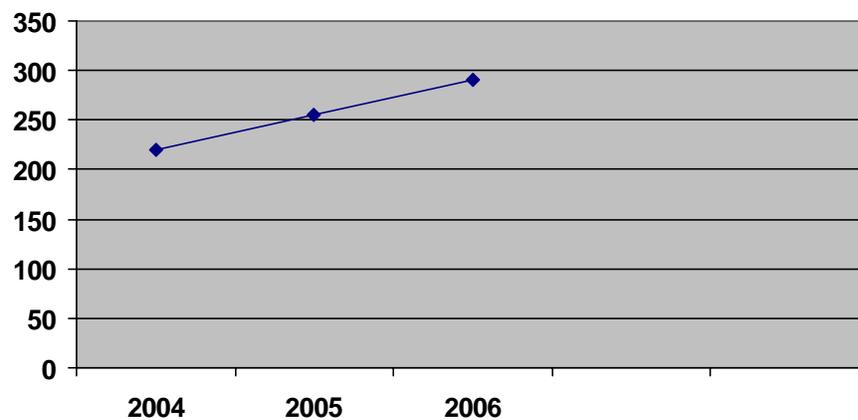
OBJECTIVES:

- ❖ Administer Chapter 8 of the Oro Valley Town Code Related to Businesses
- ❖ Issue business licenses and collect business license fees in accordance with Chapter 8 of the Oro Valley Town Code.
- ❖ Disseminate Oro Valley sales tax information to applicable businesses and assist Finance Department with monitoring businesses to ensure that the proper sales tax is collected.
- ❖ Facilitate the processing of liquor license applications in accordance with State Law and provide accurate information of same.

Performance Metrics

TOWN OF ORO VALLEY NEW BUSINESS LICENSES ISSUED BY YEAR		
2004	2005	2006
220	256*	291
Total # of new Business Licenses issued from January – February 27, 2007		70
Total # of Active Business Licenses to date		2649

*Number corrected due to transitioning to new Business License Program.

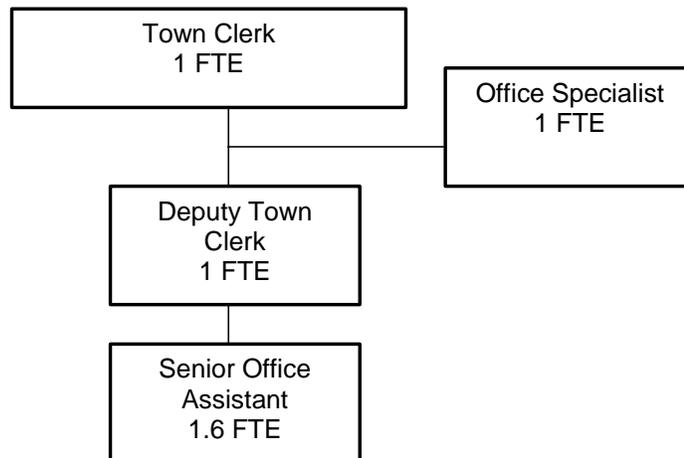


Oro Valley Town Council Meetings held and Minutes processed for calendar years 2003, 2004, 2005, 2006

Town Council Meetings held & Minutes processed	2003	2004	2005	2006
Regular	23	24	24	24
Study	22	22	22	25
Special	14	10	15	7
Total	59	56	61	56

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Town Clerk	1.0	1.0	1.0
Deputy Clerk	1.0	1.0	1.0
Office Specialist	1.0	1.0	1.0
Office Assistant	0.5	0.6	0.0
Senior Office Assistant	1.0	1.0	1.6
Total Positions	4.5	4.6	4.6



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$259,263	\$251,303	\$282,804	\$23,541
Contracts/Services	67,832	66,863	213,698	145,866
Supplies	4,600	4,105	6,900	2,300
Capital Outlay	9,271	9,429	9,425	155
Department Total	\$340,965	\$331,700	\$512,827	\$171,862

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$212,192	\$212,132	\$381,707	\$169,515
Meeting Management	88,102	80,108	81,018	(7,084)
License Management	40,671	39,461	50,102	9,431
Program Total	\$340,965	\$331,700	\$512,827	\$171,862

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	2.6	2.6	-
Meeting Management	1.0	1.0	-
License Management	1.0	1.0	-
Department FTE Total	4.6	4.6	-

Department Program Summaries

Town Clerk – Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$172,222	\$166,935	\$189,409	\$17,187
Contracts/Services	36,370	41,342	184,398	148,028
Supplies	3,600	3,855	2,900	(700)
Capital Outlay	-	-	5,000	5,000
Program Total	\$212,192	\$212,132	\$381,707	\$169,515

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Town Clerk	1.0	1.0	-
Deputy Town Clerk	0.3	0.3	-
Office Specialist	0.4	0.4	-
Senior Office Assistant	0.6	0.9	0.3
Office Assistant	0.3	-	(0.3)
Program FTE Total	2.6	2.6	-

Town Clerk – Meeting Management

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$47,614	\$46,153	\$47,593	\$(22)
Contracts/Services	31,462	25,521	28,000	(3,462)
Supplies	1,000	250	1,000	-
Capital Outlay	8,026	8,184	4,425	(3,601)
Program Total	\$88,102	\$80,108	\$81,018	\$(7,084)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Deputy Town Clerk	0.3	0.3	-
Office Specialist	0.7	0.7	-
Program FTE Total	1.0	1.0	-

Town Clerk – License Management

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$39,426	\$38,216	\$45,802	\$6,376
Contracts/Services	-	-	1,300	1,300
Supplies	-	-	3,000	3,000
Capital Outlay	1,245	1,245	-	(1,245)
Program Total	\$40,671	\$39,461	\$50,102	\$9,431

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Deputy Town Clerk	0.3	0.3	-
Senior Office Assistant	0.4	0.7	0.3
Office Assistant	0.3	-	(0.3)
Program FTE Total	1.0	1.0	-



Town Manager

Mission

The Town Manager's office provides high-quality, executive level leadership for the community by efficiently planning and directing Town services. These services are provided to implement the policies, rules, and regulations of the Town Council. The Town Manager strives to maintain open communications with the Mayor and Council, Town Management, Town Employees and the greater community as a whole.

Department Description

The Town Manager is responsible for the proper management and administration of the Town and serves as the Chief Administrative Officer of the government under the control and direction of the Town Council.

The Town Manager is further responsible for the coordination of the administrative functions of the various departments, divisions, boards, and services of the Town government. The Town Oro Valley provides the following services: Town Clerk, Human Resources, Finance, Police Department, Water Utility, Planning and Zoning, Building Safety, Parks and Recreation, Information Technology, the Oro Valley Public Library and Public Works.

Departmental Programs/Divisions

Administration	Constituent Services
<p>The Town Manager's office is responsible for the direction and the coordination of the administrative functions of the various departments, divisions, boards, and services of the Town Government. The Town Manager's office provides staff support to the Town Council, handles press and media relations, promotes the Town's legislative agenda through Intergovernmental Programs, seeks opportunities for partnerships and financial assistance at the county, state and federal levels through grants, legislation and appropriation requests. The Town Manager's office also maintains Oro Valley representation on regional boards and quasi-governmental councils to keep our needs considered in regional decision-making.</p>	<p>The role of Constituent Services is to develop a one-stop citizen "office" (Constituent Services Office) where concerns and complaints, inquiries and referrals and information are taken care of in a stellar customer service manner with a common sense approach. The Constituent Services Coordinator (CSC) will facilitate this through information gathering and sharing, personal assistance, education to the ways of Town government responsibilities and processes, coordination among the various departmental responses and ensuring that citizen voices and perspectives are consistently captured and passed along to the leaders of the Town government. The result desired is to streamline information and facilitate quicker resolution to citizen needs or requests. Tracking constituent issues will help capture community desires and needs, having an impact on future policies and budget decisions of the Town to ultimately serve our residents better.</p>
<p style="text-align: center;">Community Relations</p> <p>Community relations coordinates activities related to public and community relations, public information, and inter-governmental relations. This division also, tracks legislation and lobbies issues that significantly impact the municipality. Further, the division plans, develops, and produces publications and services designed to facilitate communications with residents, in order to inform of services, activities, programs.</p>	

FY 2006-07 Highlights	FY 2007-08 Goals (Cont'd)
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- ❖ Coordinated the update to the Town's Strategic Plan
- ❖ Reorganized the Town's organizational structure by dissolving the Community Development Department and the creation of a constituent services program and an enhanced community relations program for the Town
- ❖ Developed 21 Performance Goals in conjunction with Council policies and the Town's adopted Strategic Plan.
- ❖ Hired Assistant Town Manager

**Focus Area: Economic Development/
Financial Sustainability**

OBJECTIVES:

- ❖ Explore opportunities for new revenue sources and cost savings
- ❖ Actively pursue annexations of existing commercial developments
- ❖ Ensure the Town's fees are updated periodically
- ❖ Evaluate Town services and programs periodically for cost savings and service improvements
- ❖ Seek grants and funding sources to supplement Town funds
- ❖ Develop financial sustainability plan

FY 2007-08 Goals and Objectives
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Focus Area: Leadership and Communication

OBJECTIVES:

- ❖ Develop a Constituent Services Program
- ❖ Develop and enhance Public Outreach Programs
- ❖ Recruit talented employees dedicated to improved communications and public relations
- ❖ Produce monthly town and employee newsletters
- ❖ Distribute bi-weekly performance activity updates to Council
- ❖ Initiate a public participation program
- ❖ Conduct bi-annual community survey
- ❖ Host 3-4 joint council workshops

Focus Area: Quality of Life/Cultural Assets

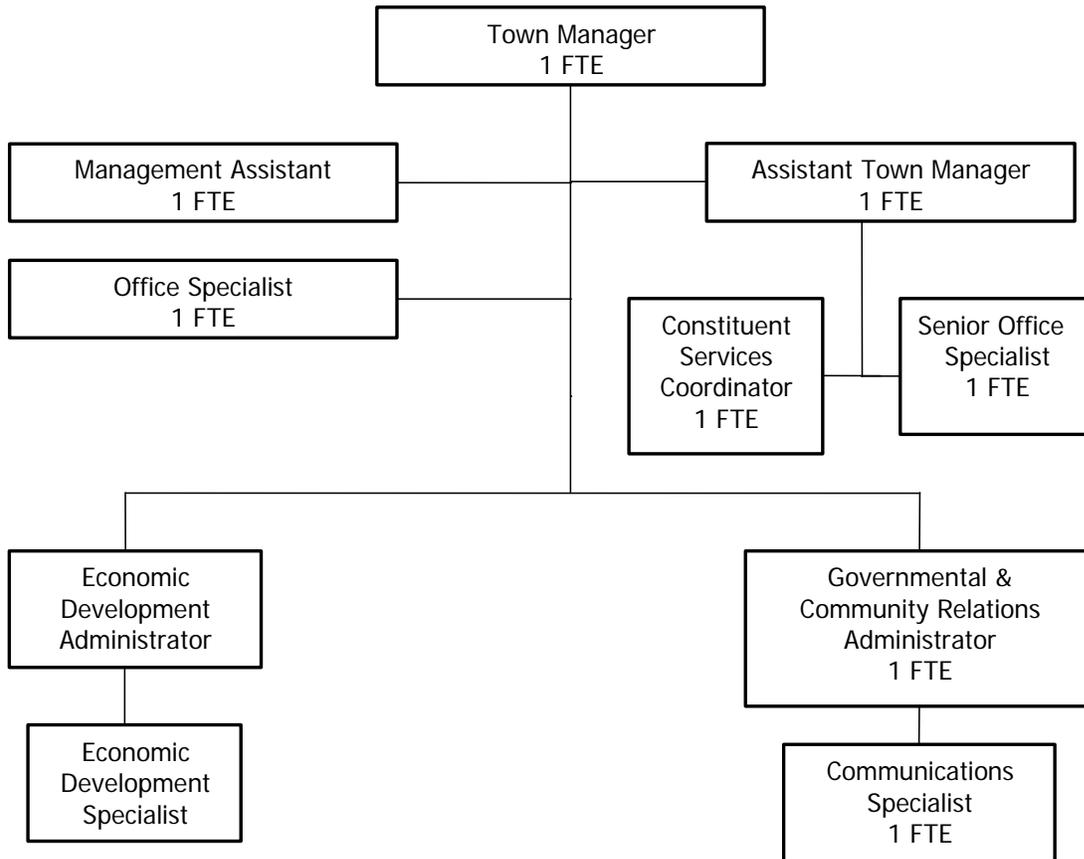
OBJECTIVES:

- ❖ Complete Phase II of the Reclaimed Water System
- ❖ Continue with the implementation of CAP water delivery
- ❖ Continue with the development of Honey Bee Village, Steam Pump Ranch and Naranja Town Site

Department Personnel

Authorized Positions	FY 2005 - 2006	FY 2006 - 2007	FY 2007 - 2008
Town Manager	1.0	1.0	1.0
Assistant Town Manager	1.0	1.0	1.0
Community Relations Administrator	1.0	1.0	1.0
Special Projects Coordinator *	1.0	1.0	0.0
Management Assistant *	0.0	0.0	1.0
Administrative Assistant *	1.0	1.0	0.0
Constituent Services Coordinator *	0.0	0.0	1.0
Communications Specialist *	0.0	0.0	1.0
Senior Office Specialist *	0.0	0.0	1.0
Office Specialist	1.0	1.0	1.0
Total Positions	6.0	6.0	8.0

* Positions affected by a FY2006/07 reorganization of Community Development and Town Manager's Departments.



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$594,239	\$609,886	\$751,840	\$157,601
Contracts/Services	49,304	58,727	121,166	71,862
Supplies	1,600	2,520	14,450	12,850
Capital Outlay	2,000	1,900	36,000	34,000
Contingency	15,000	15,000	15,000	-
Department Total	\$662,143	\$688,033	\$938,456	\$276,314

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$489,655	\$516,999	\$518,724	\$29,069
Community Relations	118,704	115,596	297,204	178,499
Council Support & Constituent Services	53,784	55,438	122,529	68,745
Program Total	\$662,143	\$688,033	\$938,456	\$276,314

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	4.0	4.0	-
Community Relations	1.0	2.0	1.0
Council Support & Constituent Services	1.0	2.0	1.0
Department FTE Total	6.0	8.0	2.0

Department Program Summaries

Town Manager - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$456,128	\$467,606	\$469,438	\$13,310
Contracts/Services	15,284	30,893	30,686	15,402
Supplies	1,243	1,600	2,600	1,357
Capital Outlay	2,000	1,900	1,000	(1,000)
Contingency	15,000	15,000	15,000	-
Program Total	\$489,655	\$516,999	\$518,724	\$29,069

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Town Manager	1.0	1.0	-
Assistant Town Manager	1.0	1.0	-
Special Projects Coordinator	1.0	-	(1.0) ^a
Management Assistant	1.0	1.0	-
Senior Office Specialist	-	1.0	1.0 ^b
Program FTE Total	4.0	4.0	-

- a) position transferred to Planning & Zoning department
- b) position transferred from Community Development department

Town Manager – Community Relations

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$85,279	\$87,556	\$166,154	\$80,874
Contracts/Services	33,196	27,590	86,050	52,854
Supplies	229	450	10,000	9,771
Capital Outlay	-	-	35,000	35,000
Program Total	\$118,704	\$115,596	\$297,204	\$178,499

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Community Relations Administrator	1.0	1.0	-
Communications Specialist	-	1.0	1.0 ^c
Program FTE Total	1.0	2.0	1.0

- c) position affected by a FY2006/07 reorganization of Community Development and Town Manager's Departments.

Town Manager – Council Support & Constituent Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$52,832	\$54,724	\$116,249	\$63,417
Contracts/Services	824	244	4,430	3,606
Supplies	128	470	1,850	1,722
Program Total	\$53,784	\$55,438	\$122,529	\$68,745

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Constituent Services Coordinator	-	1.0	1.0 d
Office Specialist	1.0	1.0	-
Program FTE Total	1.0	2.0	1.0

d) position affected by a FY2006/07 reorganization of Community Development and Town Manager's Departments.



Human Resources

Mission

Human Resources provides high-quality services to facilitate the goals of providing financial sustainability, excellent quality of life, respect for our environment and cultural assets, economic development, and leadership and communication. We do this by attracting, retaining, developing and providing for the safety of the Town of Oro Valley's most vital resource – our staff members. Key to providing these services is our commitment to delivering innovative services in a respectful, honest, and fair manner that brings excellence to our workplace.

Department Description

The Human Resources Department includes three divisions, providing services through six focus areas. The Administration division provides policy guidance including compliance, performance and compensation management, plus training and development; The Recruitment and Employment division provides staff planning, recruiting and employee relations services; The Benefits and Safety division provides group benefits programs, workers compensation and beginning in FY 2007-2008 adds a safety and risk management focus area.

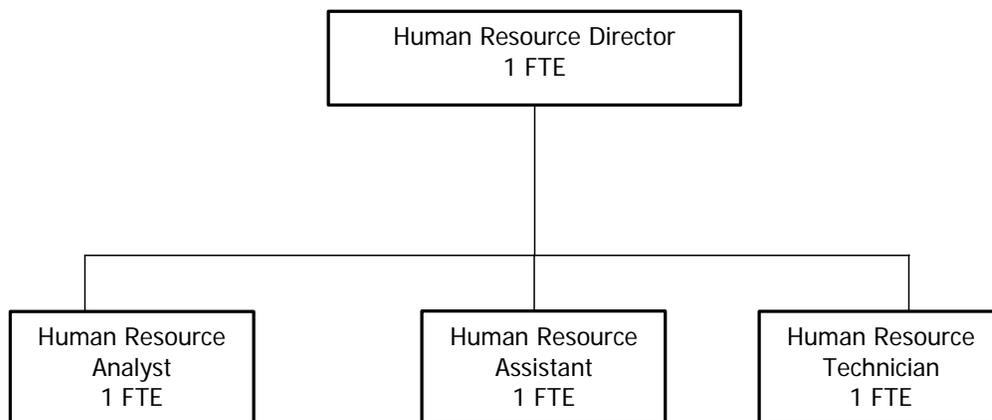
Departmental Programs/Divisions

Administration	Recruitment & Employment
<ul style="list-style-type: none"> ❖ Partners with Management in developing organizational improvements ❖ Develops and implements policies and procedures ❖ Designs and administers annual compensation and classification plans ❖ Administers performance management process ❖ Creates and updates job descriptions ❖ Provides or coordinates ongoing training and development opportunities ❖ Administers Tuition Reimbursement ❖ Provides Orientation programs ❖ Partners with management to develop succession plans or performance improvement plans 	<ul style="list-style-type: none"> ❖ Partners with supervisors to plan staffing needs ❖ Advertising/internal posting ❖ Assist in applicant selection ❖ Schedules and conducts interviews ❖ Coordinates background checks ❖ Communicates with applicants and newly selected staff members ❖ Consults with Supervisors on employee relations and grievance resolution ❖ Manages disciplinary procedures ❖ Coordinates employee assistance program ❖ Negotiates with Public Service employee representatives ❖ Coordinates employee recognition and special events
Benefits and Safety	
<ul style="list-style-type: none"> ❖ Benefits negotiation and administration ❖ COBRA administration ❖ Leave administration including FMLA, Annual leave accrual, sick time used, donation of leave time, etc. ❖ Town wide drug testing as required ❖ HRIS – information management and reporting ❖ Worker's Compensation Program administration ❖ ADOSH compliance ❖ Workplace safety training 	

FY 2006-07 Highlights	FY 2007–08 Goals and Objectives
<ul style="list-style-type: none"> ❖ Reviewed and recommended updates to policies and procedures ❖ Reviewed and updated job descriptions ❖ Revised performance appraisal forms and procedures for FY 07-08 start ❖ Conducted salary market survey ❖ Began needs assessment project for establishing training and development priorities ❖ Added much needed administrative support to HR staff, especially in the recruitment program ❖ Provided employee relations and grievance resolution services to staff ❖ Negotiated no rate increases to benefits programs 	<ul style="list-style-type: none"> ❖ Implement updated policy and procedures ❖ Begin new performance management process, including new appraisal forms, updated merit increase methods, and more feedback from employees throughout the process ❖ Review and update the pay grade classification system to align it with the Town's organizational structure and increase internal equity ❖ Research and develop succession planning program ❖ Expand training and development opportunities ❖ Implement new rewards and recognition program ❖ Kick-off new on-boarding orientation program to provide enhanced services for introductory employees through their first year of employment ❖ Conduct strategic review of benefits services and engage in long-range benefit programming, education, and communication ❖ Assist with Town-wide Safety and Risk Management program, including enhanced security (ID/Access Cards and magnetic door locks)

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Human Resource Director	1.0	1.0	1.0
Human Resource Analyst	1.0	1.0	1.0
Human Resource Technician	0.0	1.0	1.0
Human Resource Assistant	1.0	1.0	1.0
Total Positions	3.0	4.0	4.0



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$268,115	\$241,029	\$270,516	\$2,401
Contracts/Services	54,795	80,678	95,500	40,705
Supplies	2,040	2,125	3,500	1,460
Capital Outlay	4,000	3,385	-	(4,000)
Department Total	\$328,950	\$327,217	\$369,516	\$40,566

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$179,939	\$174,241	\$191,898	\$11,959
Recruitment & Employment	101,352	111,487	118,174	16,823
Benefits & Safety	47,659	41,490	59,443	11,784
Program Total	\$328,950	\$327,217	\$369,516	\$40,566

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	1.75	1.75	-
Recruitment & Employment	1.25	1.25	-
Benefits & Safety	1.0	1.0	-
Department FTE Total	4.0	4.0	-

Department Program Summaries

Human Resources - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$151,328	\$136,215	\$151,898	\$570
Contracts/Services	26,201	34,691	37,900	11,699
Supplies	1,410	1,425	2,100	690
Capital Outlay	1,000	1,910	-	(1,000)
Program Total	\$179,939	\$174,241	\$191,898	\$11,959

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
H.R. Director	1.0	1.0	-
H.R. Analyst	.25	.25	-
H.R. Technician	.25	.25	-
H.R. Assistant	.25	.25	-
Program FTE Total	1.75	1.75	-

Human Resources – Recruitment & Employment

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$77,288	\$69,365	\$75,874	\$(1,413)
Contracts/Services	21,584	40,447	41,500	19,916
Supplies	480	700	800	320
Capital Outlay	2,000	975	-	(2,000)
Program Total	\$101,352	\$111,487	\$118,174	\$16,823

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
H.R. Analyst	.75	.75	-
H.R. Assistant	.50	.50	-
Program FTE Total	1.25	1.25	-

Human Resources – Benefits & Safety

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$39,499	\$35,450	\$42,743	\$3,244
Contracts/Services	7,010	5,540	16,100	9,090
Supplies	150	-	600	450
Capital Outlay	1,000	500	-	(1,000)
Program Total	\$47,659	\$41,490	\$59,443	\$11,784

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
H.R. Technician	.75	.75	-
H.R. Assistant	.25	.25	-
Program FTE Total	1.0	1.0	-



Economic Development

Mission

To increase the quality of life for Oro Valley citizens and the business community by developing a positive business climate consistent with the community's values to ensure the long-term financial and economic sustainability of the Town of Oro Valley.

Division Description

The Economic Development Division provides a variety of important services to the Town Council, Staff, Oro Valley residents, and local businesses, including but not limited to, the recruitment of new businesses, and ombudsman to existing businesses and those going through Oro Valley's building plan review process. Additionally, the Economic Development Division has been a project team leader for development projects, liaison with regional organizations to provide continuity with the community's economic goals, and prepared economic analyses and projections. The Economic Development Division adheres to the 2007 Community Economic Development Strategy (CEDS), which indicated that the residents of Oro Valley are interested in expansion, diversification, and development of local business. According to the Oro Valley General Plan, Oro Valley's economic future is interwoven with its distinctive community character based on a residential/resort image and its proximity to the Pusch Ridge Wilderness, Coronado National Forest, and Catalina State Park. Diversification in the local revenue base, encouraged through additions to employment and shopping opportunities, is desirable. However, any new development must be consistent with the community vision for the future and values.

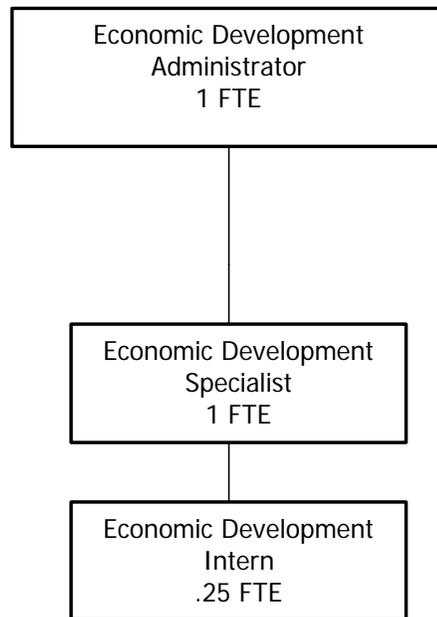
Departmental Programs/Divisions

Attraction & Recruitment	Project Management
<p>Attract and recruit retail businesses, resort facilities, high-tech and bioscience industries, and needed service providers. Promote the Town as a tourism destination consistent with the Town's General Plan. Further, create employment opportunities in the community, and provide information on all facets of available community resources.</p>	<p>Provide facilitation and resolution for local business owners and operators in order to promote fairness and accountability within Oro Valley. This program is developed to protect the interests of all parties to any concerns with respect to the Town's development review process.</p>
Marketing	Retention & Expansion
<p>Represent and market the Town's Business Recruitment and Attraction and Business Retention and Expansion efforts with Bed Tax funding consistent with the Town's CEDS.</p>	<p>Foster local businesses by providing access to the Town through open communication and maintaining long-term relationships. Provide recognition and support to the local business community through the development of meaningful business retention and expansion programs.</p>

FY 2006-07 Highlights	
<ul style="list-style-type: none"> ❖ The Town engaged Epic Productions to expand the original Economic Development video into a tourism and relocation video, which is available on the Economic Development web page ❖ Selected to host the 2007 Governor’s Rural Economic Development Conference to be held at the Hilton El Conquistador ❖ Assisted in the implementation of the Economic Vitality Model ❖ Launched the Oro Valley Business Navigator ❖ Approval and Adoption of CEDS ❖ Approval and Adoption of an Economic Development Incentive Policy ❖ Grand Opening of: <ul style="list-style-type: none"> • Arizona Car Service Center (<i>Mercado del Rio</i>) • Brake Masters (<i>Mercado del Rio</i>) • Mercado del Rio Car Wash (<i>Mercado del Rio</i>) • Brake Max (<i>Oracle Crossings</i>) • Carraba’s Italian Grill (<i>Oracle Crossings</i>) • Pacific Pools (<i>Oracle Crossings</i>) • National Bank of AZ (<i>Oracle Crossings</i>) • Peter Piper Pizza (<i>Oracle Crossings</i>) • Massage Envy (<i>Oracle Crossings</i>) • Kohls (<i>Oracle Crossings</i>) • Shoe Pavilion (<i>Oracle Crossings</i>) • It’s A Grind (<i>Oracle Crossings</i>) • Nail and Spa (<i>Oracle Crossings</i>) • Scottrade (<i>Oracle Crossings</i>) • Sparkle Cleaners (<i>Oracle Crossings</i>) • Frame to Perfection (<i>Oracle Crossings</i>) • New Beijing (<i>Oracle Crossings</i>) • Sedona Patio (<i>Oracle Crossings</i>) • Wal-Mart Neighborhood Market • Baggins Restaurant (<i>Steam Pump</i>) • California Design Studio (<i>Steam Pump</i>) • Chilli’s Restaurant (<i>Steam Pump</i>) ❖ Oro Valley Marketplace ground-breaking ❖ Began expansion of Ventana Medical Systems ❖ Began expansion of Northwest Medical Center – Oro Valley 	<ul style="list-style-type: none"> ❖ Began expansion of Sanofi Aventis ❖ Tucson Regional Economic Opportunities, Inc. (TREO) Blueprint (represented Mayor Paul Loomis) ❖ Assisted with TREO’s leadership conference ❖ Participated in BIO 2007 in BIOZONA Booth ❖ Assisted in the development of the Southwest Area annexation plan
FY 2007-08 Goals and Objectives	
<p>Focus Area: Economic Development</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Recruitment <ul style="list-style-type: none"> • BIO 2008: BIO represents more than 1,000 biotechnology companies, academic institutions, state biotechnology centers and related organizations in all 50 U.S. states and 33 other nations. BIO members are involved in the research and development of health-care, agricultural, industrial and environmental biotechnology products. • Miller Ranch Commercial/Industrial Tenants • Neighborhood #3 Commercial/Industrial Tenants ❖ Retention <ul style="list-style-type: none"> • Maintain Navigator • Development of Business Retention & Expansion Program with TREO and the Northern Pima County Chamber of Commerce (NPCCC) ❖ Program Management <ul style="list-style-type: none"> • Neighborhood #3 General Plan Amendment • Sanofi Aventis Expansion • Complete VMSI Expansion 	

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Economic Development Administrator	1.0	1.0	1.0
Economic Development Specialist	1.0	1.0	1.0
University of Arizona Intern	0.0	0.25	0.25
Total Positions	2.0	2.25	2.25



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$154,599	\$157,567	\$174,138	\$19,540
Contracts/Services	928,283	847,900	708,700	(41,902)
Supplies	1,700	1,172	1,460	(240)
Capital Outlay	-	3,259	-	-
Department Total	\$1,084,582	\$1,009,898	\$884,298	\$(200,283)



Finance Department

Mission

The Finance Department is dedicated to protecting the financial integrity of the Town of Oro Valley by providing timely, accurate and relevant financial data to support informed decision-making for both internal and external customers of the Town. The Finance Department encourages and promotes learning and growth in the individual employee, the Finance Team and the organization as a whole.

Department Description

The Finance Department is responsible for Town financial activities, including accounting, payroll and accounts payable processing, budget development, coordination and analysis, financial statement preparation, audit coordination, debt management, managerial reporting, sales tax compliance, support for the Town's Finance and Bond Committee, and participation in a variety of other administrative and special projects. The Department also assists in the development of the Town's Capital Improvement Program, coordinates the Town's risk management program and acts as the purchasing oversight agent for the Town.

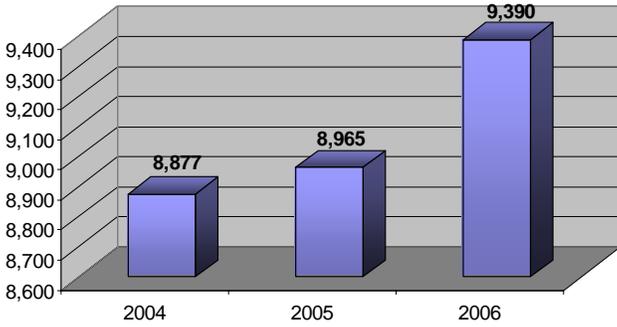
Departmental Programs/Divisions

Administration	Accounting Services
<p>The Administration section of the Finance Department provides leadership and resources to support all divisions within the Finance Department and the Town's Finance and Bond Committee, oversees the debt management activities of the Town, provides support for the Town's risk management and safety program, and administers the Town's investment program. This section also participates in a variety of other administrative and special projects requested by Town management and the Mayor and Council.</p>	<p>The Accounting section of the Finance Department maintains efficient accounting systems and controls and performs the following activities: payroll and accounts payable processing, accounts receivable, annual audit coordination and financial statement preparation.</p>
Budgeting	Procurement
<p>The Budgeting section of the Finance Department is responsible for preparation and monitoring of the budget Town's annual budget. Duties of this section include: revenue and expenditure analysis, forecasting and modeling, capital improvement plan compilation, performing cost/benefit analyses, and preparing special financial studies and reports.</p>	<p>The establishment of a Procurement function within the Finance Department is proposed for fiscal year 2007/08. This function would administer the timely procurement of supplies, services and construction needed by Town departments in accordance with the Town Code, Standard Operating Procedure, and all other federal, state and local laws, policies and procedures. One of the primary purposes of this function is to maximize the buying power of the Town and minimize inefficiencies in the purchasing process.</p>

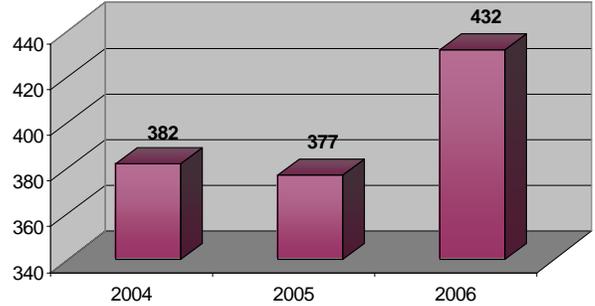
FY 2006-07 Highlights	FY 2007–08 Goals Cont'd
<ul style="list-style-type: none"> ❖ Received Government Finance Officers Association (GFOA) Certificate of Achievement For Financial Reporting Excellence for FY 05/06 ❖ Received an unqualified audit opinion for FY 05/06 financial statements ❖ Received an upgraded bond rating from 'A' to 'A+' (Standard & Poor's) ❖ Began implementation of the Tyler MUNIS Enterprise Resource Planning (ERP) system ❖ Continued implementation of program-based budgeting method with new chart of accounts structure ❖ Completed Naranja Town Site funding strategy ❖ Initiated bond refunding to reduce debt service on existing bonds resulting in significant savings to the Town ❖ Completed long-term financial sustainability plan for the Town utilizing the Economic Vitality Model ❖ Assisted in successful loan application to the Water Infrastructure Financing Authority (WIFA) to fund Phase II Reclaimed Water Project ❖ Prepared cost analyses for the Southwest Annexation Area project ❖ Prepared funding strategy to construct Municipal Operations Center 	<p>Focus Area: Financial Sustainability OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Continued renewal of sales tax auditing consultant contract to enhance revenue collections efforts and compliance with Town Tax Code ❖ Utilize Economic Vitality Model to perform cost analyses and short-term and long-term forecasts ❖ Provide timely reporting of financial information to management and Town Council ❖ Continue to receive GFOA Certificate of Achievement for Financial Reporting Excellence ❖ Continue to receive an unqualified audit opinion on Town financial statements ❖ Continue to maintain or improve bond ratings on Town's outstanding debt obligations ❖ Continue to recommend a balanced budget each year and comply with the Town's adopted budget policy ❖ Implement an Enterprise Resource Planning (ERP) system that integrates the program-based budgeting concept ❖ Perform periodic reviews of Town user fees
<p style="text-align: center;">FY 2007–08 Goals and Objectives</p> <p>Focus Area: Protection of Environment and Cultural Assets OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Assist in coordinating and leveraging funding to protect environmentally sensitive lands. ❖ Assist in coordinating and leveraging funding to acquire and manage historic, cultural and recreational assets as may be necessary to sustain and expand them <p>Focus Area: Leadership and Communication OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Participate in joint Council and staff workshops to ensure good communication and effective implementation of goals. 	<p>Focus Area: Quality of Life OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Provide assistance to support the Town's ability to enhance and preserve its excellent public services ❖ Provide assistance to ensure that quality and sufficient municipal facilities are available to meet service demands and staffing needs

CY 2006 Performance Metrics

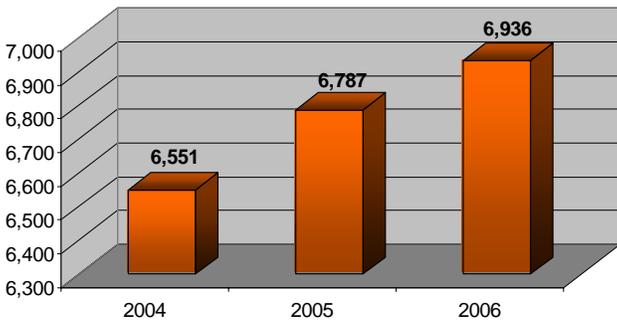
Payroll Checks/Direct Deposits



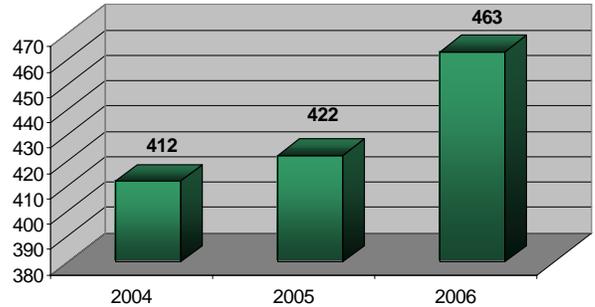
Purchase Orders Issued



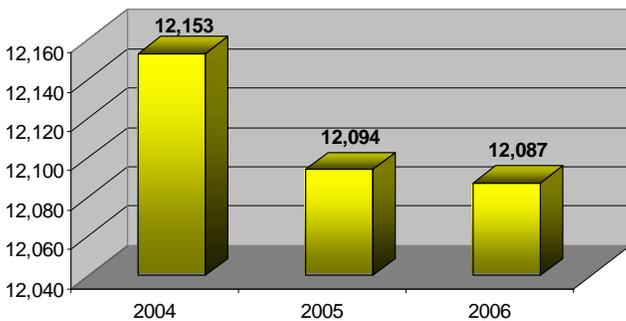
Accounts Payable Checks



W-2's Issued

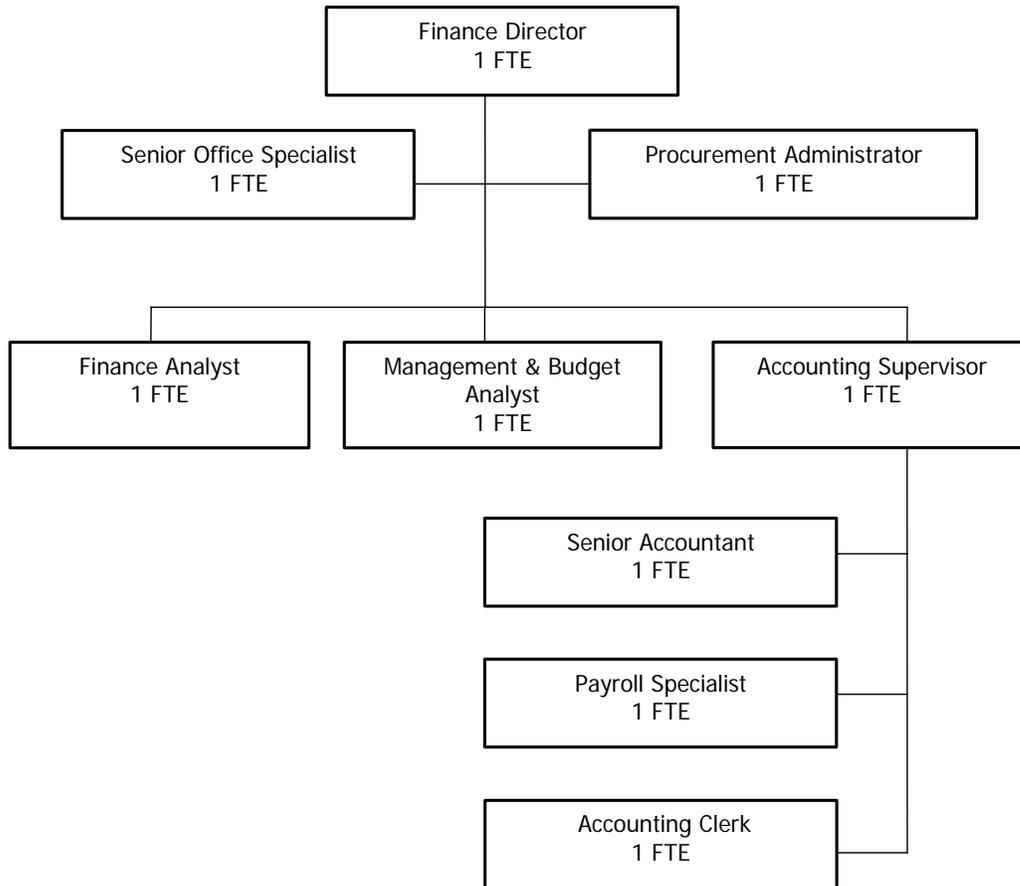


Invoices Paid



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Finance Director	1.0	1.0	1.0
Procurement Administrator	0.0	0.0	1.0
Accounting Supervisor	1.0	1.0	1.0
Management & Budget Analyst	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0
Financial Analyst	0.0	1.0	1.0
Senior Office Specialist	1.0	1.0	1.0
Payroll Specialist	0.0	0.0	1.0
Senior Accounting Clerk	1.5	1.0	0.0
Accounting Clerk	1.0	1.0	1.0
Total Positions	7.5	8.0	9.0



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$560,713	\$491,254	\$715,399	\$154,687
Contracts/Services	127,650	105,948	103,700	(23,950)
Supplies	12,850	10,900	14,500	1,650
Capital Outlay	357,600	257,633	129,100	(228,500)
Department Total	\$1,058,813	\$865,735	\$962,699	\$(96,113)

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$585,668	\$438,156	\$321,688	\$(263,979)
Accounting Services	329,757	300,357	346,932	17,175
Budgeting	143,388	127,222	160,173	16,785
Procurement	-	-	133,906	133,906
Program Total	\$1,058,813	\$865,735	\$962,699	\$(96,113)

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	2.0	2.0	-
Accounting Services	4.0	4.0	-
Budgeting	2.0	2.0	-
Procurement	-	1.0	1.0
Department FTE Total	8.0	9.0	1.0

Department Program Summaries

Finance - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$181,751	\$159,236	\$195,788	\$14,037
Contracts/Services	52,917	27,920	4,400	(48,517)
Supplies	1,000	1,000	1,500	500
Capital Outlay	350,000	250,000	120,000	(230,000)
Program Total	\$585,668	\$438,156	\$321,688	\$(263,979)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Finance Director	1.0	1.0	-
Senior Office Specialist	1.0	1.0	-
Program FTE Total	2.0	2.0	-

Finance – Accounting Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$248,591	\$217,796	\$253,332	\$4,742
Contracts/Services	68,717	72,028	83,100	14,383
Supplies	10,850	8,900	9,000	(1,850)
Capital Outlay	1,600	1,633	1,500	(100)
Program Total	\$329,757	\$300,357	\$346,932	\$17,175

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Accounting Supervisor	1.0	1.0	-
Senior Accountant	1.0	1.0	-
Payroll Specialist	-	1.0	1.0
Senior Accounting Clerk	1.0	-	(1.0)
Accounting Clerk	1.0	1.0	-
Program FTE Total	4.0	4.0	-

Finance – Budgeting

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$130,372	\$114,222	\$152,373	\$22,001
Contracts/Services	6,017	6,000	6,800	783
Supplies	1,000	1,000	1,000	-
Capital Outlay	6,000	6,000	-	(6,000)
Program Total	\$143,388	\$127,222	\$160,173	\$16,785

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Management & Budget Analyst	1.0	1.0	-
Financial Analyst	1.0	1.0	-
Program FTE Total	2.0	2.0	-

Finance - Procurement

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$-	\$-	\$113,906	\$113,906
Contracts/Services	-	-	9,400	9,400
Supplies	-	-	3,000	3,000
Capital Outlay	-	-	7,600	7,600
Program Total	\$-	\$-	\$133,906	\$133,906

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Procurement Administrator	-	1.0	1.0
Program FTE Total	-	1.0	1.0



Information Technology

Mission

The Information Technology Department is dedicated to providing the vision and leadership that will enable the Town of Oro Valley to improve public service by delivery of effective information technology products.

Division Description

The first priority is to provide the basic information technology services required by Town departments and offices. These services include, but are not limited to: Local and Wide Area Network, Electronic Mail, Internet, Intranet, Web Site, Geographical Information Systems (GIS), Telecommunications, PC's, Peripherals, Consultation, and Training.

Departmental Programs/Divisions

Geographical Information Systems (GIS)	Web Services
Responsible for providing complete, accurate, and current GIS maps, analysis, proposals, and presentations to support the operations used by each department.	Responsible for the day-to-day development and maintenance of the functional elements of the Town's Web Site and Intranet site(s), Electronic Government (E-Gov), and future E-commerce applications.
Technical Services	Telecommunications
Provides management and security of the Town's computer networks, desktop and network technology acquisition, support, training, and database management.	Management of all voice and data systems, including the Town's PBX (Private Branch Exchange) phone system, voice mail, long distance, Internet access, wireless and point-to-point communications.

FY 2006-07 Highlights

- ❖ Completion of the Town Web Site Re-design.
- ❖ Provided Web Site access to Permits Plus – ability to check permit status, view comments.
- ❖ Completed computer training lab in Library.
- ❖ Implemented free WIFI for Library patrons.
- ❖ Implemented new web site audio streaming system for Town meetings.

FY 2007–08 Goals and Objectives

Focus Area: Financial Sustainability

OBJECTIVES:

- ❖ Complete the implementation and integration of the MUNIS ERP system.
- ❖ Update and maintain a reliable Information Technology infrastructure

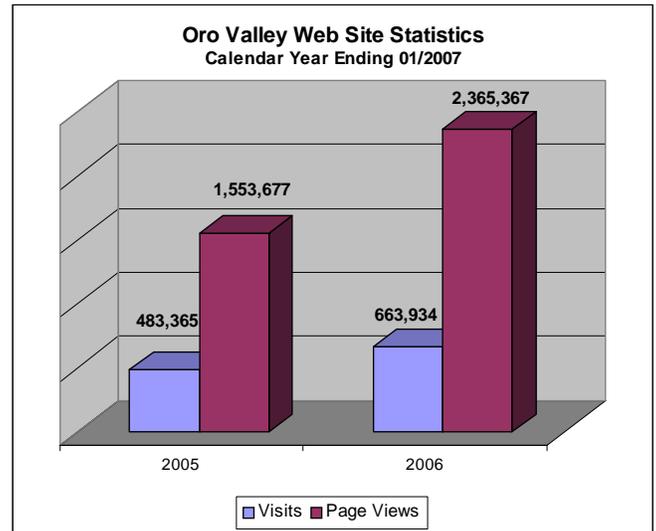
Focus Area: Leadership & Communication

OBJECTIVES:

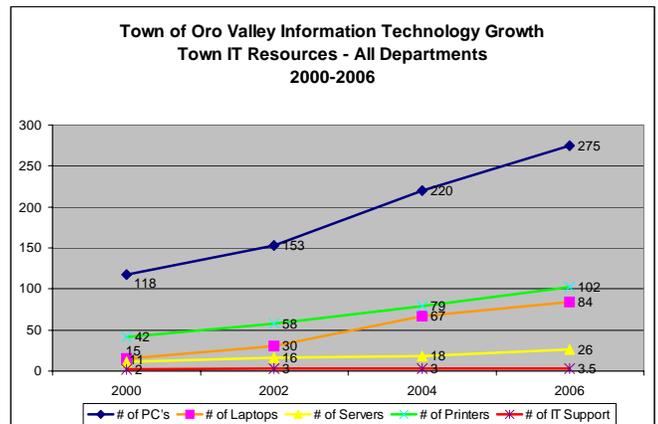
- ❖ Continually improve the quality and quantity of information available on the Town's Web Sites.
- ❖ Utilize existing and new Information Technology tools to inform and educate Public Officials and Citizens.

Performance Metrics

Web Site Activity Trends

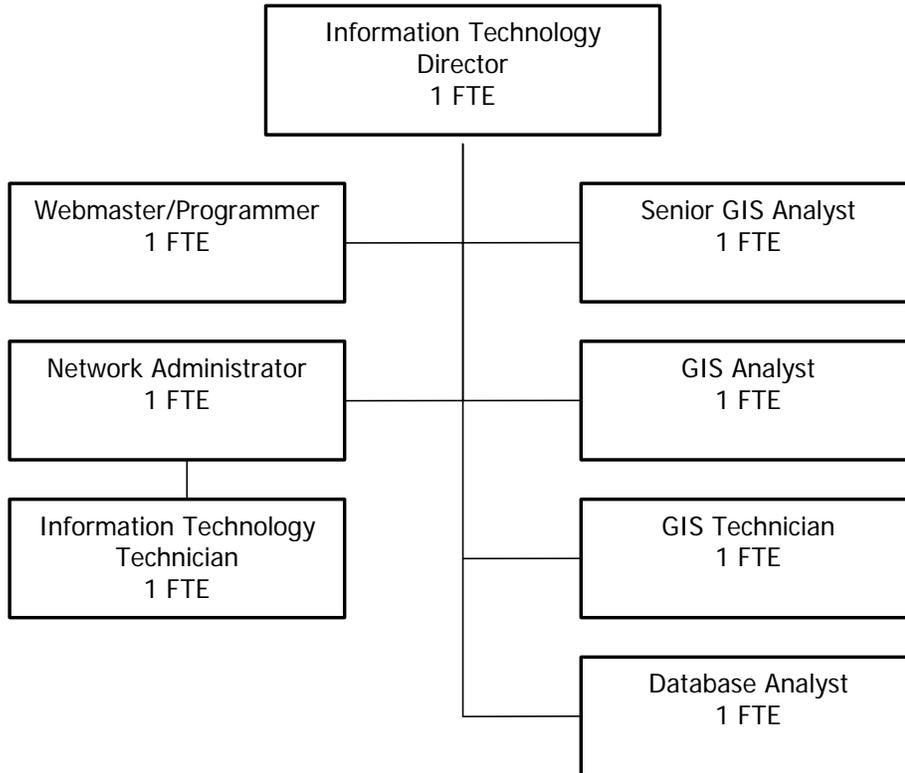


Information Technology Growth Trends



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Information Technology Director	1.0	1.0	1.0
Network Administrator	0.0	0.0	1.0
Web Master/Programmer	1.0	1.0	1.0
Database Analyst	0.0	1.0	1.0
Senior GIS Analyst	0.0	0.0	1.0
GIS Analyst	1.0	1.0	1.0
Technician	1.0	1.0	1.0
GIS Technician	0.0	0.0	1.0
Total Positions	4.0	5.0	8.0



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$359,895	\$359,809	\$637,426	\$277,530
Contracts/Services	220,230	234,449	319,327	99,097
Supplies	6,400	6,600	7,500	1,100
Capital Outlay	109,700	108,200	325,600	215,900
Department Total	\$696,225	\$709,058	\$1,289,853	\$593,627

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$214,229	\$235,421	\$344,732	\$130,502
GIS Services	120,038	112,296	315,752	195,714
Technical Services	191,671	190,384	309,060	117,389
Web Services	74,887	75,640	152,302	77,415
Telecommunications	95,400	95,317	168,007	72,607
Program Total	\$696,225	\$709,058	\$1,289,853	\$593,627

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	2.0	2.0	-
GIS Services	1.0	3.0	2.0
Technical Services	1.0	2.0	1.0
Web Services	1.0	1.0	-
Telecommunications	-	-	-
Department FTE Total	5.0	8.0	3.0

Department Program Summaries

Information Technology - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$162,353	\$162,314	\$185,195	\$22,841
Contracts/Services	49,976	71,107	134,537	84,561
Supplies	1,900	2,000	1,900	-
Capital Outlay	-	-	23,100	23,100
Program Total	\$214,229	\$235,421	\$344,732	\$130,502

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
IT Director	1.0	1.0	-
Database Analyst	1.0	1.0	-
Program FTE Total	2.0	2.0	-

Information Technology – GIS Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$64,615	\$64,600	\$212,877	\$148,262
Contracts/Services	50,923	43,096	76,275	25,352
Supplies	4,500	4,600	5,100	600
Capital Outlay	-	-	21,500	21,500
Program Total	\$120,038	\$112,296	\$315,752	\$195,714

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Senior GIS Analyst	-	1.0	1.0
GIS Analyst	1.0	1.0 ^a	-
GIS Technician	-	1.0	1.0
Program FTE Total	1.0	3.0	2.0

a) transfer from Water Utility department

Information Technology

Information Technology – Technical Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$60,939	\$60,924	\$161,023	\$100,084
Contracts/Services	24,032	24,260	20,537	(3,495)
Supplies	-	-	500	500
Capital Outlay	106,700	105,200	127,000	20,300
Program Total	\$191,671	\$190,384	\$309,060	\$117,389

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Network Administrator	-	1.0	1.0
IT Technician	1.0	1.0	-
Program FTE Total	1.0	2.0	1.0

Information Technology – Web Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$71,988	\$71,971	\$78,331	\$6,343
Contracts/Services	2,899	3,669	3,971	1,072
Capital Outlay	-	-	70,000	70,000
Program Total	\$74,887	\$75,640	\$152,302	\$77,415

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Webmaster	1.0	1.0	-
Program FTE Total	1.0	1.0	-

Information Technology – Telecommunications

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$92,400	\$92,317	\$84,007	\$(8,393)
Capital Outlay	3,000	3,000	84,000	81,000
Program Total	\$95,400	\$95,317	\$168,007	\$72,607



Police Department

Mission Statement

We, the members of the Oro Valley Police Department, are dedicated to providing excellent service through partnerships that build trust, prevent crime and promote a safe environment to enhance the quality of life within our community.

Vision Statement

The Oro Valley Police Department is committed to providing public safety services needed to ensure a safe environment through problem-solving partnerships, adaptability to change, cultural sensitivity, and efficient allocation of resources.

Value Statement

FAIRNESS: We believe every individual must be treated with dignity and respect. The foundation of professional police service is based upon fair and equal treatment of all people.

INTEGRITY: We adhere to the highest moral and ethical standards. We are consistent in and accountable for all our actions.

EXCELLENCE: We are committed to quality of performance using teamwork to achieve comprehensive and common goals.

Operating Divisions

Field Operations	Support Services
<p>The Field Operations Division consists of the Community Action Team, Special Operations, Traffic, SWAT, Hostage Negotiation, Security, Honor Guard, K-9 Unit, Bike Unit, Motorcycle Squad and the Field Training Program.</p> <p>Patrol is the largest and most visible bureau in this Department. Patrol personnel are responsible for the protection of life and property, and the preliminary investigation of crimes. This Department also provides community services in the form of programs, presentations and working with community groups.</p>	<p>Included in the Support Services Division are Communications, Records, Information Technology & the Support Services Bureau.</p> <p>Communications handles the response of 911 and other calls for service. The dispatcher determines if the situation is police, fire or medical and transfers to the appropriate area.</p> <p>Records is responsible for case management, transcription of narratives, taped statements, and citation entries into a county wide database system.</p> <p>The Support Services Bureau consists of Fleet Management, Mobile Command Post, I.D., Evidence, Community Resources, Investigations, Task Force Assignments, SRO, CVAP, and Police Explorer Scouts.</p>
<h4>Professional Standards</h4>	<h4>Professional Development</h4>
<p>The Office of Professional Standards handles the recruitment of new personnel and the investigation of citizen complaints. It is the policy of the Oro Valley Police Department to thoroughly investigate all complaints against its employees in order to preserve public confidence.</p>	<p>The Office of Professional Development assists Police Department personnel with any issue that stands in their way of achieving a full and satisfying career. This office consists of Training and Safety.</p>

FY 2006-07 Highlights	FY 2007–08 Goals & Objectives Cont'd
<ul style="list-style-type: none"> ❖ Completed new 5-year Strategic Plan to guide and direct the Police Department into 2012. ❖ Motorcycle/Traffic Unit removed from staffing minimums to increase response to traffic related issues. ❖ Sponsored training by nationally recognized trainers, attended by police officers from the United States and Canada. ❖ Expanded Records Section. ❖ Conducted Awards Ceremony to recognize the accomplishments of police officers, civilian employees and an outstanding member of the community. ❖ Continued regional leadership as active members of Pima County Regional SWAT and PCWIN executive committees. ❖ Applied for and received grant funding from GOHS for new 2007 Police BMW RT1200 motorcycles. ❖ Applied for and received grant funding from ATF for Bomb Detection Canine. ❖ CVAP Program completed its 10th year of operation. ❖ Reverse 911 system implemented. 	<p>Focus Area: Adopt a 2.3 commissioned officers per 1,000 population ratio policy. OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Respond to all priority calls for service according to adopted performance standards. ❖ Increase pro-active police activity by assuring adequate staffing. ❖ Create a 7 beat structure to more effectively deploy police coverage throughout the Town. ❖ Ensure proper management and supervision in order to maximize resources and limit liability. <p>Focus Area: To attract and retain exemplary employees with outstanding abilities, uncompromising integrity & strong work ethic. OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Support programs that strengthen the physical and mental well-being of employees and assure an efficient and productive workforce. ❖ Develop, initiate and evaluate strategies to recruit and hire the best candidates for employment with the Department while balancing the workforce with diversity. ❖ Assess agency strengths and weaknesses in meeting employees' needs by gathering their opinions about the Department, their work environment and their job satisfaction.
<p style="text-align: center;">FY 2007–08 Goals and Objectives</p> <p>Focus Area: Strengthen community partnerships through expanded community based crime prevention programs. OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Have CPTED adopted by ordinance. ❖ Expand the Citizen Academy to three times a year. ❖ Create Adopt-a-Business program to increase communication between business owners and managers to address public safety concerns related to retail and restaurants. ❖ Hold two public forums each year to solicit information from the community and educate the public on issues involving safety and crime prevention. ❖ Create five new Neighborhood Watch Groups. 	<p>Focus Area: Municipal Facilities OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Continually evaluate space needs and identify opportunities to provide optimum service to the public. ❖ Construct a new police Property and I.D. facility, and a training facility with indoor firing range.

FY 2007–08 Goals & Objectives Cont'd

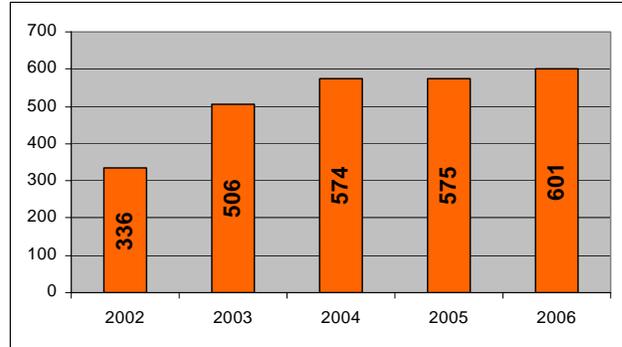
Focus Area: Ensure public safety and community expectations are met through excellent police service.

OBJECTIVES:

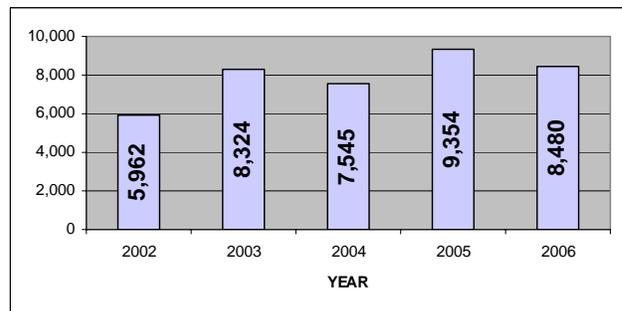
- ❖ Continue to train and retain the most qualified and professional individuals.
- ❖ Reduce collision related injuries through traffic enforcement, education, and engineering.
- ❖ Aggressively address property crime through surveillance and patrol in our neighborhoods, commercial areas, and construction sites.
- ❖ Reorganize the School Resource Officer Section to reduce and deter violence and drug use among our youth.
- ❖ Continue to work in cooperation with local, state, and federal task forces to make certain the Town has all the necessary resources to combat issues affecting our community.
- ❖ Continue public outreach through citizen satisfaction surveys.
- ❖ Increase volunteer staffing from 80 to 100.

Performance Metrics

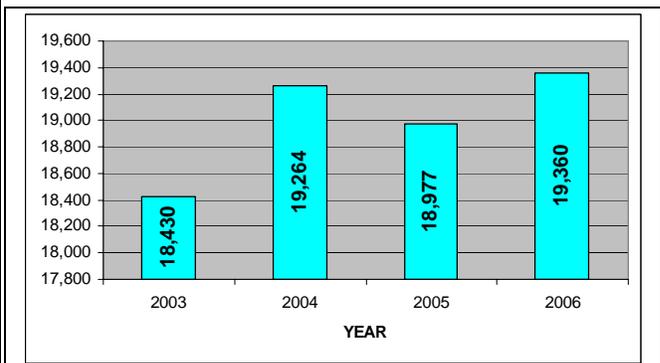
MOTOR VEHICLE ACCIDENTS



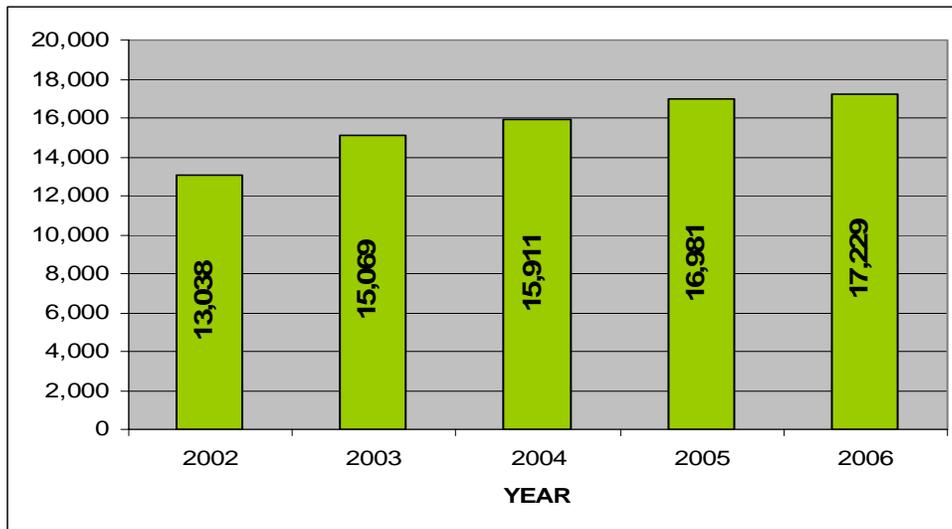
CITATIONS



911 Calls



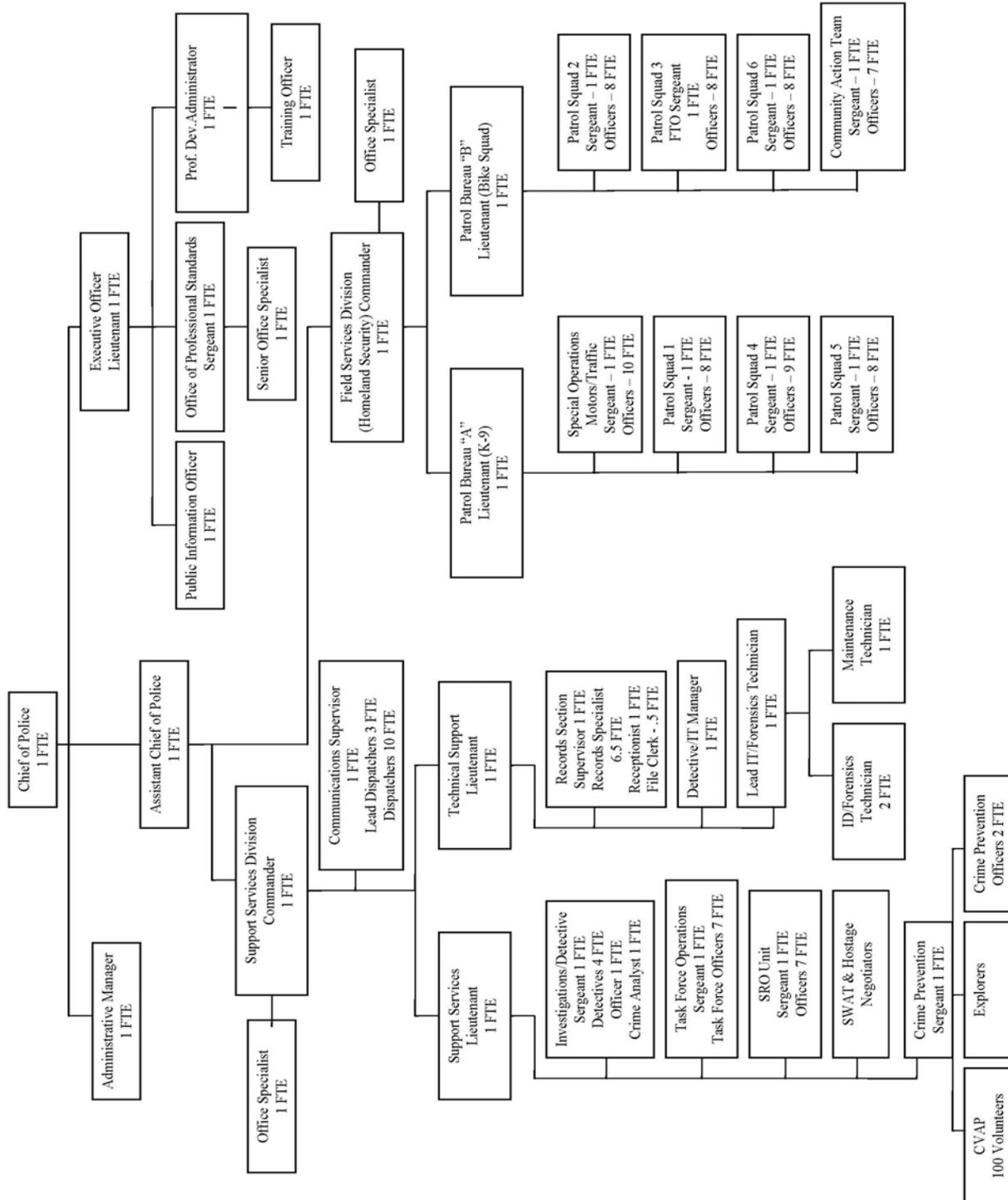
Calls for Service



Statistical Comparisons	2003	2004	2005	2006
Calls for Service	15,069	15,911	16,981	17,229
Total Arrests	2,310	1,952	2,249	2,113
Auto Thefts	47	57	72	63
Burglaries	91	95	134	103
Thefts	584	529	642	564
D.U.I.	228	165	137	189
Liquor Laws	92	63	67	75
Drug Offenses	160	148	207	204
Homicides	0	0	0	1
Assaults	128	167	159	149
Investigations	3,776	4,404	4,568	5,699
K-9 Searches	215	161	159	182
First Aid Calls	1,580	1,833	2,006	1,972
Accidents	506	574	575	601
Citations	8,324	7,541	9,354	7,940
Public Assists	2,896	2,599	1,482	1,297
Drug Task Force Arrests	120	67	116	151

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Chief of Police	1.0	1.0	1.0
Assistant Chief of Police	0.0	0.0	1.0
Commander	2.0	2.0	2.0
Lieutenant	3.0	3.0	5.0
Sergeant	13.0	13.0	13.0
Detective	5.0	5.0	5.0
Patrol Officer	51.0	57.0	57.0
Motorcycle Officer	6.0	6.0	6.0
School Resource Officer	3.0	4.0	7.0
K-9 Officer	3.0	4.0	4.0
D.A.R.E. Officer	2.0	3.0	0.0
Training Officer	1.0	1.0	1.0
Reserve Officer	6.0	6.0	6.0
Communications Supervisor	1.0	1.0	1.0
Lead Dispatcher	2.0	3.0	3.0
Dispatcher	9.0	10.0	10.0
Records Supervisor	1.0	1.0	1.0
Records Specialist	5.5	6.5	6.5
Lead IT Forensics Technician	1.0	1.0	1.0
Property Forensics Technician	2.0	2.0	2.0
Administrative Services Manager	1.0	1.0	1.0
Public Information Officer	1.0	1.0	1.0
Professional Development & Training Administrator	1.0	1.0	1.0
Senior Office Specialist	1.0	1.0	1.0
Crime Analyst	1.0	1.0	1.0
Maintenance Technician	0.0	1.0	1.0
Receptionist	1.0	1.0	1.0
File Clerk	0.5	0.5	0.5
Office Specialist	1.0	2.0	2.0
Total Positions	125.0	139.0	142.0



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$9,493,706	\$8,831,918	\$10,273,452	\$779,745
Contracts/Services	1,074,119	1,233,852	1,172,351	98,232
Supplies	239,450	231,540	239,563	114
Utilities	286,000	243,738	290,118	4,118
Capital Outlay	813,369	806,459	722,513	(90,856)
Contingency	618,353	425,071	603,571	(14,782)
Department Total	\$12,524,997	\$11,889,578	\$13,301,568	\$776,571

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$1,345,403	\$1,319,759	\$1,450,153	\$104,751
Support Services	653,125	654,870	570,714	(82,410)
Communications	788,594	736,670	840,674	52,080
Records	427,270	403,709	451,231	23,961
Investigations	556,943	516,850	618,669	61,726
Information Technology	212,070	204,217	201,291	(10,779)
Fleet Maintenance	221,388	263,841	239,876	18,487
Community Relations	927,667	856,810	960,326	32,659
Field Services	1,436,189	1,451,882	1,401,812	(34,377)
Patrol Bureau "A"	2,974,486	2,752,822	2,797,117	(177,369)
Patrol Bureau "B"	1,615,584	1,490,316	2,381,131	765,547
Professional Dev & Trng	484,674	445,698	406,375	(78,299)
Office of Prof. Standards	202,368	162,739	291,853	89,485
Grants	463,952	425,007	472,978	9,026
Property/I.D.	215,284	204,387	217,368	2,084
Program Total	\$12,524,997	\$11,889,578	\$13,301,568	\$776,571

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	3.0	5.0	2.0
Support Services	3.0	3.0	-
Communications	14.0	14.0	-
Records	9.0	9.0	-
Investigations	7.0	7.0	-
Information Technology	1.0	1.0	-
Fleet Maintenance	1.0	1.0	-
Community Relations	11.0	11.0	-
Field Services	4.0	4.0	-
Patrol Bureau "A"	42.0	36.0	(6.0)
Patrol Bureau "B"	25.0	31.0	6.0
Professional Development & Training	8.0	8.0	-
Office of Professional Standards	2.0	3.0	1.0
Grants	6.0	6.0	-
Property/I.D.	3.0	3.0	-
Department FTE Total	139.0	142.0	3.0

Department Program Summaries

Police Department – Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$360,400	\$274,588	\$482,832	\$122,433
Contracts/Services	499,700	648,700	513,450	13,750
Supplies	27,950	26,200	27,500	(450)
Utilities	80,500	69,700	72,800	(7,700)
Capital Outlay	5,000	122,000	5,000	-
Contingency	371,853	178,571	348,571	(23,282)
Program Total	\$1,345,403	\$1,319,759	\$1,450,153	\$104,751

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Chief of Police	1.0	1.0	-
Deputy Chief	-	1.0	1.0
Lieutenant	-	1.0	1.0
Public Information Officer	1.0	1.0	-
Administrative Services Manager	1.0	1.0	-
Program FTE Total	3.0	5.0	2.0

Police Department – Support Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$384,275	\$388,633	\$344,014	\$(40,260)
Contracts/Services	28,200	28,700	28,200	-
Supplies	11,450	11,300	13,700	2,250
Utilities	5,700	4,737	1,000	(4,700)
Capital Outlay	147,000	145,000	98,800	(48,200)
Contingency	76,500	76,500	85,000	8,500
Program Total	\$653,125	\$654,870	\$570,714	\$(82,410)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Commander	1.0	-	(1.0)
Lieutenant	1.0	2.0	1.0
Office Specialist	1.0	1.0	-
Program FTE Total	3.0	3.0	-

Police Department – Communications

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$773,194	\$722,770	\$826,074	\$52,880
Contracts/Services	11,900	10,400	12,600	700
Supplies	2,500	2,500	2,000	(500)
Utilities	1,000	1,000	-	(1,000)
Program Total	\$788,894	\$736,670	\$840,674	\$52,080

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Communications Supervisor	1.0	1.0	-
Lead Dispatcher	3.0	3.0	-
Dispatcher	10.0	10.0	-
Program FTE Total	14.0	14.0	-

Police Department – Records

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$407,570	\$382,430	\$433,861	\$26,291
Contracts/Services	14,000	14,902	12,670	(1,330)
Supplies	4,700	5,500	4,700	-
Utilities	1,000	877	-	(1,000)
Program Total	\$427,270	\$403,709	\$451,231	\$23,961

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Records Supervisor	1.0	1.0	-
Records Clerk	6.5	6.5	-
Office Assistant	1.5	1.5	-
Program FTE Total	9.0	9.0	-

Police Department – Investigations

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$530,193	\$490,800	\$580,519	\$50,326
Contracts/Services	10,650	11,050	20,950	10,300
Supplies	4,600	5,000	5,200	600
Utilities	11,500	10,000	12,000	500
Program Total	\$556,943	\$516,850	\$618,669	\$61,726

Police Department – Investigations Cont'd

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Sergeant	1.0	1.0	-
Detective	4.0	4.0	-
Officer	1.0	1.0	-
Crime Analyst	1.0	1.0	-
Program FTE Total	7.0	7.0	-

Police Department – Information Technology

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$84,070	\$78,035	\$85,441	\$1,371
Contracts/Services	66,850	72,100	84,350	17,500
Supplies	5,650	3,250	3,000	(2,650)
Utilities	28,000	23,332	1,000	(27,000)
Capital Outlay	27,500	27,500	27,500	-
Program Total	\$212,070	\$204,217	\$201,291	\$(10,779)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Detective	1.0	1.0	-
Program FTE Total	1.0	1.0	-

Police Department – Fleet Maintenance

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$45,039	\$40,909	\$40,455	\$(4,584)
Contracts/Services	167,150	215,188	153,221	(13,929)
Supplies	200	200	200	-
Utilities	9,000	7,544	46,000	37,000
Program Total	\$221,389	\$263,841	\$239,876	\$18,487

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Maintenance Technician	1.0	1.0	-
Program FTE Total	1.0	1.0	-

Police Department – Community Relations

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$796,117	\$737,960	\$823,176	\$27,059
Contracts/Services	53,450	48,950	61,450	8,000
Supplies	55,100	55,690	55,700	600
Utilities	17,000	14,210	20,000	3,000
Capital Outlay	6,000	-	-	(6,000)
Program Total	\$927,667	\$856,810	\$960,326	\$32,659

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Sergeant	2.0	2.0	-
S.R.O. Officer	4.0	7.0	3.0
D.A.R.E. Officer	3.0	-	(3.0)
Officer	2.0	2.0	-
Program FTE Total	11.0	11.0	-

Police Department – Field Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$591,770	\$615,963	\$583,013	\$(8,757)
Contracts/Services	23,900	18,200	19,868	(4,032)
Supplies	36,650	35,350	35,718	(932)
Utilities	9,500	8,000	2,000	(7,500)
Capital Outlay	604,369	604,369	591,213	(13,156)
Contingency	170,000	170,000	170,000	-
Program Total	\$1,436,189	\$1,451,882	\$1,401,812	\$(34,377)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Commander	1.0	1.0	-
Lieutenant	2.0	2.0	-
Office Specialist	1.0	1.0	-
Program FTE Total	4.0	4.0	-

Police Department – Patrol Bureau A

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$2,823,976	\$2,607,073	\$2,605,039	\$(218,937)
Contracts/Services	34,110	33,673	73,628	39,518
Supplies	51,400	53,550	53,041	1,641
Utilities	65,000	58,526	65,409	409
Program Total	\$2,974,486	\$2,752,822	\$2,797,117	\$(177,369)

Police Department – Patrol Bureau A Cont'd

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Sergeant	4.0	4.0	-
Officer	38.0	32.0	(6.0)
Program FTE Total	42.0	36.0	(6.0)

Police Department – Patrol Bureau B

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$1,559,434	\$1,440,279	\$2,260,549	\$701,115
Contracts/Services	10,000	9,889	54,318	44,318
Supplies	10,150	10,150	14,355	4,205
Utilities	36,000	29,998	51,909	15,909
Program Total	\$1,615,584	\$1,490,316	\$2,381,131	\$765,547

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Sergeant	4.0	4.0	-
Officer	21.0	27.0	6.0
Program FTE Total	25.0	31.0	6.0

Police Department – Professional Development & Training

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$374,815	\$348,588	\$294,925	\$(79,890)
Contracts/Services	85,359	81,950	89,750	4,391
Supplies	18,700	12,700	13,700	(5,000)
Utilities	5,800	2,460	8,000	2,200
Program Total	\$484,674	\$445,698	\$406,375	\$(78,299)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Prof. Dev. & Training Administrator	1.0	1.0	-
Training Officer	1.0	1.0	-
Reserve Officer	6.0	6.0	-
Program FTE Total	8.0	8.0	-

Police Department – Office of Professional Standards

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$143,368	\$134,739	\$256,508	\$113,140
Contracts/Services	54,950	24,350	28,295	(26,655)
Supplies	2,050	2,050	2,050	-
Utilities	2,000	1,600	5,000	3,000
Program Total	\$202,368	\$162,739	\$291,853	\$89,485

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Lieutenant	-	1.0	1.0
Sergeant	1.0	1.0	-
Senior Office Specialist	1.0	1.0	-
Program FTE Total	2.0	3.0	1.0

Police Department – Grants

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$450,152	\$412,163	\$469,678	\$19,526
Contracts/Services	2,400	2,500	3,300	900
Supplies	2,400	2,800	-	(2,400)
Utilities	9,000	7,544	-	(9,000)
Program Total	\$463,952	\$425,007	\$472,978	\$9,026

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Sergeant	1.0	1.0	-
Officer	5.0	5.0	-
Program FTE Total	6.0	6.0	-

Police Department – Property/I.D.

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$169,334	\$156,987	\$187,368	\$18,034
Contracts/Services	11,500	13,300	16,300	4,800
Supplies	5,950	5,300	8,700	2,750
Utilities	5,000	4,210	5,000	-
Capital Outlay	23,500	24,590	-	(23,500)
Program Total	\$215,284	\$204,387	\$217,368	\$2,084

Police Department – Property/I.D.

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Lead IT Forensics Technician	1.0	1.0	-
Property I.D. Technician	2.0	2.0	-
Program FTE Total	3.0	3.0	-



Magistrate Court

Mission

To uphold the law and administer justice fairly and efficiently and adjudicate all cases brought to the Oro Valley Magistrate Court in a fair, courteous and impartial manner, treating all who come to the Court with dignity and respect, providing prompt, polite and efficient service to those coming before of the Oro Valley Magistrate Court, the Town of Oro Valley, and the public in general.

Department Description

The processing and adjudication of all cases filed in the court, including the trial or other disposition of misdemeanor criminal cases, criminal traffic cases and civil traffic cases; collection of fines, surcharges, restitution and other fees; issue Injunctions Against Harassment and Domestic Violence Restraining Orders, take applications for and issue marriage licenses, and perform some weddings. Services rendered by the court are governed by Rules set by the Arizona Supreme Court and guided by statutes enacted by the Arizona Legislature.

Departmental Programs/Divisions

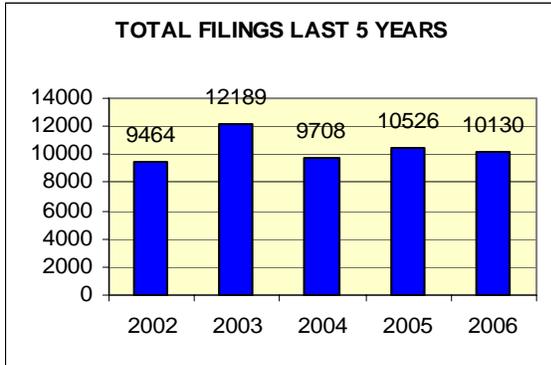
Adjudication Division	Case Processing/Collection Division
<p>The Judicial division consists of a full time Magistrate and a full time courtroom clerk.</p> <p>Presides over the adjudication of the cases of all those appearing in Oro Valley Court and handles dispositions of all criminal cases.</p>	<p>This division consists of the Court Clerks.</p> <p>This division handles the flow of a case from the time it is filed with the court through adjudication until it is archived or destroyed. They are also responsible for insuring that all the data for a case is accurately and timely recorded in the Case Management System (AZTEC). All phone inquiries, receipting and collection are performed in this division.</p>
Administration Division	Security Division
<p>The Department Head and Court Administrator comprise this division. The Court Administrator is responsible for monitoring the court's business processes, financial reconciliation, court performance standards, training and execution of initiatives and is the jury commissioner of the court.</p>	<p>The Court Bailiff insures the safety of the courtroom and court building, screens all those entering the courtroom for weapons etc., transports defendants who are held in custody to the court, aids in the processing of defendants who are charged with a criminal violation and fail to appear for scheduled court appearances and serves arrest warrants.</p>

FY 2006-07 Highlights	FY 2007-08 Goals and Objectives
<p>Improved court efficiency through: Technology</p> <ul style="list-style-type: none"> ❖ Developed a completely new web site which includes forms to enable the public to get quicker service. ❖ Purchased and installed Digital Recording in the courtroom to capture all court proceedings accurately. ❖ Contracted with an On-Line Vendor for Web Credit Card payments in support of better customer service. ❖ Continued progress on the full implementation of the Electronic Citation interface with the court's Case Management System to reduce data entry time. <p>Business processes</p> <ul style="list-style-type: none"> ❖ Developed standard minute entries, reducing the amount of hand writing and to cost of multiple page forms. ❖ Installed a printer in the courtroom to increase the efficiency of the court processes. <p>Environment</p> <ul style="list-style-type: none"> ❖ Purchased new chairs for the court staff creating a more ergonomic environment. ❖ Painted the walls and installed new carpet in the courtroom creating a better environment for the public. ❖ Gotten bids for Installing a gate in the courtroom to enforce a division between court staff and defendants and visitors. ❖ Installed a water purifier. ❖ Gotten bids for modifying courtroom clerk station to provide more space and better space management. 	<p>Focus Area: Quality of Life - Community Safety</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Install an upgraded door locking system. ❖ Install a secure mail drop box. ❖ Develop an emergency disaster plan. ❖ Gun lockup box. ❖ Explore an automated phone directory. <p>Focus Area: Economic Sustainability</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Develop a diverse revenue stream. ❖ Install a document imaging system to reduce storage needs and provide quick retrieval of documents ❖ Purchase new file cabinets to increase physical storage capability and free up needed work space. ❖ Institute a DUI case management program to better manage the increase of Criminal cases resulting from growth ❖ Explore a Court enhancement fee added to violations to finance new and maintain existing technology. ❖ Increase the cases being sent to the state collection program FARE to reduce the court's accounts receivable. ❖ Revise, update, and implement suspended license enforcement program.

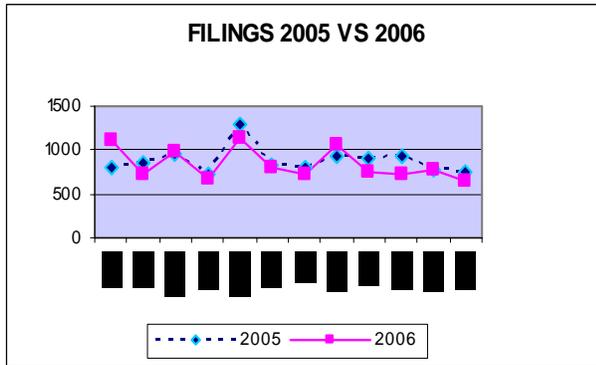
FY 2007-2008 Performance Metrics

The Court's main function is to process the violation citations filed by the Oro Valley Police Department. Metrics can be based only on the number of filings (violations) the court receives and the efficiency with which they are processed.

Total filings for the last 5 years



Filings for 2004 vs 2005 by month

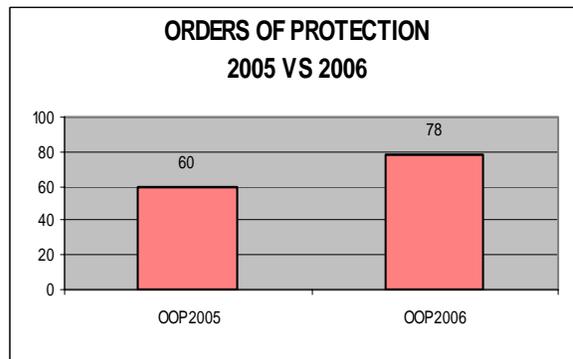
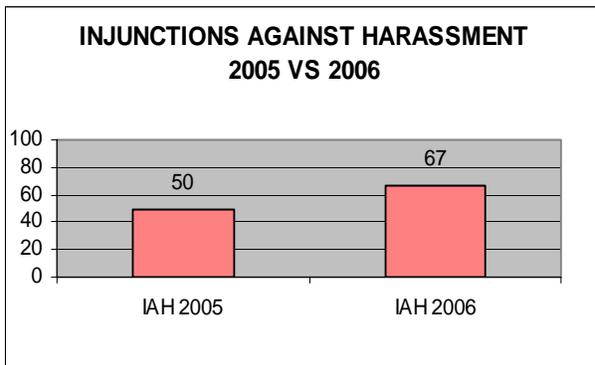


Spikes in filings occur when the Police Department has a special enforcement program such as Seat Belt Enforcement or DUI Task Forces. 2006 Traffic filings were slightly lower than 2005 while the DUI, misdemeanors and Protective Orders were higher.

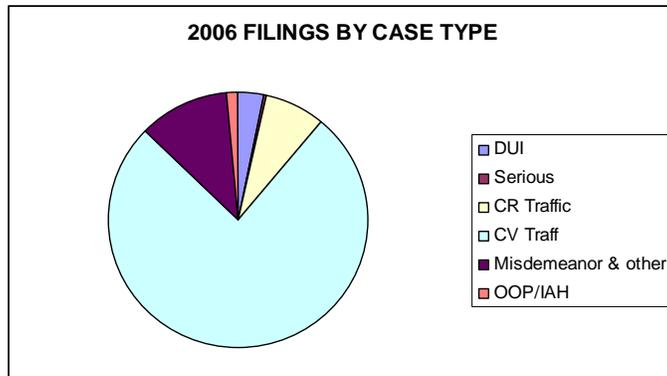
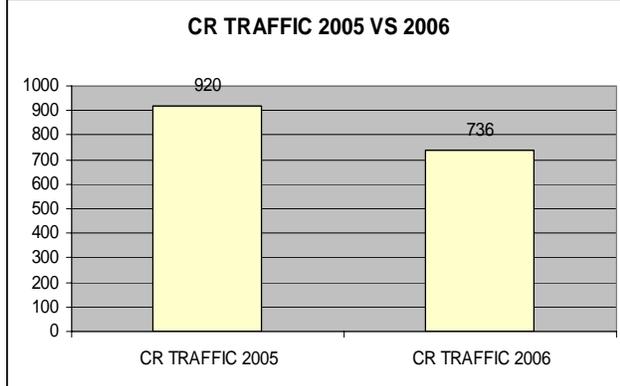
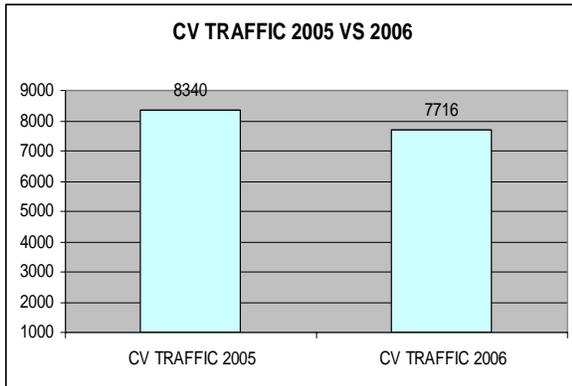
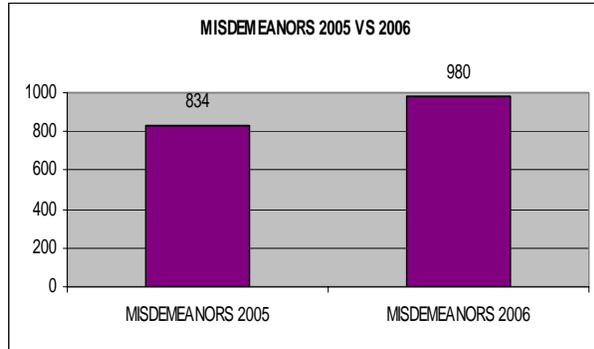
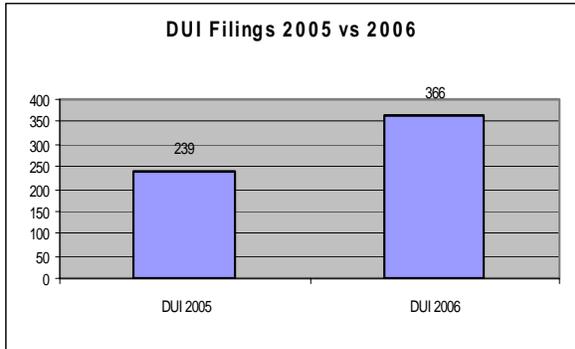
Overview of Filings

DUIs filed in 2006 increased by 35% over 2005, Misdemeanors increased by 15% from 2005 to 2006, OOP and IAH's increased by 15% from 2005 to 2006.

The Driving Under the Influence (DUI), Orders of Protection (OOP) and Injunctions Against Harassment (IAH) filings are the most time consuming in the court's case processing. Each year the OOP and IAH filings increase by at least 15%.



DUI Filings have increased by 35% in the last year resulting in more hearings and trials because of increased fines and sanctions imposed by the Superior Court.



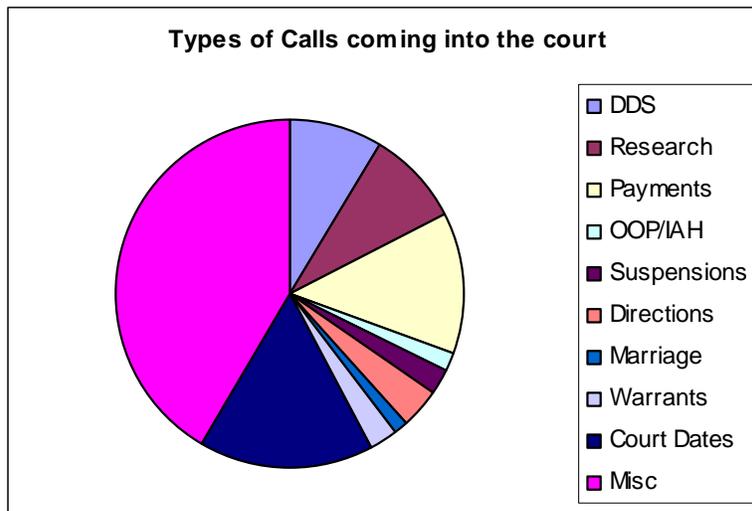
Traffic Filings

Civil and Criminal Traffic violations make up 80% of the filings in Oro Valley in 2006. In the 7 months the motor officer have been using the electronic handheld citation devices they have issued about 42% of the total Civil and Traffic Citations. An increase of one motor officer would amount to over 500 new filings and would trigger a need for additional court personnel.

Incoming Calls

The court handles on an average of 1300 calls per month. This number varies depending on the number of citations filed with the court.

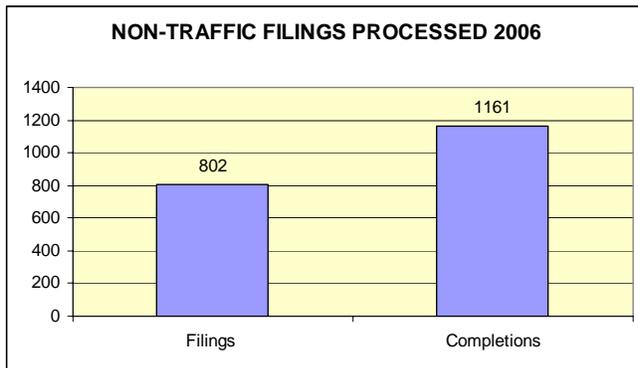
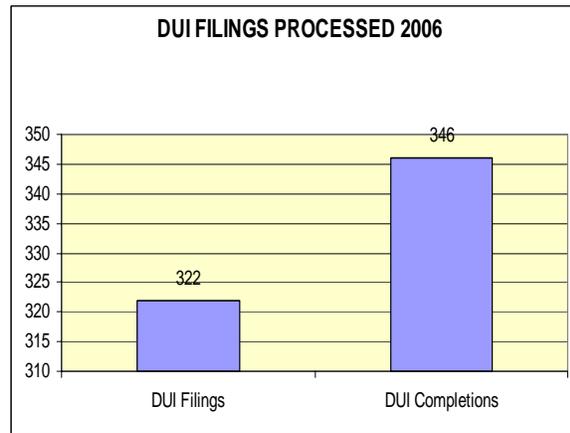
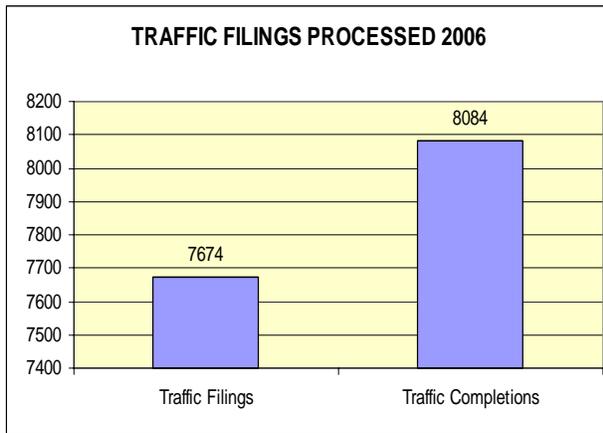
About 60% of the incoming calls require a lookup in the Case Management System of a person and their record. The majority miscellaneous calls are returned calls and transferred calls to another person in the court.



Performance Measurements

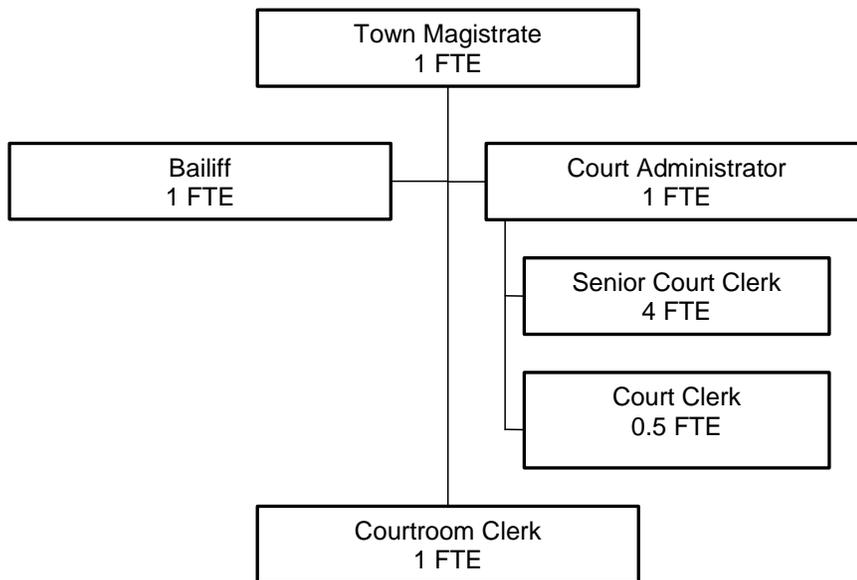
Performance is measured by the efficiency of the court case processing. While we could find no set performance measures from the AOC or other courts it would seem that the minimum requirement is that there be no more than a 5 to 10% difference in the number of filings to the number of completed cases. More completions than filings creating a reduction in pending files can be defined as a higher measure of performance.

These charts show that more filings were completed than filed. This means the court is within an acceptable measure of performance and is successfully clearing up older open files.



Magistrate Court

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Magistrate	1.0	1.0	1.0
Court Administrator	1.0	1.0	1.0
Courtroom Clerk	1.0	1.0	1.0
Senior Court Clerk	4.0	4.0	4.0
Court Clerk	.50	.50	0.5
Bailiff	1.0	1.0	1.0
Total Positions	8.5	8.5	8.5



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$536,362	\$543,480	\$592,091	\$55,729
Contracts/Services	145,780	133,925	134,531	(11,249)
Supplies	8,000	8,000	8,700	700
Utilities	1,380	1,380	1,380	-
Capital Outlay	13,335	13,335	15,300	1,965
Department Total	\$704,857	\$700,120	\$752,002	\$47,145

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$131,365	\$135,990	\$137,192	\$5,827
Adjudication	264,697	261,370	296,111	31,414
Case Processing & Collections	236,969	234,451	248,604	11,635
Security & Transportation	71,826	68,309	70,095	(1,731)
Program Total	\$704,857	\$700,120	\$752,002	\$47,145

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	1.1	1.1	-
Adjudication	2.0	2.0	-
Case Processing & Collections	4.5	4.5	-
Security & Transportation	.9	.9	-
Department FTE Total	8.5	8.5	-

Department Program Summaries

Magistrate Court - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$77,566	\$82,191	\$85,156	\$7,590
Contracts/Services	39,564	39,564	36,286	(3,278)
Supplies	900	900	450	(450)
Capital Outlay	13,335	13,335	15,300	1,965
Program Total	\$131,365	\$135,990	\$137,192	\$5,827

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Magistrate Judge	0.1	0.1	-
Court Administrator	1.0	1.0	-
Program FTE Total	1.1	1.1	-

Magistrate Court - Adjudication

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$177,508	\$186,036	\$216,718	\$39,210
Contracts/Services	84,109	72,254	75,648	(8,462)
Supplies	1,700	1,700	2,365	665
Utilities	1,380	1,380	1,380	-
Program Total	\$264,697	\$261,370	\$296,111	\$31,414

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Magistrate Judge	0.9	0.9	-
Courtroom Clerk	1.0	1.0	-
Senior Court Clerk	0.1	0.1	-
Program FTE Total	2.0	2.0	-

Magistrate Court – Case Processing & Collections

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$210,502	\$207,984	\$221,167	\$10,665
Contracts/Services	21,107	21,107	21,597	490
Supplies	5,360	5,360	5,840	480
Program Total	\$236,969	\$234,451	\$248,604	\$11,635

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Senior Court Clerk	3.9	3.9	-
Court Clerk	0.5	0.5	-
Bailiff	0.1	0.1	-
Program FTE Total	4.5	4.5	-

Magistrate Court – Security & Transportation

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$70,786	\$67,269	\$69,050	\$(1,736)
Contracts/Services	1,000	1,000	1,000	-
Supplies	40	40	45	5
Program Total	\$71,826	\$68,309	\$70,095	\$(1,731)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Bailiff	0.9	0.9	-
Program FTE Total	0.9	0.9	-



Legal Department

Mission

Civil Division Mission:

The members of the Civil Division value a respectful approach to working with people; personal commitment and loyalty to our client; timely and effective legal work; and consideration of other points of view. We understand that legal issues are generally only one factor that Council and administration need to consider in handling their respective responsibilities to the Town. We value a “preventative law” approach to providing legal services whenever possible.

Prosecution Division Mission:

The members of the Prosecution Division promise to fairly resolve criminal or civil court matters while respecting the rights of all parties in as timely a manner as resources allow.

Department Description

The Legal Department is organized into two divisions, Civil and Prosecution, under supervision of the Town Attorney. The Legal Department provides two very different types of legal services to the Town: handling civil matters, including managing legal services by outside counsel; and prosecuting misdemeanor crimes and traffic violations within the Town.

The Civil Division consists of the Chief Civil Deputy Town Attorney, Assistant Civil Attorney, Civil Paralegal, Civil Legal Assistant and a Civil Legal Secretary.

The Prosecution Division consists of the Town Prosecutor, an Assistant Town Prosecutor, a Prosecution Paralegal and an Office Assistant.

Departmental Programs/Divisions

Civil Division	Prosecution Division
<p>The Civil Division is analogous to the General Counsel's office of a corporation. The Town itself is the client, with the Council and Manager the primary “control group”. They set the overall direction of legal services in accordance with goals and objectives set by the Council as the governing board and the Manager as Council's chief administrative officer.</p> <p>The Division drafts and/or reviews all Town Contracts, resolutions and ordinances, policies and procedures; advises officials and employees about regulatory compliance and risk management issues associated with the matter for which they are responsible; advises officials and employees and assists them in complying with administrative requirements such as open meeting, public records and conflict of interest laws. The Civil Division handles code enforcement matters and a variety of negotiations arising out of contract and litigation matters.</p>	<p>The Prosecution Division prosecutes or otherwise handles misdemeanor crimes and traffic violations within the Town.</p> <p>The Prosecution Division also provides legal advice and training to the Oro Valley Police Department in handling criminal investigations of matters that will be prosecuted by the County or Arizona Attorney General.</p>

FY 2006-07 Highlights	FY 2007-08 Goals & Objectives
Civil Division	Civil Division
<ul style="list-style-type: none"> ❖ Presented Proposition 207 training for Council and Boards and Commissions ❖ Pager-Pay litigation successfully concluded ❖ Oracle Road Improvement District (ORID) challenge successfully defended ❖ Logan's Crossing Trail eminent domain case successfully concluded ❖ Steam Pump Ranch <u>north</u> parcels acquired by Town ❖ Revised and updated contracting system to provide more customized contracts and services ❖ Implemented periodic Status Reports to Council and Town Manager ❖ Settled Arnold litigation ❖ Direct involvement in the OV Marketplace development to ensure that the inter-jurisdictional issues involved did/do not hinder progress of the development ❖ Amicus – worked with Finance, IT and David Andrews to research and obtain commercial civil law management software. Currently testing and integrating with work process. This will allow the Civil Division to track volume and types of work, and what projects/departments are volume users of legal resources ❖ Integrated a new Civil Attorney and qualified Legal Secretary into the Division ❖ The Intake Form is now on-line and we are working with our client base to encourage consistent use for work flow management and tracking ❖ Upgraded and updated department website 	<ul style="list-style-type: none"> ❖ The overall goal is to assist other Town departments to attain their goals of financial sustainability, quality of life, protection of the environment and cultural assets, economic development and leadership and communication as provided in the Strategic Plan ❖ Continue to provide timely and effective legal advice and support to the Mayor and Council and all Town departments in a professional manner ❖ Continue training Town departments regarding legal trends ❖ Provide continuous training to new and experienced Board and Commission members and to the CIP class in: Planning, land use and eminent domain law; administrative law and procedure; open meeting, public records and conflict of interest law ❖ Assist Town departments with their legal needs while minimizing potential for litigation and claims ❖ Continue Proposition 207 training for various Town departments. Work with the Planning and Zoning Department to develop procedures concerning Proposition 207 claims for review and adoption by Council

FY 2006-07 Highlights	FY 2007-08 Goals Cont'd
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- Prosecution Division**
- ❖ Town Prosecutor invited to statewide Summit meetings regarding the laws for Methamphetamine use and Driving Under the Influence
 - ❖ Numerous Police Training sessions held for OV Police Department, Marana Police Department and Pima County Sherriff's Department
 - ❖ Handled a record number of files
 - ❖ Increased training for staff
 - ❖ Outstanding Victims Notification Policies
 - ❖ Implemented tracking and notice to Defendants who miss Court with good results
 - ❖ Received grant to install Force computer in office
 - ❖ Established a Diversion Program for certain drug cases
 - ❖ The State sent Prosecutor to New Orleans for Disaster Preparedness training
 - ❖ Increased conflict cases from other jurisdictions

Focus Area 3 – to promote integrity in the prosecution profession and coordination in the criminal justice system

- ❖ Objectives – competent and professional behavior; efficient and fiscally responsible management and administration; consistent and coordinated enforcement efforts and administration of justice

Focus Area 4* – to upgrade our specialized prosecution software

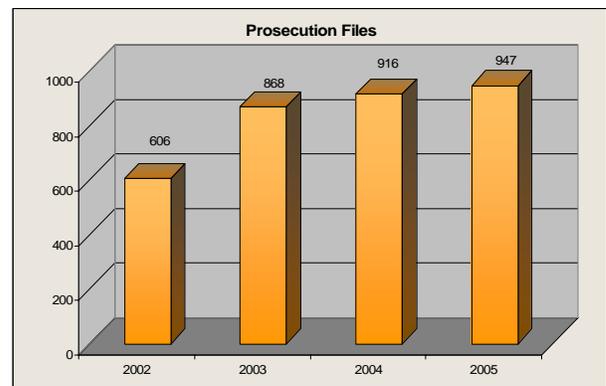
*The firm that developed the “Prosecutor Dialogue” software will likely stop supporting it within the next 1–2 years. Other specialized software will have to be selected, purchased and integrated in the Division operations

Focus Area 5 –The Prosecution Division has a Motion and Form “Bank” in place. We are in the process of transferring these files so that this “bank” is accessible to the entire Legal department. However, when we upgrade our prosecution software sometime in the near future, we would like for it to have the capability of “merging” our forms and motions with whatever file we are currently working on, upgrading our overall efficiency

FY 2007-08 Goals and Objectives

- Prosecution Division**
- Focus Area 1** – to promote fair, impartial and expeditious pursuit of justice
- ❖ Objectives – offenders held accountable, case disposition appropriate for offense and offender; timely and efficient administration of justice; improved service delivery to victims and witnesses
- Focus Area 2** – to ensure a safer community
- ❖ Objectives – reduced crime; reduced fear of crime

Performance Metrics



Performance Metrics Cont'd

Prosecution Division

	2003	2004	2005	2006	As of 03/01/07
Total Files Opened	862	866	947	1008	168
File Breakdown					
Assault	32	34	12	18	3
Civil Traffic	156	145	172	176	21
Class 1 Misdemeanor	87	104	116	110	12
Criminal Traffic	292	305	344	300	33
Domestic Violence	25	53	95	117	18
Drugs	52	45	63	92	27
DUI	172	138	93	144	43
Shoplifting/ Theft	36	33	37	42	7
Town Code	7	9	15	7	1
Other *	3	0	0	2	3

* Other cases include Bad Check Issuing, Registrar of Contractors, Building Code Violations, Zoning Code Violations, Appeals, etc.

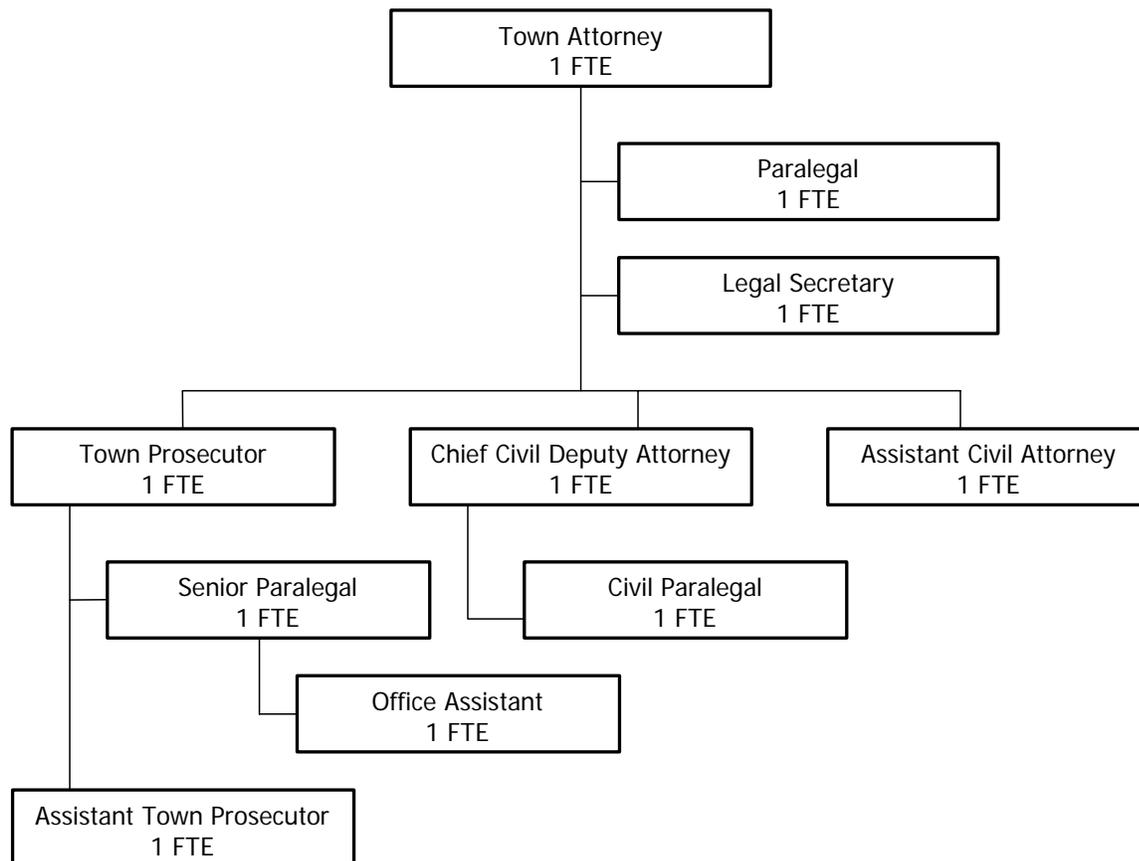
Civil Division

	FY 2006
New Files Opened	283
Files Closed	205
Intakes	573
Active Files	237
Ordinance Drafted	25
Resolutions Drafted	104
Executive Session Council Communications	16
Memoranda	151
Meetings Attended	199
Agenda Items Worked	418
Business Licenses Handled	376
Minute Projects	1,096

2006 is the first year the Civil Division tracked Performance Metrics to set a reliable baseline for future comparison.

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Town Attorney	1.0	1.0	1.0
Town Prosecutor	1.0	1.0	1.0
Chief Civil Deputy Attorney	1.0	1.0	1.0
Assistant Civil Attorney	1.0	1.0	1.0
Assistant Town Prosecutor	1.0	1.0	1.0
Senior Paralegal	0.0	0.0	1.0
Paralegal	2.0	2.0	2.0
Legal Assistant	0.0	1.0	0.0
Legal Secretary	1.0	1.0	1.0
Office Assistant	0.0	1.0	1.0
Law Clerk-Civil	.25	.25	.25
Total Positions	8.25	10.25	10.25



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$786,425	\$720,584	\$823,775	\$37,350
Contracts/Services	161,510	141,545	142,403	(19,107)
Supplies	12,500	9,900	12,500	-
Capital Outlay	26,339	10,389	18,500	(7,839)
Department Total	\$986,774	\$882,418	\$997,178	\$10,404

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Civil Division	\$597,941	\$545,809	\$596,300	\$(1,641)
Prosecution Division	388,834	336,609	400,878	12,045
Program Total	\$986,774	\$882,418	\$997,178	\$10,404

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Civil Division	6.5	6.5	-
Prosecution Division	3.7	3.7	-
Department FTE Total	10.2	10.2	-

Department Program Summaries

Legal – Civil Division

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$464,247	\$425,379	\$476,730	\$12,482
Contracts/Services	120,366	112,470	108,870	(11,496)
Supplies	7,200	6,400	7,200	-
Capital Outlay	6,127	1,560	3,500	(2,627)
Program Total	\$597,941	\$545,809	\$596,300	\$(1,641)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Town Attorney	.7	.7	-
Chief Civil Deputy Attorney	1.0	1.0	-
Assistant Civil Attorney	1.0	1.0	-
Civil Paralegal	1.0	1.0	-
Paralegal I	1.0	1.0	-
Legal Secretary	1.0	1.0	-
Civil Law Clerk	0.1	0.1	-
Office Assistant	0.7	0.7	-
Program FTE Total	6.5	6.5	-

Legal – Prosecution Division

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$322,178	\$295,205	\$347,045	\$24,867
Contracts/Services	41,144	29,075	33,533	(7,611)
Supplies	5,300	3,500	5,300	-
Capital Outlay	20,212	8,829	15,000	(5,212)
Program Total	\$388,834	\$336,609	\$400,878	\$12,045

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Town Attorney	0.3	0.3	-
Town Prosecutor	1.0	1.0	-
Assistant Town Prosecutor	1.0	1.0	-
Senior Paralegal	-	1.0	1.0
Paralegal I	1.0	-	(1.0)
Civil Law Clerk	0.1	0.1	-
Office Assistant	0.3	0.3	-
Program FTE Total	3.7	3.7	-



Planning & Zoning

Mission

To provide a healthy, pleasant environment for those who live, work and visit Oro Valley by protecting the unique natural resources of our community and ensuring quality, sustainable development. “Teams of Excellence” are formed by knowledgeable, respectful, motivated, and creative staff. The work setting provides challenges, opportunities to excel, professional development, and the satisfaction of helping create a community of quality. Staff welcomes and engages all customers in partnerships to help the community implement its standards and achieve its vision.

Department Description

The Planning and Zoning Department administers the Zoning Code and the General Plan for the harmonious growth of the Town. The department is responsible for providing planning and zoning services to the community, Town Council, Planning and Zoning Commission, Development Review Board, Historic Preservation Commission, Public Art Review Committee, and project teams. The department is made up of three teams that work in close coordination: Administration, Planning, and Zoning Enforcement. Each team is responsible for specific objectives and with a common goal of providing excellent service to all our customers.

Department Programs/Teams

Administration	Planning (Continued)
<p>The primary function of the Planning and Zoning Director is to assure the proper implementation of adopted plans, polices and standards as well as make determinations as they apply to specific development projects. The Director, supported by one full time and one part-time staff member, provides direction to, and support for the other teams, the Planning and Zoning Commission, the Development Review Board, Board of Adjustment, Historic Preservation Commission, and the Public Art Review Committee. The Director is responsible for staff growth and development. The department is responsible for town projects and annexation efforts, and participation in economic development, capital improvements, and other planning and zoning related issues.</p>	<p>program adopted by the Town Council. Amendments to the General Plan, PADs, and rezoning cases are processed and analyzed by this team. Staff develops recommendations to promote the aesthetic, organized growth and development of the Town. The Planning team and Zoning Department is responsible for the Citizen’s Planning Institute (CPI).</p>
	Zoning Enforcement
Planning	<p>The zoning team enforces the Zoning Code and implements the development approval decisions of the Town Council and Development Review Board. This team issues all zoning permits, except grading permits; reviews site plans for all buildings, pools, walls, etc.; monitors compliance with Town plant salvage, landscape, sign and development performance standards. They also collect and release assurances posted to ensure that development occurs in a timely manner and in compliance with approved plans. Zoning coordinates and maintains files for all development projects. They administer the neighborhood cleanup program and the Save-a-Plant program.</p>
<p>The planning team is responsible for the coordination of review of development projects by various Town departments and divisions as well as external review agencies such as Pima County Wastewater, Golder Ranch Fire District, Amphitheater School District, and the Arizona State Museum. Planning also prepares amendments to the Zoning Code as determined by the work</p>	

FY 2006-07 Highlights	FY 2007-08 Goals Cont'd
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- ❖ Completed Honeybee Village Archaeological Preserve Implementation Plan.
- ❖ Completed two annexations.
- ❖ Development Plan, Landscape plan and architectural review of Oro Valley Marketplace, SteamPump Village and Ventana Medical Systems expansion.
- ❖ New zoning regulations to address state Growing Smarter Statutes.
- ❖ New zoning regulations to address federal law requirements pertaining to religious institutions.
- ❖ Household Hazardous Waste program for Oro Valley residents.
- ❖ Oro Valley Marketplace sign package review
- ❖ Online Zoning Code more user friendly.
- ❖ Online audio board and commission meetings.
- ❖ Graduated a class of 35 from the Citizens Planning Institute.
- ❖ Series of six expanded Public Training classes entitled "Community Studies"

- ❖ Initiation of SteamPump Ranch Master Plan Process.

- ❖ Four neighborhood cleanups that were highly appreciated by citizens in the areas.

- ❖ Facilitated the Capital Improvement Plan technical advisory committee.

FY 2008-08 Goals and Objectives

- Focus Area: Financial Sustainability**
OBJECTIVES:
- ❖ Local update of Census addresses (LUCA) for 2010 Decennial Census program.
 - ❖ Actively annex those areas necessary to fulfill the goal of the General Plan.

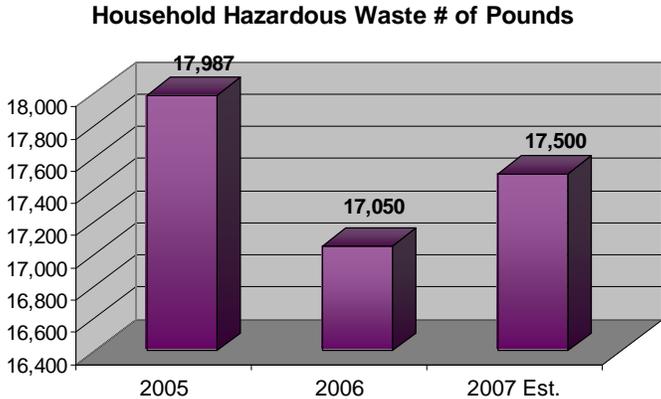
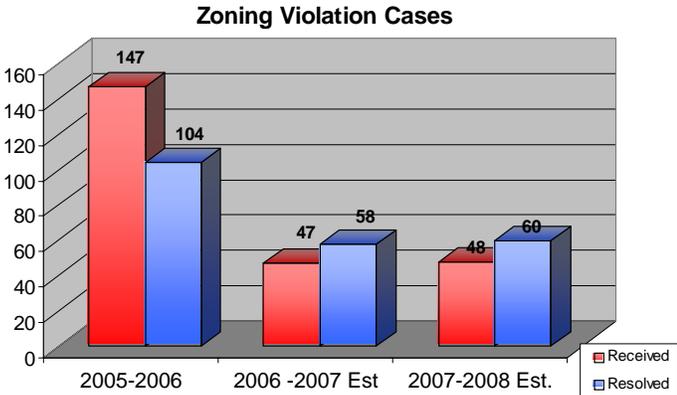
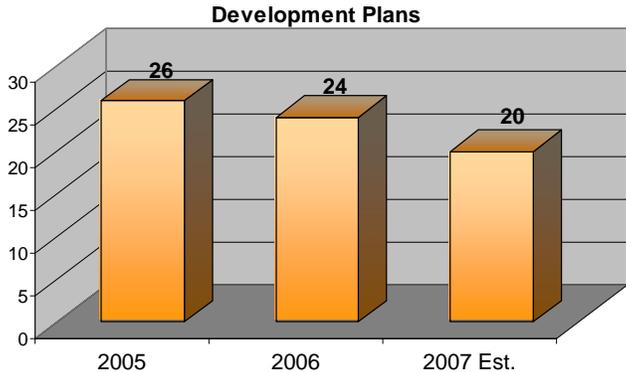
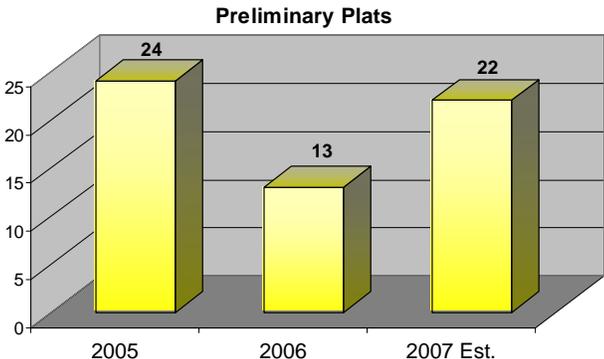
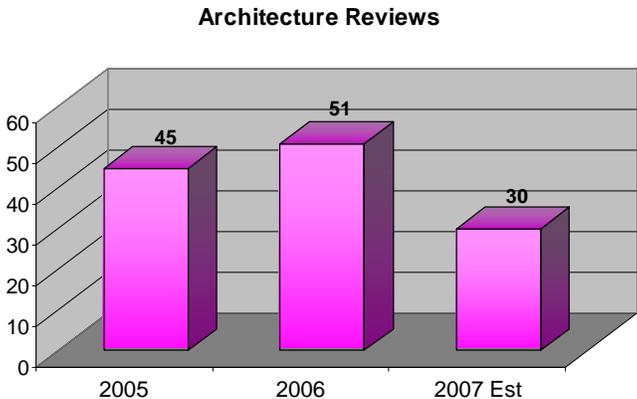
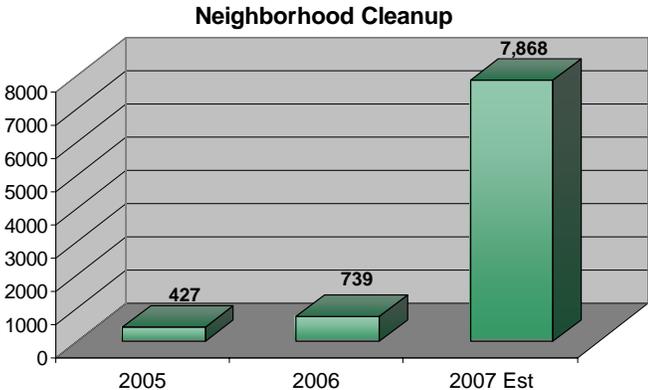
- Focus Area: Quality of Life**
OBJECTIVE:
- ❖ Continue to implement development review and zoning enforcement program to maintain high community standards.
 - ❖ Collaborate with other regional partners on State trust land planning and other regional efforts.
 - ❖ Develop a proactive program for education and zoning enforcement for commercial and multifamily development.

- Focus Area: Protection of the Environment and Cultural Assets**
OBJECTIVES:
- ❖ Build Honeybee Village Preserve wall and fence.
 - ❖ 90% Completion of SteamPump Ranch Master Plan Process.
 - ❖ Save-a-Plant program.

- Focus Area: Economic Development**
OBJECTIVES:
- ❖ Assist in implementing the General Plan goals and polices.

- Focus Area: Leadership and Communication**
OBJECTIVES:
- ❖ Continued improvement in the depth of information on the Planning and Zoning website.
 - ❖ Continue to build trust through effective public outreach and communication.
 - ❖ Citizens Planning Institute ongoing program.
 - ❖ Community Studies ongoing program.
 - ❖ Completion of High Priority Items Identified in Work plan.
 - ❖ Finalize Applicant Submittal Requirements.

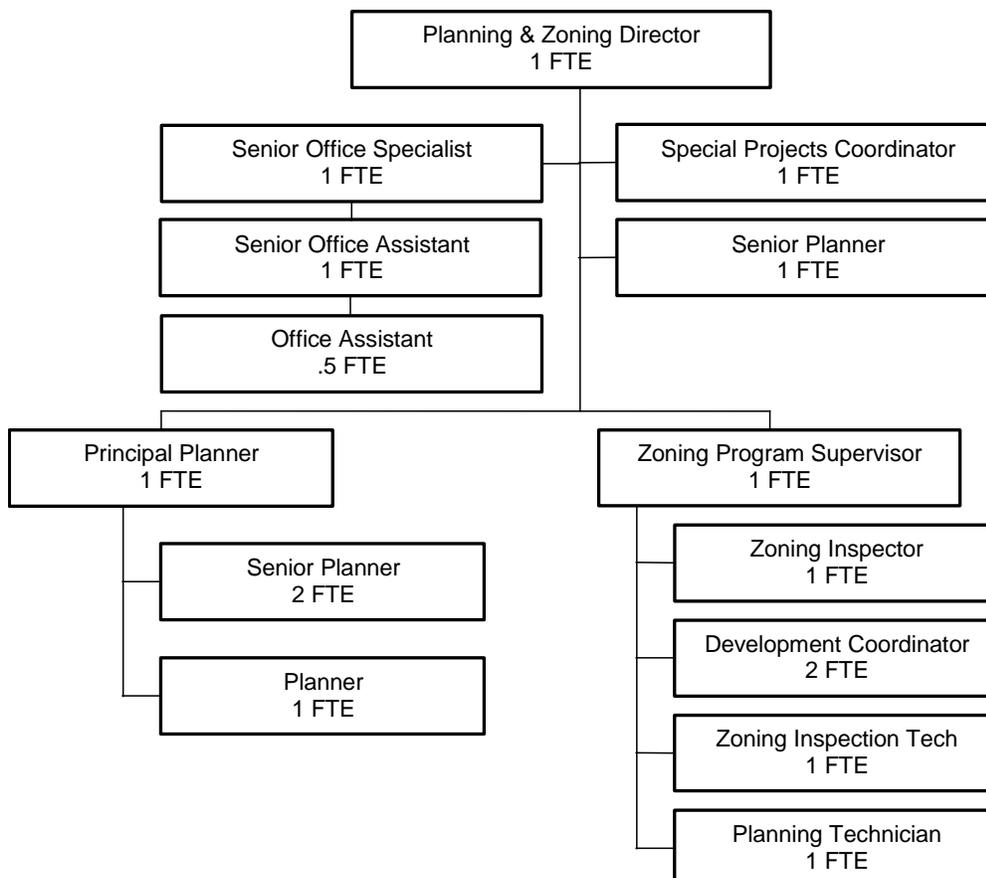
FY 2007-08 Performance Metrics



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Planning & Zoning Director	0.0	1.0	1.0
Planning & Zoning Administrator	1.0	0.0	0.0
Principal Planner	1.0	1.0	1.0
Senior Planner	2.0	2.0	3.0
Special Projects Coordinator *	0.0	0.0	1.0
Planner	2.0	2.0	1.0
Zoning Program Supervisor	0.0	0.0	1.0
Senior Zoning Inspector	1.0	1.0	0.0
Zoning Inspector	1.0	1.0	1.0
Planning Technician	1.0	1.0	1.0
Zoning Inspection Tech	1.0	1.0	1.0
Development Coordinator	2.0	2.0	2.0
Senior Office Specialist	0.0	0.0	1.0
Office Specialist	1.0	1.0	0.0
Senior Office Assistant *	0.0	0.0	1.0
P/T Office Assistant	0.5	0.5	0.5
Save A Plant Coordinator	0.0	0.5	0.5
Total Positions	13.5	14.0	16.0

* Transfers from other departments



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$845,379	\$825,431	\$1,062,018	\$216,640
Contracts/Services	49,866	52,502	65,763	15,897
Supplies	25,930	37,178	36,530	10,600
Utilities	2,100	2,100	3,000	900
Department Total	\$923,275	\$917,211	\$1,167,311	\$244,036

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$126,835	\$156,307	\$281,561	\$154,726
P&Z Work Plan	25,619	25,338	56,960	31,341
Planning	464,183	439,324	503,072	38,889
Zoning Enforcement	306,638	296,241	325,719	19,081
Program Total	\$923,275	\$917,211	\$1,167,311	\$244,036

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	2.0	4.0	2.0
P&Z Work Plan	0.6	0.6	-
Planning	6.3	6.3	-
Zoning Enforcement	5.1	5.1	-
Department FTE Total	14.0	16.0	2.0

Department Program Summaries

Planning & Zoning - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$118,131	\$115,343	\$248,608	\$130,477
Contracts/Services	7,304	26,964	20,623	13,319
Supplies	1,400	14,000	11,830	10,430
Utilities	-	-	500	500
Program Total	\$126,835	\$156,307	\$281,561	\$154,726

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Planning & Zoning Director	0.5	0.5	-
Special Projects Coordinator	-	1.0	1.0 a
Senior Office Specialist	-	1.0	1.0
Office Specialist	1.0	-	(1.0)
Senior Office Assistant	-	1.0	1.0 b
Office Assistant	0.5	0.5	-
Program FTE Total	2.0	4.0	2.0

- a) position transferred from Town Manager department
- b) position transferred from Community Development department

Planning & Zoning – Work Plan

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$10,741	\$10,487	\$40,860	\$30,119
Contracts/Services	600	573	-	(600)
Supplies	14,278	14,278	16,100	1,822
Program Total	\$25,619	\$25,338	\$56,960	\$31,341

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Planning & Zoning Director	0.02	0.02	-
Principal Planner	0.01	0.01	-
Senior Planner	0.02	0.03	0.01
Planner	0.04	0.03	(0.01)
Zoning Inspector	0.01	0.01	-
Development Coordinator	0.02	0.02	-
Zoning Inspector Tech	0.02	0.02	-
Save a Plant Coordinator	0.5	0.5	-
Program FTE Total	0.6	0.6	-

Planning & Zoning - Planning

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$434,791	\$424,531	\$463,963	\$29,172
Contracts/Services	21,040	7,793	32,109	11,069
Supplies	8,352	7,000	7,000	(1,352)
Program Total	\$464,183	\$439,324	\$503,072	\$38,889

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Planning & Zoning Director	0.3	0.3	-
Principal Planner	1.0	1.0	-
Senior Planner	2.0	3.0	1.0
Planner	2.0	1.0	(1.0)
Planning Tech	1.0	1.0	-
Program FTE Total	6.3	6.3	-

Planning & Zoning – Zoning Enforcement

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$281,716	\$275,069	\$308,588	\$26,872
Contracts/Services	20,922	17,172	13,031	(7,891)
Supplies	1,900	1,900	1,600	(300)
Utilities	2,100	2,100	2,500	400
Program Total	\$306,638	\$296,241	\$325,719	\$19,081

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Planning & Zoning Director	0.1	0.1	-
Zoning Program Supervisor	-	1.0	1.0
Senior Zoning Inspector	1.0	-	(1.0)
Zoning Inspector	1.0	1.0	-
Development Coordinator	2.0	2.0	-
Zoning Inspector Tech	1.0	1.0	-
Program FTE Total	5.1	5.1	-



Building Safety

Mission

The Oro Valley Building Safety Department is committed to public safety. We pledge to maintain the highest standards of integrity and treat all persons with courtesy, equality and fairness. We will strive to serve the public efficiently, accurately and in a timely fashion. We are committed to the performance of our duties in a manner that fosters mutual respect between our employees and our customers.

Department Description

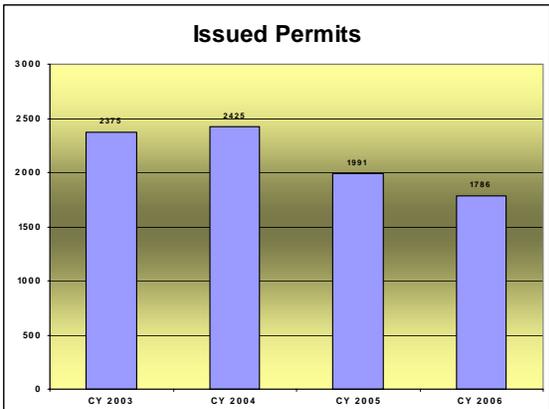
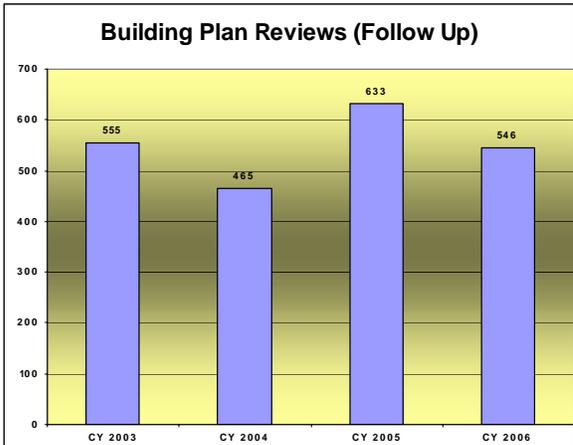
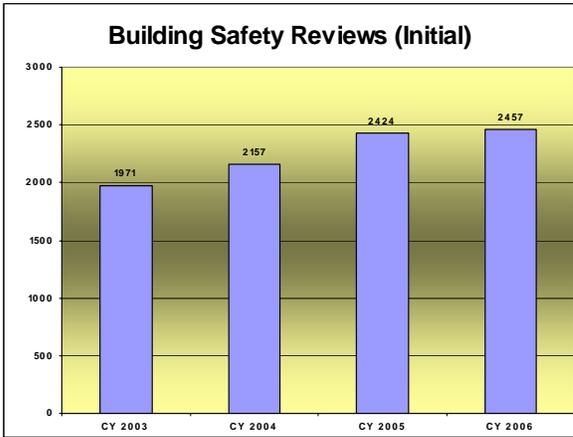
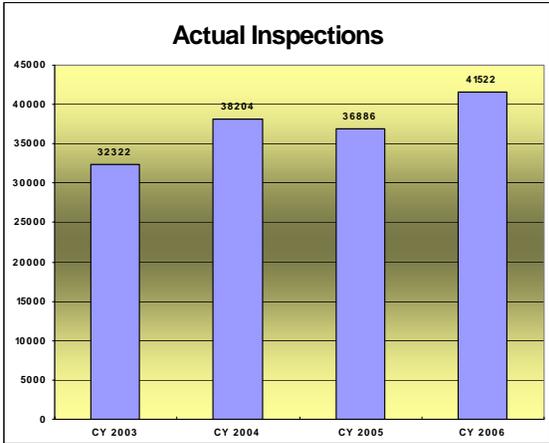
This Department is responsible for ensuring the health, safety and welfare of the public in the built environment. The Department coordinates all facets of building plan review and the subsequent inspection process during construction for code conformance in the interest of public safety. The Building Safety Department is responsible for the review of site development plans, construction plans including architecture, structural, fire-resistive, life/safety, plumbing, electrical and mechanical systems, retaining walls and pools/spas to assess their compliance with the codes. The Department also performs inspections on the construction of all buildings, remodeled or altered, within the Town to verify they are constructed to the health and safety standards contained within the codes and ordinances adopted by the Town. In coordination with the Fire Marshal, the Department is responsible for field inspections on projects under construction and on existing buildings for compliance with fire codes, ordinances and laws.

Departmental Programs / Initiatives

Administration	Implementation Plan Cont'd
<p>The primary function of the Building Safety Director is ensure that all buildings constructed within the Town meet the health and safety standards contained in the Town's codes and ordinances as well as determine if proposed alternate means and methods meet the codes intent. The Director, with the support of the Assistant Building Official and Office Specialist, provides leadership, direction and support to the Department's staff.</p>	<p>An Implementation Plan was developed to meet those goals and approved by Council December 2006. This Plan will be phased in over the next 2 fiscal years with anticipated completion June 2009.</p>
Intake and Permit	Plan Review
<p>All applications are received and reviewed by the Certified Permit Technicians to ensure all necessary documentation is included to provide a timely review by all departments. At each stage of review, they monitor, coordinate and issue comments until complete. Once review is complete, they issue the permit and coordinate the Inspector's IVR system.</p>	<p>Plan Review is performed by our Certified Plans Examiner Staff. They are responsible for the review of all commercial and residential construction documents for new and altered buildings including site development plans, architecture, structural, fire-resistive, life/safety, plumbing, electrical and mechanical systems, retaining walls and pools/spas to assess their compliance with the codes.</p>
Implementation Plan	Inspections
<p>Based on a Management Study completed in 2006-07 there are 3 key areas for improvement in the Building Safety Department in order to reach the goal of enhancing customer service satisfaction: access to information, the permitting process, and inspection process.</p>	<p>Inspections are performed by our Certified Building Inspector Staff. They are responsible for inspecting all commercial and residential construction of all buildings, remodeled or altered, within the Town to verify they are constructed to the health and safety standards contained within the codes and ordinances adopted by the Town.</p>

FY 2006-07 Highlights	FY 2007-08 Goals Cont'd
<ul style="list-style-type: none"> ❖ Generated approximately \$1.7 Million in revenues for the Town ❖ Provided proactive preconstruction and construction assistance for large projects including: Oracle Crossings, Steam Pump Village, Ventana Medical Systems, NW Hospital and OV Marketplace ❖ Developed an Implementation Plan for improving the permitting, inspection and information processes ❖ Provided on-line access to information for all active and historical permits ❖ Adopted the 2006 International Codes & 2005 National Electric Code with amendments ❖ Met the needs of approximately 10,000 walk in customers ❖ Processed and issued approximately 1,800 permits ❖ Performed approximately 3,000 first and follow-up plan reviews ❖ Performed approximately 42,000 inspections 	<p>Focus Area: Financial Sustainability Develop a diverse revenue stream</p> <ul style="list-style-type: none"> ❖ Engage professional cost estimating services to develop actual costs of construction for up-to-date building valuations ❖ Review and develop strategy for off-setting costs of Outside Plan Review Services ❖ Improve and streamline Interdepartmental processes to reduce timeframe of plan reviews and bring businesses on line sooner ❖ Provide on-line and over-the-counter service for appropriate permits <p>Focus Area: Leadership and Communication Build trust through effective public outreach and communication</p> <ul style="list-style-type: none"> ❖ Create an advocate for the customer through the effective use of the Assistant Building Official position ❖ Increase the information available to the public via the Building Safety homepage ❖ Create a Design and Construction Institute to provide information to assist the building industry doing work in the Town ❖ Participate in building organizations, trade shows and other venues to provide effective public outreach <p>Improve intergovernmental relationships</p> <ul style="list-style-type: none"> ❖ Continue collaborating with the other 4 local jurisdictions to improve consistency of code interpretation, plan review and inspections <p>Encourage and develop leadership</p> <ul style="list-style-type: none"> ❖ Increase the external and internal training available to staff to develop expertise and provide opportunities for career growth
<p style="text-align: center;">FY 2007-08 Goals and Objectives</p> <p>Goal: Quality of Life Manage development in order to protect our quality of life</p> <ul style="list-style-type: none"> ❖ Provide increased training for thorough understanding of the newly adopted Codes to increase public safety in the built environment ❖ Put into operation the increased staffing and expansion of job responsibilities delineated in the Improvement Plan to facilitate Town development 	

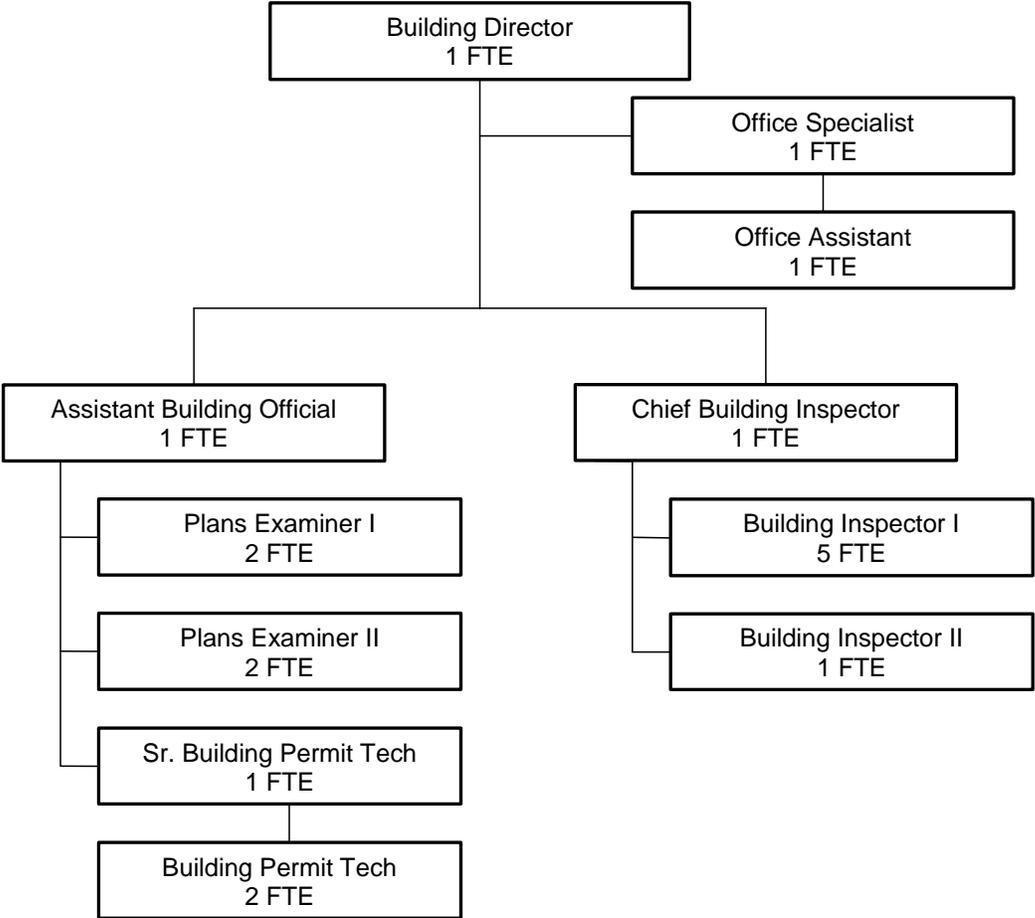
FY 2006-07 Performance Metrics



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Building Director	0.0	1.0	1.0
Building Administrator	1.0	0.0	0.0
Assistant Building Official	0.0	1.0	1.0
Building Permit Manager	1.0	0.0	0.0
Chief Building Inspector	1.0	1.0	1.0
Plans Examiner II	1.0	2.0	2.0
Plans Examiner I	2.0	2.0	2.0
Senior Building Permit Technician	1.0	1.0	1.0
Building Permit Technician	2.0	2.0	2.0
Building Inspector II	2.0	4.0	4.0
Building Inspector I	4.0	2.0	2.0
Office Specialist	0.0	1.0	1.0
Office Assistant *	0.0	0.0	1.0
Total Positions	16.0	17.0	18.0

*Transfer from other department



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$1,040,085	\$986,135	\$1,254,891	\$214,806
Contracts/Services	311,670	325,382	291,920	(19,750)
Supplies	9,150	9,150	18,150	9,000
Utilities	10,100	10,100	10,100	-
Capital Outlay	36,200	29,973	60,240	24,040
Department Total	\$1,407,205	\$1,360,740	\$1,635,301	\$228,096

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$310,246	\$294,375	\$375,986	\$65,740
Inspection	481,094	459,296	521,888	40,794
Plans Examination	480,732	478,758	481,320	588
Intake & Permitting	135,134	128,311	142,177	7,043
Implementation Plan	-	-	113,930	113,930
Program Total	\$1,407,205	\$1,360,740	\$1,635,301	\$228,096

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	3.0	4.0	1.0
Inspection	7.0	7.0	-
Plans Examination	4.0	4.0	-
Intake & Permitting	3.0	3.0	-
Department FTE Total	17.0	18.0	1.0

Department Program Summaries

Building Safety – Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$223,121	\$211,705	\$314,326	\$91,205
Contracts/Services	62,475	62,220	46,660	(15,815)
Supplies	4,450	4,450	13,000	8,550
Utilities	1,000	1,000	1,000	-
Capital Outlay	19,200	15,000	1,000	(18,200)
Program Total	\$310,246	\$294,375	\$375,986	\$65,740

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Building Safety Director	1.0	1.0	-
Assistant Building Official	1.0	1.0	-
Office Specialist	1.0	1.0	-
Office Assistant	-	1.0	1.0 a
Program FTE Total	3.0	4.0	1.0

a) position transferred from Community Development department

Building Safety – Inspection

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$431,404	\$408,943	\$489,123	\$57,719
Contracts/Services	20,740	23,430	20,465	(275)
Supplies	2,850	2,850	3,200	350
Utilities	9,100	9,100	9,100	-
Capital Outlay	17,000	14,973	-	(17,000)
Program Total	\$481,094	\$459,296	\$521,888	\$40,794

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Chief Building Inspector	1.0	1.0	-
Building Inspector II	4.0	4.0	-
Building Inspector I	2.0	2.0	-
Program FTE Total	7.0	7.0	-

Building Safety – Plans Examination

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$253,062	\$239,886	\$314,265	\$61,203
Contracts/Services	227,370	238,572	166,655	(60,715)
Supplies	300	300	400	100
Program Total	\$480,732	\$478,758	\$481,320	\$588

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Plans Examiner II	2.0	2.0	-
Plans Examiner I	2.0	2.0	-
Program FTE Total	4.0	4.0	-

Building Safety – Intake & Permitting

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$132,499	\$125,601	\$137,177	\$4,678
Contracts/Services	1,085	1,160	1,950	865
Supplies	1,550	1,550	1,550	-
Capital Outlay	-	-	1,500	1,500
Program Total	\$135,134	\$128,311	\$142,177	\$7,043

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Senior Building Permit Technician	1.0	1.0	-
Building Permit Technician	2.0	2.0	-
Program FTE Total	3.0	3.0	-

Building Safety – Implementation Plan

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$-	\$-	\$56,190	\$56,190
Capital Outlay	-	-	57,740	57,740
Program Total	\$-	\$-	\$113,930	\$113,930



Library

Mission

The Oro Valley Public Library, an affiliate of the Pima County Public Library, endeavors to provide resources, services, programs, and activities to meet or address the cultural, educational, and recreational needs and desires of Oro Valley and surrounding communities while encouraging interaction among citizens.

Division Description

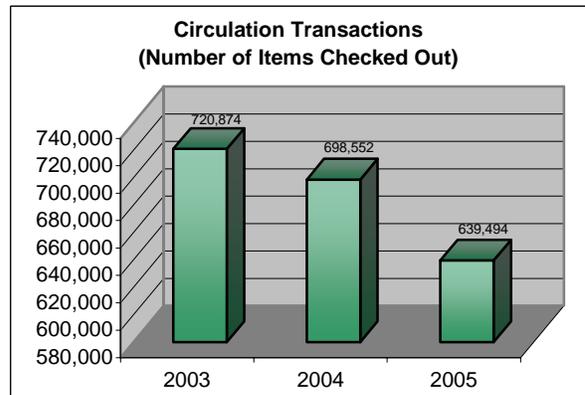
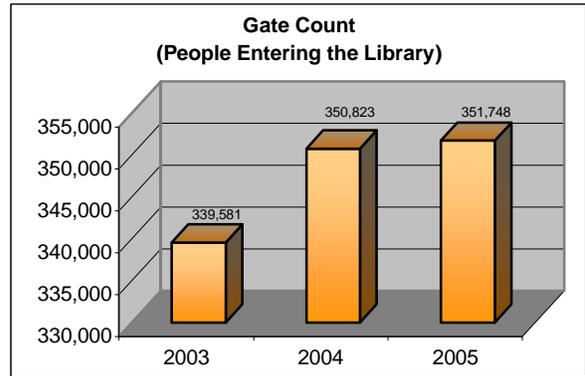
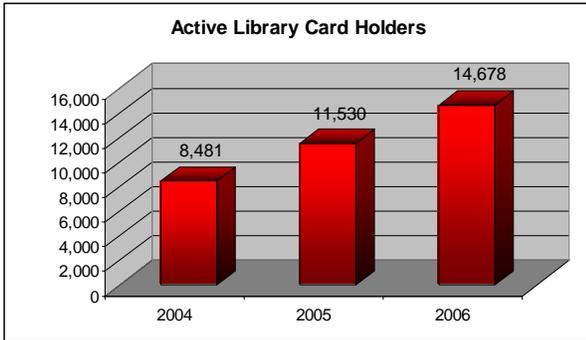
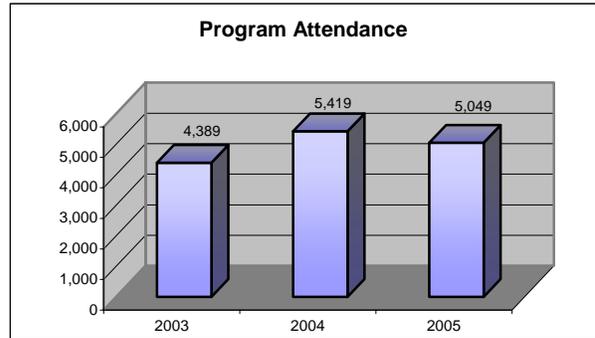
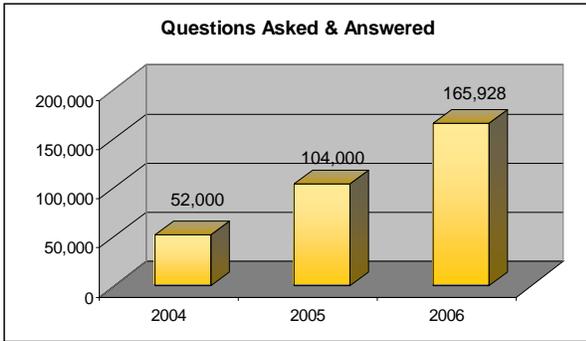
The Library Division operates and maintains the Oro Valley Public Library as an affiliate of the Pima County Public Library system. The Library operates a 25,000 square foot facility with 50 hours of operation per week. The Library is guided by its strategic plan, "Planning for Results, 2003-2008" strategic plan accepted by Town Council in June 2003. The document was created with public input and under the guidelines from the Arizona State Library, Archives, and Public Records. In 2006, Library staff updated the current strategic plan with public input. The following programs reflect the updates.

Division Programs/Priorities

Administration	Technology
Administration oversees the overall operations of the Library Division. All tasks have a library-wide impact whether it is facility management, collection development, marketing, promotions, and management support. In addition, staff collects and reports the activities measurements to local, state, and federal agencies.	Technology oversees the overall library technology operations of the library including public computer access, wireless Internet access, Internet filtering, library database services operating the library catalog and circulation services. If it is technical and electrical, staff deals with it! Staff works together with the Information Technology Department.
Adult Services	Youth Services
Adult Services or Lifelong Learning supports the education process with a variety of materials, programs, and services to help people of all ages and interests reach their educational and personal goals. Services and activities include developing collections in all formats and in a wide range of topics, incorporating Internet services, providing programs such as discussion groups and book clubs, and assisting customers with individual research. Topics cover life issues such as health, finances, and politics. Programs and services reflect compliance with the State Library's Equal Access goals.	Youth Services or Family and Youth Focus provide supports for the educational and recreational needs of children, teens and families. Services and activities include developing collections in all formats and in a wide range of topics, incorporating Internet services, providing programs. Most activities and projects take place in the Children's Room and Teen Zone including Story Times, Summer Reading Program, and Homework Help. Programs and services reflect compliance with the State Library's Equal Access goals. Community input comes mainly from the Library's Family Advisory Board and Teen Advisory Board.

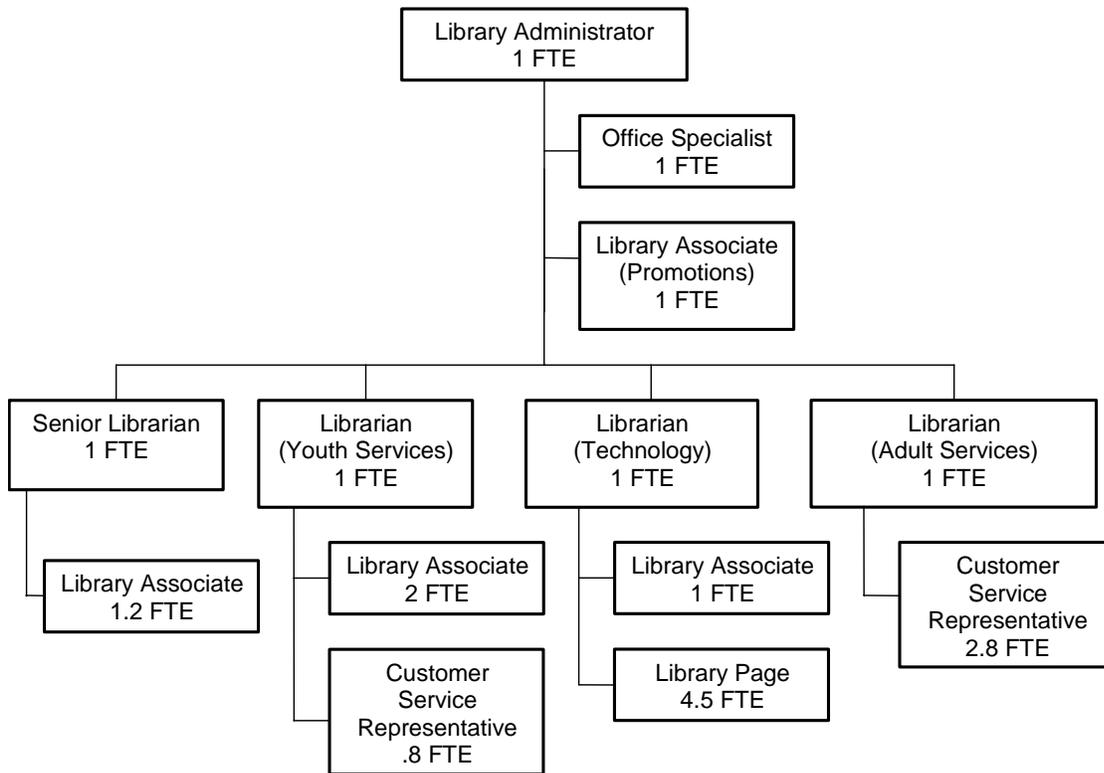
FY 2006-07 Highlights	FY 2007–08 Goals and Objectives
<ul style="list-style-type: none"> ❖ Successfully completed the Library Expansion Project. ❖ Held the Grand Re-Opening on February 4, 2006 with record attendance. ❖ Worked to keep the affiliation with Pima County. Staff is negotiating a renewal of the current IGA. ❖ Completed the Town's Computer Classroom with LSTA grant and Friends of the Oro Valley Public Library funds. ❖ Installed and implemented public wireless access to the Internet with LSTA grant and Friends of the Oro Valley Public Library funds. ❖ Held the first annual book festival, "CSI: Oro Valley (Collection, Selection, Information)" on September 30, 2006. ❖ Thanked businesses for helping the library by holding a "Business Appreciation Expo" on March 24, 2007. ❖ Recorded all time high number of programs and attendance. ❖ Increased local sponsorships and partnerships such as Northwest Medical Center, Learning Curve, and the Oro Valley Historical Society. 	<p>Commons Residents in Oro Valley area will have opportunities and in physical and virtual space to meet with community members and take part in programs and services on community issues and interests, i.e., cultural awareness, local authors, and local history.</p> <p>Objective 1. Develop virtual community and library technology plans by June 2008.</p> <p>Objective 2. Provide at least three cultural programs and three special events a year, i.e., Business Appreciation Day, Book Festival, and Earth Day Festival.</p> <p>Objective 3. Develop the library's marketing plan by June 2008.</p> <p>Life-Long Learning Support The library supports the education process with a variety of materials, programs, and services to help people of all ages and interests reach their educational and personal goals.</p>
<p style="text-align: center;">FY 2007-08 Goals and Objectives</p> <p>Focus Area: Quality of Life</p> <p>General and Current Information Residents in the Oro Valley area will have a variety of programs, services, and materials (including local history and regional authors) to meet general and current information needs.</p> <p>Objective 1. Provide at least one local author and one local history program per year.</p> <p>Objective 2. Increase attendance at storytimes and teen programs by 10%; maintain or increase number and attendance at adult book clubs.</p> <p>Objective 3. Increase collection development budget by 10% annually.</p>	<p>Objective 1. Increase number and variety of computer classes by 10%.</p> <p>Objective 2. Provide at least five links to lifelong learning resources on OVPL web site and increase number of "Ask a Librarian" questions by 100%.</p> <p>Objective 3. Provide at least one home school open house annually, provide homework help for summer school, and provide college information two times per year.</p>

Performance Metrics



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Library Administrator	1.0	1.0	1.0
Senior Librarian	1.0	1.0	1.0
Librarian	3.0	3.0	3.0
Library Associate	5.43	5.2	5.2
Customer Services Representative	3.5	3.6	3.6
Library Page	4.5	4.5	4.5
Office Specialist	0.0	0.0	1.0
Office Assistant	1.0	1.0	0.0
Total Positions	19.43	19.3	19.3



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$792,497	\$774,552	\$837,749	\$45,251
Contracts/Services	306,319	423,568	417,893	111,574
Supplies	18,110	23,111	15,281	(2,829)
Utilities	77,700	78,157	79,100	1,400
Capital Outlay	150,875	11,125	35,400	(115,475)
Department Total	\$1,345,501	\$1,310,513	\$1,385,423	\$39,921

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$526,591	\$567,064	\$576,913	\$50,322
Youth Services	230,915	229,622	212,459	(18,457)
Adult Services	259,975	256,748	252,897	(7,078)
Technology	328,020	257,079	343,154	15,134
Program Total	\$1,345,501	\$1,310,513	\$1,385,423	\$39,921

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	5.2	5.2	-
Youth Services	3.7	3.7	-
Adult Services	3.9	3.9	-
Technology	6.5	6.5	-
Department FTE Total	19.3	19.3	-

Department Program Summaries

Library - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$271,316	\$265,172	\$296,540	\$25,224
Contracts/Services	97,065	209,309	192,027	94,963
Supplies	9,510	14,426	9,246	(264)
Utilities	77,700	78,157	79,100	1,400
Capital Outlay	71,000	-	-	(71,000)
Program Total	\$526,591	\$567,064	\$576,913	\$50,322

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Library Administrator	1.0	1.0	-
Senior Librarian	1.0	1.0	-
Office Specialist	-	1.0	1.0
Office Assistant	1.0	-	(1.0)
Library Associate	2.2	2.2	-
Program FTE Total	5.2	5.2	-

Library – Youth Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$161,794	\$158,130	\$159,965	\$(1,829)
Contracts/Services	64,951	68,277	49,846	(15,106)
Supplies	4,170	3,215	2,648	(1,522)
Program Total	\$230,915	\$229,622	\$212,459	\$(18,457)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Librarian	1.0	1.0	-
Library Associate	2.0	2.0	-
Customer Service Representative	0.7	0.7	-
Program FTE Total	3.7	3.7	-

Library – Adult Services

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$152,294	\$148,845	\$163,512	\$11,218
Contracts/Services	106,651	106,032	86,813	(19,839)
Supplies	1,030	1,870	2,572	1,542
Program Total	\$259,975	\$256,747	\$252,897	\$(7,078)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Librarian	1.0	1.0	-
Customer Service Representative	2.9	2.9	-
Program FTE Total	3.9	3.9	-

Library - Technology

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$207,093	\$202,404	\$217,731	\$10,638
Contracts/Services	37,651	39,950	89,207	51,556
Supplies	3,400	3,600	815	(2,585)
Capital Outlay	79,875	11,125	35,400	(44,475)
Program Total	\$328,020	\$257,079	\$343,154	\$15,134

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Librarian	1.0	1.0	-
Library Associate	1.0	1.0	-
Library Page	4.5	4.5	-
Program FTE Total	6.5	6.5	-



Parks and Recreation

Mission

To enhance the quality of life for all Oro Valley residents by providing exceptional parks, recreation, and trail facilities and offering a wide range of programs and activities for all ages.

Department Description

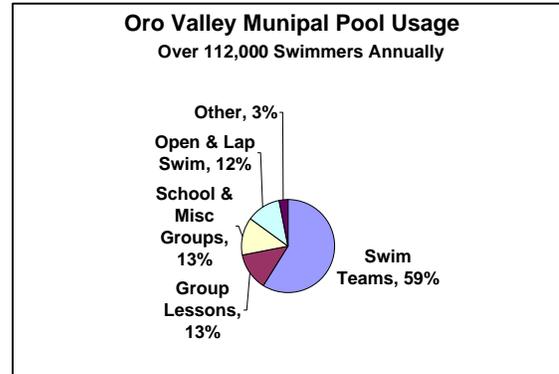
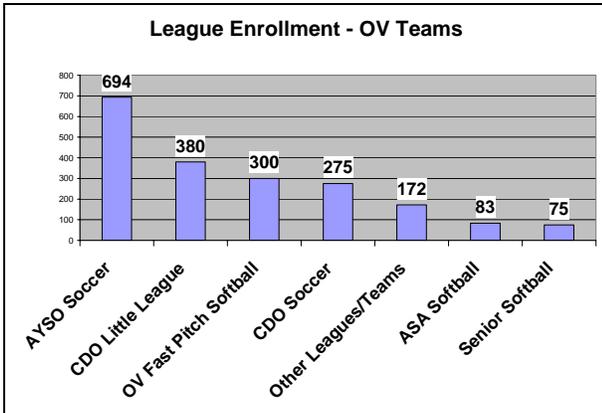
This Department provides municipal Parks and Recreation services to the residents of Oro Valley, including park facilities, recreational programs, reservation services, trails, special events, and all related maintenance functions.

Departmental Programs/Divisions

Parks	Recreation
<p>The Parks Division is responsible for building maintenance, janitorial services, turf management, landscape maintenance and property upkeep for all parks, natural trails, and bicycle/pedestrian oasis facilities. Parks is also responsible for the landscape maintenance at Town Hall, including the Police Department and Library. Parks oversees all parks construction projects, including new construction, renovations, and repairs.</p>	<p>The Recreation Division is responsible for providing recreational programs, activities, classes, hikes, and special events for all ages. Programs are provided at parks, public schools, the Library, and at the Rec Room, a 1370 sq. ft. storefront space on the southwest corner of La Cañada Drive and Naranja Drive.</p>
Trails	Aquatics
<p>The Trails Division is responsible for insuring that the Town's Trails Plan, as well as the Pedestrian & Bicycle Plan, is implemented and followed. This section handles trails issues, manages the Adopt-A-Trail Program, and provides public information, safety and instructional programs. Additionally, Trails performs development review to insure that all "bike, ped & trails" issues are properly addressed when development occurs.</p>	<p>The Aquatics Division is responsible for the safe operation, maintenance and management of the Oro Valley Municipal Pool. This facility includes an Olympic sized swimming pool, a wading pool, canteen, office and bath house. The pool, which is open from mid-January until mid-November, hosts over 112,000 visitors per year.</p>
Administration	
<p>The Parks and Recreation Administration Division is responsible for program registrations; processing fees and making deposits; coordinating facility reservations; ball field management and contracts; responding to all phone, walk-in and e-mail inquiries; and clerical and organizational support to the entire Division. Additionally, this Section provides administrative support to the Parks and Recreation Advisory Board.</p>	

FY 2006-07 Highlights	FY 2007–08 Goals Cont'd																				
<ul style="list-style-type: none"> ❖ Completed the Naranja Town Site Programming and Concept Design Process ❖ Completed the installation of 3 ½ miles of natural trails through the Naranja Town Site and opened the property to public walkers and hikers; basic site amenities included in the project ❖ Completed Intergovernmental Agreement with Amphitheater School District which insures programming continuity ❖ Constructed two parks storage sheds to facilitate proper storage techniques ❖ Two field groomers purchased to soften infields for safe play ❖ Resurfaced basketball court and tennis court at Riverfront park, preserving the surface integrity ❖ Completed the Naming and Branding Policy 	<p>Focus Area: Protection of the Environment and Cultural Assets</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Implement a tree replacement program in James D. Kriegh Park and Cañada del Oro Riverfront park ❖ Continue implementation of the Trails Master Plan; participate in the Pima County Trails Master Plan update. 																				
<p>FY 2007–08 Goals and Objectives</p>	<p>FY 2006-07 Performance Metrics</p>																				
<p>Focus Area: Quality of Life</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Seek the establishment of a funding strategy and implementation plan for the development Naranja Town Site; begin the site development process ❖ Initiate a Naranja Town Site public education program ❖ Resurface the 14,400 square feet of deck at the Oro Valley Municipal Pool ❖ Construct a Dog park at Cañada del Oro Riverfront Park <p>Focus Area: Leadership and Communication</p> <p>OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Consolidate the semi-annual publication and delivery of the Recreation Guide into a centralized piece developed for Town-wide distribution 	<div data-bbox="860 814 1445 1192" style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Trails & Paths</p> <table border="1"> <caption>Trails & Paths (Miles)</caption> <thead> <tr> <th>Category</th> <th>Miles</th> </tr> </thead> <tbody> <tr> <td>Shared-Use Paths</td> <td>10</td> </tr> <tr> <td>Natural Trails</td> <td>60</td> </tr> <tr> <td>Signed Bike Routes</td> <td>50</td> </tr> <tr> <td>Multi-Use Road Shoulders</td> <td>45</td> </tr> </tbody> </table> </div> <div data-bbox="852 1285 1425 1663" style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="text-align: center;">Recreation Programs Offered Annually</p> <table border="1"> <caption>Recreation Programs Offered Annually</caption> <thead> <tr> <th>Year</th> <th>Number of Programs</th> </tr> </thead> <tbody> <tr> <td>2003</td> <td>21</td> </tr> <tr> <td>2004</td> <td>23</td> </tr> <tr> <td>2005</td> <td>30</td> </tr> <tr> <td>2006</td> <td>36</td> </tr> </tbody> </table> </div>	Category	Miles	Shared-Use Paths	10	Natural Trails	60	Signed Bike Routes	50	Multi-Use Road Shoulders	45	Year	Number of Programs	2003	21	2004	23	2005	30	2006	36
Category	Miles																				
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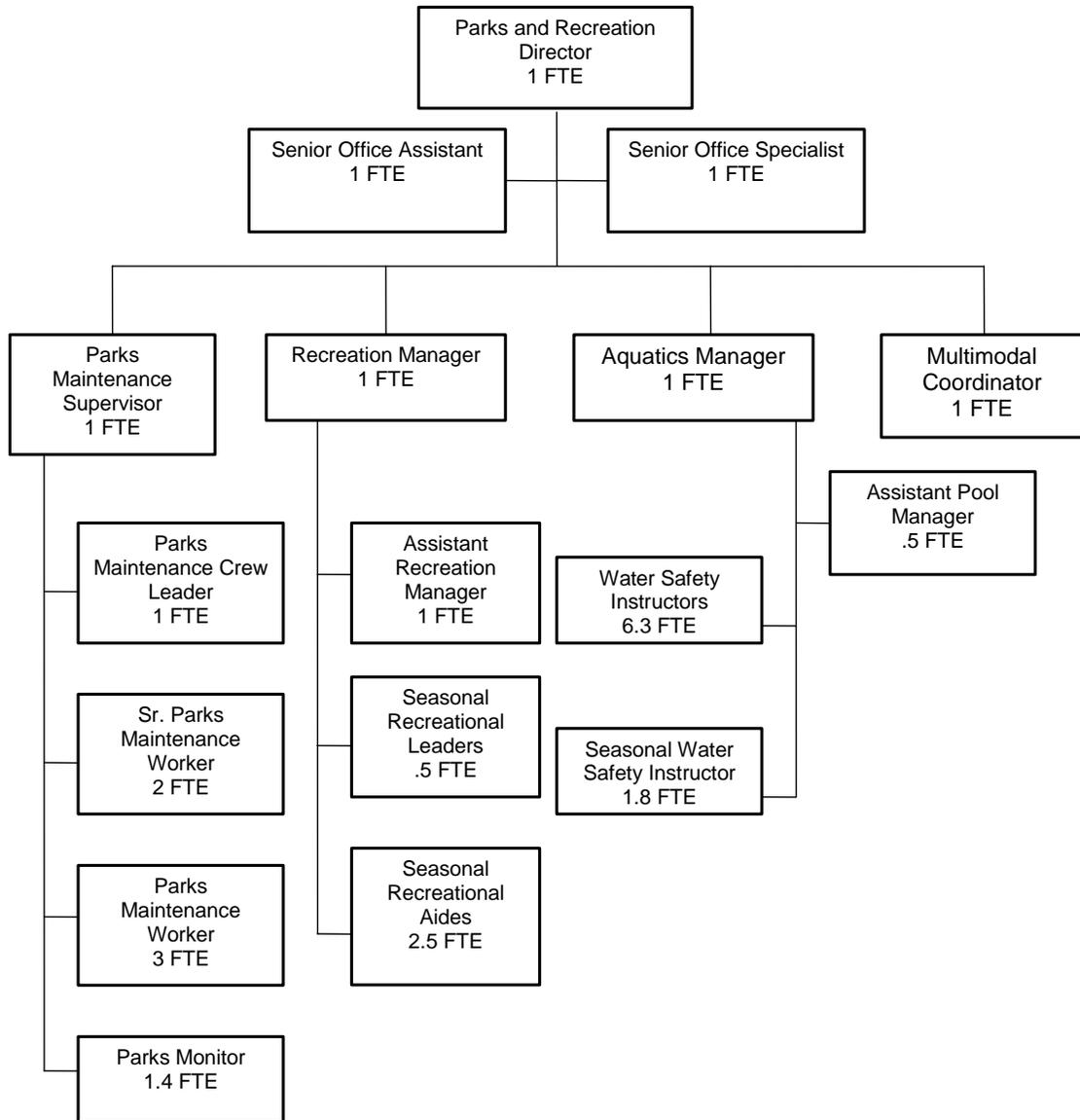
FY 2006–07 Performance Metrics



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Parks & Recreation Director	0.0	1.0	1.0
Parks & Recreation Administrator	1.0	0.0	0.0
Parks Maintenance Supervisor	1.0	1.0	1.0
Recreation Manager	1.0	1.0	1.0
Multimodal Coordinator	1.0	1.0	1.0
Aquatics Manager	1.0	1.0	1.0
Parks Maintenance Crew Leader	1.0	1.0	1.0
Senior Parks Maintenance Worker	2.0	2.0	2.0
Senior Office Specialist	0.0	0.0	1.0
Office Specialist	1.0	1.0	0.0
Senior Office Assistant	0.0	1.0	1.0
Assistant Recreation Manager	0.5	1.0	1.0
Recreation Leaders	0.5	0.5	0.5
Assistant Pool Manager	0.5	0.5	0.5
Parks Maintenance Worker	2.0	3.0	3.0
Park Monitor	2.0	1.4	1.4
Recreation Aides	2.5	2.5	2.5
Water Safety Instructors	3.8	8.1	8.1
Total Positions	20.8	27.0	27.0

Parks and Recreation



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$1,083,748	\$1,024,418	\$1,193,677	\$109,929
Contracts/Services	468,810	544,466	624,602	155,792
Supplies	117,600	111,055	161,774	44,174
Utilities	216,800	212,771	219,244	2,444
Capital Outlay	999,123	788,644	1,083,691	84,568
Department Total	\$2,886,081	\$2,681,354	\$3,282,988	\$396,907

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$314,855	\$359,949	\$465,528	\$150,673
James D. Kriegh Park	764,284	546,913	470,438	(293,846)
CDO Riverfront Park	299,884	278,963	288,891	(10,993)
General Parks Maintenance	111,493	100,176	112,901	1,408
Naranja Town Site Park	366,078	392,419	799,393	433,315
Lambert Lane Park	42,015	42,702	41,282	(733)
In House Recreation Programs	248,175	237,228	248,410	235
Contracted Recreation Programs	149,388	147,322	148,601	(787)
Bicycle, Pedestrian Trails	46,252	44,005	53,120	6,868
Trails Programs & Maintenance	24,411	22,034	21,512	(2,899)
Aquatics	519,246	509,643	632,910	113,664
Program Total	\$2,886,081	\$2,681,354	\$3,282,988	\$396,907

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	3.0	3.0	-
James D. Kriegh Park	2.8	2.8	-
CDO Riverfront Park	2.8	2.8	-
General Parks Maintenance	1.4	1.4	-
Naranja Town Site Park	.7	.7	-
Lambert Lane Park	.7	.7	-
In House Recreation Programs	4.0	4.0	-
Contracted Recreation Programs	1.0	1.0	-
Bicycle, Pedestrian Trails	.75	.75	-
Trails Programs & Maintenance	.25	.25	-
Aquatics	9.6	9.6	-
Department FTE Total	27.0	27.0	-

Department Program Summaries

Parks and Recreation – Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$193,444	\$182,854	\$210,112	\$16,668
Contracts/Services	84,044	140,795	243,116	159,072
Supplies	9,067	8,000	9,000	(67)
Utilities	3,300	3,300	3,300	-
Capital Outlay	25,000	25,000	-	(25,000)
Program Total	\$314,855	\$359,949	\$465,528	\$150,673

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Parks & Recreation Director	1.0	1.0	-
Senior Office Specialist	-	1.0	1.0
Office Specialist	1.0	-	(1.0)
Senior Office Assistant	1.0	1.0	-
Program FTE Total	3.0	3.0	-

Parks and Recreation – James D. Kriegh Park

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$111,933	\$105,806	\$129,972	\$18,039
Contracts/Services	60,002	54,512	59,524	(478)
Supplies	27,966	23,883	38,537	10,571
Utilities	48,770	47,374	47,405	(1,365)
Capital Outlay	515,612	315,339	195,000	(320,612)
Program Total	\$764,284	\$546,913	\$470,438	\$(293,846)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Park Maintenance Supervisor	0.3	0.3	-
Park Maintenance Crew Leader	0.3	0.3	-
Senior Park Maintenance Worker	0.6	0.6	-
Park Maintenance Worker	0.9	0.9	-
Park Monitor	0.7	0.7	-
Program FTE Total	2.8	2.8	-

Parks and Recreation – CDO Riverfront Park

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$111,933	\$105,806	\$129,972	\$18,039
Contracts/Services	54,002	56,223	54,024	22
Supplies	27,966	24,416	28,937	971
Utilities	47,770	43,999	44,758	(3,012)
Capital Outlay	58,212	48,518	31,200	(27,012)
Program Total	\$299,884	\$278,963	\$288,891	\$(10,993)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Park Maintenance Supervisor	0.3	0.3	-
Park Maintenance Crew Leader	0.3	0.3	-
Senior Park Maintenance Worker	0.6	0.6	-
Park Maintenance Worker	0.9	0.9	-
Park Monitor	0.7	0.7	-
Program FTE Total	2.8	2.8	-

Parks and Recreation – General Parks Maintenance

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$61,038	\$57,697	\$65,317	\$4,279
Contracts/Services	36,973	38,215	37,364	391
Supplies	7,750	2,566	8,720	970
Utilities	1,320	1,698	1,500	180
Capital Outlay	4,412	-	-	(4,412)
Program Total	\$111,493	\$100,176	\$112,901	\$1,408

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Park Maintenance Supervisor	0.2	0.2	-
Park Maintenance Crew Leader	0.2	0.2	-
Senior Park Maintenance Worker	0.4	0.4	-
Park Maintenance Worker	0.6	0.6	-
Program FTE Total	1.4	1.4	-

Parks and Recreation – Naranja Town Site Park

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$30,519	\$28,848	\$32,658	\$2,139
Contracts/Services	4,014	4,896	4,404	390
Supplies	1,750	2,600	2,720	970
Utilities	1,320	1,700	1,320	-
Capital Outlay	328,475	354,375	758,291	429,816
Program Total	\$366,078	\$392,419	\$799,393	\$433,315

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Park Maintenance Supervisor	0.1	0.1	-
Park Maintenance Crew Leader	0.1	0.1	-
Senior Park Maintenance Worker	0.2	0.2	-
Park Maintenance Worker	0.3	0.3	-
Program FTE Total	0.7	0.7	-

Parks and Recreation – Lambert Lane Park

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$30,519	\$28,848	\$32,658	\$2,139
Contracts/Services	4,014	4,992	4,404	390
Supplies	1,750	2,750	2,720	970
Utilities	1,320	1,700	1,500	180
Capital Outlay	4,412	4,412	-	(4,412)
Program Total	\$42,015	\$42,702	\$41,282	\$(733)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Park Maintenance Supervisor	0.1	0.1	-
Park Maintenance Crew Leader	0.1	0.1	-
Senior Park Maintenance Worker	0.2	0.2	-
Park Maintenance Worker	0.3	0.3	-
Program FTE Total	0.7	0.7	-

Parks and Recreation – In House Recreation Programs

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$131,202	\$124,020	\$138,372	\$7,170
Contracts/Services	114,723	111,038	108,738	(5,985)
Supplies	2,250	2,170	1,300	(950)
Program Total	\$248,175	\$237,228	\$248,410	\$235

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Recreation Manager	0.5	0.5	-
Assistant Recreation Manager	0.5	0.5	-
Recreation Leader	0.5	0.5	-
Recreation Aide	2.5	2.5	-
Program FTE Total	4.0	4.0	-

Parks and Recreation – Contracted Recreation Programs

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$48,138	\$45,502	\$51,601	\$3,463
Contracts/Services	77,500	100,950	74,000	(3,500)
Supplies	750	870	-	(750)
Capital Outlay	23,000	-	23,000	-
Program Total	\$149,388	\$147,322	\$148,601	\$(787)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Recreation Manager	0.5	0.5	-
Assistant Recreation Manager	0.5	0.5	-
Program FTE Total	1.0	1.0	-

Parks and Recreation – Bicycle, Pedestrian & Trails

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$45,597	\$43,101	\$47,766	\$2,169
Contracts/Services	655	904	5,014	4,359
Supplies	-	-	340	340
Program Total	\$46,252	\$44,005	\$53,120	\$6,868

Parks and Recreation

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Multimodal Coordinator	.75	.75	-
Program FTE Total	.75	.75	-

Parks and Recreation – Trails Programs & Maintenance

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$15,199	\$14,367	\$15,922	\$723
Contracts/Services	7,462	5,767	5,590	(1,872)
Supplies	750	900	-	(750)
Capital Outlay	1,000	1,000	-	(1,000)
Program Total	\$24,411	\$22,034	\$21,512	\$(2,899)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Multimodal Coordinator	.25	.25	-
Program FTE Total	.25	.25	-

Parks and Recreation - Aquatics

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$304,224	\$287,569	\$339,325	\$35,101
Contracts/Services	25,422	26,174	28,424	3,002
Supplies	37,601	42,900	69,500	31,899
Utilities	113,000	113,000	119,462	6,462
Capital Outlay	39,000	40,000	76,200	37,200
Program Total	\$519,246	\$509,643	\$632,910	\$113,664

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Aquatics Manager	1.0	1.0	-
Assistant Pool Manager	0.5	0.5	-
Water Safety Instructor	8.1	8.1	-
Program FTE Total	9.6	9.6	-



Public Works - Highway Operations

Mission

To provide and maintain efficient roadways, provide a healthy, safe and functional working environments for employees, and ensure that roadway projects , private and public, are designed and built with all Town codes, standards and policies.

Department Description

The department is lead by the Town Engineer which is a position that is required by State Law. The Department is organized into three functional divisions: Engineering, Development Review and Operations.

Departmental Programs/Divisions

Construction Design and Management	Highway Permitting
<p>This section is lead by the Engineering Division and is responsible for managing the design and construction of roadway projects. While most large projects are designed by consultants, the Engineering Division has a small in-house design section to design small Town projects.</p> <p>The Division is responsible for the construction management for all the public roadway projects, large and small.</p>	<p>This section is lead by the Engineering Division and is responsible for issuing right-of-way permits for all activities within the Town's right-of-way.</p> <p>This section performs construction observation for all private development thus ensuring that private developments are built in compliance with Town approved improvement plans.</p>
Pavement Management	Street Maintenance
<p>Pavement Management is a section of the Operations Division. This section is responsible for developing annual and long term schedules for surface treatments on Town streets.</p>	<p>Street Maintenance is a section of the Operations Division. This section is responsible for maintaining the Town's streets and drainage ways.</p>
Traffic Engineering	
<p>Traffic Engineering is a section of the Operations Division. This section is responsible for the maintenance and operations of the Town's traffic intersection signals and lights.</p>	

FY 2006-07 Highlights	FY 2007-08 Goals Cont'd
<p>The following CIP projects were completed within the FY 06-07:</p> <ul style="list-style-type: none"> ❖ Rancho Vistoso Sidewalk ❖ Rancho Feliz ❖ Bridge Deck Joints on Honey Bee Bridge ❖ Rancho Vistoso Overlay ❖ Palisades Shoulder Widening ❖ Copper Creek – Phase II ❖ Sun City and Del Web Overlay ❖ Oro Valley Country Club – Phase II ❖ Oro Valley Country Club Slope Stabilization ❖ La Cañada Surface Treatment ❖ Highlands Wash – Box Culvert ❖ Calle Concordia Safety Improvements ❖ James D. Kriegh Park Parking Lot Resurfacing <p>The Operations Division accomplished the following:</p> <ul style="list-style-type: none"> ❖ Identified streets to receive surface treatments ❖ Town streets were inspected and given an Overall Condition Index rating number ❖ Development of history files necessary to develop long term surface treatment strategies started ❖ 2006 monsoon season created drainage and street problems not seen in the last 10 years ❖ Crack sealed 85 lane miles of Town's paved streets ❖ Responded to 106 police emergency call-outs with majority after normal working hours ❖ Initiated a Buffel Grass mediation program ❖ Purchased a new pot hole patcher ❖ Opticom System running for all emergency vehicles 	<p>Focus Area: Quality of Life</p> <ul style="list-style-type: none"> ❖ Continue to maintain safe and efficient roadways within the Town. ❖ Maintain good air quality by reducing congestion at intersections. ❖ Improve the level of services for all Town's roadway network system and provide a timely and consistent construction inspection for private development. ❖ Continue pursuit of neighborhood outreach program. ❖ Continue efforts to inform/educate the public regarding Pavement Management programs. ❖ Better define and update Public Works web page. ❖ Work to fully develop the Pavement Management program. ❖ Encourage riparian channel design on new developments <p>Focus Area: Economic Development</p> <ul style="list-style-type: none"> ❖ Obtain additional staff to meet current needs and to service growth. ❖ Continue planning for Municipal Service Center development. ❖ Maintain site in a compliant, stabilized manner until development begins. <p>Focus Area: Protection of Environment and Cultural Assets</p> <ul style="list-style-type: none"> ❖ Work with OVWU on water conservation technology at commercial developments. ❖ Continue native plant salvage on highway projects ❖ Adopt a buffel grass eradication program <p>Focus Area: Leadership and Communication</p> <ul style="list-style-type: none"> ❖ Continue employee training to improve performance and productivity.
<p>FY 2007-08 Goals and Objectives</p> <p>Focus Area: Financial Sustainability</p> <ul style="list-style-type: none"> ❖ Continue securing funds for roadway projects ❖ Building roadway projects within budget. ❖ Deliver the CIP projects at cost and on schedule ❖ Continue securing funds for Town Wide Pavement Surface Treatment programs ❖ Continue securing funds for Town Street Maintenance programs 	

Public Works – Highway Operations

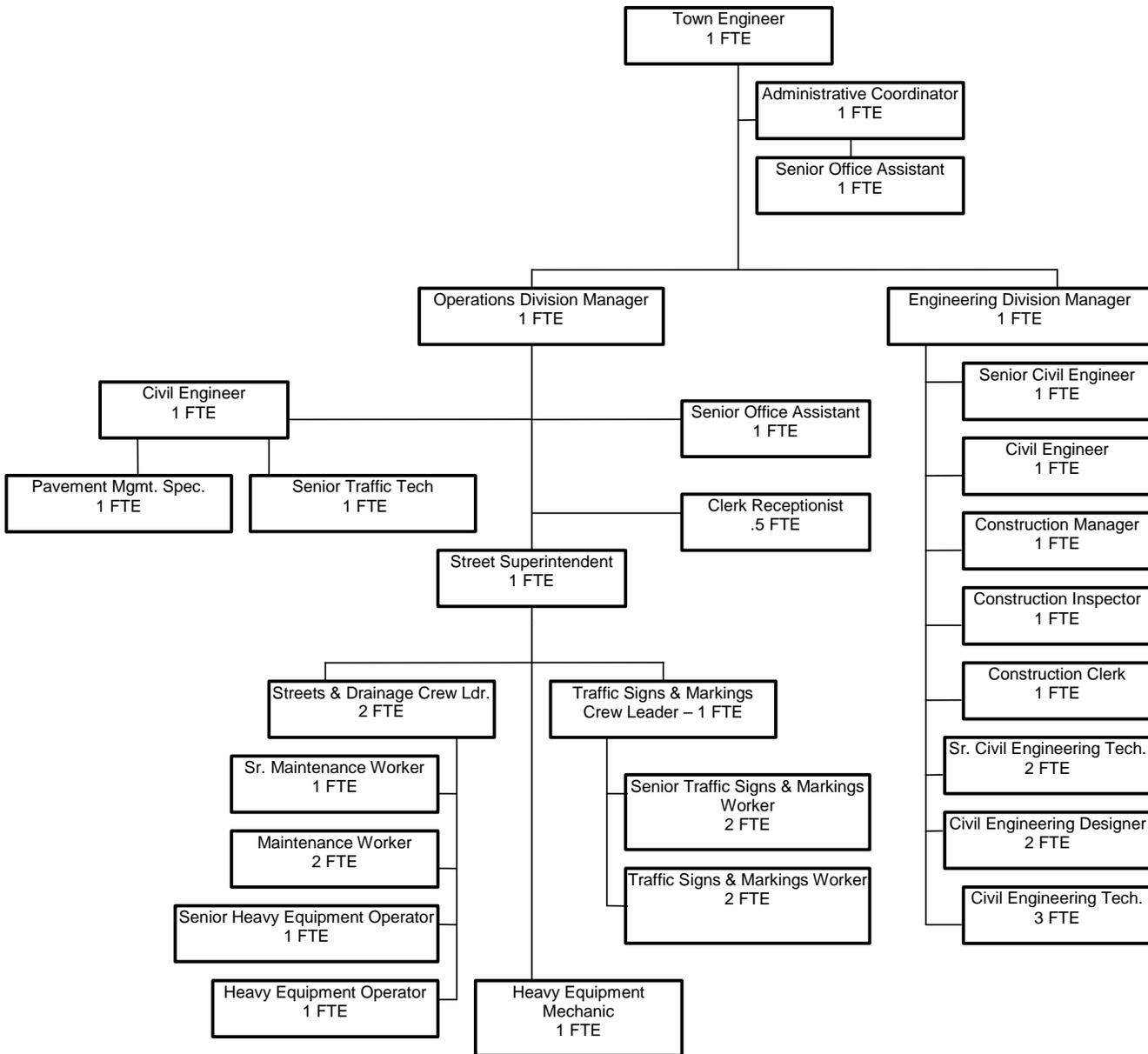
FY 2006 – 07 Performance Metrics

<ul style="list-style-type: none"> ❖ Completed the Calle Concordia Safety Improvements. Took more than five years to complete from design to construction. ❖ Completed First Ave Roadway Widening. Last link in the roadway network between Oracle Road and Tangerine Road. ❖ Developed 07/08 recommended surface treatments and schedules ❖ Identified necessary maintenance required before the 06/07 surface treatments can be applied 	<ul style="list-style-type: none"> ❖ Maintained the Town's streets and drainage systems during 2006 monsoon season keeping the Town's transportation system safe and functioning ❖ Street crews won the "Best of the Best" rodeo event at the State Wide Road Conference ❖ Created a Proactive West Nile virus program that is being used as a model for other local communities ❖ Purchase of a Lift truck for intersection signal and street light maintenance ❖ During Monsoon Season two intersections were completely destroyed from lightning strikes and had to be replaced.
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Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Town Engineer	1.0	1.0	1.0
Engineering Division Manager	1.0	1.0	1.0
Operations Division Manager	1.0	1.0	1.0
Senior Civil Engineer	0.0	1.0	1.0
Civil Engineer	1.0	2.0	2.0
Construction Manager	0.0	1.0	1.0
Streets Superintendent	1.0	1.0	1.0
Civil Engineering Designer	2.0	2.0	2.0
Senior Traffic Signal Tech	0.0	0.0	1.0
Senior Civil Engineering Tech	2.0	2.0	2.0
Administrative Coordinator	0.0	0.0	1.0
Contract Coordinator	0.5	1.0	0.0
Heavy Equipment Mechanic	1.0	1.0	1.0
Civil Engineering Tech	3.0	4.0	4.0
Pavement Management Specialist	0.0	0.0	1.0
Streets & Drainage Crew Lead	1.0	1.0	2.0
Streets & Drainage Field Supervisor	1.0	1.0	0.0
Traffic Signs & Markings Crew Lead	1.0	1.0	1.0
Senior Heavy Equipment Operator	1.0	1.0	1.0
Senior Traffic Signs & Markings Worker	2.0	2.0	2.0
Heavy Equipment Operator	2.0	2.0	1.0
Traffic Signs & Markings Worker	2.0	2.0	2.0
Senior Maintenance Worker	1.0	1.0	1.0
Construction Clerk	0.0	1.0	1.0
Senior Office Assistant	2.0	2.0	2.0
Office Assistant	0.5	0.5	0.5
Maintenance Worker	2.0	2.0	2.0
Total Positions	29.0	34.5	35.5

Department Personnel Cont'd



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$2,128,467	\$2,011,965	\$2,327,205	\$198,738
Contracts/Services	846,069	865,097	849,127	3,058
Supplies	119,200	119,200	205,811	86,611
Utilities	202,000	202,000	190,768	(11,232)
Capital Outlay	2,832,525	2,424,847	3,002,775	170,250
Other Financing Uses	1,232,301	1,232,301	678,370	(553,931)
Contingency	1,595,382	2,940,286	2,989,067	1,393,685
Department Total	\$8,955,944	\$9,795,696	\$10,243,123	\$1,287,179

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$3,394,200	\$4,730,028	\$4,573,804	\$1,179,604
Construction Design & Management	3,558,706	3,102,632	3,537,762	(20,944)
Highway Permitting	99,461	93,853	107,469	8,008
Pavement Management	125,309	119,582	211,216	85,907
Street Maintenance	1,345,193	1,315,448	1,467,786	122,593
Traffic Engineering	433,076	434,153	345,086	(87,991)
Program Total	\$8,955,944	\$9,795,696	\$10,243,123	\$1,287,179

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	3.0	3.0	-
Construction Design & Management	10.8	10.8	-
Highway Permitting	1.2	1.2	-
Pavement Management	1.5	2.5	1.0
Street Maintenance	16.0	15.0	(1.0)
Traffic Engineering	2.0	3.0	1.0
Department FTE Total	34.5	35.5	1.0

Department Program Summaries

Public Works Highway Operations - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$241,526	\$231,409	\$258,938	\$17,412
Contracts/Services	182,791	183,833	265,850	83,059
Supplies	22,700	22,700	111,811	89,111
Utilities	102,000	102,000	90,768	(11,232)
Capital Outlay	17,500	17,500	179,000	161,500
Other Financing Uses	1,232,301	1,232,301	678,370	(553,931)
Contingency	1,595,382	2,940,286	2,989,067	1,393,685
Program Total	\$3,394,200	\$4,730,028	\$4,573,804	\$1,179,604

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Town Engineer	1.0	1.0	-
Administrative Coordinator	-	1.0	1.0
Contracts Coordinator	1.0	-	(1.0)
Senior Office Assistant	1.0	1.0	-
Program FTE Total	3.0	3.0	-

Public Works Highway Operations – Construction Design & Management

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$737,554	\$695,971	\$787,161	\$49,607
Contracts/Services	238,627	241,627	168,101	(70,526)
Supplies	5,000	5,000	5,500	500
Capital Outlay	2,577,525	2,160,034	2,577,000	(525)
Program Total	\$3,558,706	\$3,102,632	\$3,537,762	\$(20,944)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Engineering Division Manager	0.8	0.8	-
Senior Civil Engineer	0.75	0.75	-
Civil Engineer	1.0	1.0	-
Construction Manager	1.0	1.0	-
Civil Engineer Designer	2.0	2.0	-
Senior Civil Engineer Tech	1.0	1.0	-
Civil Engineer Tech	3.0	3.0	-
Construction Clerk	1.0	1.0	-
Office Assistant	0.25	0.25	-
Program FTE Total	10.8	10.8	-

Public Works – Highway Operations

Public Works Highway Operations – Highway Permitting

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$99,461	\$93,853	\$105,669	\$6,208
Contracts/Services	-	-	1,500	1,500
Supplies	-	-	300	300
Program Total	\$99,461	\$93,853	\$107,469	\$8,008

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Engineering Division Manager	0.2	0.2	-
Senior Civil Engineer Tech	1.0	1.0	-
Program FTE Total	1.2	1.2	-

Public Works Highway Operations – Pavement Management

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$122,299	\$115,404	\$197,991	\$75,692
Contracts/Services	1,010	1,010	2,250	1,240
Supplies	-	-	500	500
Capital Outlay	2,000	3,168	10,475	8,475
Program Total	\$125,309	\$119,582	\$211,216	\$85,907

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Operations Division Manager	0.4	0.4	-
Civil Engineer	0.8	0.8	-
Pavement Management Specialist	-	1.0	1.0
Senior Office Assistant	0.2	0.2	-
Office Assistant	0.1	0.1	-
Program FTE Total	1.5	2.5	1.0

Public Works Highway Operations – Street Maintenance

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$731,305	\$690,074	\$776,723	\$45,418
Contracts/Services	361,889	376,874	361,563	(326)
Supplies	91,500	91,500	87,700	(3,800)
Utilities	40,000	40,000	40,000	-
Capital Outlay	120,500	117,000	201,800	81,300
Program Total	\$1,345,193	\$1,315,448	\$1,467,786	\$122,593

Public Works Highway Operations – Street Maintenance Cont'd

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Operations Division Manager	0.5	0.5	-
Streets Superintendent	1.0	1.0	-
Heavy Equipment Mechanic	1.0	1.0	-
Streets & Drainage Crew Leader	1.0	2.0	1.0
Streets & Drainage Field Supervisor	1.0	-	(1.0)
Traffic S/M Crew Leader	1.0	1.0	-
Senior Heavy Equipment Operator	1.0	1.0	-
Senior Traffic S/M Worker	2.0	2.0	-
Heavy Equipment Operator	2.0	1.0	(1.0)
Traffic S/M Worker	2.0	2.0	-
Senior Maintenance Worker	1.0	1.0	-
Senior Office Assistant	0.4	0.4	-
Office Assistant	0.1	0.1	-
Maintenance Worker	2.0	2.0	-
Program FTE Total	16.0	15.0	(1.0)

Public Works Highway Operations – Traffic Engineering

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$196,324	\$185,255	\$200,723	\$4,399
Contracts/Services	61,753	61,753	49,863	(11,890)
Utilities	60,000	60,000	60,000	-
Capital Outlay	115,000	127,145	34,500	(80,500)
Program Total	\$433,076	\$434,153	\$345,086	\$(87,991)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Operations Division Manager	0.1	0.1	-
Senior Civil Engineer	0.25	0.25	-
Civil Engineer	0.2	0.2	-
Sr. Traffic Signal Technician	-	1.0	1.0
Civil Engineer Tech	1.0	1.0	-
Senior Office Assistant	0.4	0.4	-
Office Assistant	0.05	0.05	-
Program FTE Total	2.0	3.0	1.0



Public Works – Development Impact Fees

Mission

To provide and maintain efficient roadways, provide a healthy, safe and functional working environments for employees, and ensure that roadway projects are designed and built with all Town codes, standards and policies.

Department Description

The department is lead by the Town Engineer which is a position that is required by State Law. The Department is organized into three functional divisions: Engineering, Development Review and Operations.

Engineering Division

Manages all CIP projects from planning, design and construction. The division is the lead for the consultant selection and preparation of the RFP's; reviews traffic control plans; performs contract administration; maintains the website for DPW.

FY 2006-07 Highlights	FY 2007-08 Goals and Objectives
<p>The following projects were completed within the FY 06-07:</p> <ul style="list-style-type: none"> First Ave Roadway Widening Completing the CDO Lineal Park Design Completing and closing the Pusch View Bridge project Completing and closing the ORID Project 	<p>Focus Area: Financial Sustainability</p> <ul style="list-style-type: none"> ❖ Continue securing regional funds from Pima Association of Governments for Arterial Roads within the Town. ❖ Building roadway projects within budget. <p>Focus Area: Quality of Life</p> <ul style="list-style-type: none"> ❖ Improve good air quality by reducing congestion at intersections and roadways.

Public Works – Development Impact Fees

Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	-	\$50,285	\$25,000	\$25,000
Capital Outlay	10,421,850	6,634,198	14,540,000	4,118,150
Debt Service	155,367	155,366	400,000	244,633
Contingency	1,520,743	2,641,347	1,621,347	100,604
Department Total	\$12,097,960	\$9,481,196	\$16,586,347	\$4,488,387

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$1,676,110	\$2,807,694	\$2,021,347	\$345,237
Design	909,031	372,031	565,000	(344,031)
Right of Way	100,000	3,028	-	(100,000)
Construction	9,412,819	6,298,443	14,000,000	4,587,181
Program Total	\$12,097,960	\$9,481,196	\$16,586,347	\$4,488,387

Public Works – Development Impact Fees

Department Program Summaries

Development Impact Fees - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$-	\$10,981	\$-	\$-
Debt Service	155,367	155,366	400,000	244,633
Contingency	1,520,743	2,641,347	1,621,347	100,604
Department Total	\$1,676,110	\$2,807,694	\$2,021,347	\$345,237

Development Impact Fees - Design

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$-	\$39,304	\$25,000	\$25,000
Capital Outlay	909,031	332,727	540,000	(369,031)
Department Total	\$909,031	\$372,031	\$565,000	\$(344,031)

Development Impact Fees – Right of Way

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Capital Outlay	\$100,000	\$3,028	\$-	\$(100,000)
Department Total	\$100,000	\$3,028	\$-	\$(100,000)

Development Impact Fees - Construction

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Capital Outlay	\$9,412,819	\$6,298,443	\$14,000,000	\$4,587,181
Department Total	\$9,412,819	\$6,298,443	\$14,000,000	\$4,587,181



Public Works – Development Review Division

Mission

This division’s primary purpose is to ensure that private developments are designed and built in compliance with all Town codes, standards and policies

Division Description

The Development Review Division reviews all development plans, preliminary plats, improvement and grading plans for privately constructed commercial, institutional and residential projects within the Town. The division issues grading and floodplain use permits for all of the approved projects. The primary emphasis is assuring that projects adhere to all Town codes, standards and policies.

This division shall be expanding over the next year to manage and issue all permits required for private construction within the Town’s Right-of-Ways.

FY 2006-07 Highlights	FY 2007-08 Goals and Objectives
<ul style="list-style-type: none"> ❖ Issue Type 2 Grading Permit(s) to commence construction of the Oro Valley Marketplace ❖ Obtain additional Staff to service applicants to decrease review time and accommodate anticipated annexation and growth ❖ Incorporated the Issuance of ROW permits for private developments ❖ Completed the land transfer transactions for the open parcel portions of La Cañada Drive to the Town ❖ Completed review of permitting fee structure for site development. 	<p>Goal: Protection of Environment and Cultural Assets</p> <ul style="list-style-type: none"> ❖ Revise the Drainage Criteria Manual to incorporate water budgeting to balance the impact of development to the surrounding desert. ❖ Encourage Riparian Channel design on new developments <p>Goal: Financial Sustainability</p> <ul style="list-style-type: none"> ❖ Revise the site development permit fee structure ❖ Incorporate the ROW permit process into the Development Review Division ❖ Revise the ROW permitting process and fee structure <p>Goal: Leadership and Communication</p> <ul style="list-style-type: none"> ❖ Update the Development Permitting Criteria and conduct seminars for the development community to help applicants expedite their projects through the Oro Valley review process.

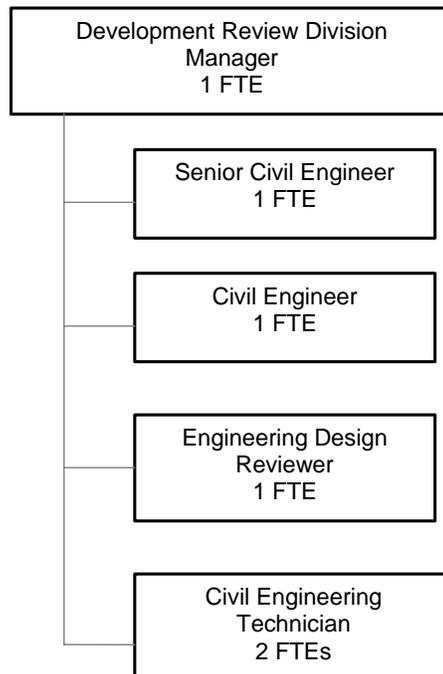
Public Works – Development Review Division

FY 2006– 07 Performance Metrics

- | | |
|---|--|
| <ul style="list-style-type: none"> ❖ 508 Type 1 permits reviewed and/or issued for single family custom graded lots, retaining walls, pools and additions ❖ 11 Floodplain Use permits ❖ 28 Type 2 permits, reviewed and issued | <ul style="list-style-type: none"> ❖ 11 Type 3 permits, reviewed and issued ❖ 9 Conditional Use permits for Cellular facilities reviewed and/or issued ❖ 445 reviews of improvement plans, development plans, preliminary plans, preliminary plats, final plats, general plan amendments, re-zonings and landscape plans. |
|---|--|

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Development Review Division Manager	1.0	1.0	1.0
Senior Civil Engineer	0.0	1.0	1.0
Civil Engineer	1.0	1.0	1.0
Engineering Design Reviewer	1.0	1.0	1.0
Civil Engineering Technician	2.0	2.0	2.0
Total Positions	5.0	6.0	6.0



Public Works – Development Review Division

Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$462,737	\$380,511	\$500,464	\$37,726
Contracts/Services	27,874	27,945	29,752	1,878
Supplies	2,650	2,650	2,600	(50)
Capital Outlay	9,000	9,000	-	(9,000)
Department Total	\$502,261	\$420,106	\$532,816	\$30,554



Public Works – Transit Division

Mission

Independence is one of the most important things we can offer our residents who have certain special needs. That's why the Town of Oro valley has established our own transit service.

Division Description

The Town Council's goal is to provide a locally run, reasonably priced service to enable our neighbors with disabilities to achieve the mobility that many of us take for granted. It will also help our residents who are older and otherwise would not have a way to get to doctor's appointments or shop for groceries. The Town's transit division will consist of a Transit Administrator who shall also serve as the Operations Manager for the Town's Para-transit service called Coyote Run, and as many drivers and dispatchers as may from time to time be deemed necessary by the council for the efficient operation of the Transit Division.

Departmental Programs/Divisions

Administrative	Dispatch/Scheduling
<p>The administrative office of the Transit Division is staffed by the Transit Services Administrator.</p> <p>The Transit Administrator is responsible for the overall operations of the Transit Services Division and is responsible for the FTA drug and alcohol policy and safety and security measures and the RTA related funding and program implementation.</p> <p>The Transit Services Administrator supervises all of the transit drivers including the Lead Driver and the dispatch operations and fleet maintenance.</p> <p>The Transit Administrator is also responsible for contract monitoring of the fixed route system on Oracle Road which is under contract with Sun Tran. Additional responsibilities include (but not limited to) procurement, grant writing, transit research and transportation planning.</p>	<p>The dispatch and scheduling office is currently supervised by the transit Services Administrator and is staffed by one part-time dispatcher scheduler and the Lead Driver. This dispatch and scheduling office is responsible for all intakes of new passengers and all inquiries about the available services and serves a small clearinghouse for information about other local transit services. The primary function of the dispatch and scheduling office is to intake all passenger request for trips and to schedule and then dispatch those trips on a written manifest using state of the art dispatch/scheduling software. Dispatchers are responsible for the control and movement of all transit services division vehicles.</p>
Operations	Fleet Maintenance
<p>The Transit Divisions Operations is currently supervised by the Transit Services Administrator. The Transit Division's Operations Division includes one employee group of drivers.</p> <p>The drivers group includes a Lead Driver and both full and part-time drivers. The dispatch division includes both full-time and part-time dispatchers and schedulers.</p>	<p>Fleet maintenance is supervised by the Transit Services Administrator and monitored daily by the Lead Driver. Fleet maintenance is responsible for the upkeep of all nine service vehicles and one personnel vehicle. Fleet maintenance is responsible for insuring that all vehicles are road worthy and safe for the traveling public. This includes following Federal Transit Authority guidelines on routine preventative maintenance and cleaning of service vehicles. Fleet maintenance is responsible for invoicing and documentation/record keeping of all maintenance associated paperwork. Fleet maintenance works with vendors in the community to ensure best quality and price for all vehicle maintenance.</p>

FY 2006-07 Highlights

- ❖ Reached an all time record for annual passenger trips with 17,507.
- ❖ Reached an all time record high for fare revenues with a total of \$38,471.
- ❖ An excellent safety record.
- ❖ Purchased Trapeze Software and trained dispatch personnel on the new Para-transit dispatching and scheduling software called Novus. This has helped to increase productivity and eliminated manual scheduling.

FY 2007–08 Goals and Objectives

Focus Area: Quality of Life

- ❖ We will work for another safe and productive year.
- ❖ The completion of the RTA funded public transit circulator study for Oro Valley
- ❖ Purchase new cut-away vehicles to replace some older 15 passenger vans

Focus Area: Economic Development

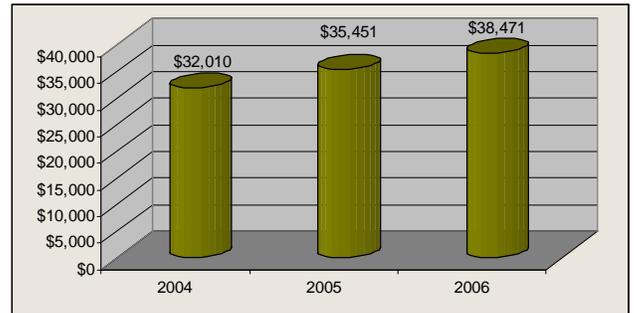
- ❖ This year we will work to secure a parcel of property to purchase, design and build a new RTA funded park and Ride Facility.

Focus Area: Financial Sustainability

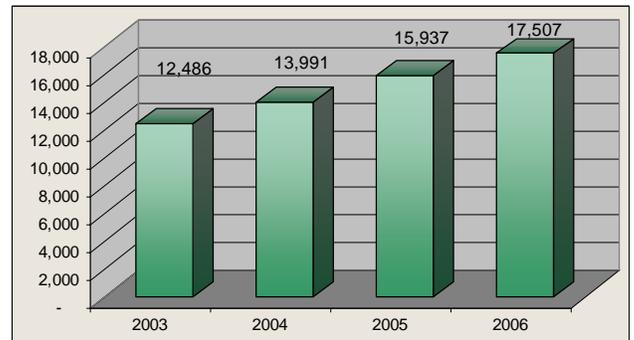
- ❖ The possible expansion of Coyote Run service hours utilizing RTA funding.

FY 2006-07 Performance Metrics

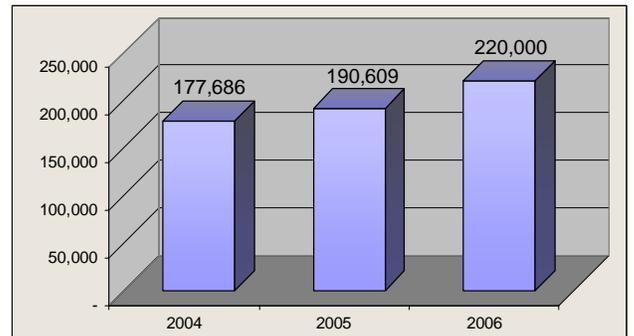
Fare Box Revenues



Passenger Trips



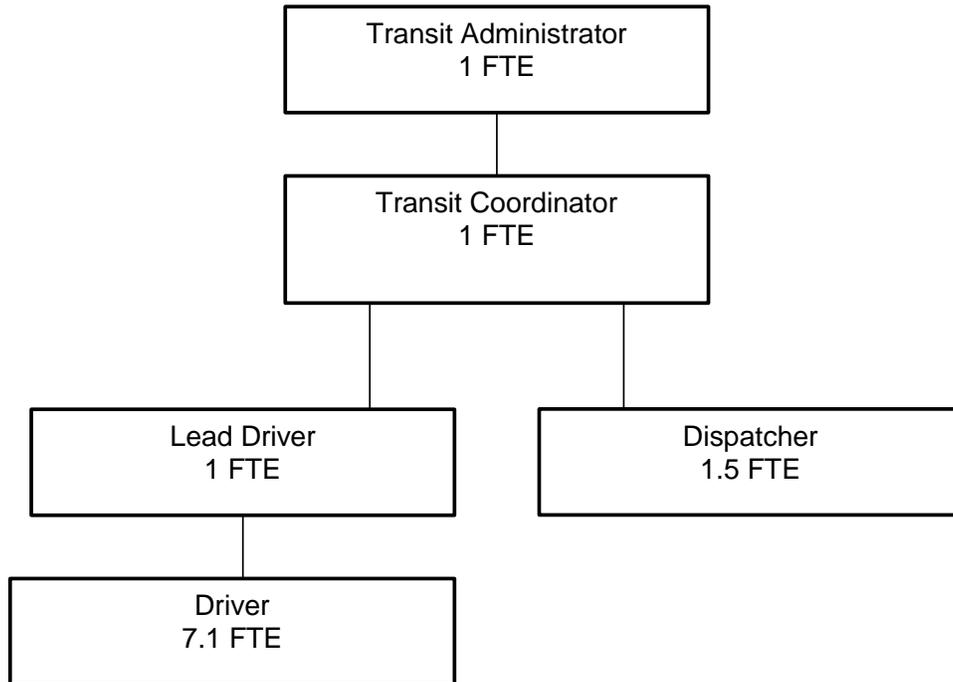
Service Miles



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Transit Services Administrator	1.0	1.0	1.0
Transit Coordinator *	0.0	0.0	1.0
Lead Driver	1.0	1.0	1.0
Full Time Drivers	3.0	3.0	3.0
Part Time Drivers	5.0	3.6	4.1
Part Time Dispatcher	1.0	0.5	0.5
On Call Driver	0.5	0.5	0.0
Full Time Dispatcher	0.0	1.0	1.0
Total Positions	11.5	10.6	11.6

* Position contingent on RTA funding



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$429,480	\$367,206	\$530,161	\$100,681
Contracts/Services	99,078	78,687	90,895	(8,183)
Supplies	3,655	1,636	4,501	846
Utilities	45,000	41,398	45,000	-
Capital Outlay	120,000	231,404	120,000	-
Contingency	-	818	1,844	1,844
Department Total	\$697,213	\$721,149	\$792,401	\$95,188

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$91,235	\$80,630	\$109,360	\$18,125
Fleet Maintenance	63,447	52,643	79,558	16,111
Dispatch/Scheduling Operations	83,451	69,942	112,077	28,626
Driver Operations	459,080	517,934	491,406	32,327
Program Total	\$697,213	\$721,149	\$792,401	\$95,188

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	.70	.95	.25
Fleet Maintenance	.60	.85	.25
Dispatch/Scheduling Operations	1.7	1.95	.25
Driver Operations	7.6	7.85	.25
Department FTE Total	10.6	11.6	1.0

Department Program Summaries

Transit - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$55,511	\$48,115	\$73,113	\$17,602
Contracts/Services	35,340	31,297	31,600	(3,740)
Supplies	383	400	2,803	2,420
Contingency	-	818	1,844	1,844
Program Total	\$91,235	\$80,630	\$109,360	\$18,125

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Transit Services Administrator	0.6	0.6	-
Transit Coordinator	-	0.25	0.25
Lead Transit Driver	0.1	0.1	-
Program FTE Total	0.7	0.95	0.25

Transit – Fleet Maintenance

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$33,113	\$28,254	\$49,225	\$16,111
Contracts/Services	30,000	24,000	30,000	-
Supplies	333	389	333	-
Program Total	\$63,447	\$52,643	\$79,558	\$16,111

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Transit Services Administrator	0.2	0.2	-
Transit Coordinator	-	0.25	0.25
Lead Transit Driver	0.4	0.4	-
Program FTE Total	0.6	0.85	0.25

Public Works – Transit Division

Transit – Dispatch/Scheduling Operations

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$76,730	\$65,471	\$103,117	\$26,386
Contracts/Services	5,088	3,919	8,395	3,307
Supplies	1,633	552	565	(1,068)
Program Total	\$83,451	\$69,942	\$112,077	\$28,626

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Transit Services Administrator	0.2	0.2	-
Transit Coordinator	-	.25	.25
Dispatcher	1.5	1.5	-
Program FTE Total	1.7	1.95	.25

Transit – Driver Operations

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$264,125	\$225,366	\$304,706	\$40,582
Contracts/Services	28,650	19,471	20,900	(7,750)
Supplies	1,305	295	800	(505)
Utilities	45,000	41,398	45,000	-
Capital Outlay	120,000	231,404	120,000	-
Program Total	\$459,080	\$517,934	\$491,406	\$32,327

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Transit Coordinator	-	0.25	0.25
Lead Transit Driver	0.5	0.5	-
Driver	7.1	7.1	-
Program FTE Total	7.6	7.85	0.25



Public Works – Stormwater Utility

Mission

We will provide safe and efficient stormwater programs to protect water quality, healthy, safe and functional working environment for employees, and ensure all activities are completed meeting all Town codes, standards and policies.

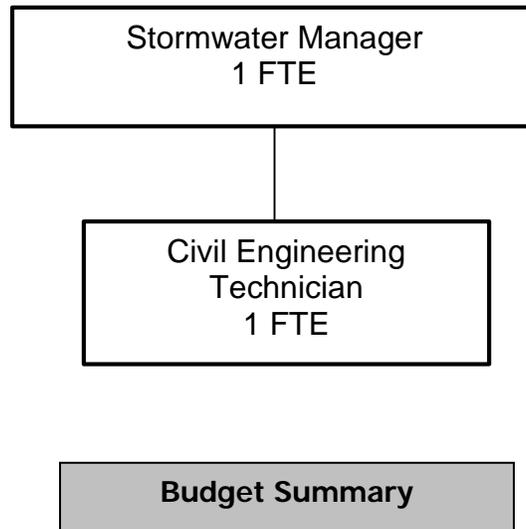
Division Description

Stormwater is a section of the Operations Division. The section is responsible for meeting the Town’s Stormwater Management Plan which is comprised of managing the Town’s water ‘Quality and Quantity’ issues.

FY 2006-07 Highlights	FY 2007-08 Goals and Objectives
<ul style="list-style-type: none"> ❖ Secured FEMA funding to repair summer 2006 flood damage ❖ Adopt-a-wash continued program expansion ❖ Review and update of Town’s CIP project list for PCRFCO completed, 8 projects for \$5M+ ❖ Stormwater Ordinance for Town into review ❖ Brochure titled “Oro Valley Guide for Proper Disposal of Waste Water” ❖ Resolution of Floodplain Mapping Issues in Big Wash by Sun City moving forward 	<p>Focus Area: Leadership and Communication</p> <ul style="list-style-type: none"> ❖ Continue pursuit of neighborhood outreach program ❖ Continue efforts to inform/educate the public about the stormwater program ❖ Better define and update stormwater issues on Public Works web page <p>Focus Area: Protection of Environment and Cultural Assets</p> <ul style="list-style-type: none"> ❖ Finalize SWPPP review, inspection, and enforcement guidelines for Town ❖ Prepare a “good housekeeping manual” for Town properties ❖ Maintain Oro Valley Municipal Services Center site in compliant stabilized manner until development begins <p>Focus Area: Financial Sustainability</p> <ul style="list-style-type: none"> ❖ Secure additional funding for stormwater management program ❖ Obtain approval for a stormwater utility fee <p>Focus Area: Economic Development</p> <ul style="list-style-type: none"> ❖ Obtain additional staff to meet current needs and to service growth <p>Focus Area: Quality of Life</p> <ul style="list-style-type: none"> ❖ Continue planning for Municipal Service Center development ❖ Finalize Town’s Stormwater Quality Ordinance
FY 2006-07 Performance Metrics	
<ul style="list-style-type: none"> ❖ Received Stormwater Ordinance review from 1 jurisdiction and Town’s Legal Dept. ❖ Added 4 volunteer groups to Adopt-A-Wash program ❖ Developed/improved working relationships with PCRFCO and FEMA for drainage improvement projects ❖ Participated in employee and citizen gatherings with stormwater program information ❖ Interaction with residents and HOAs regarding drainage improvement and vegetation management in washes ❖ Participation in recycling programs 	

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Stormwater Manager	0.0	0.0	1.0
Civil Engineering Technician	1.0	1.0	1.0
Total Positions	1.0	1.0	2.0



Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$51,275	\$50,979	\$152,468	\$101,192
Contracts/Services	75,400	75,400	72,900	(2,500)
Supplies	2,000	2,000	4,300	2,300
Capital Outlay	1,006,900	1,006,900	191,215	(815,685)
Contingency	-	19,208	219,179	219,179
Department Total	\$1,135,575	\$1,154,487	\$640,061	\$(495,514)



Custodial & Facility Maintenance

Mission

The Custodial and Facility Maintenance Division of the Public Works Department is dedicated to providing a healthy, safe and functional working environment for employees and citizens of the Town of Oro Valley to conduct daily business.

Division Description

The Facilities Maintenance Division provides building maintenance repairs, minor renovations, project management, contract administration, energy management and HVAC services for the Town's facilities. This division is responsible for the maintenance of 13 Town buildings and structures totaling approximately 76,000 square feet of building space.

FY 2006-07 Highlights	FY 2006-07 Performance Metrics										
<ul style="list-style-type: none"> ❖ New Custodial Maintenance Contract ❖ Roof repairs completed at Administration ❖ Roof repairs completed at the Library ❖ Water main break at Administration repaired ❖ New carpet and paint at Courts ❖ Upgrades in OVPD, walls added/removed ❖ New carpet and paint at Calle Concordia 	<div style="border: 1px solid black; padding: 10px;"> <p style="text-align: center;">Work Orders</p> <table border="1" style="margin: 0 auto; border-collapse: collapse;"> <caption>Work Orders Data</caption> <thead> <tr> <th>Year</th> <th>Work Orders</th> </tr> </thead> <tbody> <tr> <td>2004</td> <td>633</td> </tr> <tr> <td>2005</td> <td>710</td> </tr> <tr> <td>2006</td> <td>718</td> </tr> <tr> <td>2007 est</td> <td>800</td> </tr> </tbody> </table> </div> <p style="font-size: small; margin-top: 10px;">Work orders do not include projects such as new carpet and paint in Courts/Calle Concordia or emergency repairs such as a water main break in Administration.</p>	Year	Work Orders	2004	633	2005	710	2006	718	2007 est	800
Year	Work Orders										
2004	633										
2005	710										
2006	718										
2007 est	800										
FY 2007-08 Goals and Objectives											
<p>Focus Area: Quality of Life</p> <ul style="list-style-type: none"> ❖ Repair roof substructure at Calle Concordia <p>Focus Area: Financial Sustainability</p> <ul style="list-style-type: none"> ❖ Upgrade Facilities Maintenance computer software to track expenses and manhours <p>Focus Area: Leadership and Communication</p> <ul style="list-style-type: none"> ❖ Request fulltime Facilities Maintenance Crew Leader position to decrease overtime hours and assist with scheduled and unscheduled maintenance activities. 											

Custodial & Facility Maintenance

Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Facility Maintenance Technician	1.0	1.0	1.0
Total Positions	1.0	1.0	1.0

Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$51,988	\$50,790	\$55,069	\$3,081
Contracts/Services	169,178	169,179	131,428	(37,750)
Supplies	19,300	19,302	43,931	24,631
Capital Outlay	12,500	12,500	4,400	(8,100)
Department Total	\$252,966	\$251,771	\$234,828	\$(18,138)

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Library Building	\$76,582	\$76,193	-	\$(76,582)
Administration Building	60,509	60,217	65,418	4,909
Water Utility Building	6,276	6,243	10,567	4,290
Magistrate Court Building	12,060	11,996	15,851	3,791
Development Services Building	32,508	32,351	33,588	1,081
Police & Substation	30,525	30,359	32,880	2,354
Calle Concordia Facilities	34,506	34,413	35,450	944
Steam Pump Ranch	-	-	41,075	41,075
Program Total	\$252,966	\$251,771	\$234,828	\$(18,138)

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Library Building	0.33	0.33	-
Administration Building	0.24	0.24	-
Water Utility Building	0.03	0.03	-
Magistrate Court Building	0.05	0.05	-
Development Services Building	0.13	0.13	-
Police & Substation Buildings	0.14	0.14	-
Calle Concordia Facilities	0.08	0.08	-
Department FTE Total	1.0	1.0	-

Department Program Summaries

Facilities Maintenance – Library Building

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$16,901	\$16,512	\$-	\$(16,901)
Contracts/Services	49,343	49,342	-	(49,343)
Supplies	6,274	6,275	-	(6,274)
Capital Outlay	4,064	4,064	-	(4,064)
Building Total	\$76,582	\$76,193	\$-	\$(76,582)

Facilities Maintenance – Administration Building

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$12,657	\$12,365	\$19,865	\$7,208
Contracts/Services	40,110	40,110	42,819	2,708
Supplies	4,699	4,699	1,851	(2,848)
Capital Outlay	3,043	3,043	883	(2,160)
Building Total	\$60,509	\$60,217	\$65,418	\$4,909

Facilities Maintenance – Water Utility Building

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$1,482	\$1,448	\$2,326	\$844
Contracts/Services	3,888	3,888	5,607	1,719
Supplies	550	551	1,451	901
Capital Outlay	356	356	1,183	827
Building Total	\$6,276	\$6,243	\$10,567	\$4,290

Facilities Maintenance – Magistrate Court Building

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$2,847	\$2,782	\$4,469	\$1,622
Contracts/Services	7,471	7,472	9,348	1,877
Supplies	1,057	1,057	1,451	394
Capital Outlay	685	685	583	(101)
Building Total	\$12,060	\$11,996	\$15,851	\$3,791

Custodial & Facility Maintenance

Facilities Maintenance – Development Services Building

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$6,760	\$6,605	\$10,610	\$3,850
Contracts/Services	21,612	21,612	20,344	(1,269)
Supplies	2,510	2,509	2,051	(459)
Capital Outlay	1,625	1,625	583	(1,042)
Building Total	\$32,508	\$32,351	\$33,588	\$1,081

Facilities Maintenance – Police & Substation Buildings

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$7,207	\$7,041	\$11,312	\$4,105
Contracts/Services	18,910	18,909	18,534	(376)
Supplies	2,676	2,676	2,451	(225)
Capital Outlay	1,733	1,733	583	(1,150)
Building Total	\$30,525	\$30,359	\$32,880	\$2,354

Facilities Maintenance – Calle Concordia Facilities

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$4,133	\$4,038	\$6,487	\$2,354
Contracts/Services	27,844	27,846	19,779	(8,066)
Supplies	1,534	1,535	8,601	7,067
Capital Outlay	994	994	583	(410)
Building Total	\$34,506	\$34,413	\$35,450	\$944

Facilities Maintenance – Steam Pump Ranch

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$-	\$-	\$15,000	\$15,000
Supplies	-	-	26,075	26,075
Building Total	\$-	\$-	\$41,075	\$41,075



Water Utility

Mission

The Oro Valley Water Utility has the responsibility and obligation to ensure that safe, high quality and reliable drinking water is delivered to every customer. The Utility ensures that adequate amounts of water and pressure are available at all times. The Utility will strive to develop, finance and maintain all infrastructures deemed necessary to meet public safety needs. The Utility Staff shall strive to treat all customers with respect, courtesy and professionalism and provide the highest quality of customer service.

Department Description

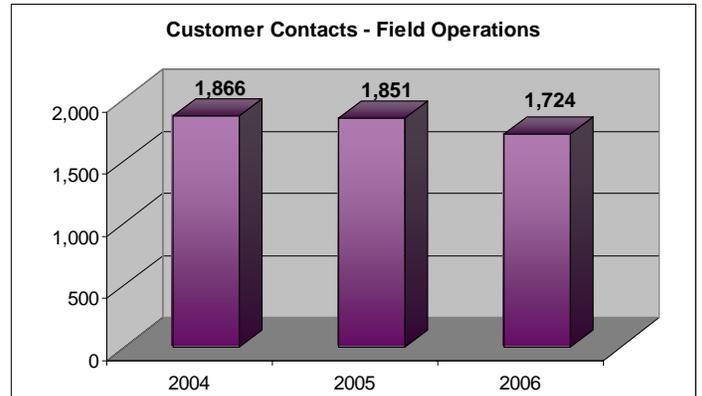
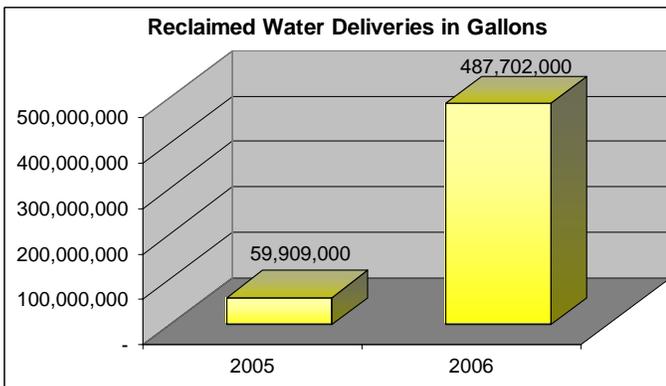
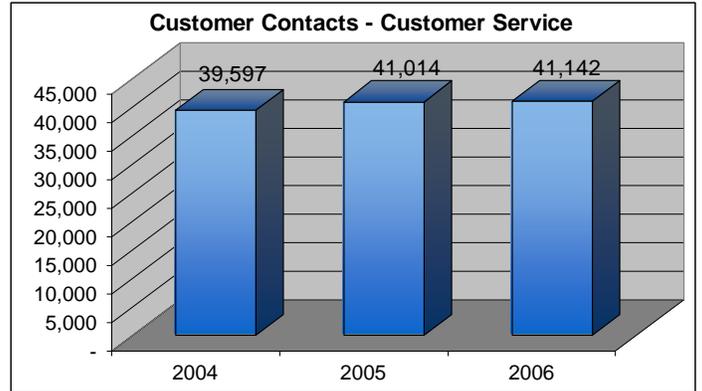
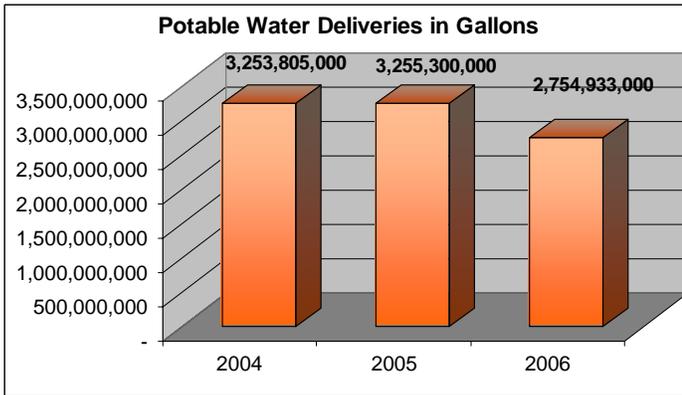
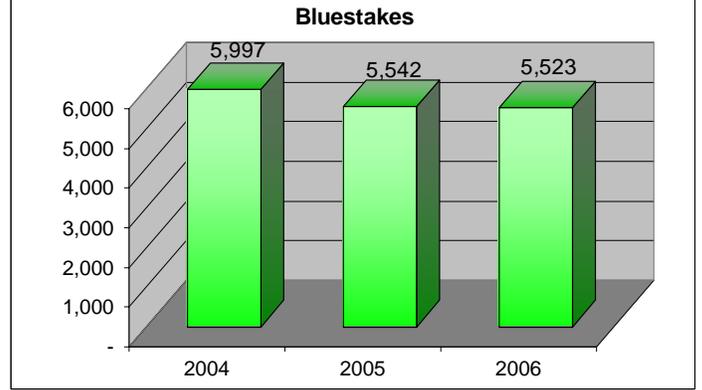
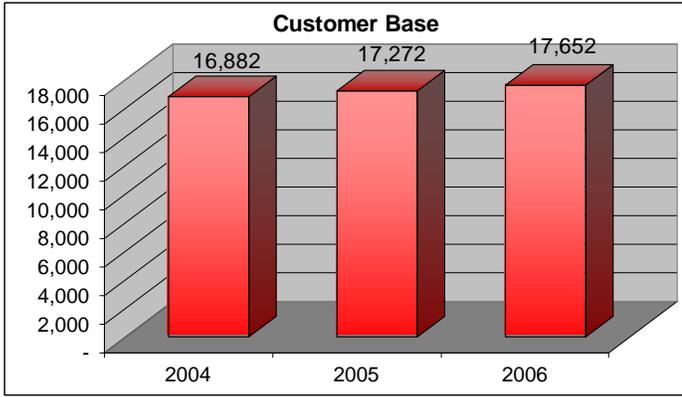
The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards and in sufficient quantity to meet customer demands. Responsibilities include regulatory compliance, customer service, promote water conservation, generating customer billings, collection of utility revenues, efficient use of available water resources, planning for future water resource requirements, and coordination with the development community.

Departmental Programs/Divisions

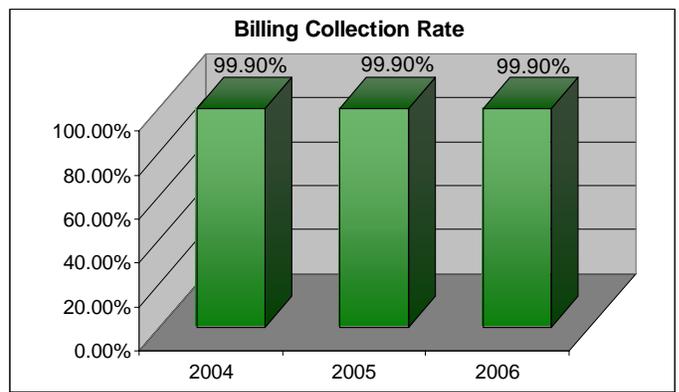
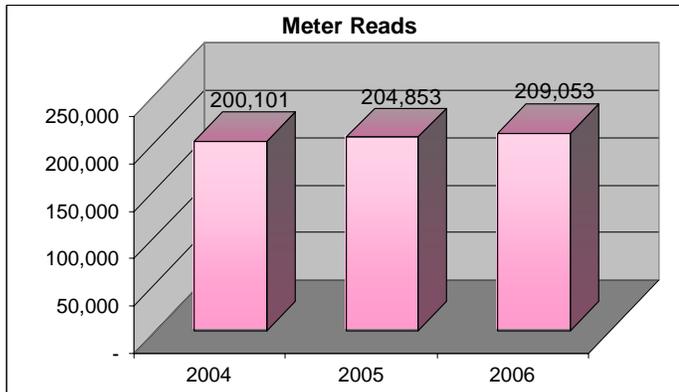
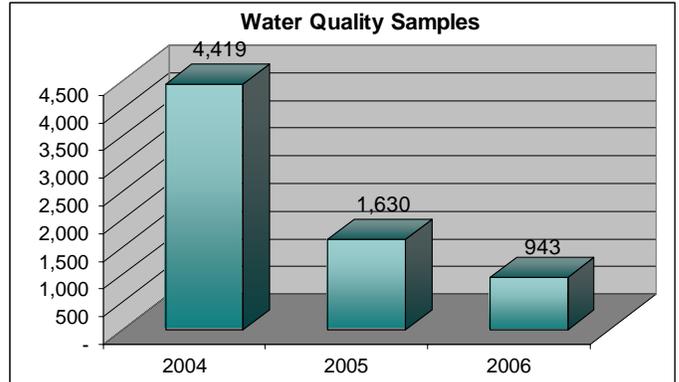
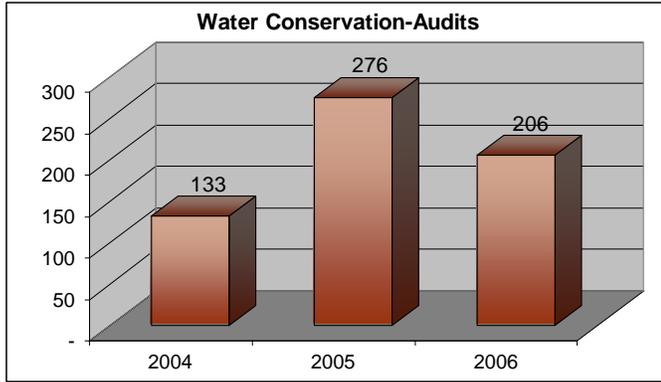
Administration	Engineering & Planning
<p>This division is responsible for the overall management of the Utility, customer service, meter reading, water utility billings, collection of water revenues, administration of department budget, implementation of water rates, fees & charges, and strategic planning.</p> <p>Programs within this division include: Billings/Collections/Meters Water conservation Water Resource Planning</p>	<p>This division is responsible for managing design and construction of the capital improvement program and new development, construction inspection and the geographic information mapping system.</p> <p>Programs within this division include: Construction Inspection Mapping Capital improvements</p>
Production Facilities	Distribution Facilities
<p>This division is responsible for production of the potable water supply, operation and maintenance of all potable & reclaimed water production facilities including wells, reservoirs, booster stations, electrical controls and operation and maintenance of security devices.</p> <p>Programs within this division include: Disinfection Security Preventative maintenance</p>	<p>This division is responsible for the operation and maintenance of potable and reclaimed water distribution facilities including, but not limited to, water mains, fire hydrants, valves and meters.</p> <p>Programs within this division include: Water quality sampling Backflow prevention Preventative maintenance</p>

FY 2006-07 Highlights	FY 2007–08 Goals Cont’d
<ul style="list-style-type: none"> ❖ The Utility took 943 water quality samples with all results meeting federal, state and local water quality regulations. ❖ Increased customer base in CY 2006 by 429 new connections for a total of 17,652 connections as of 12/31/06. ❖ Phase 1 of the reclaimed water system delivered 487,702,000 gallons of reclaimed water to golf courses. This is a direct savings of potable groundwater. ❖ Design of Phase 2 of the reclaimed water system will be completed this fiscal year. ❖ The Utility performed 206 residential water use audits in CY 2006. Customers continue to save water as a result of these audits. ❖ Potable Water System Master Plan was adopted in August 2006 facilitating the analysis of the potable water system development impact fees. ❖ Alternative Water Resource Development Impact Fees were analyzed based on the cost to design & construct reclaimed water and CAP water infrastructure. 	<p>Focus Area: Quality of Life OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Work toward development of regional water supply organization. ❖ Develop water resource plan. ❖ Acquire additional CAP water and plan for direct delivery. ❖ Continue to promote water conservation. ❖ Maintain high a quality, safe and reliable drinking water supply. <p>Focus Area: Protection of Environment and Cultural Assets OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Construct 2nd phase of reclaimed water delivery system. ❖ Construct potable water facilities to meet demands and enhance system reliability. ❖ Installation of additional security equipment to protect the safety of the potable water supply.
FY 2007–08 Goals and Objectives	
<p>Focus Area: Financial Sustainability OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Review fees and charges to make sure costs incurred by the Utility to provide services are being recovered through the fees charged. <p>Focus Area: Economic Development OBJECTIVES:</p> <ul style="list-style-type: none"> ❖ Lease office space to relieve over crowding until Municipal Services Center is completed. 	

FY 2006-07 Performance Metrics

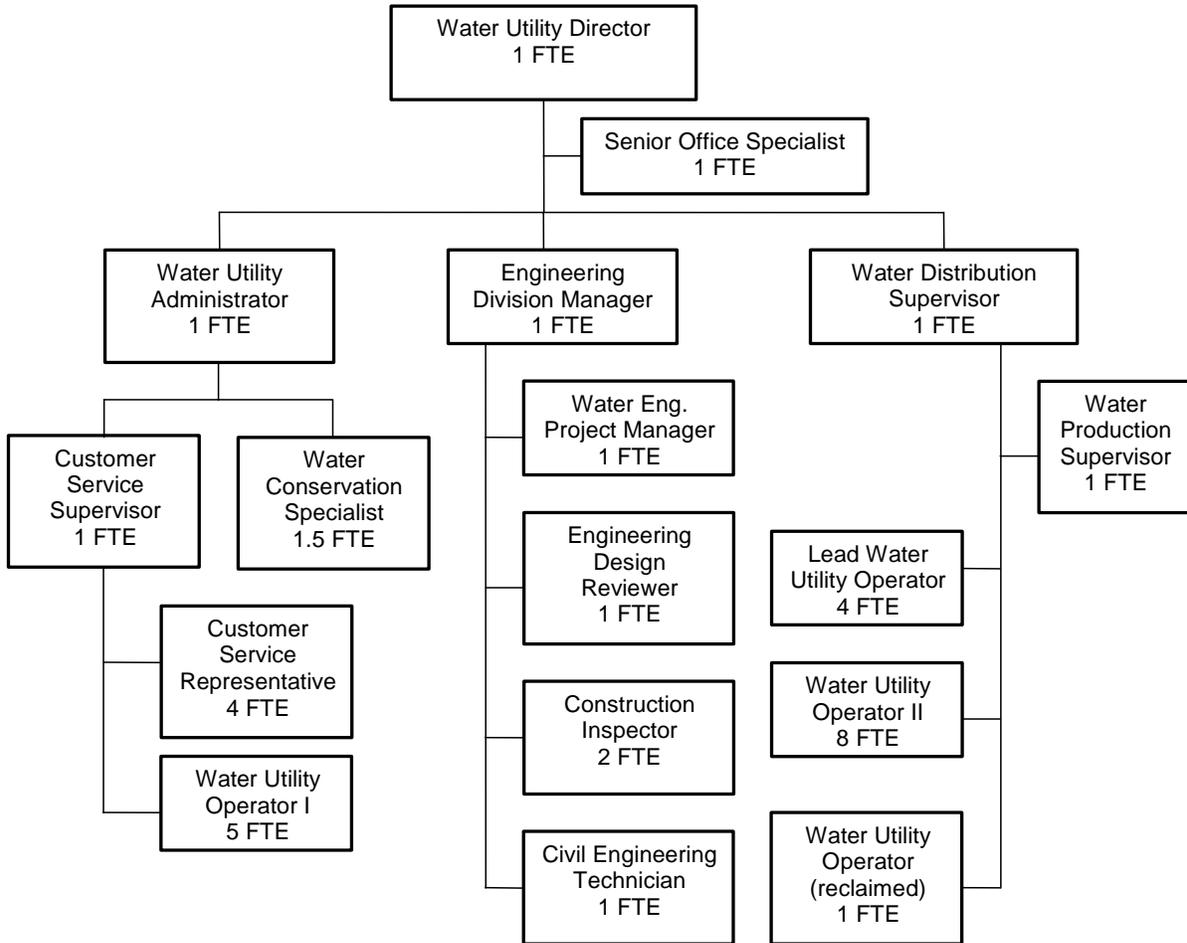


FY 2006-07 Performance Metrics Cont'd



Department Personnel

Authorized Positions	FY 2005-2006	FY 2006-2007	FY 2007-2008
Utility Director	1.0	1.0	1.0
Engineering Division Manager	1.0	1.0	1.0
Utility Administrator	1.0	1.0	1.0
Water Production Supervisor	1.0	1.0	1.0
Water Distribution Supervisor	1.0	1.0	1.0
Project Manager	1.0	1.0	1.0
Engineering Design Reviewer	0.0	0.0	1.0
Conservation Specialist	1.0	1.0	1.0
Lead Water Utility Operator	3.0	3.0	4.0
Construction Inspector	2.0	2.0	2.0
G.I.S. Analyst	1.0	1.0	0.0
Sr. Civil Engineering Technician	1.0	1.0	0.0
Civil Engineering Technician	1.0	1.0	1.0
Water Utility Operator II	8.0	9.0	8.0
Senior Office Specialist	0.0	0.0	1.0
Customer Service Supervisor	1.0	1.0	1.0
Water Utility Operator I	5.0	5.0	6.0
Office Specialist	1.0	1.0	0.0
Customer Service Representative	4.0	4.0	4.0
Water Conservation Intern	0.0	0.5	0.5
Total Positions	34.0	35.5	35.5



Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$2,178,532	\$2,114,750	\$2,365,664	\$187,131
Contracts/Services	4,842,557	4,730,897	5,990,701	1,148,144
Supplies	133,610	136,105	209,778	76,168
Utilities	1,082,600	1,029,560	1,092,266	9,666
Capital Outlay	4,923,000	2,723,555	5,662,140	739,140
Debt Service	3,587,053	2,625,698	2,952,047	(635,006)
Other Financing Uses	5,563,319	1,563,319	1,750,724	(3,812,595)
Contingency	1,969,597	7,854,520	2,341,518	371,921
Department Total	\$24,280,268	\$22,778,404	\$22,364,838	\$(1,915,430)
Cash Total	\$21,938,368	\$20,618,225	\$20,165,838	\$(1,772,530)

Expenditures by Program	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Administration	\$13,764,081	\$14,753,927	\$10,143,081	\$(3,621,000)
Billing	634,690	618,256	858,220	223,530
Conservation	141,623	126,901	163,881	22,258
Water Management	977,830	1,038,699	1,743,905	766,075
Engineering & Planning	314,724	319,022	350,668	35,944
CIP	4,410,811	2,399,860	5,364,576	953,764
Construction Inspection	191,788	175,381	150,725	(41,063)
GIS	82,319	80,212	85,041	2,722
Production	2,805,413	2,425,456	2,452,103	(353,310)
Distribution	956,990	840,690	1,052,639	95,649
Program Total	\$24,280,268	\$22,778,404	\$22,364,838	\$(1,915,430)

Authorized Positions by Program	2006-2007 Budget	2007-2008 Budget	+/-
Administration	3.0	3.0	-
Billing	9.0	10.0	1.0
Conservation	1.5	1.5	-
Engineering & Planning	3.0	3.0	-
CIP	1.0	1.0	-
Construction Inspection	2.0	2.0	-
GIS	1.0	-	(1.0)
Production	6.0	6.0	-
Distribution	9.0	9.0	-
Department FTE Total	35.5	35.5	-

Department Program Summaries

Water Utility - Administration

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$320,262	\$310,886	\$389,197	\$68,935
Contracts/Services	2,302,350	2,391,404	2,666,145	363,795
Supplies	7,500	6,700	31,700	24,200
Utilities	1,500	500	750	(750)
Capital Outlay	12,500	900	11,000	(1,500)
Debt Service	3,587,053	2,625,698	2,952,047	(635,006)
Other Financing Uses	5,563,319	1,563,319	1,750,724	(3,812,595)
Contingency	1,969,597	7,854,520	2,341,518	371,921
Program Total	\$13,764,081	\$14,753,927	\$10,143,081	\$(3,621,000)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Water Utility Director	1.0	1.0	-
Water Utility Administrator	1.0	1.0	-
Senior Office Specialist	-	1.0	1.0
Office Specialist	1.0	-	(1.0)
Program FTE Total	3.0	3.0	-

Water Utility - Billing

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$410,060	\$398,054	\$497,910	\$87,850
Contracts/Services	122,140	113,792	143,500	21,360
Supplies	91,290	94,310	104,110	12,820
Utilities	9,000	9,900	11,500	2,500
Capital Outlay	2,200	2,200	101,200	99,000
Program Total	\$634,690	\$618,256	\$858,220	\$223,530

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Water Utility Operator I	4.0	5.0	1.0
Customer Service Supervisor	1.0	1.0	-
Customer Service Representative	4.0	4.0	-
Program FTE Total	9.0	10.0	1.0

Water Utility - Conservation

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$80,823	\$78,456	\$86,031	\$5,208
Contracts/Services	59,800	46,100	75,600	15,800
Supplies	500	1,895	1,950	1,450
Utilities	500	450	300	(200)
Program Total	\$141,623	\$126,901	\$163,881	\$22,258

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Water Conservation Specialist	1.0	1.0	-
Intern	0.5	0.5	-
Program FTE Total	1.5	1.5	-

Water Utility – Water Resource Management

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$977,830	\$1,038,699	\$1,743,905	\$766,075
Program Total	\$977,830	\$1,038,699	\$1,743,905	\$766,075

Water Utility – Engineering & Planning

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$223,785	\$217,233	\$245,544	\$21,759
Contracts/Services	77,439	99,189	101,324	23,885
Supplies	1,500	1,500	1,500	-
Utilities	2,000	1,100	1,100	(900)
Capital Outlay	10,000	-	1,200	(8,800)
Program Total	\$314,724	\$319,022	\$350,668	\$35,944

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Engineering Division Manager	1.0	1.0	-
Engineering Design Reviewer	-	1.0	1.0
Senior Civil Engineer Tech	1.0	-	(1.0)
Civil Engineer Tech	1.0	1.0	-
Program FTE Total	3.0	3.0	-

Water Utility - CIP

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$100,811	\$97,860	\$106,576	\$5,764
Capital Outlay	4,310,000	2,302,000	5,258,000	948,000
Program Total	\$4,410,811	\$2,399,860	\$5,364,576	\$953,764

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Water Engineer Project Manager	1.0	1.0	-
Program FTE Total	1.0	1.0	-

Water Utility – Construction Inspection

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$122,798	\$119,203	\$133,575	\$10,777
Contracts/Services	3,050	3,900	7,650	4,600
Supplies	1,940	1,700	2,500	560
Utilities	4,000	3,900	4,000	-
Capital Outlay	60,000	46,678	3,000	(57,000)
Program Total	\$191,788	\$175,381	\$150,725	\$(41,063)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Construction Inspector	2.0	2.0	-
Program FTE Total	2.0	2.0	-

Water Utility – GIS

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$72,256	\$70,141	\$-	\$(72,256)
Contracts/Services	8,863	8,871	83,841	74,978
Supplies	1,200	1,200	1,200	-
Program Total	\$82,319	\$80,212	\$85,041	\$2,722

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
GIS Analyst	1.0	-	(1.0) a
Program FTE Total	1.0	-	(1.0)

a) position transferred to Information Technology department

Water Utility - Production

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$389,388	\$377,987	\$359,813	\$(29,575)
Contracts/Services	1,099,605	835,944	904,180	(195,425)
Supplies	12,320	13,900	15,120	2,800
Utilities	1,044,100	991,106	1,045,990	1,890
Capital Outlay	260,000	206,519	127,000	(133,000)
Program Total	\$2,805,413	\$2,425,456	\$2,452,103	\$(353,310)

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Water Production Supervisor	1.0	1.0	-
Lead Water Utility Operator	-	1.0	1.0
Water Utility Operator II	5.0	4.0	(1.0)
Program FTE Total	6.0	6.0	-

Water Utility - Distribution

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Personnel	\$458,350	\$444,930	\$547,019	\$88,669
Contracts/Services	191,480	192,998	264,556	73,076
Supplies	17,360	14,900	51,698	34,338
Utilities	21,500	22,604	28,626	7,126
Capital Outlay	268,300	165,258	160,740	(107,560)
Program Total	\$956,990	\$840,690	\$1,052,639	\$95,649

Authorized Positions	2006-2007 Budget	2007-2008 Budget	+/-
Water Distribution Supervisor	1.0	1.0	-
Lead Water Utility Operator	3.0	3.0	-
Water Utility Operator II	4.0	4.0	-
Water Utility Operator I	1.0	1.0	-
Program FTE Total	9.0	9.0	-



Water Utility - Connection Fees

Department Description

This Fund accounts for expenditures for potable water capital improvements that are growth-related and debt service. Revenues are received from impact fees. The impact fees collected are used for repayment of bonds sold to finance the capital projects. Specific activities include design and construction of infrastructure required to deliver potable water to meet the needs of future customers.

Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Capital Outlay	\$2,015,000	\$369,000	\$1,570,000	\$(445,000)
Debt Service	633,794	633,794	631,920	(1,874)
Contingency	6,516,923	12,252,642	11,428,222	4,911,299
Department Total	\$9,165,717	\$13,255,436	\$13,630,142	\$4,464,425



Water Utility - Alternative Water Resource Development

Department Description

This Fund accounts for expenditures for alternative water resource capital costs and any related debt service. Revenues are received from impact fees. Groundwater Preservation Fees collected through the Enterprise Fund are contributed to the AWRD Fund to assist with debt service. Specific activities include analysis, planning, design and construction of infrastructure required to deliver alternative water resources (CAP and reclaimed water) to the Town.

Budget Summary

Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$47,500	\$61,126	\$35,500	\$(12,000)
Capital Outlay	5,793,950	1,427,000	5,650,000	(143,950)
Debt Service	878,542	878,542	1,577,118	698,576
Contingency	488,476	1,147,040	1,495,422	1,006,946
Department Total	\$7,208,468	\$3,513,708	\$8,758,040	\$1,549,572



General Administration

Department Description

General Administration budget allocations include funding for overhead and pooled costs such as utility expenses, pool vehicle maintenance and operation, and general liability insurance. General Administration is also used to account for some capital improvement projects, monetary transfers to other funds and an appropriated contingency amounts.

Budget Summary

General				
Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$313,371	\$235,500	\$1,161,939	\$848,568
Supplies	56,500	56,500	54,500	(2,000)
Utilities	89,900	87,600	92,300	2,400
Other Financing Uses	1,505,640	1,605,640	5,674,102	4,168,462
Capital Outlay	47,400	33,800	120,000	72,600
Contingency	10,659,571	14,419,877	10,073,438	(586,133)
Department Total	\$12,672,382	\$16,438,917	\$17,176,279	\$4,503,897

Bed Tax				
Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contingency	\$535,174	\$491,290	\$420,792	\$(114,382)
Department Total	\$535,174	\$491,290	\$420,792	\$(114,382)

Municipal Operations Center				
Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Capital Outlay	\$276,000	\$50,000	\$485,000	\$209,000
Debt Service	-	-	1,800,000	1,800,000
Contingency	1,044,292	845,690	4,327,690	3,283,398
Department Total	\$1,320,292	\$895,690	\$6,612,690	\$5,292,398

General Administration

Steam Pump Ranch Acquisition				
Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Capital Outlay	\$5,000,000	\$100,000	\$475,000	\$(4,525,000)
Contingency	-	-	153,113	153,113
Department Total	\$5,000,000	\$100,000	\$628,113	\$(4,371,887)

Honey Bee Village Development				
Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Capital Outlay	\$806,500	\$-	\$206,500	\$(600,000)
Contingency	-	206,500	-	-
Department Total	\$806,500	\$206,500	\$206,500	\$(600,000)

Capital Asset Replacement				
Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contingency	\$-	\$-	\$500,000	\$500,000
Department Total	\$-	\$-	\$500,000	\$500,000

Debt Service				
Expenditures by Category	2006 – 2007 Budget	2006 – 2007 Estimate	2007 – 2008 Budget	Budget-Budget Variance
Contracts/Services	\$15,000	\$11,000	\$15,000	\$-
Debt Service	1,917,687	1,917,687	1,764,217	(153,470)
Contingency	265,016	276,230	253,516	(11,500)
Department Total	\$2,197,703	\$2,204,917	\$2,032,733	\$(164,970)

Capital Improvement Program



Fiscal Years
2008 - 2012

Town Council

Mayor – Paul H. Loomis
Vice Mayor – Helen Dankwerth
Council Member – Al Kunisch
Council Member – Barry Gillaspie
Council Member – Kenneth “K.C.” Carter
Council Member – Paula Abbott
Council Member – Terry Parish



CIP Technical Advisory Committee

Ainsley Reeder – Parks and Recreation Director
Philip Saletta – Water Utility Director
Craig Civalier – Town Engineer
Tony Eichorn – Finance and Bond Committee
David Andrews – Town Manager
Mike Zinken – DRB Member
Danny Sharp – Chief of Police
Stacey Lemos – Finance Director
Sandra Abbey – Human Resources Director
Kathi Cuvelier – Town Clerk
Doug McKee – P&Z Commissioner
Kevin Verville – IT Administrator
Melinda Garrahan – Town Attorney
Al Kunisch – Council Member
Vince Roberts – Oro Valley Citizen
Bill Matsukado – Oro Valley Citizen

Overview

Providing infrastructure is a primary function of a local government. Maintaining public safety, town services, parks and recreation facilities, adequate transportation systems, and the community's quality of life are all heavily dependent on how the Town handles infrastructure issues.

The Capital Improvement Program (CIP) is a comprehensive, five-year plan of capital projects that will support the continued growth and development of the Town. The CIP establishes the Capital Budget, which is submitted as the capital outlay portion of the annual Town budget. The CIP is used in implementing the General Plan and supporting the Town's adopted Strategic Plan by developing a prioritized schedule of short-range and long-range community capital needs, evaluating projects, and analyzing the community's ability and willingness to pay for them in the most cost-effective way. The Town uses the CIP as its method in determining future infrastructure requirements and planning the financing of facilities and equipment to maintain the service levels provided to Town citizens.

The Town identifies capital projects as those which:

- Cost \$20,000 or more;
- Have an expected useful life of two or more years; and
- Becomes, or preserves, an asset of the Town

Town staff, along with a Town Council representative, board and commission representative and citizens from the community form a CIP Technical Advisory Committee (CIPTAC). Each year the CIPTAC identifies new projects for inclusion in the CIP. The new projects incorporate goals and objectives identified in the Towns' Strategic Plan for the coming fiscal year. The approved CIP projects are incorporated into the Town's annual budget, while the remaining years offer insight into the needs of the Town for the next four years.

The CIP is comprised of four components:

- Needs assessment that identifies all needed and planned community infrastructure
- Financial analysis and determination of options and projected costs
- A plan that programs infrastructure by year over a five-year period
- A capital budget to be included in the annual budget for the new fiscal year

The Town uses the Capital Improvement Program as an avenue of communication to the public. Through the CIP document, residents and businesses are provided with an accurate and concise view of the Town's long term direction for capital investment and the Town's need for stable revenue sources to fund large, multi-year capital projects

CIP Process and Timeline

The CIPTAC is established each year in November with CIP request forms distributed to all Town Departments. Upon the establishment of the CIPTAC, Town staff initiates a public outreach campaign to gain insight on the needs of the community. In January, requests are scored and prioritized along with a discussion of financing opportunities. The capital budget is approved by the CIPTAC and submitted (along with the Town budget) to Council for adoption in July.

Project Evaluation Criteria

Critical to the selection of the CIP projects are the criteria by which projects are assessed and evaluated. The evaluation criteria guide the CIPTAC in their selection of the projects to be funded. The CIPTAC has selected seven criteria for project evaluation. They are as follows:

- Public Health, Safety and Welfare
- Supports Stated Community Goals
- Fiscal Impact to Town
- Impact on Service Levels
- Impact on Operations and Maintenance
- Legal Ramifications
- Relationship to Other Projects/Coordination

Assumption Projects

Not all projects submitted for consideration are evaluated by the criteria listed above. During the review phase, the CIPTAC identifies and removes General Fund **Assumption Projects** from the list of submitted projects. Upon removal of these projects, the remainder of the projects are scored and evaluated on the criteria set forth above.

Assumption projects are defined as the following:

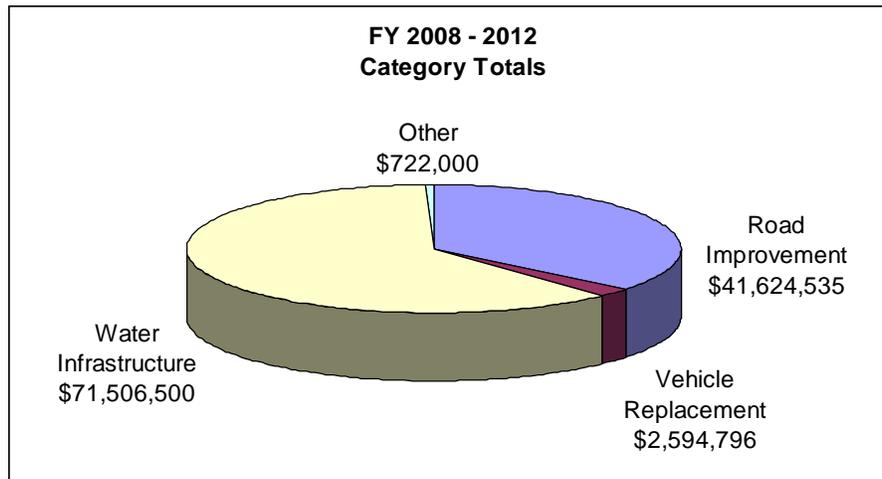
- Those deemed absolutely essential to the safety, security and operation of the Town;
- Those ongoing operating capital purchases to replace existing equipment outlined by the departmental equipment replacement program;
- Those having designated funding for all or a majority of the project; or
- Routine vehicle replacements.

These projects receive priority funding from the CIP and do not go through the project evaluation and prioritization process.

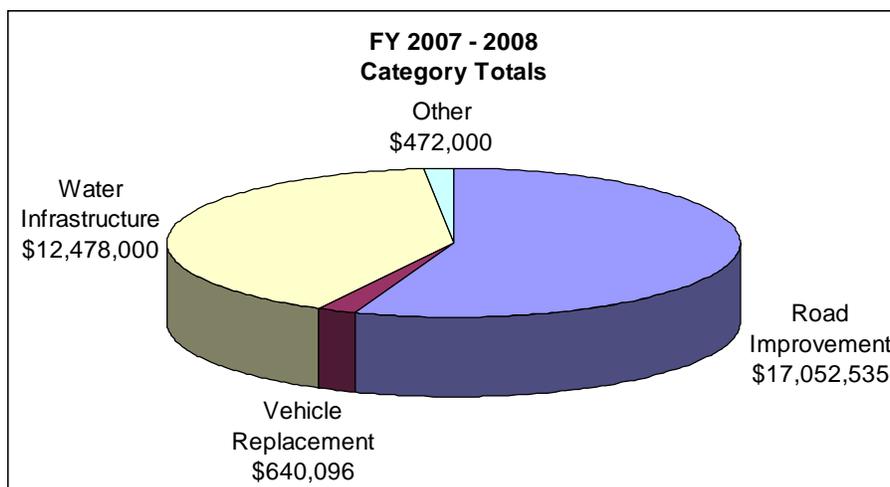
In addition to the General Fund assumption projects, projects funded by the Water Utility Fund and the Town Wide Roadway Development Impact Fees Fund are not subject to the evaluation criteria. These projects are deemed vital and necessary to the Town's infrastructure in both the water and roadway improvement areas. Furthermore, both funds are either self sustaining or receive funding from outside sources such as the Pima Association of Governments (PAG) and other governmental agencies and jurisdictions.

Capital Improvement Program Summary

The cumulative 5-year capital budget for the Town of Oro Valley totals \$116,447,831 for fiscal years 2007-08 through 2011-12. The five year outlook is concentrated on Roadway Improvement, Streets and Equipment, Public Safety and Water infrastructure. The projects will have a substantial impact on the Town's ability to provide the citizens and community with the infrastructure and service that is essential for continued growth. The graph below shows the allocations by category for the given years:



The amount allocated for CIP projects in the FY 07/08 proposed budget is \$30,642,631. The graph below shows the allocations by category for FY 07/08. The projects included in the FY 07/08 CIP reflect the needs of the Town based on goals established in both the General and Strategic Plans. The projects represent a significant investment in the infrastructure, parks, and public safety of the Town and attempt to meet the needs of the community.

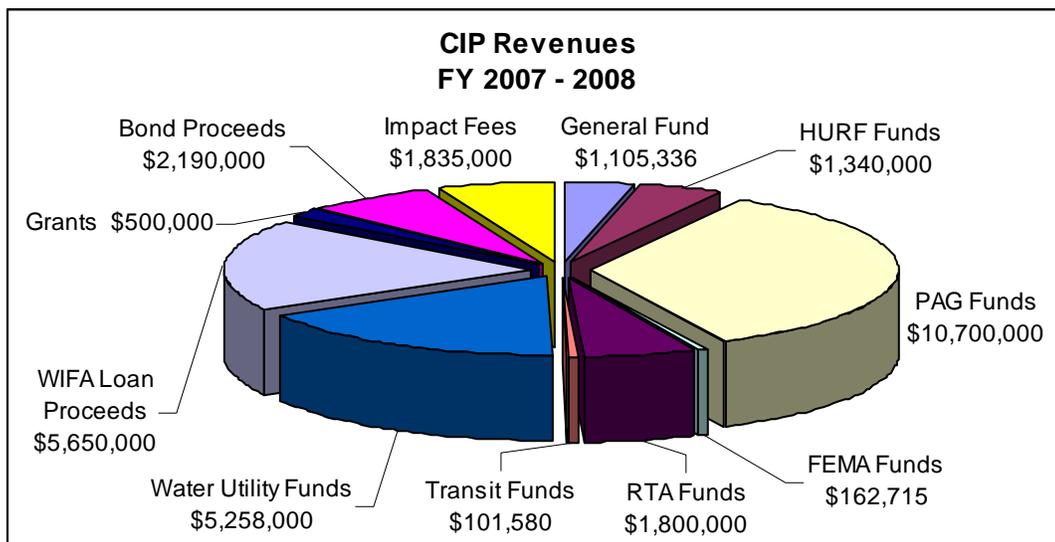


Financing the Capital Improvement Program

Over the years, the Town of Oro Valley has financed a substantial portion of capital improvements through operating revenue and use of cash reserves. The “pay-as-you-go” financing method has been the preferred method for funding CIP projects in the past. The following options were considered when analyzing potential funding sources for CIP projects:

- Pay-as-you-go financing
- Bonds
- Certificates of participation
- Lease-purchase agreements
- Improvement districts
- Development impact fee ordinances
- Federal and State grants
- Donations and intergovernmental agreements
- User fees

Funding for the 2007 - 2008 CIP is derived from a variety of sources as depicted in the chart below:



Significant funding is generated through local taxes, development fees, intergovernmental grants, and Pima County bond proceeds. The Town relies heavily on income related to development to fund the projects, and a challenge for the Town will be to continue to develop funding sources to replace this income as construction activity declines in future years.

MULTI-YEAR CAPITAL PROJECTS – HISTORIC PRESERVATION AND TOWN FACILITIES

The following section identifies a number of significant capital projects that are currently under assessment by the Town Council and Town management. Funding in the specified amounts has been included in the FY 07/08 annual budget to further plan for the completion of these projects. More detailed multi-year budget amounts for these projects will be developed in future CIP plans as it becomes clearer how these projects will develop and what revenue sources are available to construct and operate them.

Steam Pump Ranch

Steam Pump Ranch was established in the 1870's along what is now Oracle Road, north of First Avenue, (within current Oro Valley town limits). Use of the Steam Pump Ranch area began with transient passage following the course of the Canada del Oro. The ranch was along a frequently traveled route between Tucson and Camp Grant, a military outpost near the junction of Aravaipa Creek and the San Pedro River. The founders dug a well at the confluence of the nearby washes and installed a steam pump to bring water to the surface – which represents one of the first steam pumps used in the region. The name “Steam Pump” came from the wood-fired pump that was imported from Germany.

The Steam Pump Ranch budget for FY 2007 – 2008 is \$628,113. The budgeted amount will be expended on building and infrastructure assessments and immediate stabilization of all historic structures. Funding for the Steam Pump Ranch is provided by Pima County Bond Funds and Town General Funds.

Honey Bee Village

The Honey Bee Village is a settlement that was established near the start of the Hohokam Cultural sequence (around A.D. 450-600) and was continuously occupied up to the thirteenth century. It is the only such historic Hohokam village site left largely intact within the Town of Oro Valley. The Honey Bee Village site is located along the east side of Rancho Vistoso Boulevard immediately south of the Moore Road alignment.

The FY 2007 – 2008 budget for the Honey Bee Village is \$206,500. The funds will be utilized to construct a preservation wall around the perimeter of the site. The wall is being constructed to preserve the integrity of the structures on the site. Funding is provided by a grant from the Tohono O’odham Nation. The wall is expected to be constructed prior to October 31, 2007.

Naranja Town Site

The 213+ acre property is centrally located in Oro Valley, north of Naranja Road, east of Copper Creek subdivision, south of Tangerine Road, and west of the Monterra Hills subdivision. In 1996, the Town purchased the west 40 acres of the site for recreational purposes and the remaining 173 acres were purchased at a State Land auction in October of 2000. Although the site is currently vacant and void of buildings, it was once used as a sand and gravel operation, as well as a mixing plant.

While the Naranja Town Site does not include a capital outlay budget amount for FY 2007 – 2008, Town staff continues to plan for future development. Meetings continue to be held for a potential bond issuance in November 2008 that would pay for the initial development of the site.

Municipal Operations Center (MOC)

Due to the growth in Town operations and personnel, the Town has established a Municipal Operations Center Fund for the planning and construction of new Town facilities which will be located on Town-owned property at Rancho Vistoso Blvd. and Innovation Way. The budget for FY 2007 – 2008 for the MOC is \$6,612,690. Initially, funds will be used to install modular buildings, which will house staff from the Public Works and Water departments until construction of permanent facilities is complete. Town staff will be relocated to the modulares by the end of August 2007.

Summary

Projects included in the FY 2007 – 2008 CIP reflect the combined efforts of all Town Departments as well as the Town Council and Oro Valley residents. The plan recognizes the added benefits the projects will bring to the Town, while understanding the fiscal requirements and obligations each of these projects will entail. The CIP is updated annually, and new projects may be included should additional funding sources be identified.

The 2007 – 2008 CIP attempts to meet the priority needs of the community, at the same time maintaining financial sustainability in future years. The plan as submitted is financially feasible and the projects included can be expected to be complete before the end of the fiscal year. As Town priorities and policies change, it is imperative that the CIP is continually reevaluated to assure the projects and funding sources are in accordance with the Town Council priorities and policies.

The documents provided on the following pages offer an in-depth view into the CIP Budget and provide detailed information on the projects and the impact they have on the operating budget.

Table 1 below shows the Five Year CIP Projects by Fund:

Table 1

FUND TYPE	FY 07/08	FY 08/09	FY 09/10	FY 10/11	FY 11/12	TOTALS
GENERAL FUND	\$ 1,112,096	\$ 533,500	\$ 556,200	\$ 590,000	\$ 525,000	\$ 3,316,796
BED TAX FUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STORMWATER UTILITY	\$ 162,715	\$ -	\$ -	\$ -	\$ -	\$ 162,715
IMPACT FEE FUND	\$ 14,530,000	\$ 6,315,000	\$ 5,020,000	\$ 4,580,000	\$ 3,525,000	\$ 33,970,000
HIGHWAY FUND	\$ 2,240,000	\$ 3,477,000	\$ 1,075,000	\$ 100,000	\$ -	\$ 6,892,000
TRANSIT FUNDS	\$ 119,820	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 599,820
WATER UTILITY FUND	\$ 12,478,000	\$ 5,700,000	\$ 10,255,000	\$ 16,987,000	\$ 26,086,500	\$ 71,506,500
TOTAL ALL FUNDS	\$ 30,642,631	\$ 16,145,500	\$ 17,026,200	\$ 22,377,000	\$ 30,256,500	\$ 116,447,831

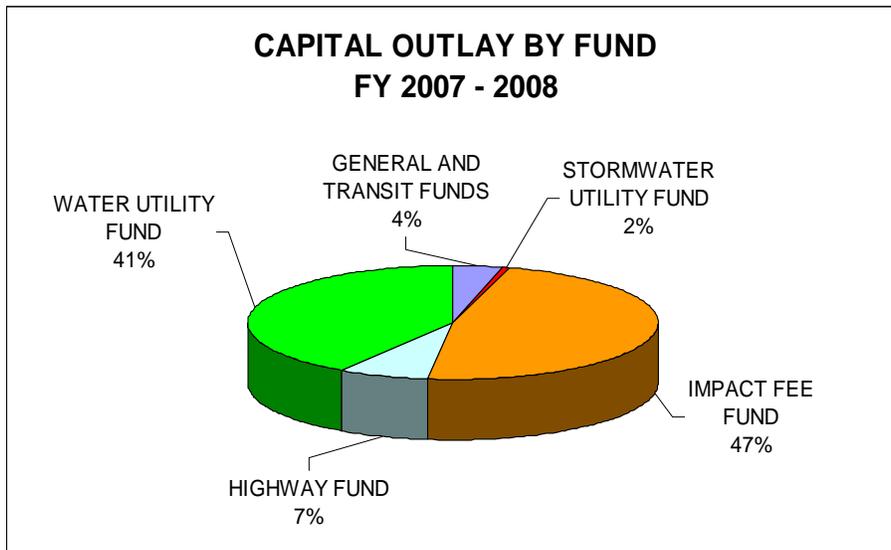


Table 2 below identifies the General Fund Projects for Fiscal Years 2008 – 2012:

Table 2

GENERAL FUND

<u>PROJECT DESCRIPTION</u>	<u>Department</u>	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Employee Security System-Magnetic Locks/ID Access Cards	GA	\$ 100,000				
Replacement Patrol Vehicles	Police	\$ 497,736	\$ 299,000	\$ 314,000	\$ 329,700	\$ 346,200
Replacement Unmarked Police Vehicles	Police	\$ 98,800	\$ 103,700	\$ 108,900	\$ 114,300	\$ 120,000
Replacement of Patrol Car Mobile Data Computer Systems	Police	\$ 43,560	\$ 50,800	\$ 53,300	\$ 56,000	\$ 58,800
Oro Valley Municipal Pool Deck Resurfacing	Parks	\$ 60,000				
Dog Park Project at CDO Riverfront Park	Parks	\$ 25,000				
Voice Mail System Replacement	IT	\$ 80,000				
Computer Replacement Program	IT	\$ 107,000	\$ 80,000	\$ 80,000	\$ 90,000	
Council Chambers Camera System	Town Mgr	\$ 30,000				
SUBTOTAL ASSUMPTION PROJECTS		\$ 1,042,096	\$ 533,500	\$ 556,200	\$ 590,000	\$ 525,000
Web Site Content Management System	IT	\$ 70,000				
SUBTOTAL NON-ASSUMPTION PROJECTS		\$ 70,000	\$ -	\$ -	\$ -	\$ -
GENERAL FUND TOTALS		\$ 1,112,096	\$ 533,500	\$ 556,200	\$ 590,000	\$ 525,000

Table 3 below identifies the Highway Fund Projects for Fiscal Years 2008 – 2012:

Table 6

HIGHWAY FUND

<u>PROJECT DESCRIPTION</u>	<u>Department</u>	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
HIGHWAY FUND						
Knuckle Glover & Mt. Breeze	Public Works	\$ 50,000				
Copper Creek, Phase 3 Surface Treatment	Public Works	\$ 250,000				
Suffolk Hills Subdivision Street Rehab Phase 2	Public Works	\$ 250,000				
Rancho Catalina Subdivision Surface Treatment	Public Works	\$ 225,000				
Linda Vista Blvd., Calle El Milagro to Oracle Rd.	Public Works	\$ 150,000				
Calle Buena Vista, Linda Vista to Valle Del Oro	Public Works	\$ 250,000				
Rancho Vistoso Overlay	Public Works	\$ 900,000				
One-Ton Pick Up with Tilt Work Bed	Public Works	\$ 35,000				
One-Town Crew Cab with Lift Gate	Public Works	\$ 30,000				
Street Sweeper	Public Works	\$ 100,000				
956 Cat Loader	Public Works		\$ 90,000			
710 Bobcat or Equivalent with Attachments	Public Works		\$ 70,000			
10 Ton Dump Truck	Public Works		\$ 120,000			
Magee Road Design	Public Works		\$ 100,000			
Woodburne Ave from Rancho Vistoso to Moore Rd	Public Works		\$ 150,000			
Calle Buena Vista, Linda Vista to Hardy Rd	Public Works		\$ 75,000			
Northern Ave. from Hardy Rd. to Magee	Public Works		\$ 100,000			
Magee Road from Northern to Oracle	Public Works		\$ 22,000			
Monterra Ridge Subdivision Surface Treatment	Public Works		\$ 200,000			
Monterra Knolls Subdivision Surface Treatment	Public Works		\$ 200,000			
Monterra Hills Subdivision Surface Treatment	Public Works		\$ 200,000			
Rivers Edge Subdivision Surface Treatment	Public Works		\$ 200,000			
Municipal Operations Center	Public Works		\$ 600,000			
Culvert on Northern between Cool and Peppersauce	Public Works			\$ 50,000		
Rancho Vistoso Blvd. (Big Wash to Tangerine Rd)	Public Works		\$ 1,200,000			
Rams Canyon Subdivision Street Surface Treatment	Public Works			\$ 200,000		
Rancho Vistoso Neighborhood 10	Public Works			\$ 400,000		
Rancho Vistoso Neighborhood 2 Street Surface Treatment	Public Works			\$ 300,000		
Water Truck	Public Works				\$ 100,000	
Distributor Truck for Plastic Seal	Public Works			\$ 125,000		
Bridge Repair	Public Works		\$ 150,000			
HIGHWAY FUND TOTALS		\$ 2,240,000	\$ 3,477,000	\$ 1,075,000	\$ 100,000	\$ -

Table 4 below identifies the Stormwater Fund Projects for Fiscal Years 2008 – 2012:

Table 4

STORMWATER FUND

<u>PROJECT DESCRIPTION</u>	<u>Department</u>	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Lomas de Oro Subdivision	Public Works	82,583				
Box Culverts for Low Water Crossing	Public Works	80,132				
STORMWATER FUND TOTALS		\$ 162,715	\$ -	\$ -	\$ -	\$ -

Table 5 below identifies the Transit Fund Projects for Fiscal Years 2008 – 2012:

Table 5

TRANSIT FUND

<u>PROJECT DESCRIPTION</u>	<u>Department</u>	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Oro Valley Transit Services/Coyote Run Replacement Vehicle	Public Works	\$ 119,820	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
TRANSIT FUND TOTALS		\$ 119,820	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000

Table 6 below identifies the Impact Fee Fund Projects for Fiscal Years 2008 – 2012:

Table 6

TOWNWIDE ROADWAY DEVELOPMENT IMPACT FEES FUND

<u>PROJECT DESCRIPTION</u>	<u>Department</u>	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
La Canada Naranja to Tangerine	Public Works	\$ 8,400,000	\$ 2,000,000	\$ 150,000	\$ 150,000	\$ 75,000
La Canada Ext. Tangerine to Moore	Public Works	\$ -				
La Cholla Blvd. - Overton to Tangerine	Public Works	\$ -	\$ 500,000	\$ 200,000	\$ 780,000	\$ 2,200,000
Lambert Lane Widening - La Canada to First Ave.	Public Works		\$ 2,500,000	\$ 2,220,000	\$ 2,150,000	\$ 150,000
Tangerine Road - La Canada to Shannon	Public Works		\$ 150,000	\$ 250,000	\$ 500,000	
Hardy Road - Northern/Calle Buena Vista	Public Works		\$ 915,000			
First Avenue Widening 06-07 Carryforward	Public Works	\$ 2,000,000				
CDO Shared Use Path	Public Works	\$ 1,820,000				
La Cholla/Lambert	Public Works	\$ 900,000				
Naranja - Shannon to La Canada	Public Works	\$ 100,000			\$ 1,000,000	\$ 1,100,000
Magee Road - Northern to First	Public Works		\$ 250,000	\$ 2,200,000		
Pedestrian Bridge over CDO Wash	Public Works	\$ 700,000				
Glover/La Cholla Intersection Traffic Signal	Public Works	\$ 610,000				
IMPACT FEES FUND TOTALS		\$ 14,530,000	\$ 6,315,000	\$ 5,020,000	\$ 4,580,000	\$ 3,525,000

Table 7 below identifies the Existing System Improvement Projects for the Water Utility for Fiscal Years 2008 – 2012:

Table 7

<u>Project Name</u>	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Existing System Improvements					
Pusch View Well - ROLLOVER	\$ 1,500,000				
Replacement Well - Tangelo E-1			\$ 650,000	\$ 650,000	
Well E5B Modifications	\$ 60,000				
Well E-8 Development		\$ 60,000			
Well D-8 Electrical Upgrades	\$ 30,000				
Well D-7 New Pump & Electrical Upgrades		\$ 60,000			
North La Canada 2.2 MG E-Zone	250,000	\$ 2,600,000			
Crimson Canyon Booster			\$ 30,000	\$ 500,000	
Sheraton D-Zone Booster	\$ 25,000	\$ 700,000			
High Mesa G-Zone Booster				\$ 550,000	
High Mesa F-Zone Booster				\$ 550,000	
Tangerine Booster					\$ 520,000
CDO Booster - possible demolition			\$ 100,000		
Big Wash Modification - E-Zone	\$ 600,000				
Oracle Rd. Main Relocation - ADOT	\$ 500,000				
Tangerine Hills Main Replacement		\$ 150,000	\$ 1,000,000		
N. La Canada E-Zone 16" Main - ROLLOVER	\$ 25,000	\$ 700,000			
West Lambert Ln. 12" Main Relocation (DPW)		\$ 150,000	\$ 600,000		
Highlands Main Replacement	\$ 1,850,000				
Oro Valley Drive - ROLLOVER	\$ 50,000				
Campo Bello Main Replacement		\$ 50,000	\$ 500,000		
Hilton 6" Meter Replacement		\$ 40,000			
Sun City cul-de-sac services tie-over	\$ 50,000				
Innovation Way 16" E-Zone Modifications	\$ 85,000				
RTA Utility Relocation	\$ 158,000				
Fire Hydrant Replacements - Rancho Feliz		\$ 60,000			
Access Road High Mesa		\$ 30,000			
Access Road 7 Wall - Well D-6			\$ 100,000		
EI Con Booster Station - Drainage (DPW)	\$ 75,000				
Linda Vista Drainage Improvements		\$ 150,000			
Access Road 7 Wall - Well C-8			\$ 100,000		
Wall at CS-2 - Countryside			\$ 75,000		
Total Existing Improvements	\$ 5,258,000	\$ 4,750,000	\$ 3,155,000	\$ 2,250,000	\$ 520,000

Table 8 below identifies the Expansion Related Improvement Projects for the Water Utility for Fiscal Years 2008 – 2012:

Table 8

<u>Project Name</u>	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Expansion Related Improvements					
New Well - Steam Pump		\$ 600,000	\$ 600,000		
Water Plant #15 0.5 MG - ROLLOVER	\$ 1,500,000				
Valuation Report		\$ 150,000			
Calle Concordia to Magee System Acq.			\$ 6,000,000		
Moore Road F-Zone Main	\$ 70,000		\$ 200,000	\$ 1,100,000	
Palisades C-Zone Main			\$ 150,000	\$ 1,000,000	
Total Expansion Related Improvements	\$ 1,570,000	\$ 750,000	\$ 6,950,000	\$ 2,100,000	\$ -

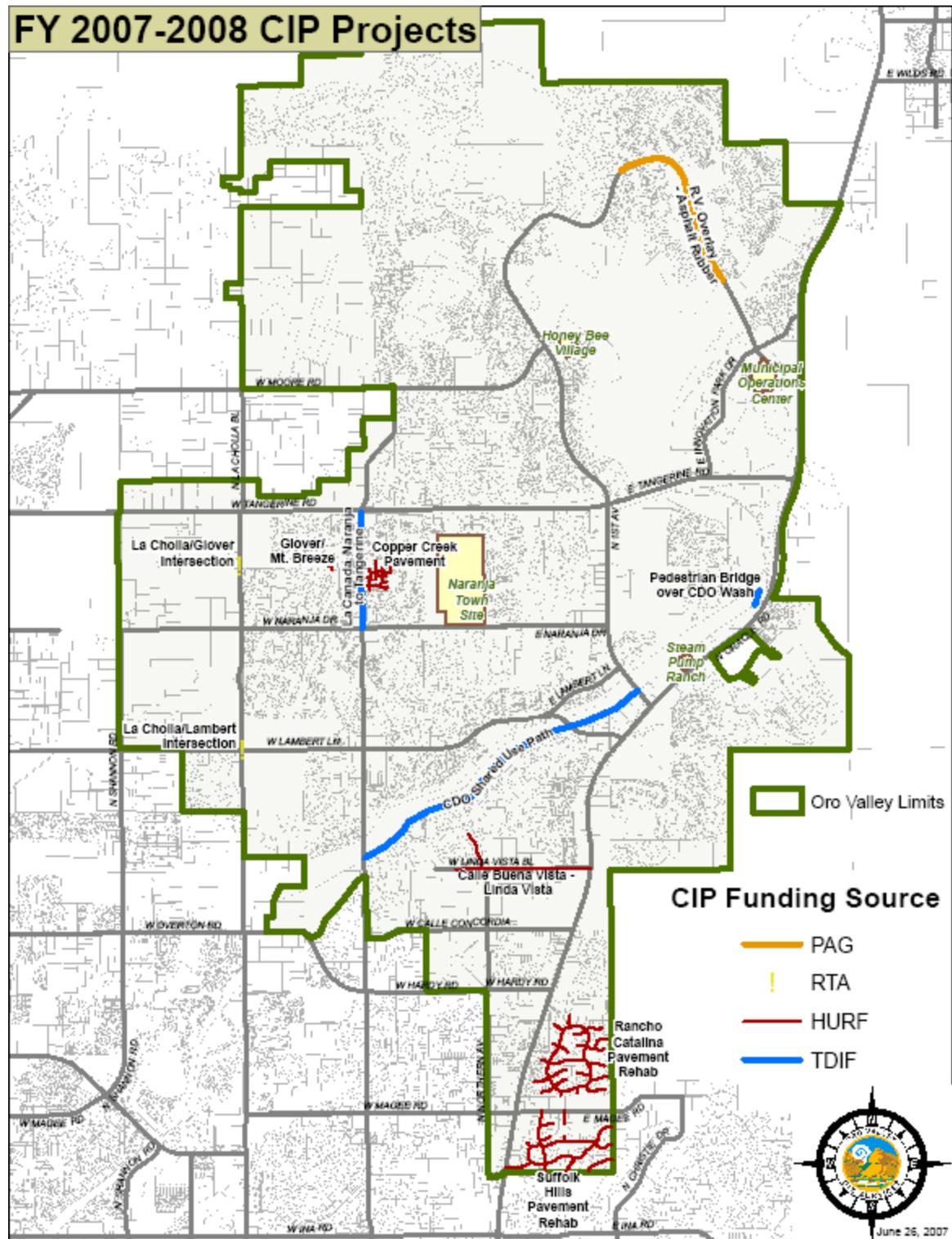
Table 9 below identifies Reclaimed Water Improvement Projects for the Water Utility for Fiscal Years 2008 – 2012:

Table 9	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
Reclaimed Water Improvements					
Lake Liners El Con (2 lakes) - ROLLOVER	\$ 1,000,000				
Painted Sky Booster - ROLLOVER	\$ 650,000				
Distribution Lines - ROLLOVER	\$ 4,000,000				
Total Reclaimed Water Improvements	\$ 5,650,000	\$ -	\$ -	\$ -	\$ -

Table 10 below identifies CAP improvement Projects for the Water Utility for Fiscal Years 2008 - 2012:

Table 10	<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 11/12</u>
CAP Improvements					
Master Plan		\$ 200,000			
Master Plan					\$ 200,000
Valuation Report			\$ 150,000		
Palisades Site - 19 Acres				\$ 2,000,000	
Naranja Reservoir				\$ 5,000,000	
Northwest WTP				\$ 2,407,000	\$ 10,831,500
Delivery Pipeline & Pumps - Seg. 1				\$ 130,000	\$ 585,000
Delivery Pipeline & Pumps - Seg. 2				\$ 1,379,000	\$ 6,205,500
Delivery Pipeline & Pumps - Seg. 3				\$ 1,721,000	\$ 7,744,500
Total CAP Improvements	\$ -	\$ 200,000	\$ 150,000	\$ 12,637,000	\$ 25,566,500

The Town of Oro Valley map below identifies the location of the major projects scheduled for completion in FY 2008:



FY 2008 Project Descriptions

The following are detailed descriptions of all of the projects identified for Fiscal Year 2008 above. They include the operating impact to the Town as well as indicating any additional funding the Town will receive to complete the project.

PROJECT TITLE: Employee Security System
 DEPARTMENT: General Administration
 PROJECT COST: \$100,000
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: To enhance the safety and security of all Town employees
 PROJECT JUSTIFICATION: The System will provide safety and security to Town staff
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	1,500	1,500	1,500	1,500
Operating Savings	-	-	-	-	-

PROJECT TITLE: Replacement Patrol Vehicles
 DEPARTMENT: Police
 PROJECT COST: \$497,736
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replacement of older police vehicles in excess of 100K miles
 PROJECT JUSTIFICATION: Vehicles in excess of 100K miles must be replaced per Town policy
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	83,800	39,800	37,600	35,300	30,100

PROJECT TITLE: Replacement Unmarked Police Vehicles
 DEPARTMENT: Police
 PROJECT COST: \$98,800
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replacement of 4 unmarked vehicles in excess of 100K miles
 PROJECT JUSTIFICATION: Vehicles in excess of 100K miles must be replaced per Town policy

OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	44,100	20,900	19,800	18,600	15,800

PROJECT TITLE: Replacement of Patrol Car Mobile Data Computer Systems
 DEPARTMENT: Police
 PROJECT COST: \$43,560
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Provides 10 replacements of the oldest mobile data computer systems
 PROJECT JUSTIFICATION: Increases efficiency of officer response time to the community

OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	2,600	2,700	2,800	2,900	3,000

PROJECT TITLE: Dog Park Project at CDO Riverfront Park
 DEPARTMENT: Parks and Recreation
 PROJECT COST: \$50,000
 PRIMARY FUNDING: Recreation in-lieu fees (\$25,000), Heritage Grant (\$25,000)
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Design and build a new dog park at CDO Park
 PROJECT JUSTIFICATION: Will help to remedy existing deficiencies in Town's community park system

OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	2,000	4,000	4,000	4,000	7,000
Operating Savings	-	-	-	-	-

PROJECT TITLE: Oro Valley Municipal Pool Deck Resurfacing
 DEPARTMENT: Parks and Recreation
 PROJECT COST: \$60,000
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Strip existing pool deck coating and recoat
 PROJECT JUSTIFICATION: Increased safety to staff and patrons by providing slip/heat resistant surface

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Voice Mail System Replacement
 DEPARTMENT: IT
 PROJECT COST: \$80,000
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replacement of Town's current Voice Mail System
 PROJECT JUSTIFICATION: New system will be more efficient between employees and the public

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	3,000	3,000	3,000	4,000
Operating Savings	-	-	-	-	-

PROJECT TITLE: Computer Replacement Program
 DEPARTMENT: IT
 PROJECT COST: \$107,000
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replacement of 77 computers for all departments
 PROJECT JUSTIFICATION: Ensures un-interrupted system operations; reduces maintenance

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	4,000	4,000	4,000	5,000	-

PROJECT TITLE: Council Chambers Camera System
 DEPARTMENT: Town Manager
 PROJECT COST: \$30,000
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Installation of a Camera System in the Council Chambers
 PROJECT JUSTIFICATION: The public will have increased opportunity to view the Council meetings

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Web Site Content Management System
 DEPARTMENT: IT
 PROJECT COST: \$70,000
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Implementation of a Content Management System to be utilized town wide
 PROJECT JUSTIFICATION: Will enable the Town to provide current & accurate information to the public

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	7,000	7,000	7,000	7,000
Operating Savings	-	-	-	-	-

PROJECT TITLE: Knuckle Glover & Mt. Breeze
 DEPARTMENT: Public Works
 PROJECT COST: \$50,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Install knuckle at east end of Glover Road and intersection with Mt. Breeze
 PROJECT JUSTIFICATION: Will improve road safety at intersection of Glover and Mt. Breeze

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	2,000	1,500	1,500	1,000	1,000

PROJECT TITLE: Copper Creek, Phase 3
 DEPARTMENT: Public Works
 PROJECT COST: \$250,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Pavement preservation
 PROJECT JUSTIFICATION: Preserves Town property, enhances neighborhood esthetic

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	2,000	1,500	1,500	1,500	1,500

PROJECT TITLE: Suffolk Hills Subdivision Street Rehab Phase 2
 DEPARTMENT: Public Works
 PROJECT COST: \$250,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replace existing pavement, place headers and drainage improvements
 PROJECT JUSTIFICATION: Improvements will provide safer surface for residents and prolong road life

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	4,000	4,000	4,000	5,000	5,000

PROJECT TITLE: Rancho Catalina Subdivision Surface Treatment
 DEPARTMENT: Public Works
 PROJECT COST: \$225,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Surface treatment to local streets in Rancho Catalina Subdivision
 PROJECT JUSTIFICATION: Preserves existing infrastructure, enhances safety to drivers

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	2,000	2,000	3,000	3,000	4,000

PROJECT TITLE: Linda Vista Blvd., Calle El Milagro to Oracle Rd.
 DEPARTMENT: Public Works
 PROJECT COST: \$150,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Surface treatment on Linda Vista Blvd.
 PROJECT JUSTIFICATION: Prolongs the life span of pavement and improves safety for drivers

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	3,000	4,000	4,000	5,000	5,000

PROJECT TITLE: Calle Buena Vista, Linda Vista to Valle Del Oro
 DEPARTMENT: Public Works
 PROJECT COST: \$250,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Remove and replace asphalt on Calle Buena Vista
 PROJECT JUSTIFICATION: Prolongs the life span of pavement and improves safety for drivers

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	3,000	4,000	5,000	5,000	5,000

PROJECT TITLE: Rancho Vistoso Overlay
 DEPARTMENT: Public Works
 PROJECT COST: \$900,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Apply surface treatment to Rancho Vistoso Road
 PROJECT JUSTIFICATION: Prolongs the life span of pavement and improves safety for drivers

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	3,000	4,000	5,000	5,000	4,000

PROJECT TITLE: One-Ton Pick Up with Tilt Work Bed
 DEPARTMENT: Public Works
 PROJECT COST: \$35,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Purchase truck for street maintenance; will transport crew/material to worksite
 PROJECT JUSTIFICATION: Equipment will allow crews to complete repairs in a more efficient manner

OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	1,000	1,000	1,000	1,000	1,000

PROJECT TITLE: One-Town Crew Cab with Lift Gate
 DEPARTMENT: Public Works
 PROJECT COST: \$30,000
 PRIMARY FUNDING: Highway Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Purchase truck for street maintenance; will transport crew/material to worksite
 PROJECT JUSTIFICATION: Equipment will allow crews to complete repairs in a more efficient manner

OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	1,000	1,000	2,000	2,000	2,000

PROJECT TITLE: Street Sweeper
 DEPARTMENT: Public Works
 PROJECT COST: \$190,000
 PRIMARY FUNDING: Highway Fund (\$100,000)
 ADDITIONAL FUNDING: Trade-in used sweeper (\$90,000)
 PROJECT DESCRIPTION: Purchase a replacement street sweeper
 PROJECT JUSTIFICATION: Equipment will allow street crews to sweep streets more efficiently

OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	4,000	4,000	5,000	5,000	-

PROJECT TITLE: Oro Valley Transit Services/Coyote Run Replacement Vehicle
 DEPARTMENT: Public Works
 PROJECT COST: \$119,820
 PRIMARY FUNDING: Highway Fund (\$18,240)
 ADDITIONAL FUNDING: LTAF II Funds (\$45,000), FTA Funds (\$56,580)
 PROJECT DESCRIPTION: Replacement vehicle for use in the Town's Para-transit services division
 PROJECT JUSTIFICATION: Improves the safety for residents who utilize the service

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	15,200	28,000	28,000	28,000	28,000
Operating Savings	1,500	3,000	3,000	3,000	3,000

PROJECT TITLE: La Canada - Naranja to Tangerine
 DEPARTMENT: Public Works
 PROJECT COST: \$8,400,000
 PRIMARY FUNDING: Impact Fee Fund (\$250,000)
 ADDITIONAL FUNDING: Highway Expansion and Extension Loan Program (\$8,150,000)
 PROJECT DESCRIPTION: Widen to four lanes
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: First Avenue Widening (This project is a carry forward from FY 2006 - 2007)
 DEPARTMENT: Public Works
 PROJECT COST: \$2,000,000
 PRIMARY FUNDING: Impact Fee Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Widen First Avenue
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: CDO Shared Use Path
 DEPARTMENT: Public Works
 PROJECT COST: \$1,820,000
 PRIMARY FUNDING: Impact Fee Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Construct new 12' linear trail
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: La Cholla/Lambert
 DEPARTMENT: Public Works
 PROJECT COST: \$900,000
 PRIMARY FUNDING: RTA (\$900,000)
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Widen Lambert Lane
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Naranja - Shannon to La Canada
 DEPARTMENT: Public Works
 PROJECT COST: \$210,000
 PRIMARY FUNDING: Impact Fund (\$100,000)
 ADDITIONAL FUNDING: PAG (\$110,000)
 PROJECT DESCRIPTION: Reconstruction which will include new sidewalks and shoulders
 PROJECT JUSTIFICATION: Per Transportation Improvement Program as set by PAG

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Pedestrian Bridge over CDO Wash
 DEPARTMENT: Public Works
 PROJECT COST: \$700,000
 PRIMARY FUNDING: Impact Fee Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Construction of pedestrian bridge of CDO wash
 PROJECT JUSTIFICATION: Increases public safety; provides users access to both sides of wash

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Glover/La Cholla Intersection Traffic Signal
 DEPARTMENT: Public Works
 PROJECT COST: \$610,000
 PRIMARY FUNDING: None
 ADDITIONAL FUNDING: Regional Transportation Authority (\$610,000)
 PROJECT DESCRIPTION: Installation of traffic signal at Glover/La Cholla intersection
 PROJECT JUSTIFICATION: Increases public safety

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	1,500	1,500	1,500	1,500	1,500
Operating Savings	-	-	-	-	-

PROJECT TITLE: Lomas De Oro Subdivision
 DEPARTMENT: Public Works
 PROJECT COST: \$82,583
 PRIMARY FUNDING: FEMA Funds
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Repair shoulder drain ditches on each side of subdivision streets
 PROJECT JUSTIFICATION: Needed repair due to damage from 2006 Summer Monsoons

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Box Culverts for Low Water Crossing (Tangerine Rd at the Highlands Wash)
 DEPARTMENT: Public Works
 PROJECT COST: \$80,132
 PRIMARY FUNDING: FEMA Funds
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Repair inlet/outlet areas of the Concrete box Culvert under Tangerine Road
 PROJECT JUSTIFICATION: Needed repair due to damage from 2006 Summer Monsoons

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Pusch View Well
 DEPARTMENT: Water
 PROJECT COST: \$1,500,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None

PROJECT DESCRIPTION: New well in the vicinity of Oracle and Pusch View Lane
 PROJECT JUSTIFICATION: Require additional well capacity to maintain current level of service

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	20,000	20,000	20,000	20,000	20,000
Operating Savings	-	-	-	-	-

PROJECT TITLE: Well E5B Modifications
 DEPARTMENT: Water
 PROJECT COST: \$60,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None

PROJECT DESCRIPTION: Well needs to tie into existing main; needs new pump, motor and electrical
 PROJECT JUSTIFICATION: Needed to accommodate Oro Valley Market Place development

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Well D-8 Electrical Upgrades
 DEPARTMENT: Water
 PROJECT COST: \$30,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replace existing starter and miscellaneous electrical components
 PROJECT JUSTIFICATION: Preservation of well

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: North La Canada 2.2 MG E-Zone
 DEPARTMENT: Water
 PROJECT COST: \$250,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Design concrete buried reservoir and site facilities
 PROJECT JUSTIFICATION: Require increase in E-Zone storage per 2006 Master Plan

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	1,000	1,000	1,000	1,000	1,000
Operating Savings	-	-	-	-	-

PROJECT TITLE: Sheraton D-Zone Booster
 DEPARTMENT: Water
 PROJECT COST: \$25,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Re-design existing booster station; upgrade facility with new electrical
 PROJECT JUSTIFICATION: Existing pumps are undersized and in need of replacement

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	10,000	10,000	10,000	10,000
Operating Savings	-	-	-	-	-

PROJECT TITLE: Big Wash Modification E-Zone
 DEPARTMENT: Water
 PROJECT COST: \$600,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replace existing 16" AC main with 24" ductile iron main
 PROJECT JUSTIFICATION: Needed to accommodate Oro Valley Market Place Development

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Oracle Road Main Relocation (DPW)
 DEPARTMENT: Water
 PROJECT COST: \$500,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Main lowerings to facilitate construction work along Oracle Road
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: N. La Canada E-Zone 16" Main
 DEPARTMENT: Water
 PROJECT COST: \$25,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Design from Moore Road/La Canada to future reservoir at N. La Canada
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Highlands Main Replacement
 DEPARTMENT: Water
 PROJECT COST: \$1,850,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Construction to replace undersized mains, add fire hydrants, install new svcs
 PROJECT JUSTIFICATION: Existing system is deficient and does not meet OVVU standards
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Oro Valley Drive
 DEPARTMENT: Water
 PROJECT COST: \$50,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replace existing plastic pipe with ductile iron main; add fire hydrants
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Sun City cul-de-sac services tie-over
 DEPARTMENT: Water
 PROJECT COST: \$50,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Increase 10 homes from low pressure "G" zone to higher pressure "H" zone
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Innovation Way 16" E-Zone Modifications
 DEPARTMENT: Water
 PROJECT COST: \$85,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Replacement of existing 16" CA main along Innovation Way
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: RTA Utility Relocation
 DEPARTMENT: Water
 PROJECT COST: \$158,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Relocation, design/construction of existing utility due to RTA road projects
 PROJECT JUSTIFICATION: If RTA approves roadway improvements, utility to relocate infrastructure

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: El Con Booster Station - Drainage (DPW)
 DEPARTMENT: Water
 PROJECT COST: \$75,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Install drainage structure under access road designed by consultant
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Water Plant #15 .5 MG
 DEPARTMENT: Water
 PROJECT COST: \$1,500,000
 PRIMARY FUNDING: Oro Valley Water Connection Fees Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Install a .5 MG steel reservoir, telemetry, security wall and landscaping
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Moore Road F-Zone Main
 DEPARTMENT: Water
 PROJECT COST: \$70,000
 PRIMARY FUNDING: Oro Valley Water Connection Fees Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Upsizing of a developer driven installation of an "F" zone main
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	-	-	-	-	-
Operating Savings	-	-	-	-	-

PROJECT TITLE: Lake Liners El Con (2 lakes)
 DEPARTMENT: Water
 PROJECT COST: \$1,000,000
 PRIMARY FUNDING: Alternative Water Resource Development Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Irrigation of golf courses to be converted from potable to reclaimed water
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth
 OPERATING IMPACT:

	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	4,600	4,600	4,600	4,600	4,600
Operating Savings	-	-	-	-	-

PROJECT TITLE: Painted Sky Booster
 DEPARTMENT: Water
 PROJECT COST: \$650,000
 PRIMARY FUNDING: Alternative Water Resource Development Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Convert school playground from potable to reclaimed water
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	2,400	2,400	2,400	2,400	2,400
Operating Savings	-	-	-	-	-

PROJECT TITLE: Distribution Lines
 DEPARTMENT: Water
 PROJECT COST: \$4,000,000
 PRIMARY FUNDING: Alternative Water Resource Development Fund
 ADDITIONAL FUNDING: None
 PROJECT DESCRIPTION: Irrigation of golf courses to be converted from potable to reclaimed water
 PROJECT JUSTIFICATION: Improve existing facilities and help Utility keep pace with Town growth

OPERATING IMPACT:	Fiscal Years				
	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>
Operating Revenue	-	-	-	-	-
Operating Costs	4,600	4,600	4,600	4,600	4,600
Operating Savings	-	-	-	-	-

Appendix



Personnel Summary by Department

Fiscal Year 2007 - 2008



	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget	+/-
Town Council	5.00	7.00	7.00	7.00	7.00	-
Town Clerk	4.00	4.50	4.50	4.63	4.63	-
Town Manager	4.00	5.00	6.00	8.00	8.00	-
Human Resources	3.00	3.00	3.00	4.00	4.00	-
Economic Development	2.00	2.00	2.00	2.25	2.25	-
Finance	7.50	7.50	7.50	8.00	9.00	1.00
Information Technology	2.00	4.00	4.00	5.00	8.00	3.00
Police	117.00	120.00	125.00	139.00	142.00	3.00
Magistrate Court	7.50	8.50	8.50	8.50	8.50	-
Legal	9.00	6.25	10.25	10.25	10.25	-
Community Development	4.00	4.00	4.00	-	-	-
Planning & Zoning	13.50	13.50	13.50	16.00	16.00	-
Building Safety	17.00	16.00	16.00	18.00	18.00	-
Library Services	14.00	14.20	19.40	19.30	19.30	-
Parks & Recreation	20.30	20.80	20.80	27.00	27.00	-
Public Works:						
Highway Operations	25.50	29.00	29.00	34.50	35.50	1.00
Custodial/Facilities	1.00	1.00	1.00	1.00	1.00	-
Development Review	5.00	5.00	5.00	6.00	6.00	-
Townwide Roadways	4.00	6.50	6.50	-	-	-
Transit	9.00	9.00	11.50	10.63	11.63	1.00
Stormwater Utility	1.50	1.00	1.00	1.00	2.00	1.00
Water Utility	33.00	34.00	34.50	35.50	35.50	-
Total Town Personnel	308.80	321.75	339.95	365.56	375.56	10.00

(1) Reflects dissolution of Community Development department and reorganization of Town Manager department

Authorized Personnel Schedule

Fiscal Year 2007 - 2008



	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget	+/-
Town Council						
Mayor	1.00	1.00	1.00	1.00	1.00	-
Council Member	4.00	6.00	6.00	6.00	6.00	-
Town Council Department	5.00	7.00	7.00	7.00	7.00	-
Town Clerk						
Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Deputy Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Senior Office Assistant	-	-	1.00	1.00	1.63	0.63
Office Assistant	1.00	1.50	0.50	0.63	-	(0.63)
Town Clerk Department	4.00	4.50	4.50	4.63	4.63	-
Town Manager						
Town Manager	1.00	1.00	1.00	1.00	1.00	-
Assistant Town Manager	-	-	1.00	1.00	1.00	-
Community Relations Administrator	1.00	1.00	1.00	1.00	1.00	-
Special Projects Coordinator	1.00	1.00	1.00	-	-	-
Management Assistant	-	-	-	1.00	1.00	-
Administrative Assistant to Town Manager	1.00	1.00	1.00	-	-	-
Constituent Services Coordinator	-	-	-	1.00	1.00	-
Communications Specialist	-	-	-	1.00	1.00	-
Senior Office Specialist	-	-	-	1.00	1.00	-
Office Specialist	-	1.00	1.00	1.00	1.00	-
Town Manager Department	4.00	5.00	6.00	8.00	8.00	-
Human Resources						
Human Resource Director	1.00	1.00	1.00	1.00	1.00	-
Human Resource Analyst	1.00	1.00	1.00	1.00	1.00	-
Human Resource Technician	-	-	-	1.00	1.00	-
Human Resource Assistant	1.00	1.00	1.00	1.00	1.00	-
Human Resources Department	3.00	3.00	3.00	4.00	4.00	-
Economic Development						
Economic Development Administrator	1.00	1.00	1.00	1.00	1.00	-
Economic Development Specialist	1.00	1.00	1.00	1.00	1.00	-
Economic Development Intern	-	-	-	0.25	0.25	-
Economic Development Department	2.00	2.00	2.00	2.25	2.25	-
Finance						
Finance Director	1.00	1.00	1.00	1.00	1.00	-
Procurement Administrator	-	-	-	-	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00	1.00	1.00	-
Management & Budget Analyst	1.00	1.00	1.00	1.00	1.00	-
Senior Accountant	1.00	1.00	1.00	1.00	1.00	-
Financial Analyst	-	-	-	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Payroll Specialist	-	-	-	-	1.00	1.00
Senior Accounting Clerk	1.50	1.50	1.50	1.00	-	(1.00)
Accounting Clerk	1.00	1.00	1.00	1.00	1.00	-
Finance Department	7.50	7.50	7.50	8.00	9.00	1.00
Information Technology						
IT Director	-	-	-	1.00	1.00	-
IT Administrator	1.00	1.00	1.00	-	-	-
Network Administrator	-	-	-	-	1.00	1.00
Webmaster	-	1.00	1.00	1.00	1.00	-
Data Base Analyst	-	-	-	1.00	1.00	-
Senior GIS Analyst	-	-	-	-	1.00	1.00
GIS Analyst	-	1.00	1.00	1.00	1.00	-

Authorized Personnel Schedule

Fiscal Year 2007 - 2008



	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget	+/-
IT Technician	1.00	1.00	1.00	1.00	1.00	-
GIS Technician	-	-	-	-	1.00	1.00
Information Technology Department	2.00	4.00	4.00	5.00	8.00	3.00
Police						
Chief of Police	1.00	1.00	1.00	1.00	1.00	-
Deputy Chief of Police	-	-	-	-	1.00	1.00
Commander	2.00	2.00	2.00	2.00	2.00	-
Lieutenant	-	3.00	3.00	3.00	5.00	2.00
Sergeant	12.00	13.00	13.00	13.00	13.00	-
Detective	3.00	3.00	5.00	5.00	5.00	-
Patrol Officer	51.00	49.00	51.00	57.00	57.00	-
Motorcycle Officer	5.00	6.00	6.00	6.00	6.00	-
School Resource Officer	3.00	3.00	3.00	4.00	7.00	3.00
K-9 Officer	3.00	3.00	3.00	4.00	4.00	-
D.A.R.E. Officer	2.00	2.00	2.00	3.00	-	(3.00)
Training Officer	1.00	1.00	1.00	1.00	1.00	-
Reserve Officer	6.00	6.00	6.00	6.00	6.00	-
Communications Supervisor	1.00	1.00	1.00	1.00	1.00	-
Lead Dispatcher	-	2.00	2.00	3.00	3.00	-
Dispatcher	11.00	9.00	9.00	10.00	10.00	-
Records Supervisor	1.00	1.00	1.00	1.00	1.00	-
Records Clerk	5.50	5.50	5.50	6.50	6.50	-
Lead IT Forensics Technician	-	-	1.00	1.00	1.00	-
Property Forensics Technician	2.00	2.00	2.00	2.00	2.00	-
Professional Dev. & Training Administrator	1.00	1.00	1.00	1.00	1.00	-
Public Information Officer	1.00	1.00	1.00	1.00	1.00	-
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	2.00	2.00	-
Maintenance Technician	-	-	-	1.00	1.00	-
Office Assistant	1.50	1.50	1.50	1.50	1.50	-
Police Department	117.00	120.00	125.00	139.00	142.00	3.00
Magistrate Court						
Magistrate Judge	1.00	1.00	1.00	1.00	1.00	-
Court Administrator	1.00	1.00	1.00	1.00	1.00	-
Courtroom Clerk	1.00	1.00	1.00	1.00	1.00	-
Senior Court Clerk	3.00	3.00	4.00	4.00	4.00	-
Court Clerk	0.50	1.50	0.50	0.50	0.50	-
Baliff	1.00	1.00	1.00	1.00	1.00	-
Magistrate Court Department	7.50	8.50	8.50	8.50	8.50	-
Legal						
Town Attorney	1.00	1.00	1.00	1.00	1.00	-
Prosecutor	1.00	1.00	1.00	1.00	1.00	-
Chief Civil Deputy Attorney	1.00	1.00	1.00	1.00	1.00	-
Assistant Town Prosecutor	-	-	1.00	1.00	1.00	-
Assistant Civil Attorney	-	-	1.00	1.00	1.00	-
Senior Paralegal	-	-	-	-	1.00	1.00
Paralegal II	-	-	1.00	2.00	1.00	(1.00)
Paralegal I	2.00	1.00	1.00	1.00	1.00	-
Legal Assistant	1.00	1.00	1.00	-	-	-
Legal Secretary	1.00	1.00	1.00	1.00	1.00	-
Law Clerk	2.00	0.25	0.25	0.25	0.25	-
Office Assistant/Victim Rights Coordinator	-	-	1.00	1.00	1.00	-
Legal Department	9.00	6.25	10.25	10.25	10.25	-

Authorized Personnel Schedule

Fiscal Year 2007 - 2008



	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget	+/-
Community Development						
Community Development Director	1.00	1.00	1.00	-	-	-
Senior Office Specialist	1.00	1.00	1.00	-	-	-
Senior Office Assistant	1.00	1.00	1.00	-	-	-
Office Assistant	1.00	1.00	1.00	-	-	-
Community Development Department	4.00	4.00	4.00	-	-	-
Planning & Zoning						
Planning & Zoning Director	-	-	-	1.00	1.00	-
Planning & Zoning Administrator	1.00	1.00	1.00	-	-	-
Principal Planner	1.00	1.00	1.00	1.00	1.00	-
Senior Planner	2.00	2.00	2.00	2.00	3.00	1.00
Special Projects Coordinator	-	-	-	1.00	1.00	-
Planner	2.00	2.00	2.00	2.00	1.00	(1.00)
Zoning Program Supervisor	-	-	-	-	1.00	1.00
Senior Zoning Inspector	1.00	1.00	1.00	1.00	-	(1.00)
Zoning Inspector	1.00	1.00	1.00	1.00	1.00	-
Planning Tech	1.00	1.00	1.00	1.00	1.00	-
Development Tech II	2.00	-	-	-	-	-
Development Coordinator	1.00	2.00	2.00	2.00	2.00	-
Zoning Inspector Tech	-	1.00	1.00	1.00	1.00	-
Senior Office Specialist	-	-	-	-	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	-	(1.00)
Senior Office Assistant	-	-	-	1.00	1.00	-
Office Assistant	0.50	0.50	0.50	0.50	0.50	-
Save a Plant Coordinator	-	-	-	0.50	0.50	-
Planning & Zoning Department	13.50	13.50	13.50	16.00	16.00	-
Building Safety						
Building Safety Director	-	-	-	1.00	1.00	-
Building Safety Administrator	1.00	1.00	1.00	-	-	-
Assistant Building Official	-	-	-	1.00	1.00	-
Chief Building Inspector	1.00	1.00	1.00	1.00	1.00	-
Fire Marshall	1.00	-	-	-	-	-
Plans Examiner II	2.00	2.00	2.00	2.00	2.00	-
Plans Examiner I	2.00	2.00	2.00	2.00	2.00	-
Building Inspector II	4.00	4.00	2.00	1.00	1.00	-
Building Inspector I	2.00	2.00	4.00	5.00	5.00	-
Senior Development Tech	-	1.00	1.00	1.00	1.00	-
Building Permit Manager	1.00	1.00	1.00	-	-	-
Office Specialist	-	-	-	1.00	1.00	-
Development Tech	3.00	2.00	2.00	2.00	2.00	-
Office Assistant	-	-	-	1.00	1.00	-
Building Safety Department	17.00	16.00	16.00	18.00	18.00	-
Library Services						
Library Administrator	1.00	1.00	1.00	1.00	1.00	-
Senior Librarian	1.00	1.00	1.00	1.00	1.00	-
Librarian	2.00	2.00	3.00	3.00	3.00	-
Office Specialist	-	-	-	-	1.00	1.00
Library Associate	3.00	3.00	5.40	5.20	5.20	-
Library Customer Service Rep	3.50	3.50	3.50	3.60	3.60	-
Office Assistant	1.00	1.00	1.00	1.00	-	(1.00)
Library Page	2.50	2.70	4.50	4.50	4.50	-
Library Services Department	14.00	14.20	19.40	19.30	19.30	-

Authorized Personnel Schedule

Fiscal Year 2007 - 2008



	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget	+/-
Parks & Recreation						
Parks & Recreation Director	-	-	-	1.00	1.00	-
Parks & Recreation Administrator	1.00	1.00	1.00	-	-	-
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	-
Recreation Manager	1.00	1.00	1.00	1.00	1.00	-
Multimodal Coordinator	0.50	1.00	1.00	1.00	1.00	-
Aquatics Manager	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Senior Park Maintenance Worker	2.00	2.00	2.00	2.00	2.00	-
Senior Office Specialist	-	-	-	-	1.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	-	(1.00)
Senior Office Assistant	-	-	-	1.00	1.00	-
Assistant Recreation Manager	0.50	0.50	0.50	1.00	1.00	-
Recreation Leader	0.50	0.50	0.50	0.50	0.50	-
Assistant Pool Manager	0.30	0.50	0.50	0.50	0.50	-
Park Maintenance Worker	2.00	2.00	2.00	3.00	3.00	-
Park Monitor	2.00	2.00	2.00	1.40	1.40	-
Recreation Aide	2.50	2.50	2.50	2.50	2.50	-
Water Safety Instructor	4.00	3.80	3.80	8.10	8.10	-
Parks & Recreation Department	20.30	20.80	20.80	27.00	27.00	-
Development Review						
Development Review Division Manager	1.00	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	-	-	-	1.00	1.00	-
Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	1.00	1.00	1.00	1.00	1.00	-
Civil Engineering Tech	2.00	2.00	2.00	2.00	2.00	-
Development Review Department	5.00	5.00	5.00	6.00	6.00	-
Facilities						
Facilities Maintenance Tech	1.00	1.00	1.00	1.00	1.00	-
Facilities Department	1.00	1.00	1.00	1.00	1.00	-
Public Works						
Town Engineer	1.00	1.00	1.00	1.00	1.00	-
Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	-
Operations Division Manager	0.50	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	-	-	-	1.00	1.00	-
Civil Engineer	1.00	1.00	1.00	2.00	2.00	-
Construction Manager	-	-	-	1.00	1.00	-
Streets Superintendent	1.00	1.00	1.00	1.00	1.00	-
Civil Engineer Designer	1.00	2.00	2.00	2.00	2.00	-
Sr. Traffic Signal/Signage Technician	-	-	-	-	1.00	1.00
Senior Civil Engineer Tech	2.00	2.00	2.00	2.00	2.00	-
Streets & Drainage Field Supervisor	1.00	1.00	1.00	1.00	-	(1.00)
Construction Inspector	-	-	-	1.00	1.00	-
Administrative Coordinator	-	-	-	-	1.00	1.00
Traffic Sign/Signal Technician	-	-	1.00	1.00	1.00	-
Heavy Equipment Mechanic	-	1.00	1.00	1.00	1.00	-
Civil Engineer Tech	2.00	3.00	2.00	2.00	2.00	-
Contracts Coordinator	0.50	0.50	0.50	1.00	-	(1.00)
Engineering Aide	1.00	-	-	-	-	-
Pavement Management Specialist	-	-	-	-	1.00	1.00
Streets & Drainage Crew Leader	1.00	1.00	1.00	1.00	2.00	1.00
Traffic S/M Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Senior Heavy Equipment Operator	2.00	1.00	1.00	1.00	1.00	-
Senior Traffic S/M Worker	-	-	2.00	2.00	2.00	-
Heavy Equipment Operator	2.00	2.00	2.00	2.00	1.00	(1.00)
Traffic S/M Worker	2.00	4.00	2.00	2.00	2.00	-
Senior Maintenance Worker	-	-	1.00	1.00	1.00	-

Authorized Personnel Schedule

Fiscal Year 2007 - 2008



	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2008 Budget	+/-
Construction Clerk	-	-	-	1.00	1.00	-
Senior Office Assistant	2.00	2.00	2.00	2.00	2.00	-
Office Assistant	0.50	0.50	0.50	0.50	0.50	-
Maintenance Worker	3.00	3.00	2.00	2.00	2.00	-
Public Works Department	25.50	29.00	29.00	34.50	35.50	1.00
Transit						
Transit Services Administrator	1.00	1.00	1.00	1.00	1.00	-
Transit Coordinator	-	-	-	-	1.00	1.00
Dispatcher	-	-	1.00	1.50	1.50	-
Lead Transit Driver	1.00	1.00	1.00	1.00	1.00	-
Driver	7.00	7.00	8.50	7.13	7.13	-
Transit Department	9.00	9.00	11.50	10.63	11.63	1.00
Townwide Roadways						
Senior Civil Engineer	1.00	1.00	1.00	-	-	-
Construction Manager	1.00	1.00	1.00	-	-	-
Civil Engineer	1.00	1.00	1.00	-	-	-
Contract Coordinator	0.50	0.50	0.50	-	-	-
Bicycle Program Coordinator	0.50	-	-	-	-	-
Civil Engineer Tech	-	2.00	2.00	-	-	-
Construction Clerk	-	1.00	1.00	-	-	-
Townwide Roadways Department	4.00	6.50	6.50	-	-	-
Water Utility						
Water Utility Director	1.00	1.00	1.00	1.00	1.00	-
Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	-
Water Utility Administrator	1.00	1.00	1.00	1.00	1.00	-
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00	-
Water Distribution Supervisor	1.00	1.00	1.00	1.00	1.00	-
Water Engineer Project Manager	1.00	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	-	-	-	-	1.00	1.00
Water Conservation Specialist	1.00	1.00	1.00	1.00	1.00	-
Lead Water Utility Operator	3.00	3.00	3.00	3.00	4.00	1.00
Senior Civil Engineer Tech	1.00	1.00	1.00	1.00	-	(1.00)
GIS Analyst	1.00	1.00	1.00	1.00	-	(1.00)
Construction Inspector	2.00	2.00	2.00	2.00	2.00	-
Civil Engineer Tech	1.00	1.00	1.00	1.00	1.00	-
Water Utility Operator II	6.00	6.00	8.00	9.00	8.00	(1.00)
Senior Office Specialist	-	-	-	-	1.00	1.00
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	-
Water Utility Operator I	6.00	7.00	5.00	5.00	6.00	1.00
Office Specialist	1.00	1.00	1.00	1.00	-	(1.00)
Customer Service Representative	4.00	4.00	4.00	4.00	4.00	-
Water Conservation Intern	-	-	0.50	0.50	0.50	-
Water Utility Department	33.00	34.00	34.50	35.50	35.50	-
Stormwater Utility						
Stormwater Manager	-	-	-	-	1.00	1.00
Operations Division Manager	0.50	-	-	-	-	-
Civil Engineer Tech	1.00	1.00	1.00	1.00	1.00	-
Stormwater Utility Department	1.50	1.00	1.00	1.00	2.00	1.00
Total Authorized Personnel	308.80	321.75	339.95	365.56	375.56	10.00

RESOLUTION NO. (R) 07- 85

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, APPROVING THE ADOPTION OF THE BUDGET OF THE TOWN OF ORO VALLEY FOR THE FISCAL YEAR 2007-2008.

WHEREAS, on June 20, 2007 and in accordance with Arizona Revised Statutes §§ 42-17101 and 42-17102, the Town authorized an estimate of the different amounts required to meet the public expenditures for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Oro Valley; and

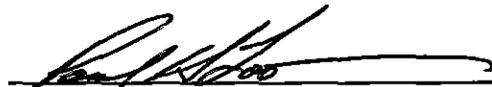
WHEREAS, after notice of a public hearing in accordance with Arizona Revised Statute §§ 42-17103, 42-17104, and 42-17105, the Council met on July 18, 2007 at which time any taxpayer was entitled to appear and be heard in favor of or against any of the proposed expenditures or tax levies before the Council adopted the estimates of the proposed expenditures, constituting the budget of the Town of Oro Valley for the Fiscal Year 2007-2008; and

WHEREAS, the sums to be raised by taxation, as specified therein, do not in the aggregate amount exceed the primary property tax levy limits as calculated in accordance with Arizona Revised Statute § 42-17051(A).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Oro Valley, Arizona, that the said estimates of revenues and expenditures shown on the accompanying schedules as now increased, reduced or changed by and the same are hereby adopted as the budget of the Town of Oro Valley for the Fiscal Year 2007-2008 in the amount of \$118,767,472.

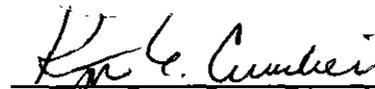
PASSED AND ADOPTED by the Mayor and Town Council of the Town of Oro Valley, Arizona this 18th day of July, 2007.

TOWN OF ORO VALLEY, ARIZONA



Paul H. Loomis, Mayor

ATTEST:



Kathryn E. Cuvelier, Town Clerk

APPROVED AS TO FORM:

 For 07/20/07

Melinda Garrahan, Town Attorney

Town of Oro Valley
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2007-08

FUND	ADOPTED BUDGETED EXPENDITURES/EXPENSES 2006-07*	ACTUAL EXPENDITURES/EXPENSES 2006-07**	FUND BALANCE/NET ASSETS*** July 1, 2007**	DIRECT PROPERTY TAX REVENUES 2007-08	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2007-08	OTHER FINANCING 2007-08		INTERFUND TRANSFERS 2007-08		TOTAL FINANCIAL RESOURCES AVAILABLE 2007-08	BUDGETED EXPENDITURES/EXPENSES 2007-08
						SOURCES <USES>	<OUT>	IN			
1. General Fund	\$ 35,959,640	\$ 23,639,878	\$ 14,419,877	Primary: \$ Secondary: \$	\$ 29,427,649	\$	\$	\$ 5,674,102	\$	\$ 38,173,424	\$ 38,173,424
2. Special Revenue Funds	10,502,749	7,610,167	3,610,965		9,349,416			302,297		12,584,308	12,584,308
3. Debt Service Funds Available	2,197,703	1,928,687	276,131		372,703			1,383,899		2,032,733	2,032,733
4. Less: Designation for Future Debt Retirement											
5. Total Debt Service Funds	2,197,703	1,928,687	276,131		372,703			1,383,899		2,032,733	2,032,733
6. Capital Projects Funds	36,198,937	10,359,311	22,962,219		17,542,613			6,417,000		46,921,832	46,921,832
7. Permanent Funds											
8. Enterprise Funds Available	21,010,624	12,335,665	8,027,045		12,778,854				1,750,724	19,055,175	19,055,175
9. Less: Designation for Future Debt Retirement											
10. Total Enterprise Funds	21,010,624	12,335,665	8,027,045		12,778,854				1,750,724	19,055,175	19,055,175
11. Internal Service Funds											
12. TOTAL ALL FUNDS	\$ 105,869,653	\$ 55,873,709	\$ 49,296,237		\$ 69,471,235		\$	\$ 8,103,196	\$ 8,103,196	\$ 118,767,472	\$ 118,767,472

EXPENDITURE LIMITATION COMPARISON

	2006-07	2007-08
1. Budgeted expenditures/expenses	\$ 105,869,653	\$ 118,767,472
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	105,869,653	118,767,472
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 105,869,653	\$ 118,767,472
6. EEC or voter-approved alternative expenditure limitation		

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in 2006-07 from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts invested in capital assets, net of related debt, and reserved/restricted amounts established as offsets to assets presented for informational purposes (i.e., prepaids, inventory, etc.).

Town of Oro Valley
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2007-08

SOURCE OF REVENUES	ESTIMATED REVENUES 2006-07	ACTUAL REVENUES 2006-07*	ESTIMATED REVENUES 2007-08
GENERAL FUND			
Local taxes			
Local Sales Tax	\$ 10,599,815	\$ 11,501,364	\$ 12,608,840
Cable Franchise Tax	420,000	420,000	426,000
Licenses and permits			
Licenses	157,000	157,000	158,000
Permits	2,402,000	1,700,220	1,624,000
Fees	70,000	49,000	50,000
Intergovernmental			
State/County Shared	9,242,500	9,770,000	11,141,691
State Grants	202,375	190,014	267,000
Federal Grants	539,000	461,437	601,366
Other	761,000	690,000	722,711
Charges for services			
Reimbursements	169,000	170,000	175,000
Fees	512,500	574,254	543,500
Other	145,400	147,000	154,541
Fines and forfeits			
Fines	200,000	200,000	210,000
Interest on investments			
Interest Income	320,000	600,000	600,000
Contributions			
Voluntary contributions			
Miscellaneous			
Miscellaneous	185,900	148,500	145,000
Total General Fund	\$ 25,926,490	\$ 26,778,789	\$ 29,427,649

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Oro Valley
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2007-08**

SOURCE OF REVENUES	ESTIMATED REVENUES 2006-07	ACTUAL REVENUES 2006-07*	ESTIMATED REVENUES 2007-08
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
Local Sales Tax	\$ 1,859,000	\$ 2,663,915	\$ 2,885,758
State Grants	500,000		900,000
Highway User Fuel Tax	3,138,500	3,200,000	3,308,579
Other	195,000	235,700	208,500
Total Highway User Revenue Fund	\$ 5,692,500	\$ 6,099,615	\$ 7,302,837
Public Transportation Fund			
Local Transportation Assistance	\$ 183,500	\$ 183,500	\$ 248,286
State Grants	49,300	49,300	50,000
Other	127,683	183,824	191,000
Total Local Transportation Assistance Fund	\$ 360,483	\$ 416,624	\$ 489,286
Bed Tax Fund			
Local Sales Tax	\$ 1,194,251	\$ 1,234,912	\$ 1,372,293
Other		13,700	15,000
Total Bed Tax Fund	\$ 1,194,251	\$ 1,248,612	\$ 1,387,293
Seizure & Forfeitures - State Fund			
	\$ 10,000	\$ 36,200	\$ 70,000
Total Seizure & Forfeitures - State Fund	\$ 10,000	\$ 36,200	\$ 70,000
Seizure & Forfeitures - Justice Fund			
	\$ 100,000	\$ 86,100	\$ 100,000
Total Seizure & Forfeitures - Justice Fund	\$ 100,000	\$ 86,100	\$ 100,000
Total Special Revenue Funds	\$ 7,357,234	\$ 7,887,151	\$ 9,349,416

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

Municipal Debt Service			
Other	\$ 3,000	\$ 9,400	\$ 5,000
Total Municipal Debt Service	\$ 3,000	\$ 9,400	\$ 5,000
Oracle Road Improvement District			
Special Assessments	\$ 367,203	\$ 368,903	\$ 367,703
Total Oracle Road Improvement District	\$ 367,203	\$ 368,903	\$ 367,703
Total Debt Service Funds	\$ 370,203	\$ 378,303	\$ 372,703

Town of Oro Valley
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2007-08

SOURCE OF REVENUES	ESTIMATED REVENUES 2006-07	ACTUAL REVENUES 2006-07*	ESTIMATED REVENUES 2007-08
CAPITAL PROJECTS FUNDS			
Steam Pump Ranch Acquisition			
	\$ 5,000,000	\$	\$ 463,113
	\$ 5,000,000	\$	\$ 463,113
Honey Bee Village Development			
	\$ 600,000	\$	\$
	\$ 600,000	\$	\$
Municipal Operations Center			
	\$ 20,300	\$ 29,000	\$ 15,000
	\$ 20,300	\$ 29,000	\$ 15,000
Alternative Water Resource			
State Grants	\$	\$ 35,000	\$
Charges for Services	832,300	681,000	1,108,000
Impact Fees	153,000	151,500	588,000
Other	25,000	253,000	46,000
	\$ 1,010,300	\$ 1,120,500	\$ 1,742,000
Oro Valley Water Connection Fees			
Charges for Services	\$ 1,084,700	\$ 952,200	\$ 947,500
Other	25,000	411,000	430,000
	\$ 1,109,700	\$ 1,363,200	\$ 1,377,500
Townwide Roadway Dev. Impact Fees			
State Grants	\$ 5,010,811	\$ 3,328,040	\$ 10,100,000
Federal Grants	498,000		500,000
State/County Shared	595,059	25,000	2,120,000
Impact Fees	1,489,200	870,000	1,080,000
Other	5,000	146,000	145,000
	\$ 7,598,070	\$ 4,369,040	\$ 13,945,000
Regional Transportation Authority Imp.			
	\$ 600,000	\$	\$
	\$ 600,000	\$	\$
Total Capital Projects Funds	\$ 15,938,370	\$ 6,881,740	\$ 17,542,613

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Oro Valley
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2007-08**

SOURCE OF REVENUES	ESTIMATED REVENUES 2006-07	ACTUAL REVENUES 2006-07*	ESTIMATED REVENUES 2007-08
ENTERPRISE FUNDS			
Oro Valley Water Utility			
Water Sales	\$ 10,658,500	\$ 10,675,300	\$ 11,343,000
Charges for Services	467,500	550,900	465,000
Other	300,000	173,020	350,000
	<u>\$ 11,426,000</u>	<u>\$ 11,399,220</u>	<u>\$ 12,158,000</u>
Oro Valley Stormwater Utility			
State Grants	\$ 992,000	\$ 992,000	\$
Utility Fee			473,510
Federal Grants			147,344
Other		5,925	
	<u>\$ 992,000</u>	<u>\$ 997,925</u>	<u>\$ 620,854</u>
Total Enterprise Funds	<u>\$ 12,418,000</u>	<u>\$ 12,397,145</u>	<u>\$ 12,778,854</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

TOTAL ALL FUNDS \$ 62,010,297 \$ 54,323,128 \$ 69,471,235

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Oro Valley
Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2007-08

FUND	OTHER FINANCING 2007-08		INTERFUND TRANSFERS 2007-08	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Transfer to Public Transportation Fund	\$	\$	\$	\$ 302,297
Transfer to Capital Project Funds				4,367,000
Transfer to Municipal Debt Service Fund				1,004,805
Total General Fund	\$	\$	\$	\$ 5,674,102
SPECIAL REVENUE FUNDS				
Highway Fund	\$	\$	\$	\$ 678,370
Public Transportation Fund			302,297	
Total Special Revenue Funds	\$	\$	\$ 302,297	\$ 678,370
DEBT SERVICE FUNDS				
Municipal Debt Service Fund	\$	\$	\$ 1,383,899	\$
Total Debt Service Funds	\$	\$	\$ 1,383,899	\$
CAPITAL PROJECTS FUNDS				
Capital Asset Replacement Fund	\$	\$	\$ 500,000	\$
Municipal Operations Center Fund			5,752,000	
Steam Pump Village Acquisition Fund			165,000	
Total Capital Projects Funds	\$	\$	\$ 6,417,000	\$
ENTERPRISE FUNDS				
Water Utility Fund	\$	\$	\$	\$ 1,750,724
Total Enterprise Funds	\$	\$	\$	\$ 1,750,724
TOTAL ALL FUNDS	\$	\$	\$ 8,103,196	\$ 8,103,196

Town of Oro Valley
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2007-08

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2006-07	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2006-07	ACTUAL EXPENDITURES/ EXPENSES 2006-07*	BUDGETED EXPENDITURES/ EXPENSES 2007-08
GENERAL FUND				
Town Council	\$ 214,741	\$	\$ 194,107	\$ 230,547
Town Clerk	340,965		331,700	512,827
Magistrate Court	704,857		700,120	752,002
Town Manager	662,142		659,650	938,456
Human Resources	328,950		327,217	369,516
Economic Development	343,180		329,900	184,798
Finance	1,058,813		865,735	962,699
Information Technology	696,225		687,699	1,289,853
Legal	986,774		882,418	997,178
Community Development	419,279		255,013	
Planning and Zoning	923,275		917,212	1,167,311
Parks and Recreation	2,452,618		2,248,569	2,524,697
Library Services	1,345,501		1,310,513	1,385,423
Facilities Maintenance	252,966		251,771	234,828
Police	12,153,144		11,484,007	12,952,996
Building Safety	1,407,205		1,360,740	1,635,301
Development Review	502,261		420,106	532,816
General Administration	507,171		413,400	1,428,739
Contingency/Reserve	10,659,571			10,073,438
Total General Fund	\$ 35,959,640	\$	\$ 23,639,878	\$ 38,173,424
SPECIAL REVENUE FUNDS				
Highway Fund	\$ 7,723,643	\$	\$ 5,623,109	\$ 9,564,753
Public Transportation Fund	697,213		719,702	792,401
Bed Tax Fund	1,710,039		1,040,356	1,878,583
Seizures and Forfeitures	371,853		227,000	348,571
Total Special Revenue Funds	\$ 10,502,749	\$	\$ 7,610,167	\$ 12,584,308
DEBT SERVICE FUNDS				
Municipal Debt Service	\$ 1,722,461	\$	\$ 1,555,860	\$ 1,568,239
Oracle Rd Improvement District	475,242		372,827	464,494
Total Debt Service Funds	\$ 2,197,703	\$	\$ 1,928,687	\$ 2,032,733
CAPITAL PROJECTS FUNDS				
Capital Asset Replacement Fund	\$	\$	\$	\$ 500,000
Municipal Operations Center	1,320,292		50,000	6,612,690
Steam Pump Ranch Acquisition	5,000,000		100,000	628,113
Honey Bee Village Development	806,500			206,500
Townwide Dev. Impact Fees	12,097,960		6,839,849	16,586,347
Alternative Water Resource	7,208,468		2,366,668	8,758,040
Oro Valley Water Connection Fees	9,165,717		1,002,794	13,630,142
Regional Transportation Authority	600,000			
Total Capital Projects Funds	\$ 36,198,937	\$	\$ 10,359,311	\$ 46,921,832
ENTERPRISE FUNDS				
Oro Valley Water Utility	\$ 16,375,049	\$	\$ 11,200,386	\$ 18,415,114
Stormwater Utility	1,135,575		1,135,279	640,061
Water Utility Acquisition	3,500,000			
Total Enterprise Funds	\$ 21,010,624	\$	\$ 12,335,665	\$ 19,055,175
TOTAL ALL FUNDS	\$ 105,869,653	\$	\$ 55,873,709	\$ 118,767,472

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Oro Valley
Summary by Department of Expenditures/Expenses
Fiscal Year 2007-08**

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2006-07	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2006-07	ACTUAL EXPENDITURES/ EXPENSES 2006-07*	BUDGETED EXPENDITURES/ EXPENSES 2007-08
Public Works:				
General Fund	\$ 502,261	\$	\$ 420,106	\$ 532,816
Highway Fund	7,723,643		5,623,109	9,564,753
Townwide Dev. Impact Fee Fund	12,097,960		6,839,849	16,586,347
Stormwater Utility Fund	1,135,575		1,135,279	640,061
Department Total	\$ 21,459,439	\$	\$ 14,018,344	\$ 27,323,976
Water Utility:				
Oro Valley Water Utility Fund	\$ 16,375,049	\$	\$ 11,200,386	\$ 18,415,114
Alternative Water Resource Fund	7,208,468		2,366,668	8,758,040
Connection Fee Fund	9,165,717		1,002,794	13,630,142
Department Total	\$ 32,749,234	\$	\$ 14,569,848	\$ 40,803,296
General Administration:				
General Fund	\$ 507,171	\$	\$ 413,400	\$ 1,428,739
Municipal Operations Center Fund	1,320,292		50,000	6,612,690
Capital Asset Replacement Fund				500,000
Steampump Village Acq. Fund	5,000,000		100,000	628,113
Honey Bee Village Dev. Fund	806,500			206,500
Department Total	\$ 7,633,963	\$	\$ 563,400	\$ 9,376,042
Economic Development:				
General Fund	\$ 343,180	\$	\$ 329,900	\$ 184,798
Bed Tax Fund	741,402		607,571	699,500
Department Total	\$ 1,084,583	\$	\$ 937,471	\$ 884,298
Parks and Recreation:				
General Fund	\$ 2,452,618	\$	\$ 2,248,569	\$ 2,524,697
Bed Tax Fund	433,463		432,785	758,291
Department Total	\$ 2,886,081	\$	\$ 2,681,354	\$ 3,282,988
Police:				
General Fund	\$ 12,153,144	\$	\$ 11,484,007	\$ 12,952,996
Seizures & Forfeitures Fund	371,853		227,000	348,571
Department Total	\$ 12,524,997	\$	\$ 11,711,007	\$ 13,301,567
Debt Service:				
Municipal Debt Service Fund	\$ 1,722,461	\$	\$ 1,555,860	\$ 1,568,239
Oracle Rd Imp. District Fund	475,242		372,827	464,494
Department Total	\$ 2,197,703	\$	\$ 1,928,687	\$ 2,032,733

Note: Expenditures reported in Schedule F represents those departments which are budgeted in multiple funds and does not reflect total departmental expenditures

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Oro Valley is in Northwestern Pima County, six miles north of the Tucson city limits. The valley, formed by the Santa Cruz River joining Gold Creek in the Catalina Mountains, covers nearly 32 square miles.

Source: Arizona Dept of Commerce



Basic Information

Founded: 1881
 Incorporated: 1974
 County: Pima
 Form of Government: Council – Manager
 Legislative District: 26
 Congressional District: 8

Distance to Major Cities:
 Phoenix: 109 miles
 Tucson: 6 miles

Population

	1990	2000	2005
Oro Valley	6,670	29,700	39,400
Pima County	666,957	843,746	957,635
Arizona	3,665,228	5,130,632	6,044,985

Source: Az Dept of Economic Security and US Census Bureau

Age & Gender Composition

Male	48.5%
Female	51.5%
Median Age	45.3
Under 5 years	5.0%
5 to 9 years	5.9%
10 to 14 years	6.9%
15 to 19 years	5.4%
20 to 34 years	11.1%
35 to 44 years	15.3%
45 to 54 years	14.8%
55 to 64 years	12.9%
65 + years	22.7%

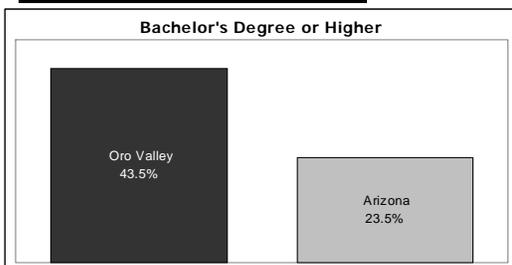
Source: US Census Bureau, 2000

Marital Status

Single	14.6%
Married	72.2%
Separated	0.5%
Widowed	5.2%
Divorced	7.5%

Source: US Census Bureau, 2000

Education Attainment

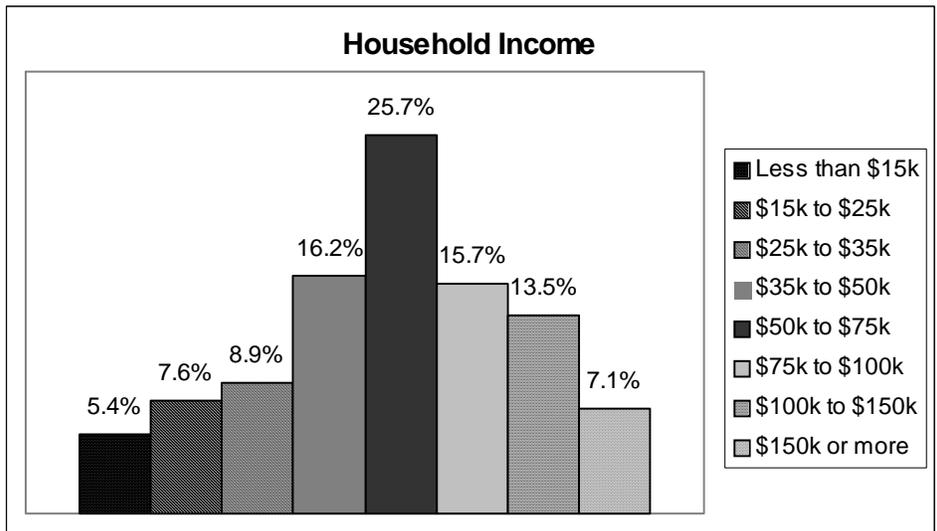


Source: US Census Bureau, 2000

Labor Force

	1990	2000	2005
Civilian Labor Force	3,201	13,741	14,591
Unemployed	102	353	462
Unemployment Rate	3.2%	2.6%	3.2%

Source: Az Dept of Economic Security



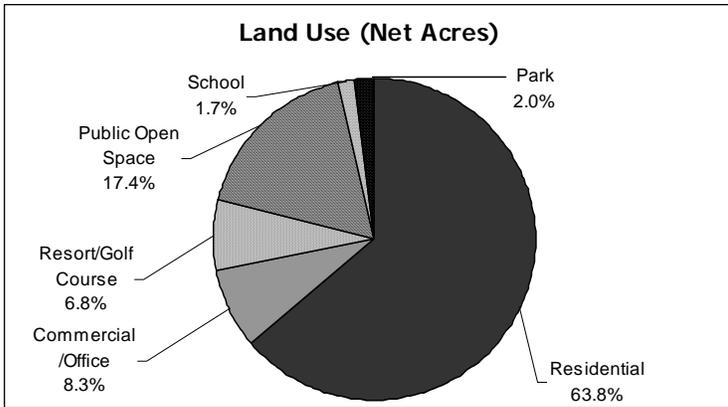
Source: US Census Bureau, 2000

Major Private Employers

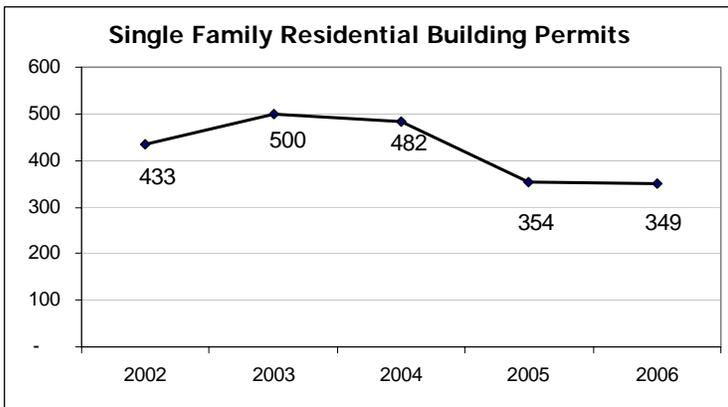
Fry's Food and Drug
 Honeywell
 Securaplane
 Hilton El Conquistador
 Target
 Ventana Medical Systems, Inc.

Major Public Employers

Amphitheater School District
 Town of Oro Valley



Source: Town of Oro Valley GIS



Home Values

Less than \$50k	0.2%
\$50k to \$99k	2.8%
\$100k to \$199k	60.5%
\$200k to \$299k	27.5%
\$300k to \$499k	8.1%
\$500 k to \$999k	0.8%
\$1M or more	0.1%

Source: US Census Bureau, 2000

Community Facilities

Oro Valley offers a broad range of community and cultural facilities including a park with an Olympic-sized swimming pool, racquetball courts and Little League fields. Oro Valley has two country clubs, four 18-hole golf courses and one 9-hole course. Tennis and swimming as well as other recreation activities are available at the country clubs.

<u>Educational Institutions</u>	<u>Public</u>	<u>Private</u>
Elementary	Y	Y
High School	Y	Y

Financial

Number of banks: 3

Government

Fire Department: Golder Ranch Fire District & Rural/Metro
Law Enforcement: Town of Oro Valley

Medical

Northwest Medical Center
Northwest Urgent Care

Hotel & Lodging

Number of Rooms: 430

Source: Arizona Dept of Commerce

Taxes

Property Tax Rate

School/College District	7.37%
County	5.30%
Central AZ Water	0.12%
Fire District	0.042%
Town of Oro Valley	0.0%
Total	12.83%*

* Per \$100 assessed valuation

Sales Tax

City/Town	2.0%
County	0.5%
State	5.6%

Service Statistics

Police:

Sworn Personnel:	108
Non-Sworn Personnel:	34
Total Police Personnel	142
Officers per 1,000 residents:	2.3
Ave. Emergency Response Time:	
Priority 1 calls < 5 minutes	77% of the time
Priority 2 calls < 8 minutes	82% of the time
Priority 3 calls < 15 minutes	94% of the time
Priority 4 calls < 30 minutes	98% of the time

Transit:

Eligible riders:	790
Ave. Trips per month:	1,458

Parks and Recreation:

# of Parks:	4
Park Acres Maintained:	87
Recreation Programs Offered:	36
Miles of Trails & Paths:	150
Municipal Pool Usage (annual swimmers):	112,000

Public Works:

Total Town Lane Miles:	606
2008 Lane Miles resurfaced:	38

Water:

Customer Base:	17,652
Water Deliveries – Gallons:	2.8MM
Conservation Audits:	206
Meter Reads:	209k
Billing Collection Rate:	99.9%



ADOPTED BUDGET: Formal action made by Town Council that sets the spending limits for the fiscal year.

ALLOCATION: Assigning one or more items of cost or revenue to one or more segments of an organization according to benefits received, responsibilities, or other logical measures of use.

ANNUALIZED COSTS: Operating costs incurred at annual rates for a portion of the prior fiscal year and which must be incurred at similar rates for the entire 12 months of the succeeding fiscal year.

BALANCED BUDGET: A budget in which current revenues equal current expenditures.

BOND: A municipality will issue this debt instrument and agree to repay the face amount of the bond on the designated maturity date. Bonds are primarily used to finance capital projects.

BUDGET: A financial plan consisting of an estimate of proposed expenditures and their purposes for a given period and the proposed means of financing them.

CAPITAL: Those items valued over \$1000 with a life expectancy of at least 5 years.

CAPITAL IMPROVEMENT PLAN: A comprehensive five-year plan consisting of items costing \$20,000 or more which will support the continued growth and development of the Town.

CAPITAL PROJECT FUND: Fund used to account for financial resources used for acquisition or construction of major assets.

CARRYFORWARD: Year-end savings that may be re-appropriated in the following fiscal year to cover one-time expenses.

CIP: Capital Improvement Plan

CONTINGENCY: Monies set aside as carryover to the following fiscal year, but which can be used to finance unforeseen expenditures of the various operating funds.

DEBT SERVICE: Principal and interest payments on outstanding bonds.

DEBT SERVICE FUND: Fund used to account for accumulation of resources that will be used to pay general long-term debt.

DEPARTMENT: A major administrative division of the Town that indicates overall management responsibility for an operation or group of related operations within a functional area.

DIVISION: A functional unit of a department.

ENTERPRISE FUND: Accounts for expenses of programs or services, which are intended to be self-sustaining and primarily user fees cover the cost of services.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE: The use of government funds to acquire goods or services.

EXPENDITURE LIMITATION: The Arizona State Legislature imposed constitutional amendment that limits the annual expenditures of all municipalities. The Economic Estimates Commission sets the annual limit based on population growth and inflation. All municipalities have the option of proposing an alternative expenditure limitation to its voters. Oro Valley citizens approved the Home Rule Option in 2006.

FISCAL YEAR: Any period of twelve consecutive months establishing the beginning and the ending of financial transactions. For the Town of Oro Valley this period begins July 1 and ends June 30.



FULL TIME EQUIVALENT (FTE): A position, permanent or temporary, based on 2,080 hours per year. Part-time positions are converted for budget purposes to a decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time employee working 20 hours per week would be equivalent to a 0.5 FTE.

FUND: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

FUND BALANCE: A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures.

GENERAL FUND: A fund used to account for all general purpose transactions of the Town that do not require a special type of fund.

GENERAL PLAN: A plan approved by Town Council that provides the fundamental policy direction and guidance on development decisions in the Town. The General Plan is the "constitution" for growth and development in the community.

GOAL: A statement of broad direction, purpose or intent based on the needs of the community.

GRANT: A contribution by the state or federal government or other agency to support a particular function.

HIGHWAY USERS REVENUE FUND (HURF): This revenue source consists of the gasoline tax collected by the state and distributed to counties and cities based on the county of origin and population. These revenues are to be used for street and highway purposes.

HOME RULE OPTION: An alternative expenditure limitation that allows a municipality to expend what it anticipates in revenues each fiscal year. This limitation must be approved by the voters and is effective for four fiscal years.

IMPACT FEES: The fees charged to offset the cost of town improvements that are required due to growth related development.

INFRASTRUCTURE: Facilities that support the continuance and growth of a community.

LONG TERM DEBT: Debt with a maturity of more than one year after date of issuance.

OBJECTIVE: A statement of specific measurable outcomes that contribute toward accomplishing the departmental goal.

OPERATING BUDGET: Appropriations for the day-to-day costs of delivering Town services.

PAG: Pima Association of Governments.

PROGRAM: A group of related functions or activities performed by a division where there is a desire to budget and identify expenditures independently of other activities within the division.

REVENUE: Amounts estimated to be received from taxes and other sources during the fiscal year.

SPECIAL REVENUE FUND: Fund used to account for revenues from specific taxes or other earmarked revenue sources that by law are designated to finance particular functions or activities of government.

STATE SHARED REVENUE: Includes the Town's portion of state sales tax revenues, state income tax receipts, and Motor Vehicle taxes.

TRANSFER: Movement of resources between two funds.

USER FEES: Fees charged for the direct receipt of a public service to the party or parties who benefits from the service.

