



## Community and Economic Development

11000 N. La Cañada Drive, Oro Valley, AZ 85737 | (520) 229-4800

### EXTENSION REQUEST FORM - APPLICATIONS, PERMITS, AND TCO'S

\*\*\* Email Extension Request to [permits@orovalleyaz.gov](mailto:permits@orovalleyaz.gov) \*\*\*

#### **PROJECT INFORMATION**

PROJECT NAME	PROJECT ADDRESS	PERMIT NUMBER

#### **REQUESTOR INFORMATION**

REQUESTOR NAME	COMPANY (if applicable)	
REQUESTOR'S RELATIONSHIP TO PROJECT	EMAIL	PHONE NUMBER

#### **EXTENSION INFORMATION**

TYPE OF EXTENSION REQUEST
<ul style="list-style-type: none"> <li>Permit Application (90 days maximum)</li> <li>Issued Permit (180 days maximum)</li> <li>Temporary Certificate of Occupancy (TCO - 30 days standard)</li> </ul>
REQUESTOR'S JUSTIFIABLE CAUSE FOR THE EXTENSION REQUEST

#### **APPLICATIONS**

In accordance with the current International Building Code (IBC) and Adopted Amendments, an application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that the building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each. The extension shall be requested in writing and justifiable cause demonstrated. The request for extension shall be made prior to expiration or could be subject to denial or re-activation fees. An extension shall not be granted if the code, or any other pertinent laws or ordinances, have been amended subsequent to the date of application.

#### **ISSUED PERMITS**

In accordance with the current International Building Code (IBC) and Adopted Amendments, every issued permit shall become invalid unless the work on the site authorized by such permit is commenced within 180 days after its issuance, or if the work authorized on the site by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. The request for extension shall be made prior to expiration or could be subject to denial or re-activation fees.

OFFICIAL RESPONSE	STIPULATIONS:
<p style="margin: 0;"><b>APPROVED</b></p> <p style="margin: 0;"><b>APPROVED WITH STIPULATIONS</b></p> <p style="margin: 0;"><b>NOT APPROVED</b></p>	
<p><b>NEW EXPIRATION:</b></p>	
<p><b>APPLICABLE FEES:</b></p>	
<p><b>AUTHORIZED SIGNATURE &amp; DATE:</b></p>	