



## Community Development and Public Works

Permitting Division

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# Town of Oro Valley

## Residential Electrical Reconnection – Checklist & Application

**If your power has been shut off for more than six months, you more than likely will need a Building Permit and site inspections prior to Tucson Electric Power granting a reconnection. Here is what you need:**

- ☞ A Building Permit Application needs to be completed. You only need to complete the first page of this application, but complete property owner and applicant information is required.
- ☞ Payment of \$23.50 payable to the “Town of Oro Valley” is due at the time of application.
- ☞ A Permit will be processed and issued while you wait – “over the counter” and typically inspections can be scheduled as early as the next working day.

### **Prior to electric reconnection inspections please verify the following:**

- ☞ Verify that all switch and receptacle cover plates are installed
- ☞ Replace broken switch or receptacle devices
- ☞ All light and ceiling fan fixtures need to be installed or blank covers added to outlets
- ☞ All smoke alarm detectors need to be in place
- ☞ Verify that exterior receptacle covers are in place (weather resistant type)
- ☞ Verify that there are lights in place at all exits
- ☞ Check AC fuse sizes (must be as specified on name plate rating)
- ☞ Plug any unused openings in the main electrical panel (listed plug types, not taped)
- ☞ Check for unusual or abandoned wiring (such as removal of a hot tub) which will have to be safely terminated or removed
- ☞ Check for installations that appear to have been added by homeowners (possibly without permits) such as open wiring on exterior of buildings