

Sign requirements for the 3-day right-of-way sign permit

Permit number:

- **Make sure the permit number is written on the sign in an area where the inspector can see it but does not interfere with your message.**

Sign location:

- Sign shall not be placed in an area that will create a public hazard.
- Signs shall not interfere with traffic signs or mimic traffic control devices.

Signs shall not be placed:

- Within a median.
- On a sidewalk, multi-use path or pedestrian access ramp.
- In a construction zone.
- No signs may be placed in a right-of-way controlled by the Arizona Department of Transportation (ADOT). In Oro Valley, that is usually the Oracle Road right-of-way.

Setback (the distance required)

- Temporary signs shall be placed a minimum of ten (10) feet from the paved surface of the roadway.
- If a sidewalk, multi-use path or trail is located within that ten (10) foot setback, the sign must be placed along the outside edge of the sidewalk, multi-use path or trail without projecting over the said trail/path.
- Temporary signs placed next to a street with a speed limit of twenty-five (25) miles per hour or less may:
- Be placed no closer than five (5) feet from paved surface of roadway.
- If a sidewalk, multi-use path or trail is within the five (5) foot setback, the sign must be placed along the outside edge of the sidewalk, multi-use path or trail without projecting over the said trail/path

Size:

- Maximum size: 4 square feet
- Maximum height: 30 inches

Duration:

- Only allowed from 7:00 am to 7:00 pm each day, for a maximum of 3 consecutive days

Illumination: None.

Design

- May be single- or double-faced.
- Must be clear and legible.
- Shall be neat and professional in appearance.
- May include H-frame, I-frame and A-frame sign types.

Permit records: Keep a copy of the permit at the site where the short-term event is taking place.

Inspections: The Code Enforcement Officer will check that each sign has the permit number written on it as mentioned above. After the event, staff will check if the sign has been removed.

Signs protected by the **Arizona Revised Statutes** shall be allowed within the limits of the State Statute.