TOWN OF ORO VALLEY

DEVELOPMENT FEE APPEAL FORM

(Pursuant to Town Code 13-1 13 Development Fee determinations by Town Staff may be appealed within a reasonable time. This is the form for that appeal.)

1) Name of person/entity appealing:_____.

2) Project name and location:
_____
_____
_____.

3) Payment of $200 filing fee paid in the following form_____
on:_____.

4) Date of filing the appeal:_____.

5) Date the initial fees being appealed were received by the applicant:_____.

6) Please list/detail the full reasons/grounds for your appeal regarding the calculation of the fees: (Note any appeal is limited by the Town Code to disputes regarding the calculation of the development fees for a specific development and/or permit and calculation of service units/water resources necessary for the development.) Feel free to attach additional sheets as necessary.

_____
_____
_____
_____
_____
_____.

7) If you have any legal or statutory authority regarding your appeal for the Town to consider, please list it below.
_____
_____
_____.

(Continued on page 2)

8) If you have other relevant information for this appeal, please place it below:_____
_____
_____
_____.

9) In order to receive building permits, payment of the contested fees or other financial assurances acceptable to the Town Manager must be made with the Town during the pendency of the appeal. If you need immediate building permits, please list what arrangements have been made.
_____
_____
_____.

NOTE: The Town Manager or their designee will review the appeal, contact appropriate personnel and investigate, and provide a decision within 14 calendar days. The decision by the Town Manager is final. Failure to fully comply with the Town Code will result in immediate dismissal of the appeal.

When completed please file this form with your payment at:

Town of Oro Valley
Community Development/Public Works
11000 N. La Canada
Oro Valley, AZ 85737

Thank you.

_____
(Signature of person filing)

For internal use only:

Received by employee:_____,
on _____(date),
at _____(time),
via_____) electronic e-mail, letter, hand-delivered, etc.)
from_____. (name of person filing)

Routed to Oro Valley Town Manager *immediately* via _____on
this date_____ by_____.
(Copies should be sent to the CDPW Director and Legal Services Director.)