

# TOWN MANAGER'S RECOMMENDED BUDGET FY 2022-23



Photo by: John Byerly



# Town of Oro Valley

## Fiscal Year 2022-2023

### Table of Contents

#### **Financial Overview**

Estimated Fund Balance Report .....	1
Fund Balances .....	2
<i>Budget Summary by Fund</i>	
General Fund .....	3
Highway Fund .....	4
Grants & Contributions Fund .....	5
Seizures & Forfeitures .....	6
Community Center Fund .....	7
Municipal Debt Service Fund .....	8
Oracle Road Debt Service Fund .....	9
Water Resource and System	
Development Impact Fee Fund .....	10
Townwide Roadway Development	
Impact Fee Fund .....	11
PAG/RTA Fund .....	12
Parks & Recreation Impact Fee Fund .....	13
Police Impact Fee Fund .....	14
Capital Fund .....	15
Recreation In Lieu Fee Fund .....	16
Benefit Self Insurance Fund .....	17
Water Utility Fund .....	18
Stormwater Utility Fund .....	19
Revenue Summary .....	20
Revenue Schedule by Fund .....	21
Personnel Schedule .....	29

#### **Program Budgets**

Clerk .....	37
Community and Economic Development .....	39
Council .....	47
Court .....	48
Finance .....	50
Human Resources .....	52
Innovation & Technology .....	53
Legal .....	55
Town Manager's Office .....	56
Parks and Recreation .....	60
Police .....	70
Public Works .....	76
Stormwater Utility .....	88
Water Utility .....	90

#### **Capital Improvement Program (CIP)**

Capital Improvement Program Overview .....	95
10-Year Proposed CIP .....	96
CIP Project Descriptions .....	100



April 20, 2022

It is my privilege to present the Town of Oro Valley balanced budget for Fiscal Year (FY) 2022/2023. This budget totals \$159.2 million, representing a decrease of \$2.8 million, or 1.7 percent lower than the adopted FY 21/22 budget of \$162 million. The General Fund budget totals \$51.6 million, a 12% decrease from the FY 21/22 budget of \$58.9 million. This budget reflects the removal of the one-time \$27 million contribution to the Town's Public Safety Personnel Retirement System (PSPRS) unfunded pension liability from last year's budget, a policy decision made by the Town Council in April 2021 that resulted in the Town achieving 100 percent funding for its police pension program. It also reflects substantially higher sales taxes and state shared revenues explained in more detail below.

The impact of the pandemic continues to be felt both individually and collectively across the region, nation and world. Coupled with the instability related to the Russian invasion of Ukraine and the growing concern of an economic recession in the future, the Town has been mindful to continue its conservative forecast of revenues, particularly in areas considered non-essential that are often the first things families reconsider when costs increase. Sales taxes for FY 22/23 are 19 percent higher than the current fiscal year budget, largely reflecting the results inflation is having on local purchases. This budget continues to provide the high levels of service our community has come to expect and enjoy, including exciting opportunities ahead with regard to significant additional recreational amenities that will expand offerings we can provide to both residents and visitors.

The Recommended Budget reflects the following overarching themes, further explained later in this message:

- Addressing notable cost increases in supplies, operations and maintenance across all departments.
- Adding personnel to meet growing service demands.
- Implementing a robust capital investment strategy utilizing Parks and Recreation \$25 million bond proceeds and other one-time revenues.
- Funding annual step and merit increases as well as planned changes to the Town's classification and compensation pay plan to ensure the organization can continue to attract and retain quality employees.

The increased on-going costs in personnel and operations and maintenance (O&M) remain at levels staff feel can continue to be supported in the future, even if there is an economic downturn.

### **LOCAL, STATE AND NATIONAL TRENDS**

The FY 22/23 economy looks strong, but the Town is remaining cautious due to potential unpredictable events that could have significant economic impacts moving forward. While unemployment is lower than at almost any other point in modern history and the economy has been growing at the fastest pace since 1984, the Federal Reserve Board has begun taking action to combat inflation by raising interest rates, which will likely create headwinds for future economic growth. In a report just issued by the U.S. Department of Labor, the nation's inflation rate continues to rise at a record-setting pace and hit a 12-month rate of 8.5 percent in March. While the 8.5 percent rate is the U.S. overall average, Mountain West states that include Arizona, Colorado, Idaho, Montana, Nevada, New Mexico and Wyoming saw inflation increase at a nation-leading 10.4 percent.

Economists widely believe that over the next year, we will continue to recover from the pandemic-induced slump of 2020. Consensus is that the economy will likely expand by somewhere between three and four percent during this time. While that would represent a slowdown from 2021, in the decade before the pandemic, the annual rate of growth never reached three percent, so it would represent overall strong economic conditions.

Arizona continues to remain well-positioned to outpace most states in jobs, income, and population increases. The outlook for the state economy is positive, with the baseline forecast calling for strong job growth in 2022 and 2023, and continued solid population gains. In contrast to solid job and population gains, income and sales growth will likely decelerate throughout 2022, which reflects the end of federal income support related to the pandemic as well as the impact high inflation is having on the overall economy. Nominal gains will likely remain positive, but inflation-adjusted income and sales are expected to decline towards the end of the year.

These figures indicate that much of the economic damage that the pandemic wreaked has been repaired, but also that there is still plenty of scope for further gains in the months and years ahead. The optimistic predictions for growth are based on extrapolations from recent experience—in this case, high levels of spending, strong hiring, and continued pent-up demand—with appropriate adjustment. The trends could be impacted by known variables including COVID-19, inflation, and world events impacting supply chain and availability of resources.

While there are several areas of key consequence whose severity and duration are difficult to predict and which could have a major impact on economic performance, overall, the coming fiscal year is expected to be one of growth and good news for Oro Valley. However, the economic outlook depends in part on national economic performance. Arizona is generally expecting to see solid overall economic growth, while income and sales growth decelerate throughout 2022.

## **MAJOR BUDGET CHANGES EXPLAINED**

### **O&M Cost Increases**

The Recommended Budget reflects a decrease of 40 percent in O&M costs attributable largely to the removal of the one-time \$27.6 million contribution to the Town's Police PSPRS pension that was budgeted and funded in FY 21/22. However, inflation, supply chain delays, and the impact of overall supply/demand issues have been reflected in the Recommended Budget and are offsetting some of that overall decline. Departmental budgets include higher-than-usual annual increases in areas such as gasoline, public safety equipment, field supplies, technology, professional services and more across the organization.

### **Capital Investments**

Costs for capital projects have been projected conservatively and are higher than predicted just a year ago. The Town's experience, as well as that of our regional and state counterparts, is that availability of contractors and subcontractors is unpredictable and continues to significantly impact the cost of capital investments. The Recommended Budget includes additional project contingency funds budgeted in the Capital Fund, Water Utility Fund, and Community Center Fund to ensure capital projects can still move forward if the Town's updated estimates do not align with future market conditions.

In keeping with the Town Council's financial policies, the Recommended Budget includes a transfer of \$13 million in excess reserves to the Capital Fund to fund capital projects included in the current and future year budgets. The transfer includes \$10 million in ARPA dollars that do not have restrictions but must be spent or otherwise encumbered no later than December 31, 2024.

### **New Positions**

The Town has been very conservative in adding new personnel over the past five years, but workload increases have necessitated the addition of nine new full-time and four part-time positions.

**Public Safety** – Most significant is in the Public Safety realm with a total of five full-time and one part-time position. The Town has been able to use State Smart and Safe funds generated from the legalization of marijuana (\$325,000 in FY 22/23) and an estimated \$100,000 from the recent national opioid settlement (per year for 18 years) to fund most of these positions.

The Recommended Budget includes an additional two police officers in the Police Department and a civilian public information officer (PIO), which will then free up a sergeant position currently assigned to PIO duties to resume full-time policing work. An additional telecommunicator position has also been added. These four positions will allow the Police Chief to keep up with increases in calls for service in the community, help

support the new Pima Regional Critical Incident Team and academy counselors, reduce overtime use in telecommunications to reach minimum staffing levels, and maintain overall response rates.

The recent changes in state law regarding marijuana use and other process changes at the Pima County Attorney's Office have also resulted in an increase in misdemeanor cases getting processed through the Town Court. An additional prosecutor has been added to the Legal Services Department to ensure cases being referred by the Police to Town Court can be prosecuted in a timely fashion. There is also a new part-time probation compliance officer proposed in the Town Court to assist in addressing ongoing compliance-related requirements.

**Administration** – The Recommended Budget includes a procurement specialist position to assist the two-member Procurement team with the considerable work required to support the large list of capital projects and more effectively search for vendors, shared contracts and other sources in a challenging and competitive market. In Innovation & Technology, an additional IT technician is necessary to support the growing use of technology in the organization's operations, with special emphasis on the needs of the Police Department.

**Parks and Recreation** – In Parks and Recreation, two new part-time positions (lifeguard supervisor and fitness instructor) will support increased hours and expanded fitness classes at the Aquatic Center, with costs offset by additional revenue. An additional parks maintenance worker has been added to provide the capacity to supervise another Department of Corrections inmate crew to cost effectively address maintenance needs in outlying areas, the trail system and landscaped public rights-of-way. An additional park monitor will help cover after hours and special events at Town parks as they continue to grow post-pandemic.

**Public Works** – The Recommended Budget also includes an additional fleet mechanic that will more effectively utilize the renovated third maintenance bay, improving service and preventative maintenance on the Town's fleet while reducing external contract costs.

### **Staff Retention and Attraction**

The pandemic has impacted worker movement, salaries and benefits across many sectors. The "Great Resignation," as it has come to be known, has resulted in 2021 holding the highest average number of workers who quit their jobs—almost four million across the nation. Oro Valley has not been immune to this trend, although the Town has fared better than other organizations. The state minimum wage laws and now the voter-approved City of Tucson minimum wage initiative have and will continue to increase wages for entry level workers in the region. Companies are out-bidding for talent across multiple industries.

As a service-based organization, recruiting and retaining top talent is foundational to the Town's ability to provide quality public services. As such, the Town is finalizing a comprehensive classification and compensation study that will adjust employee pay grades to remain competitive. The Recommended Budget includes \$1.3 million in the General Fund set aside for the implementation of the final pay plan, which is expected to be brought before Council in two pieces beginning in May. The budget also includes funds to continue normal step increases and merit adjustments for all eligible Town employees.

The Town continues to perform well in its employee health self-insurance fund. With an ongoing emphasis on wellness and early detection, Town employees and their dependents are not only well served with outstanding health plan choices, but they are taking steps to remain healthy. As a result, the Town will not need to increase employee-only health premiums for FY 22/23 for the third year in a row, an anomaly in the health benefit arena today. Dependent premiums are moving slowly to a universal 75 percent contribution by the Town, a process that will conclude next fiscal year. The Town's benefit advisor has expressed that the self-insurance fund reserves remain very healthy and are more than adequate to address any unexpected claims.

#### **SUPPORTING THE TOWN COUNCIL FY 21/22 – FY 22/23 STRATEGIC LEADERSHIP PLAN**

Foundational to the work of Town staff and resources is the leadership direction of the Mayor and Town Council. In addition to the day-to-day work of good government like responding to emergency calls, conducting building inspections, processing business licenses, and ensuring residents and visitors have quality water, the elected body sets a robust number of two-year priorities for further emphasis. These priorities reflect the following overarching strategic focus areas:

- Economic Vitality
- Recreation and Culture
- Public Safety
- Roads, Water and Town Assets
- Land Use and Design
- Efficient and Effective Government
- Financial Stability and Sustainability

The Town of Oro Valley has a demonstrated history of responsible budgets, strong reserve funds, conservative financial projections and continuous improvement. The FY 22/23 Recommended Budget continues to build upon that foundation and is structurally balanced, meaning one-time revenues are used for one-time investments—not for supporting ongoing operations. Department directors continued their practice of being prudent in making budget requests necessary to support operations and collaborated fully to ensure the budget was balanced.

## Strategic Investments

The Recommended Budget includes funds that support the Council's Strategic Leadership Plan priorities and focus areas.

**Economic Vitality** –The recommended Community and Economic Development (CED) budget focuses on supporting the department's shift from OVSafeSteps to OVNextSteps, amending Town Codes in response to emerging consumer buying habits and making Oro Valley more business friendly. The department will also be prioritizing actions that identify and recruit high-quality primary employer prospects, developing strategies to incentivize entrepreneurial opportunities for start-up and home-based businesses. The budget includes \$25,000 to conduct a retail market assessment, which will help the Town target specific retailers in the future to help fill vacant spaces. In addition, the Town will continue to partner with the Oro Valley Chamber of Commerce to conduct the annual business summit.

Starting January 1, 2021, the Town Manager transferred the tourism function to CED. With a recent vacancy, the Town has recruited a tourism specialist and will broaden its own attraction efforts to augment what Visit Tucson is doing as part of the Town's annual destination marketing contract. Next year's budget includes \$75,000 to begin implementation of the newly developed Oro Valley-centric visitor attraction and marketing strategy.

**Recreation and Culture** – The Recommended Budget continues to focus on (1) investing and maintaining high quality parks, recreation, and trail facilities, and (2) providing residents with multigenerational recreation and cultural programs and events. Of note is the robust investment in Naranja Park to begin implementation of the updated master plan, which includes additional multi-purpose fields, a splash pad, pickleball courts, a basketball court, skate park and pump track. With a groundbreaking scheduled for May 31, 2022, residents can expect to see significant grading taking place starting this summer, followed by construction of the next phase of amenities, which will be finalized this fall.

The Town Council recently added a new objective to its Strategic Leadership Plan related to the planned transfer of the former Vistoso Golf Course from The Conservation Fund to the Town this summer. The Recommended Budget includes funds to make safety improvements to the property, reopen restrooms, and maintain the property year-round. Property master planning will also take place to include significant community input, which will be the foundation of future investment priorities.

One of the most visited recreation properties, Steam Pump Ranch, will see additional investments in the coming fiscal year starting with the completion of the Garage renovation. The Recreation and Culture Division will move into the building shortly thereafter and begin expanding the programming for area residents, including targeted programs for seniors. Restoration of the BBQ and Bunk Houses, as well as the swimming



pool demolition, will also see further progress toward the eventual completion of the master plan and will facilitate expanded access for new programs and events.

During the pandemic, the Aquatic Center was one of the only public pools open in the region and the facility enjoyed more and more users. As programs expand, the additional part-time staff will support the pre-pandemic operating hours and facilitate an increase in aquatic fitness classes, offset by additional revenues. The Town has gradually been making lifecycle replacements to the facility, and the Recommended Budget includes funds to add upgraded filtration and sanitization systems that will have an overall improved water quality for swimmers while at the same time reduce chemical usage.

The Town is projecting that the golf operation will end the fiscal year virtually break even for the first time since the Town acquired the property. As resources in the Community Center Fund are freed up, the fund can now accommodate needed repairs and upgrades to the golf courses, tennis courts and buildings. The Recommended Budget includes the completion of the Conquistador irrigation replacement and the start of the Cañada Course, with the final \$2 million planned for FY 23/24. Also included are some additional post-irrigation Conquistador Golf Course improvements, such as changing the greens from bent grass to Bermuda grass, turf reduction around the greens, and lifecycle replacement of bunker sand as well as re-grassing the driving range floor. ADA improvements to both the Community Center and Pusch Ridge tennis/golf building are also budgeted, as well as the 10-year resurfacing of the Pusch Ridge tennis courts.

**Public Safety** – The Recommended Budget continues to prioritize funding for the health, wellness, and safety of the Town’s first responders. Safety for the community and staff includes additional training and up-to-date equipment. Looking to the future, succession planning is also a priority, which involves training and recruitment. The Police Chief continues to make minor organizational changes to increase efficiencies and focus policing resources on data-driven needs, including Pima Regional Critical Incident Team and academy needs.

Part of the overall public safety ecosystem includes the Town Court and Legal Services. The additional personnel investments in these two departments will help ensure the Town follows up with the prosecution of crimes that the Pima County Attorney opts not to accept, further contributing to the overall safety of the community. The Recommended Budget also includes \$200,000 to design building improvements at the Town Court to address lobby deficiencies and space constraints for confidential discussions among prosecutors and defense attorneys that will improve the overall efficiency of the Court operations. Once designed, improvements will be budgeted in FY 23/24.

**Roads, Water and Town Assets** – The Recommended Budget includes resources to continue funding the Town’s highly successful pavement management program at \$1.8 million to ensure the Town continues to maintain its overall pavement condition (OCI) index of 76. As roads continue to age, these investments are crucial to managing long-

term pavement investments. Several major road repairs are included, which are noted below under the capital overview.

The Recommended Budget for the Water Utility operating fund increased by 19 percent from FY 21/22. This increase is primarily due to increases in Central Arizona Project (CAP) water resource costs related to the Colorado River Tier 1 shortage and the construction of the Northwest Recharge, Recovery and Delivery System (NWRDRS), a partnership with the Town of Marana and Metro Water District. The NWRDRS project is a multi-year project that, when completed, will allow the Utility to increase utilization of the Town's CAP water allocations in the future. In total, for FY 22/23 the Water Utility has budgeted \$4.6 million for CAP water and \$12 million for the NWRDRS project. Of the \$12 million budgeted for the NWRDRS project, \$7.2 million is funded from Water impact fees.

In addition, maintaining Town facilities remains a continuing priority. The Facilities Division of Public Works includes \$450,000 for a variety of smaller projects not included in the Capital Fund, such as roof repairs, facility painting, ADA improvements and flooring replacement. These projects are tasks identified in the Facilities 10-year Maintenance and ADA Plan.

There are three bridges that require deck surface improvements, one of which was in the FY 21/22 budget; however, due to the unprecedented increased construction costs, and since the deck issues are more aesthetic and maintenance-related than structural, the bridge resurfacing will be deferred. Staff will pursue regional funds via the Bipartisan Infrastructure Law, which includes funds for the Bridge Formula Program. This competitive program requires detailed information; hence the Town will perform design concept reports that will address the deck issues and recent cost estimates in preparation for the upcoming applications. In the meantime, the Recommended Budget includes \$60,000 for ongoing maintenance of the three bridges until a more permanent solution is identified. The Grant Fund has \$1.6 million in additional capacity included for potential grants of this nature, and other opportunities that may come up during the year.

Also in the Grant Fund is a placeholder for a potential \$3.3 million grant for the Arizona Broadband Development Grant project. If the Town is awarded the grant, this project will establish a fiber optic network owned and managed by the Town of Oro Valley that encourages competition by private internet service providers to improve services to residents and business while connecting Town assets. This project will establish 26 miles of fiber to improve competition and connectivity in the Town targeting areas that are unserved or underserved. The Recommended Budget includes a transfer of \$1 million in excess reserves to serve as a fund balance for future grant matches, allowing the Town to pursue unplanned grants during the fiscal year.

**Land Use and Design** – From a land use perspective, the Recommended Budget includes funding for studies related to housing, code amendments, recreation amenity requirements, and other topics related to community development. Staff will complete an

analysis of Town codes and ordinances to ensure the design standards maintain the unique character of Oro Valley while also providing for a variety of architectural concepts that integrate with and enhance the community. In addition, a Housing Study will help determine the types of residential opportunities necessary to successfully promote a thriving and diverse economic base. Staff will review the Town's outdoor lighting code for potential improvements. Staff will also conduct an analysis of recreation amenity requirements for residential subdivisions and recommend updates that will prioritize larger neighborhood area parks and amenities as outlined in the Parks and Recreation needs assessment. Finally, the budget includes funds to complete the Rooney Property Master Plan that considers opportunities for economic growth, retention of open space, and potential future municipal uses.

**Efficient and Effective Government** – The Town continues to gain momentum applying Peak Performance process improvement tools to daily tasks and projects. These tools, training, and methodologies touch all Town departments. Resources are again budgeted to continue the highly effective OV Peak Performance process improvement initiative for FY 22/23. So far in FY 21/22, Peak Performance implemented 16 process improvements across the organization resulting in a \$97,404 savings in ongoing time and materials. All employees are challenged to look at existing processes within their own individual or team scope as well as the organization as a whole. By utilizing process improvement tools, teams throughout the Town can set goals and daily targets for their work, track and measure successes and opportunities, and generate ideas for improvement. Town employees are learning to be aware of how current job processes affect the value that is delivered to both internal and external customers. Their focus is on how to improve the processes they work with every day and in turn, employees are encouraged to consistently try to improve value through innovative new ideas.

As of April 2022, the Peak Performance initiative has implemented 16 process improvement projects across the organization in FY 21/22, which will result in a projected annual savings of \$97,404 in ongoing time and materials.

**Financial Stability and Sustainability** – As noted earlier, the Recommended Budget includes a transfer of \$13 million in excess reserves to the Capital Fund, giving that fund a healthy balance to fund Council priorities as well as normal maintenance and replacement projects. As part of the Town's continued strong record of financial management, the Recommended Budget also includes a transfer of \$5.4 million in federal American Rescue and Recovery Act (ARPA) funds to the Water Utility for use toward the NWRRDS project. This portion of the Town's allocation has restrictions for use, and the NWRRDS project qualifies. By using these resources for the project, the Utility will avoid the considerable costs associated with borrowing funds for the project. The Town Manager will present a formal action to the Council post budget adoption to memorialize the agreement, which will include a payback schedule to the Capital Fund. Staff will also complete the buildout analysis with financial projections next fiscal year as a joint project between Finance and Community and Economic Development.

## **Other Regional Partnerships**

The Recommended Budget includes funds to continue the Town's partnerships with the Oro Valley Chamber of Commerce (\$42,500), the Oro Valley Children's Museum (\$75,000), the Southern Arizona Arts and Cultural Alliance (\$25,000) and the University of Arizona Center for Innovation at Oro Valley (\$30,000). Funding for the Town's destination marketing organization, Visit Tucson, has been budgeted at a continued \$410,000 in FY 22/23, reflecting higher bed tax collections since the annexation of the Westward Look resort last year.

In addition, the Recommended Budget also includes funding from the Stormwater Utility Fund to support regional floodplain management activities related to wash improvements. Specifically, the Mutterer Wash area near Greenock Drive and Oracle Road as the wash makes its way into the Cañada Del Oro Wash. The confluence of several washes meets at this location with the Pima County Regional Flood Control District managing the Rooney and Cañada Del Oro Washes. In partnership with the Federal Emergency Management Agency (FEMA) and Pima County, the Stormwater Utility has funds budgeted to develop a set of alternatives to alleviate the continued maintenance and management of this area. The Stormwater Utility capital budget is set to decrease by 32 percent as the Utility continues to leverage partnership opportunities to perform floodplain maintenance and repair projects.

With the Town's partnership with the Regional Transportation Authority (RTA), the Recommended Budget provides the necessary local match to acquire five replacement busses for the Sun Shuttle Dial-a-Ride system. The transit system ridership is experiencing significant growth, and the \$98,000 match will facilitate the purchase of more than \$491,000 worth of vehicles through the ADOT grant program. An increased reimbursement rate from the recently passed IGA will offset the increase in transit wages that pays for the increase in drive pay to reflect the market and address driver recruitment, resulting in a continuation of a program that delivers high-quality transit mobility to our community.

## **CAPITAL INVESTMENTS**

### **Capital Fund**

With more than \$250 million in Town assets, continuing investments in existing infrastructure is vital. The Town Council's financial policies include a requirement that the Town set aside at least five percent of sales tax revenues for the Capital Fund annually, which is projected at approximately \$1.3 million for FY 22/23. The Recommended Budget also includes a transfer of \$10 million in ARPA funds from the General Fund to the Capital Fund. Expenditures in the Capital Fund total \$32.1 million for FY 22/23, which includes a substantial portion of the \$25 million in bond proceeds approved by the Town Council in September 2021 for investments in Naranja Park, exterior improvements to the Community Center, and multi-use paths.

The following descriptions are highlights of some of the Capital Fund projects. Those that are part of the bond are noted with a plus (+) and those that include carryover from the current budget

are noted with an asterisk (\*). Some of the carryover projects may be adjusted downward prior to the final budget adoption as work continues to progress over the next two months. The rest of the capital projects can be found in the Capital Improvement Program (CIP) section of the Recommended Budget.

Naranja Park Improvements <sup>+</sup>	\$10 million	Partial implementation of the updated master plan
Tennis/Pickleball Courts <sup>+</sup>	\$2.2 million	Completion of improvements to courts at Community Center
Community Center Parking Lot <sup>+</sup>	\$200,000	Initial phase of parking lot expansion and reconfiguration
Golf Course Irrigation Replacement <sup>+</sup>	\$6,980,000	Completion of Conquistador course; half of La Cañada Course
Multi-use Paths <sup>+</sup>	\$1,350,000	Installation of La Cañada MUP; design of Naranja Drive MUP
Aquatic Center Improvements	\$846,000	Replacement of competition equipment and pump room upgrades
ADA Improvements	\$242,000	At JDK park and at Pusch tennis/golf facility
Steam Pump Ranch <sup>*</sup>	\$1,213,408	Carryover for Garage, plus renovation of BBQ and Bunk House; demo/repurpose of pool area
Town Court Expansion	\$200,000	Design only
Public Works Laydown Yard	\$325,000	Improvements to relocated yard from Naranja Park
Emergency Generators <sup>*</sup>	\$724,900	Replacement generators and one new one at 680 Calle Concordia
Community Center Elevator	\$750,000	Installation of elevator

The Capital Fund has a contingency of \$5 million budgeted this year to ensure there is capacity to respond to the uncertain construction market and still allow planned projects to move forward. Even with this robust list of projects and the contingency in the Recommended Budget, the Capital Fund will still have a balance of \$6 million for future years' capital projects.

## Community Center Fund

Of note this year is the healthy Community Center Fund balance due to the availability of other resources to fund the irrigation replacement project and the tremendous performance of both the golf courses and Community Center. With the Town Council policy change on broadening the use of the fund for other parks and recreation projects, the healthy balance has allowed for the placement of capital projects in this fund that would otherwise be paid out of the Capital Fund. With the expected transfer of the former Vistoso Golf Course to the Town, use of the Community Center Fund for capital investments and ongoing maintenance of the property will help keep the strain off the General Fund and ensure the Town is prepared to take on the additional ongoing costs of maintaining the new bond-funded infrastructure investments in the future. The following are highlights of capital projects recommended for funding from the Community Center Fund. The rest can be found in the CIP section of the budget.

Conquistador Cart Path	\$276,000	Repaving of the golf cart path
Driving Range/Conquistador Course	\$200,000	Re-grassing of Conquistador greens, driving range; turf reduction, bunker replacement
Equipment Lifecycle Replacement	\$150,000	Fitness equipment replacement
Pusch Tennis Court Resurfacing	\$120,000	10-year maintenance treatment
Former Vistoso Course Repairs	\$350,000	Safety improvements to paths, access, and Signage and restrooms; start of master planning
Community Center ADA	\$750,000	Project on hold for potential additional costs for elevator installation

The Community Center Fund also includes several necessary operating capital projects for the Community Center building, which are in the O&M portion of the budget. These projects include the fire alarm system upgrade, replacing the flooring and subfloor of the Overlook Restaurant, and design of ADA compliant interior tennis restroom spaces at the Pusch Ridge facility.

## Transportation and Drainage Infrastructure

The Recommended Budget includes funding for several road projects in addition to the \$1,850,000 million in the Highway Fund for pavement preservation, which has increased by \$250,000 since last fiscal year due to the significant surge in material costs. The other projects

are funded in the PAG/RTA Fund, Roadway Impact Fund, HURF Fund, Stormwater Utility Fund and one project from the Capital Fund. These projects include improvements to the Rancho Vistoso and Woodburne intersection, the repaving of Shannon Road, a potential HAWK signalized crossing on Naranja Drive at Ironwood Ridge High School, the mill/overlay of La Cañada Drive from Tangerine Road to Moore Road, Catalina Ridge Drainage Improvements and Sierra Wash Drainage Improvements. Detail can be found in the CIP section of the budget.

## **Fleet**

The FY 22/23 Recommended Budget continues to include funding for routine fleet replacements at nearly \$1.8 million, which includes eight carryover vehicles that could not be purchased this fiscal year due to supply chain issues. These replacements include \$1.1 million for the replacement and outfitting of 18 police vehicles, \$12,000 for heavy equipment, and \$110,000 as part of Town's portion to replace five public transit vans. The Town funds a healthy vehicle reserve in the Capital Fund in addition to the required five percent of sales tax revenues to ensure fleet replacements can continue on schedule annually.

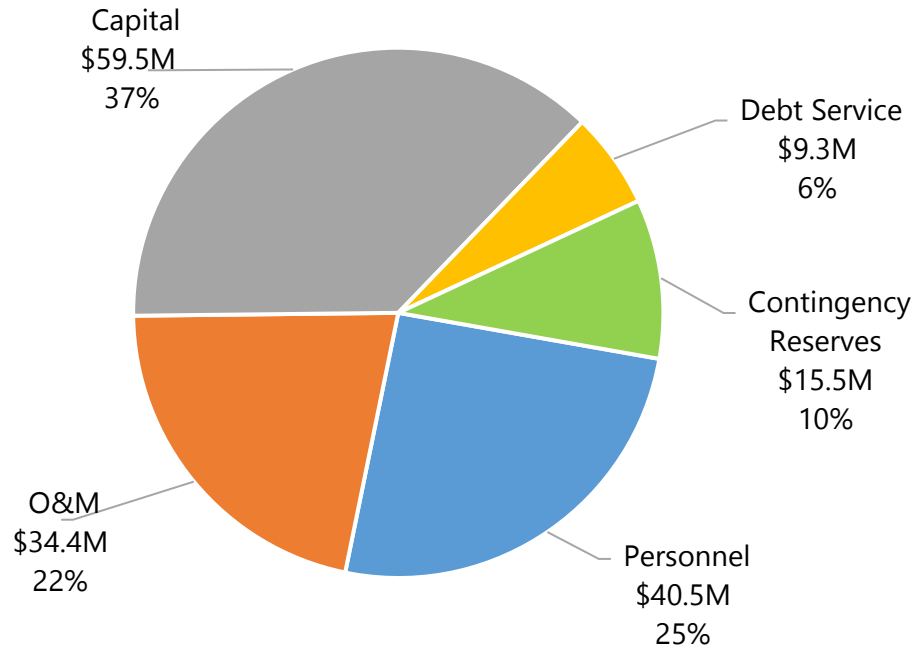
## **Water Utility**

The Water Utility's Capital program includes seven existing system improvement projects totaling \$1.1 million, and four growth-related projects totaling \$13 million. Of the total CIP budget of \$14.1 million, \$8.2 million is funded with water impact fees. This year's total CIP budget is a \$6.9 million, or 97 percent increase from the adopted FY21/22 budget. Most of the increase is due to the expenses associated with the construction of the Northwest Recharge Recovery and Delivery System (NWRDSD) slated to start FY 22/23. Details can be found in the CIP section.

**FINANCIAL OVERVIEW**

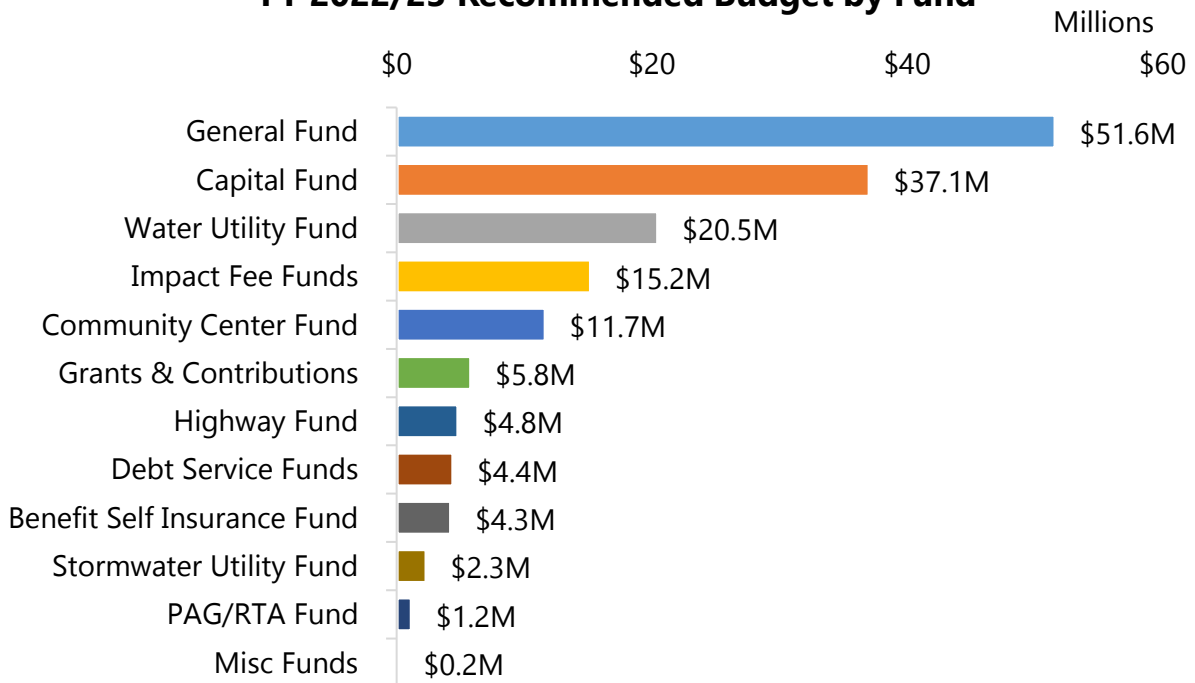
Below are two charts depicting the total FY 22/23 Recommended Budget of \$159.2 million by category and fund.

**FY 2022/23 Recommended Budget by Category**





## FY 2022/23 Recommended Budget by Fund



### General Fund

The General Fund budget totals \$51.6 million (including contingency reserves of \$5 million and excluding interfund transfers of \$15.9 million), and overall is \$7.2 million or 12 percent less than the current year budget of \$58.9 million. The General Fund has a planned use of excess reserves to fund identified one-time projects and initiatives.

The following are key revenue provisions included in the General Fund budget:

- In total, FY 22/23 General Fund revenues are \$1.1 million or 2.4 percent higher than FY 21/22 budgeted General Fund revenues.
- FY 22/23 local sales tax collections in the General Fund are \$4.1 million or 19.4 percent higher than FY 21/22 budget figures, which is due largely to price inflation and the economic recovery from the pandemic.
- State-shared revenues are overall \$1.2 million or 8.9 percent higher than FY 21/22 amounts. These revenue sources are dependent on population figures and revenue collections by the state.
- Licenses and permit revenues are \$375,000 or 20.3 percent higher than the adopted FY 21/22 budget due to commercial building activity projected for the coming year.
- Charges for Services are \$659,000 or 27.6 percent higher than the adopted FY 21/22. Primary drivers for this increase are a recovery of Parks and Recreation related revenues as well as increased administrative support charges to the Town's enterprise funds.

The following are key expenditure provisions included in the General Fund budget:

- Budgeted personnel costs for FY 22/23 total \$33.6 million. This figure includes step increases for sworn Police positions as well as 2.5 to 3 percent merit increases for all eligible Town positions. Additionally, the FY 22/23 personnel budget includes capacity for all recommended staffing changes noted earlier, as well as \$1.3 million reserved for job class pay rate adjustments expected from a classification and compensation study to be finalized in the coming months.
- For FY 21/22, department O&M budget figures represented spending slightly below pre-pandemic levels. For FY 22/23, department O&M budgets increased \$1 million or 12.4 percent, a combination of returning to pre-pandemic operational expenditures, as well as increased prices for gasoline, technology, insurance and vehicle maintenance.
- There is a budgeted transfer of \$13.0 million to the Capital Fund. This amount includes five percent of estimated General Fund sales tax collections per Town policy, as well as \$10 million in unrestricted ARPA funds.
- Transfers out include approximately \$1.3 million for debt service on the \$17 million issuance of pension obligation bonds in FY 21/22.

The estimated year-end reserve balance in the General Fund (excluding contingency) for FY 22/23 is \$12.6 million or 27.0 percent of the expenditure budget. The Town's adopted policy level is 25 percent.

### **Water Utility Fund**

Revenues for the Water Utility Fund are estimated at \$18.7 million, which is a \$1.4 million or 8 percent increase from the adopted FY 21/22 budget due to a projected increase in water sales, including a proposed five percent increase in potable water rates.

Expenses for the Water Utility Fund are budgeted at \$24.8 million, which is a \$4 million, or 19 percent increase from the adopted FY 21/22 budget. This increase is primarily due to increased water resource costs and the construction of the NWRRDS project. Capital expenses are detailed in the CIP section of the Recommended Budget document.

### **10-Year Capital Improvement Program (CIP)**

Town Council financial policies require the development of a 10-year Capital Improvement Program, which is reviewed and modified every year based upon needs and projected funding. The full 10-year plan projects a need for \$346.6 million in funding through FY 31/32. Total funding allocated to CIP projects for FY 22/23 is \$56.1 million, \$5.2 million of which is funding carried forward from the prior year for ongoing budgeted projects. Highlights of the 10-year CIP plan include \$62.8 million for potential new municipal facilities, \$51.6 million for Parks and Recreation related amenities, \$23.2 million for the Water Utility NWRRDS project, \$22.3 million in continued pavement management and preservation, \$17.3 million for Lambert Lane widening, and \$9.4 million for road reconstruction and/or improvements. Additional details regarding CIP projects and project funding are included in the CIP section.

## **CONCLUSION**

The past two years have been challenging in many ways. Through it all, under the leadership of the Mayor and Town Council, the Town government has continued delivering quality services and has planned and begun implementation of initiatives and capital investments that will significantly benefit the Oro Valley community for generations to come. I am very proud to present a FY 22/23 Recommended Budget that will continue that trajectory in the coming fiscal year.

I would like to recognize and acknowledge the exceptional level of collaboration among staff from all Town departments in the development of this year's budget, and for their diligence in responding to the Town Council's strategic direction. I especially want to recognize my budget team for their extraordinary work and countless hours in preparing the budget: Senior Budget Analyst Christopher Hutchison, Finance and Budget Administrator Wendy Gomez, Chief Financial Officer David Gephart, Chief Information Officer Chuck Boyer and Assistant Town Manager Chris Cornelison.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Mary Jacobs', written in a cursive style.

Mary Jacobs  
Town Manager

**Fund Balance Report  
FY 22/23 MANAGER'S RECOMMENDED BUDGET**

Updated: April 15, 2022

**REVENUES**

	BUDGETED BEGINNING FUND BALANCE	REVENUE	TRANSFERS IN	TOTAL
GENERAL FUND	19,390,147	48,180,302	-	<b>67,570,449</b>
HIGHWAY FUND	900,980	3,935,191	-	<b>4,836,171</b>
GRANTS & CONTRIBUTIONS	99,950	10,221,097	898,012	<b>11,219,059</b>
SEIZURES & FORFEITURES	98,000	102,000	-	<b>200,000</b>
COMMUNITY CENTER FUND	5,196,155	8,507,335	-	<b>13,703,490</b>
MUNICIPAL DEBT SVC FUND	109,500	130,588	4,200,971	<b>4,441,059</b>
WRSDIF FUND	7,805,659	1,251,346	4,780,000	<b>13,837,005</b>
TWDIF FUND	775,795	392,300	-	<b>1,168,095</b>
PAG/RTA FUND	83,875	1,099,699	-	<b>1,183,574</b>
PARKS & REC IMPACT FEE FUND	-	168,520	-	<b>168,520</b>
POLICE IMPACT FEE FUND	115,300	58,200	-	<b>173,500</b>
CAPITAL FUND	22,594,684	1,465,010	13,000,000	<b>37,059,694</b>
REC IN LIEU FEE FUND	16,560	-	-	<b>16,560</b>
BENEFIT SELF INSURANCE FUND	500,000	3,764,477	-	<b>4,264,477</b>
WATER UTILITY FUND	1,187,833	18,707,000	5,378,000	<b>25,272,833</b>
STORMWATER UTILITY FUND	846,645	1,494,000	-	<b>2,340,645</b>
	<b>59,721,083</b>	<b>99,477,065</b>	<b>28,256,983</b>	<b>187,455,131</b>

Less Transfers In (28,256,983)

<b>FY 2022/23 BUDGET</b>	<b>\$ 159,198,148</b>
--------------------------	-----------------------

**EXPENDITURES**

PERSONNEL	O&M	CAPITAL	TRANSFERS OUT	DEBT SERVICE	CONTINGENCY	TOTAL
33,614,681	11,621,066	1,387,725	15,946,977	-	5,000,000	<b>67,570,449</b>
1,186,556	823,615	2,626,000	-	-	200,000	<b>4,836,171</b>
-	2,179,750	3,561,309	5,378,000	-	100,000	<b>11,219,059</b>
-	100,000	-	-	-	100,000	<b>200,000</b>
916,806	5,433,918	2,324,700	2,028,066	-	3,000,000	<b>13,703,490</b>
-	10,000	-	-	4,331,059	100,000	<b>4,441,059</b>
-	214,000	13,035,688	-	337,317	250,000	<b>13,837,005</b>
-	15,000	903,095	-	-	250,000	<b>1,168,095</b>
-	200,000	983,574	-	-	-	<b>1,183,574</b>
-	7,000	-	-	-	161,520	<b>168,520</b>
-	2,000	-	121,500	-	50,000	<b>173,500</b>
330,861	-	31,728,833	-	-	5,000,000	<b>37,059,694</b>
-	-	-	-	-	16,560	<b>16,560</b>
-	3,764,477	-	-	-	500,000	<b>4,264,477</b>
3,623,587	9,649,261	2,074,290	4,782,440	4,643,255	500,000	<b>25,272,833</b>
820,287	385,845	884,513	-	-	250,000	<b>2,340,645</b>
<b>40,492,778</b>	<b>34,405,932</b>	<b>59,509,727</b>	<b>28,256,983</b>	<b>9,311,631</b>	<b>15,478,080</b>	<b>187,455,131</b>

Less Transfers Out (28,256,983)

<b>FY 2022/23 BUDGET</b>	<b>\$ 159,198,148</b>
--------------------------	-----------------------

*Does not include non cash outlays for depreciation or amortization*



**Fiscal Year 2022-2023**

**Fund Balances**

	General Fund (1)	Special Revenue Funds (2)	Enterprise Funds (3)	Capital Project Funds (4)	Internal Service Fund	Debt Service Funds (5)	2022-2023 Total
<b>Revenues and Other Sources</b>							
Taxes	\$ 25,270,959	\$ 3,477,236	\$ -	\$ -	\$ -	\$ -	\$ 28,748,195
Licenses and Permits	2,223,824	25,000	-	-	-	-	2,248,824
Fines	125,000	-	-	-	-	-	125,000
Water Sales	-	-	15,383,000	-	-	-	15,383,000
Charges for Services	3,046,515	4,868,049	4,716,500	28,125	-	-	12,659,189
State Shared Revenue	14,952,004	3,899,191	-	-	-	-	18,851,195
Intergovernmental	1,708,000	-	-	-	-	-	1,708,000
Grants	455,000	8,721,047	-	1,491,574	-	30,088	10,697,709
Seizures & Forfeitures	-	100,000	-	-	-	-	100,000
Impact Fees	-	-	-	1,712,866	-	-	1,712,866
Interest Income	150,000	10,050	101,500	157,500	-	500	419,550
Miscellaneous	249,000	1,665,050	-	1,045,010	3,764,477	100,000	6,823,537
Other Financing Sources	-	898,012	5,378,000	17,780,000	-	4,200,971	28,256,983
<b>Total</b>	<b>\$ 48,180,302</b>	<b>\$ 23,663,635</b>	<b>\$ 25,579,000</b>	<b>\$ 22,215,075</b>	<b>\$ 3,764,477</b>	<b>\$ 4,331,559</b>	<b>\$ 127,734,048</b>
<b>Expenditures and Other Uses</b>							
General Government							
<i>Town Council</i>	\$ 199,145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,145
<i>Town Manager's Office</i>	1,151,222	-	-	-	-	-	1,151,222
<i>Clerk</i>	420,087	-	-	-	-	-	420,087
<i>Human Resources</i>	569,112	-	-	-	-	-	569,112
<i>Finance</i>	1,033,216	-	-	-	-	-	1,033,216
<i>Innovation &amp; Technology</i>	4,782,971	-	-	-	-	-	4,782,971
<i>Legal</i>	1,011,342	-	-	-	-	-	1,011,342
<i>Town Court</i>	1,053,081	-	-	-	-	-	1,053,081
<i>General Administration</i>	4,339,433	5,210,000	-	24,000	3,764,477	10,000	13,347,910
<i>Debt Service</i>	-	-	-	-	-	4,331,059	4,331,059
<i>Capital Projects</i>	-	-	-	31,728,833	-	-	31,728,833
Comm. & Econ Dev.	3,256,140	-	-	-	-	-	3,256,140
Parks & Recreation	3,760,556	8,715,424	-	-	-	-	12,475,980
Police	19,148,173	453,750	-	-	-	-	19,601,923
Public Works	5,898,994	4,773,480	2,090,645	330,861	-	-	13,093,980
Water Utility	-	-	15,347,138	13,249,688	-	-	28,596,826
<i>Water Utility Debt Service</i>							
<i>Principal</i>	-	-	4,229,099	333,327	-	-	4,562,426
<i>Interest</i>	-	-	414,156	3,990	-	-	418,146
Roadway Improvements	-	-	-	2,086,669	-	-	2,086,669
Other Financing Uses	15,946,977	7,406,066	4,782,440	121,500	-	-	28,256,983
<b>Total</b>	<b>\$ 62,570,449</b>	<b>\$ 26,558,720</b>	<b>\$ 26,863,478</b>	<b>\$ 47,878,868</b>	<b>\$ 3,764,477</b>	<b>\$ 4,341,059</b>	<b>\$ 171,977,051</b>
Increase/(Decrease)	(14,390,147)	(2,895,085)	(1,284,478)	(25,663,793)	-	(9,500)	(44,243,003)
Beginning Fund Balance	\$ 26,960,826	\$ 6,912,989	\$ 11,499,146	\$ 51,464,177	\$ 2,404,515	\$ 163,661	\$ 99,405,314
<b>Ending Fund Balance</b>	<b>\$ 12,570,679</b>	<b>\$ 4,017,904</b>	<b>\$ 10,214,668</b>	<b>\$ 25,800,384</b>	<b>\$ 2,404,515</b>	<b>\$ 154,161</b>	<b>\$ 55,162,311</b>

This table depicts the estimated beginning fund balance at July 1, 2022, the budgeted revenues and expenditures for FY 2022/23 and the projected ending fund balance at June 30, 2023.

- (1) The General Fund is planned to decrease by \$14,390,147 due to a \$13 million transfer of fund balance to the Capital Fund.
- (2) Special Revenue Funds are planned to decrease \$2,895,085 for planned capital projects.
- (3) Enterprise Funds are planned to decrease by \$1,284,478 due to one-time capital projects.
- (4) Capital Project Funds are planned to decrease by \$25,663,793 due to one-time capital projects and equipment.
- (5) The Debt Service Funds are planned to decrease by \$9,500 for debt service payments and associated administrative costs.



## Fiscal Year 2022-2023

### General Fund Fund Summary

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Local Taxes	21,157,707	26,070,335	25,270,959	4,113,252	19.4%
Licenses and Permits	1,849,000	2,197,500	2,223,824	374,824	20.3%
Federal Grants	5,990,290	6,068,448	380,000	(5,610,290)	-93.7%
State Grants	75,000	75,000	75,000	-	0.0%
State Shared Revenues	13,729,923	14,271,621	14,952,004	1,222,081	8.9%
Intergovernmental	1,344,500	1,364,700	1,708,000	363,500	27.0%
Charges for Services	2,387,776	2,514,733	3,046,515	658,739	27.6%
Fines	125,000	125,000	125,000	-	0.0%
Interest Income	150,000	150,000	150,000	-	0.0%
Miscellaneous	264,000	248,825	249,000	(15,000)	-5.7%
<b>Total</b>	<b>\$ 47,073,196</b>	<b>\$ 53,086,162</b>	<b>\$ 48,180,302</b>	<b>\$ 1,107,106</b>	<b>2.4%</b>
<b>Expenditures and Other Uses</b>					
Personnel	30,775,632	29,547,575	33,614,681	2,839,049	9.2%
Operations & Maintenance	21,981,773	22,057,252	11,621,066	(10,360,707)	-47.1%
Capital Outlay	1,095,175	666,219	1,387,725	292,550	26.7%
Transfer to Capital Fund	5,216,277	5,216,277	13,000,000	7,783,723	149.2%
Transfer to Grants Fund	100,000	100,000	898,012	798,012	798.0%
Transfer to Debt Service Fund	2,091,987	946,555	2,048,965	(43,022)	-2.1%
<b>Total</b>	<b>\$ 61,260,844</b>	<b>\$ 58,533,878</b>	<b>\$ 62,570,449</b>	<b>\$ 1,309,605</b>	<b>2.1%</b>
Increase/(Decrease)	\$ (14,187,648)	\$ (5,447,716)	\$ (14,390,147)		
Beginning Fund Balance			26,960,826		
<b>Total Ending Fund Balance</b>			12,570,679		
25% Coverage			11,655,868		



## Fiscal Year 2022-2023

### Highway Fund Fund Summary

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Licenses and Permits	25,000	30,000	25,000	-	0.0%
State Shared Revenues	3,614,922	3,870,000	3,899,191	284,269	7.9%
Interest Income	6,000	8,000	8,000	2,000	33.3%
Miscellaneous	2,000	5,069	3,000	1,000	50.0%
<b>Total</b>	<b>\$ 3,647,922</b>	<b>\$ 3,913,069</b>	<b>\$ 3,935,191</b>	<b>\$ 287,269</b>	<b>7.9%</b>
<b>Expenditures and Other Uses</b>					
Personnel	1,208,870	1,188,023	1,186,556	(22,314)	-1.8%
Operations & Maintenance	616,655	616,655	823,615	206,960	33.6%
Capital Outlay	2,265,000	2,265,000	2,626,000	361,000	15.9%
<b>Total</b>	<b>\$ 4,090,525</b>	<b>\$ 4,069,678</b>	<b>\$ 4,636,171</b>	<b>\$ 545,646</b>	<b>13.3%</b>
Increase/(Decrease)	\$ (442,603)	\$ (156,609)	\$ (700,980)		
Beginning Fund Balance Committed			\$ 1,086,369		
<b>Ending Fund Balance Committed</b>			<b>\$ 385,389</b>		



## Fiscal Year 2022-2023

### Grants & Contributions Fund Fund Summary

	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance with Budget (\$)	Variance with Budget (%)
<b>Revenues and Other Sources</b>					
Federal Grants	312,250	383,519	8,542,000	8,229,750	2635.6%
State Grants	142,000	158,000	179,047	37,047	26.1%
Interest Income	-	45	50	50	0.0%
Miscellaneous	1,500,000	-	1,500,000	-	0.0%
Transfer from General Fund	100,000	100,000	898,012	798,012	798.0%
<b>Total</b>	<b>\$ 2,054,250</b>	<b>\$ 641,564</b>	<b>\$ 11,119,109</b>	<b>\$ 10,064,859</b>	<b>954.7%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	1,612,250	50,000	2,179,750	567,500	35.2%
Capital Outlay	342,000	40,625	3,561,309	3,219,309	941.3%
Transfer to Water Utility Fund	-	-	5,378,000	5,378,000	0.0%
<b>Total</b>	<b>\$ 1,954,250</b>	<b>\$ 90,625</b>	<b>\$ 11,119,059</b>	<b>\$ 10,164,809</b>	<b>1065.2%</b>
Increase/(Decrease)	\$ 100,000	\$ 550,939	\$ 50		
Beginning Fund Balance Committed			\$ 550,939		
<b>Ending Fund Balance Committed</b>			<b>\$ 550,989</b>		





**Fiscal Year 2022-2023**

**Seizures & Forfeitures Fund  
Fund Summary**

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Seizures and Forfeitures	325,000	21,801	100,000	(225,000)	-69.2%
Interest Income	2,000	1,000	2,000	-	0.0%
<b>Total</b>	<b>\$ 327,000</b>	<b>\$ 22,801</b>	<b>\$ 102,000</b>	<b>\$ (225,000)</b>	<b>-68.8%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	98,000	123,460	100,000	2,000	2.0%
<b>Total</b>	<b>\$ 98,000</b>	<b>\$ 123,460</b>	<b>\$ 100,000</b>	<b>\$ 1,805</b>	<b>1.8%</b>
Increase/(Decrease)	\$ 229,000	\$ (100,659)	\$ 2,000		
Beginning Fund Balance Restricted			\$ 166,151		
<b>Ending Fund Balance Restricted</b>			<b>\$ 168,151</b>		

**Fiscal Year 2022-2023****Community Center Fund  
Fund Summary**

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Local Sales Tax	2,932,798	3,430,364	3,477,236	544,438	18.6%
Charges for Services	4,339,367	5,396,499	4,868,049	528,682	12.2%
Miscellaneous	126,100	177,981	162,050	35,950	28.5%
<b>Total</b>	<b>\$ 7,398,265</b>	<b>\$ 9,004,844</b>	<b>\$ 8,507,335</b>	<b>\$ 1,109,070</b>	<b>15.0%</b>
<b>Expenditures and Other Uses</b>					
Personnel	875,291	891,376	916,806	41,515	4.7%
Operations & Maintenance	4,761,868	4,508,552	5,231,236	469,368	9.9%
Equipment Leases	150,950	173,082	202,682	51,732	34.3%
Capital Outlay	132,500	132,500	2,324,700	2,192,200	1654.5%
Transfer to Debt Service Fund	1,868,519	315,658	2,028,066	159,547	8.5%
<b>Total</b>	<b>\$ 7,789,128</b>	<b>\$ 6,021,168</b>	<b>\$ 10,703,490</b>	<b>\$ 2,914,362</b>	<b>37.4%</b>
Increase/(Decrease)	\$ (390,863)	\$ 2,983,676	\$ (2,196,155)		
Beginning Fund Balance Committed			\$ 5,660,469		
<b>Ending Fund Balance</b> Restricted			<b>\$ 3,464,314</b>		



## Fiscal Year 2022-2023

### Municipal Debt Service Fund Fund Summary

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Federal Subsidy	34,787	34,787	30,088	(4,699)	-13.5%
Interest Income	5,000	100	500	(4,500)	-90.0%
Miscellaneous	100,000	100,000	100,000	-	0.0%
Bond Proceeds	17,000,000	17,975,000	-	(17,000,000)	-100.0%
Transfer from General Fund	2,091,987	946,555	2,048,965	(43,022)	-2.1%
Transfer from Police Impact Fee Fund	117,750	117,750	121,500	3,750	3.2%
Transfer from ORID Debt Fund	6,841	4,209	-	(6,841)	-100.0%
Transfer from Comm Center Fund	1,868,519	315,658	2,028,066	159,547	8.5%
Transfer from Water Utility Fund	2,402	2,402	2,440	38	1.6%
<b>Total</b>	<b>\$ 21,227,286</b>	<b>\$ 19,496,461</b>	<b>\$ 4,331,559</b>	<b>\$ (15,195,727)</b>	<b>-77.8%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	17,010,000	17,981,084	10,000	(17,000,000)	-99.9%
Debt Service	4,215,445	1,517,152	4,331,059	115,614	2.7%
<b>Total</b>	<b>\$ 21,225,445</b>	<b>\$ 19,498,236</b>	<b>\$ 4,341,059</b>	<b>\$ (15,184,386)</b>	<b>-77.8%</b>
Increase/(Decrease)	\$ 1,841	\$ (1,775)	\$ (9,500)		
Beginning Fund Balance Restricted			\$ 163,661		
<b>Ending Fund Balance</b> Restricted			<b>\$ 154,161</b>		



**Fiscal Year 2022-2023**

**Oracle Road Improvement District Debt Service Fund  
Fund Summary**

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Interest Repayments	-	15	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
<b>Expenditures and Other Uses</b>					
Transfer to Debt Service Funds	6,841	4,209	-	(6,841)	-100.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 4,209</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>
Increase/(Decrease)	\$ -	\$ (4,194)	\$ -		
Beginning Fund Balance Restricted			\$ -		
<b>Ending Fund Balance</b> Restricted			<b>\$ -</b>		



## Fiscal Year 2022-2023

### Water Resource and System Development Impact Fee Fund Fund Summary

	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance with Budget (\$)	Variance with Budget (%)
<b>Revenues and Other Sources</b>					
Impact Fees	2,059,396	1,207,865	1,101,346	(958,050)	-46.5%
Interest Income	200,000	115,000	150,000	(50,000)	-25.0%
Transfer From Water Utility Fund	1,760,000	1,760,000	4,780,000	3,020,000	171.6%
<b>Total</b>	<b>\$ 4,019,396</b>	<b>\$ 3,082,865</b>	<b>\$ 6,031,346</b>	<b>\$ 2,011,950</b>	<b>50.1%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	150,000	150,000	214,000	64,000	42.7%
Debt Service	359,369	359,369	337,317	(22,052)	-6.1%
Capital Outlay	6,150,000	2,264,312	13,035,688	6,885,688	112.0%
<b>Total</b>	<b>\$ 6,659,369</b>	<b>\$ 2,773,681</b>	<b>\$ 13,587,005</b>	<b>\$ 6,927,636</b>	<b>104.0%</b>
Increase/(Decrease)	\$ (2,639,973)	\$ 309,184	\$ (7,555,659)		
Beginning Fund Balance			\$ 19,053,822		
<b>Ending Fund Balance</b>			<b>\$ 11,498,163</b>		



## Fiscal Year 2022-2023

### Townwide Roadway Development Impact Fee Fund Fund Summary

	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance with Budget (\$)	Variance with Budget (%)
<b>Revenues and Other Sources</b>					
Interest Income	30,000	3,000	4,000	(26,000)	-86.7%
Impact Fees	327,190	378,494	388,300	61,110	18.7%
<b>Total</b>	<b>\$ 357,190</b>	<b>\$ 381,494</b>	<b>\$ 392,300</b>	<b>\$ 35,110</b>	<b>9.8%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	-	-	15,000	15,000	0.0%
Capital Outlay	200,000	46,905	903,095	703,095	351.5%
<b>Total</b>	<b>\$ 200,000</b>	<b>\$ 46,905</b>	<b>\$ 918,095</b>	<b>\$ 718,095</b>	<b>359.0%</b>
Increase/(Decrease)	\$ 157,190	\$ 334,589	\$ (525,795)		
Beginning Fund Balance Restricted			\$ 2,313,467		
<b>Ending Fund Balance</b> Restricted			<b>\$ 1,787,672</b>		



## Fiscal Year 2022-2023

### PAG/RTA Fund Fund Summary

	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance with Budget (\$)	Variance with Budget (%)
<b>Revenues and Other Sources</b>					
State Grants	675,000	-	1,071,574	396,574	58.8%
Charges for Services	28,125	28,125	28,125	-	0.0%
Miscellaneous	-	1,000	-	-	0.0%
<b>Total</b>	<b>\$ 703,125</b>	<b>\$ 29,125</b>	<b>\$ 1,099,699</b>	<b>396,574</b>	<b>56.4%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	100,000	-	200,000	100,000	100.0%
Capital Outlay	1,375,000	354,425	983,574	(391,426)	-28.5%
<b>Total</b>	<b>\$ 1,475,000</b>	<b>\$ 354,425</b>	<b>\$ 1,183,574</b>	<b>(291,426)</b>	<b>-19.8%</b>
Increase/(Decrease)	(771,875)	(325,300)	(83,875)		
Beginning Fund Balance Restricted			\$ 923,318		
<b>Ending Fund Balance</b> Restricted			<b>\$ 839,443</b>		



**Fiscal Year 2022-2023**

**Parks and Recreation Impact Fee Fund  
Fund Summary**

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Impact Fees	280,442	139,528	165,520	(114,922)	-41.0%
Interest Income	5,000	1,500	3,000	(2,000)	-40.0%
<b>Total</b>	<b>\$ 285,442</b>	<b>\$ 141,028</b>	<b>\$ 168,520</b>	<b>\$ (116,922)</b>	<b>-41.0%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	-	-	7,000	7,000	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>0.0%</b>
Increase/(Decrease)	\$ 285,442	\$ 141,028	\$ 161,520		
Beginning Fund Balance Restricted			\$ 457,673		
<b>Ending Fund Balance Restricted</b>			<b>\$ 619,193</b>		





## Fiscal Year 2022-2023

### Police Impact Fee Fund Fund Summary

	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance with Budget (\$)	Variance with Budget (%)
<b>Revenues and Other Sources</b>					
Impact Fees	82,925	55,530	57,700	(25,225)	-30.4%
Interest Income	500	500	500	-	0.0%
<b>Total</b>	<b>\$ 83,425</b>	<b>\$ 56,030</b>	<b>\$ 58,200</b>	<b>(25,225)</b>	<b>-30.2%</b>
<b>Expenditures and Other Uses</b>					
Operations & Maintenance	-	-	2,000	2,000	0.0%
Transfer to Debt Service Fund	117,750	117,750	121,500	3,750	3.2%
<b>Total</b>	<b>\$ 117,750</b>	<b>\$ 117,750</b>	<b>\$ 123,500</b>	<b>5,750</b>	<b>4.9%</b>
Increase/(Decrease)	\$ (34,325)	\$ (61,720)	\$ (65,300)		
Beginning Fund Balance Restricted			\$ 107,044		
<b>Ending Fund Balance Restricted</b>			<b>\$ 41,744</b>		



## Fiscal Year 2022-2023

### Capital Fund Fund Summary

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Transfer from General Fund	5,216,277	5,216,277	13,000,000	7,783,723	149.2%
State Grants	-	-	420,000	420,000	0.0%
Bond Proceeds	25,000,000	25,367,224	-	(25,000,000)	-100.0%
Miscellaneous	50,000	255,227	225,000	175,000	350.0%
Vehicle Reserves	741,010	741,010	820,010	79,000	10.7%
<b>Total</b>	<b>\$ 31,007,287</b>	<b>\$ 31,579,738</b>	<b>\$ 14,465,010</b>	<b>8,457,723</b>	<b>140.8%</b>
<b>Expenditures and Other Uses</b>					
Personnel	215,146	111,824	330,861	115,715	53.8%
Capital Outlay	32,864,456	5,379,649	31,728,833	(1,135,623)	-3.5%
<b>Total</b>	<b>\$ 33,079,602</b>	<b>\$ 5,491,473</b>	<b>\$ 32,059,694</b>	<b>25,673,204</b>	<b>402.0%</b>
Increase/(Decrease)	\$ (2,072,315)	\$ 26,088,265	\$ (17,594,684)		
Beginning Fund Balance Assigned			28,592,293		
<b>Ending Fund Balance Assigned</b>			<b>\$ 10,997,609</b>		



**Fiscal Year 2022-2023**

**Recreation In Lieu Fee Fund  
Fund Summary**

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Miscellaneous	-	150	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ 150</b>	<b>\$ -</b>	<b>-</b>	<b>0.0%</b>
<b>Expenditures and Other Uses</b>					
Capital Outlay	-	-	-	-	0.0%
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>0.0%</b>
Increase/(Decrease)	\$ -	\$ 150	\$ -		
Beginning Fund Balance Restricted			16,560		
<b>Ending Fund Balance Restricted</b>			<b>\$ 16,560</b>		



## Fiscal Year 2022-2023

### Benefit Self Insurance Fund Fund Summary

	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance with Budget (\$)	Variance with Budget (%)
<b>Revenues and Other Sources</b>					
Self Ins Premiums - Employer	2,995,907	2,800,000	2,820,956	(174,951)	-5.8%
Self Ins Premiums - Employee	633,018	635,000	636,173	3,155	0.5%
COBRA Premiums	50,000	23,000	25,000	(25,000)	-50.0%
Retiree Premiums	50,000	46,000	46,000	(4,000)	-8.0%
UHC Wellness Program	20,000	20,000	20,000	-	0.0%
Interest Income	-	5,000	5,000	5,000	0.0%
Miscellaneous	245,392	289,492	211,348	(34,044)	-13.9%
<b>Total</b>	<b>\$ 3,994,317</b>	<b>\$ 3,818,492</b>	<b>\$ 3,764,477</b>	<b>\$ (229,840)</b>	<b>-5.8%</b>
<b>Expenditures and Other Uses</b>					
Outside Professional Services	846,129	846,129	784,128	(62,001)	-7.3%
Wellness Program	40,000	38,283	40,000	-	0.0%
Claim Settlement	3,108,188	2,908,584	2,940,349	(167,839)	-5.4%
<b>Total</b>	<b>\$ 3,994,317</b>	<b>\$ 3,792,996</b>	<b>\$ 3,764,477</b>	<b>\$ (229,840)</b>	<b>-5.8%</b>
Increase/(Decrease)	\$ -	\$ 25,496	\$ -		
Beginning Fund Balance			\$ 2,404,515		
<b>Ending Fund Balance</b>			<b>\$ 2,404,515</b>		

**Fiscal Year 2022-2023****Water Utility Fund  
Fund Summary**

	<b>FY 2022 Budget</b>	<b>FY 2022 Projected</b>	<b>FY 2023 Budget</b>	<b>Variance with Budget (\$)</b>	<b>Variance with Budget (%)</b>
<b>Revenues and Other Sources</b>					
Charges for Services	3,255,000	3,112,299	3,224,000	(31,000)	-1.0%
Interest Income	100,000	40,000	100,000	-	0.0%
Miscellaneous	-	663,389	-	-	0.0%
Water Sales	13,974,000	13,913,500	15,383,000	1,409,000	10.1%
Transfer from Grants Fund	-	-	5,378,000	5,378,000	0.0%
<b>Total</b>	<b>\$ 17,329,000</b>	<b>\$ 17,729,188</b>	<b>\$ 24,085,000</b>	<b>6,756,000</b>	<b>39.0%</b>
<b>Expenses and Other Uses</b>					
Personnel	3,662,217	3,662,217	3,623,587	(38,630)	-1.1%
Operations & Maintenance	12,181,862	12,181,862	13,383,261	1,201,399	9.9%
Capital Outlay	1,751,650	1,643,500	2,074,290	322,640	18.4%
Debt Service	4,932,909	4,932,909	4,643,255	(289,654)	-5.9%
Transfer to Debt Service Fund	2,402	2,402	2,440	38	1.6%
Transfer to Impact Fee Fund	1,760,000	1,760,000	4,780,000	3,020,000	171.6%
<b>Total</b>	<b>\$ 24,291,040</b>	<b>\$ 24,182,890</b>	<b>\$ 28,506,833</b>	<b>4,205,793</b>	<b>17.3%</b>
<b>Cash Total *</b>	<b>\$ 20,757,040</b>	<b>\$ 20,648,890</b>	<b>\$ 24,772,833</b>	<b>4,005,793</b>	<b>19.3%</b>
Increase/(Decrease)	\$ (3,428,040)	\$ (2,919,702)	\$ (687,833)		
Beginning Fund Balance			10,320,708		
<b>Ending Fund Balance</b>			<b>\$ 9,632,875</b>		

\* Total expenses less non-cash outlays for depreciation & amortization



## Fiscal Year 2022-2023

### Stormwater Utility Fund Fund Summary

	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance with Budget (\$)	Variance with Budget (%)
<b>Revenues and Other Sources</b>					
Charges for Services	1,440,100	1,476,130	1,492,500	52,400	3.6%
State Grants	300,000	16,906	-	(300,000)	-100.0%
Interest Income	1,500	2,000	1,500	-	0.0%
<b>Total</b>	<b>\$ 1,741,600</b>	<b>\$ 1,495,036</b>	<b>\$ 1,494,000</b>	<b>(247,600)</b>	<b>-14.2%</b>
<b>Expenses and Other Uses</b>					
Personnel	862,098	859,402	820,287	(41,811)	-4.8%
Operations & Maintenance	617,935	617,935	562,845	(55,090)	-8.9%
Capital Outlay	857,374	18,000	884,513	27,139	3.2%
<b>Total</b>	<b>\$ 2,337,407</b>	<b>\$ 1,495,337</b>	<b>\$ 2,267,645</b>	<b>(69,762)</b>	<b>-3.0%</b>
<b>Cash Total *</b>	<b>\$ 2,160,407</b>	<b>\$ 1,318,337</b>	<b>\$ 2,090,645</b>	<b>(69,762)</b>	<b>-3.2%</b>
Increase/(Decrease)	\$ (418,807)	\$ 176,699	\$ (596,645)		
Beginning Fund Balance			1,178,438		
<b>Ending Fund Balance</b>			<b>\$ 581,793</b>		

\* Total expenses less non-cash outlays for depreciation & amortization



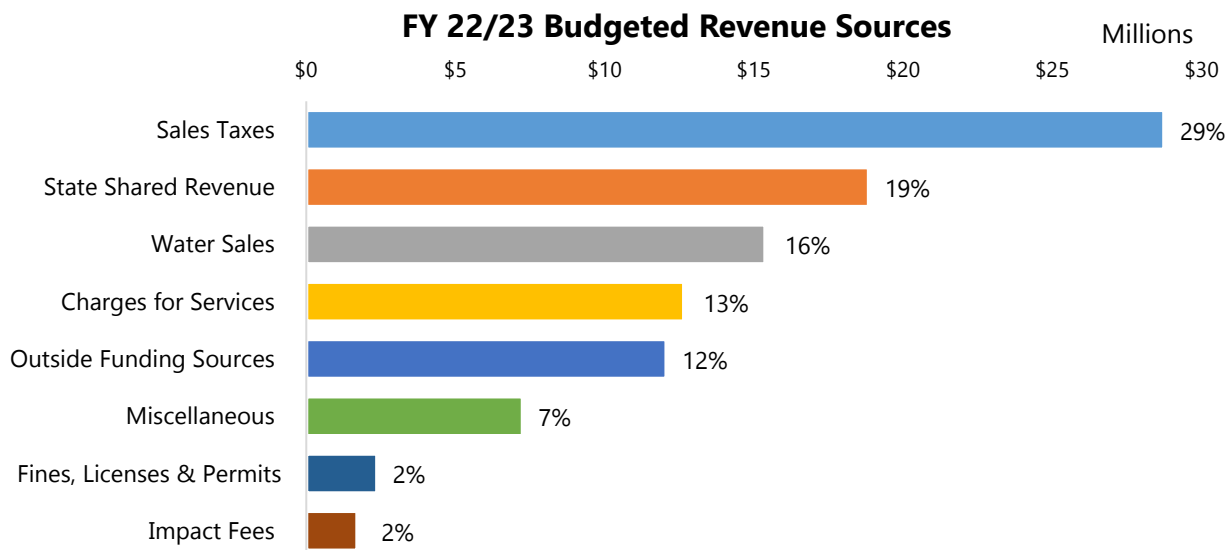
## Revenue Summary

Revenue for FY 22/23 is estimated to total \$99,477,065. In comparison to the FY 21/22 budget, revenue is projected to decrease by approximately \$30.6 million, or 23.5%. This decrease is attributable to one-time bond proceeds of \$42 million in the prior year. These bond proceeds paid down the public safety pension liability and will continue to fund parks & recreation projects in the upcoming fiscal year. Adjusting for the overall change of bond proceeds, the Town has budgeted significant increases in local tax revenue, charges for services, state shared revenue, and grant related revenues.

FY 21/22 revenue were budgeted conservatively, projecting cautiously optimistic growth as global, national, and regional economies were dealing with the effects caused by the COVID-19 pandemic. Over the course of the year, retail, construction, and charges for services exceeded expectations and showed significant revenue growth beyond pre-pandemic levels with retail tax collections in particular expected to exceed budget by 13.5%. However, the nation is also experiencing substantial price inflation, reaching 7.9% in February 2022, a 40-year high. The Town is mindful of inflation as price increases may affect spending behavior reducing overall sales tax collections for the Town as well as increasing the cost of services and capital projects.

Revenue sources for FY 22/23 are expected to show gains over the FY 21/22 budget, but remain relatively flat with FY 21/22 actual revenue. Local sales tax collections are forecasted to rise \$4.7 million or 19.3% compared to FY 21/22 budget figures. Continued growth in retail sales, combined with recoveries in restaurant and hotel related taxes make up the bulk of these increases. Revenues associated with residential development are projected to decrease in the upcoming fiscal year. The Town is projecting 170 single family residential (SFR) permits for FY 22/23, compared to the 275 SFR permits budgeted for FY 21/22. Commercial development revenues are expected to increase based on projected building activity. Overall, Town-wide state shared revenues are anticipated to increase approximately \$1,506,350 or 8.7% from the previous fiscal year.

Depending on the particular revenue source, estimates are based on susceptibility to economic factors, current performance, economic drivers and indicators, and information received from State reports and other sources. The Town receives a variety of other funding sources to finance operations. Refer to the Revenue Schedule by Fund for detailed changes in revenue from budget year to budget year.





**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020	FY 2021	FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>General Fund</b>						
Local Sales Tax:						
Local Sales Tax	19,862,393	20,968,411	20,542,707	25,320,335	24,505,959	19.3%
Cable Franchise Fees	662,048	722,700	615,000	750,000	765,000	24.4%
<b>Total Local Sales Tax</b>	<b>20,524,441</b>	<b>21,691,111</b>	<b>21,157,707</b>	<b>26,070,335</b>	<b>25,270,959</b>	<b>19.4%</b>
License & Permit Fees:						
Business Licenses & Permits	193,932	201,157	202,500	205,000	202,500	0.0%
Residential Building Permits	1,413,734	2,110,300	1,222,500	1,200,000	1,023,494	-16.3%
Commercial Building Permits	544,597	715,612	242,500	636,500	816,330	236.6%
Sign Permits	20,166	20,995	20,000	23,000	20,000	0.0%
Special Inspection Fees	7,670	5,460	8,000	10,000	8,000	0.0%
Grading Permit Fees	94,537	183,924	84,500	50,000	84,500	0.0%
Road Permits	30,802	50	-	-	-	0.0%
Floodplain Use Permits	4,190	3,700	4,000	3,000	4,000	0.0%
Fire Permits & Fees	91,219	84,628	65,000	70,000	65,000	0.0%
<b>Total License &amp; Permit Fees</b>	<b>2,400,847</b>	<b>3,325,826</b>	<b>1,849,000</b>	<b>2,197,500</b>	<b>2,223,824</b>	<b>20.3%</b>
Federal Grants:						
DEA Overtime Reimbursement	27,230	32,875	60,000	60,000	40,000	-33.3%
Miscellaneous Federal Grants	164,457	9,619,409	5,493,395	5,571,553	-	-100.0%
HIDTA-DEA	104,356	116,830	82,825	82,825	80,000	-3.4%
GOHS	81,279	186,936	35,000	35,000	45,000	28.6%
Homeland Security	115,803	139,768	319,070	319,070	215,000	-32.6%
Joint Terrorism Task Force	14,897	-	-	-	-	0.0%
<b>Total Federal Grants</b>	<b>508,022</b>	<b>10,095,818</b>	<b>5,990,290</b>	<b>6,068,448</b>	<b>380,000</b>	<b>-93.7%</b>
State Grants:						
Misc State Grants	52,717	214,154	75,000	75,000	75,000	0.0%
<b>Total State Grants</b>	<b>52,717</b>	<b>214,154</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>0.0%</b>
State/County Shared:						
State Income	5,870,231	6,580,331	6,007,636	6,174,404	6,431,230	7.1%
State Sales	4,694,491	5,462,343	5,406,272	5,638,540	5,780,575	6.9%
Vehicle License Tax	2,073,426	2,392,664	2,316,015	2,200,000	2,315,524	0.0%
Smart & Safe	-	47,246	-	225,000	324,675	0.0%
Opioid Settlement	-	-	-	33,677	100,000	0.0%
<b>Total State/County Shared</b>	<b>12,638,148</b>	<b>14,482,584</b>	<b>13,729,923</b>	<b>14,271,621</b>	<b>14,952,004</b>	<b>8.9%</b>
Other Intergovernmental:						
School Resource Officers	81,139	65,000	65,000	65,000	65,000	0.0%
RTA Reimbursements	1,223,125	1,150,233	1,166,500	1,241,500	1,530,000	31.2%
PCLD Reimbursements	25,684	8,260	18,000	8,200	18,000	0.0%
Animal Control Revenues	103,191	104,830	95,000	50,000	95,000	0.0%
<b>Total Other Intergovernmental</b>	<b>1,433,139</b>	<b>1,328,323</b>	<b>1,344,500</b>	<b>1,364,700</b>	<b>1,708,000</b>	<b>27.0%</b>
Charges for Services:						
Court Costs	117,381	140,218	135,000	135,000	135,000	0.0%
Public Defender Fees	3,035	2,416	2,400	350	2,400	0.0%
Zoning & Subdivision Fees	138,306	121,973	135,000	55,000	65,000	-51.9%
User Fees - Swimming Pool	346,172	405,834	395,000	529,000	496,000	25.6%
User Fees - Fields & Courts	105,370	109,137	66,125	135,000	122,032	84.5%
User Fees - Miscellaneous	99,823	71,443	92,400	170,000	159,000	72.1%
Copy Services	2,172	523	2,000	300	350	-82.5%
General Government Other	3,914	3,719	2,500	7,000	7,000	180.0%
Police Report Copying	7,059	5,652	6,500	6,000	6,500	0.0%
Police Other	4,190	15,071	8,000	4,000	5,000	-37.5%
Engineer Plan Review Fees	54,047	24,800	51,000	25,000	51,000	0.0%
Fare Box	110,310	463	72,410	-	80,000	10.5%





**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020	FY 2021	FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget	
Administrative Services	729,048	729,048	1,284,677	1,284,677	1,718,960	33.8%
Financial Services	197,076	197,952	-	-	-	0.0%
Real Property Rental Income	97,617	102,691	87,414	102,426	101,223	15.8%
Maps	40	80	250	30	250	0.0%
Impound Processing	12,000	22,950	15,000	19,000	19,000	26.7%
Pawn Slips	300	750	600	300	300	-50.0%
Police Fingerprinting	10,900	1,650	4,000	8,000	9,000	125.0%
Concession Sales	11,195	82	5,000	350	-	-100.0%
Public Record Request Fees	1,917	1,412	2,500	1,300	1,500	-40.0%
Parks Cancellation Fees	36	-	-	-	-	0.0%
Court Security Fee	18,333	20,000	20,000	20,000	57,000	185.0%
Facility Maintenance Services	-	14,024	-	12,000	10,000	0.0%
<b>Total Charges for Services</b>	<b>2,070,241</b>	<b>1,991,888</b>	<b>2,387,776</b>	<b>2,514,733</b>	<b>3,046,515</b>	<b>27.6%</b>
<b>Fines:</b>						
Fines	111,611	153,547	125,000	125,000	125,000	0.0%
<b>Total Fines</b>	<b>111,611</b>	<b>153,547</b>	<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	<b>0.0%</b>
<b>Interest Income:</b>						
Interest - Investments	807,580	123,041	150,000	150,000	150,000	0.0%
<b>Total Interest Income</b>	<b>807,580</b>	<b>123,041</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>0.0%</b>
<b>Miscellaneous:</b>						
Donations	-	11,648	-	6,825	-	0.0%
Miscellaneous	18,315	28,161	5,000	11,000	15,000	200.0%
Special Events	1,200	370	4,000	1,000	4,000	0.0%
Insurance Recoveries	34,146	4,849	-	-	-	0.0%
In-Lieu Income	231,624	220,921	245,000	220,000	220,000	-10.2%
Sale of Assets	26,621	16,241	10,000	10,000	10,000	0.0%
<b>Total Miscellaneous</b>	<b>311,906</b>	<b>282,190</b>	<b>264,000</b>	<b>248,825</b>	<b>249,000</b>	<b>-5.7%</b>
<b>TOTAL GENERAL FUND</b>	<b>40,858,653</b>	<b>53,688,482</b>	<b>47,073,196</b>	<b>53,086,162</b>	<b>48,180,302</b>	<b>2.4%</b>
<b>Highway Fund</b>						
<b>License &amp; Permit Fees:</b>						
Road Permits	50	37,108	25,000	30,000	25,000	0.0%
<b>Total License &amp; Permit Fees</b>	<b>50</b>	<b>37,108</b>	<b>25,000</b>	<b>30,000</b>	<b>25,000</b>	<b>0.0%</b>
<b>State Grants:</b>						
RTA Reimbursements	259,121	16,588	-	-	-	0.0%
<b>Total State Grants</b>	<b>259,121</b>	<b>16,588</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>State/County Shared:</b>						
Highway User	3,694,044	3,714,572	3,614,922	3,870,000	3,899,191	7.9%
<b>Total State/County Shared</b>	<b>3,694,044</b>	<b>3,714,572</b>	<b>3,614,922</b>	<b>3,870,000</b>	<b>3,899,191</b>	<b>7.9%</b>
<b>Interest Income:</b>						
Interest - Investments	23,560	1,022	6,000	8,000	8,000	33.3%
<b>Total Interest Income</b>	<b>23,560</b>	<b>1,022</b>	<b>6,000</b>	<b>8,000</b>	<b>8,000</b>	<b>33.3%</b>
<b>Miscellaneous:</b>						
Miscellaneous	12,028	2,658	2,000	1,000	2,000	0.0%
Insurance Recoveries	74,940	4,696	-	4,069	1,000	0.0%
Sale of Assets	-	188	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>86,968</b>	<b>7,542</b>	<b>2,000</b>	<b>5,069</b>	<b>3,000</b>	<b>50.0%</b>
<b>TOTAL HIGHWAY FUND</b>	<b>4,063,743</b>	<b>3,776,832</b>	<b>3,647,922</b>	<b>3,913,069</b>	<b>3,935,191</b>	<b>7.9%</b>



**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020		FY 2021		FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget	Budget		
<b>Grants &amp; Contributions Fund</b>								
Federal Grants								
GOHS	-	-	27,500	27,500	130,000	372.7%		
Miscellaneous Federal Grants	-	-	284,750	98,000	8,277,000	2806.8%		
Homeland Security	-	-	-	245,519	135,000	0.0%		
<b>Total Federal Grants</b>	<b>-</b>	<b>-</b>	<b>312,250</b>	<b>371,019</b>	<b>8,542,000</b>	<b>2635.6%</b>		
State Grants:								
Miscellaneous State Grants	-	-	142,000	158,000	179,047	26.1%		
<b>Total State Grants</b>	<b>-</b>	<b>-</b>	<b>142,000</b>	<b>158,000</b>	<b>179,047</b>	<b>26.1%</b>		
Interest Income:								
Interest - Investments	-	-	-	45	50	0.0%		
<b>Total Interest Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45</b>	<b>50</b>	<b>0.0%</b>		
Miscellaneous:								
Miscellaneous	-	-	1,500,000	-	1,500,000	0.0%		
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>	<b>0.0%</b>		
<b>TOTAL GRANTS &amp; CONTRIBUTIONS FUND</b>	<b>-</b>	<b>-</b>	<b>1,954,250</b>	<b>529,064</b>	<b>10,221,097</b>	<b>423.0%</b>		
<b>Seizures &amp; Forfeitures Funds</b>								
Interest Income:								
Interest - Investments	7,773	2,610	2,000	1,000	2,000	0.0%		
<b>Total Interest Income</b>	<b>7,773</b>	<b>2,610</b>	<b>2,000</b>	<b>1,000</b>	<b>2,000</b>	<b>0.0%</b>		
Miscellaneous:								
Forfeitures	71,771	97,784	325,000	21,801	100,000	-69.2%		
<b>Total Miscellaneous</b>	<b>71,771</b>	<b>97,784</b>	<b>325,000</b>	<b>21,801</b>	<b>100,000</b>	<b>-69.2%</b>		
<b>TOTAL SEIZURES &amp; FORFEITURES FUNDS</b>	<b>79,544</b>	<b>100,394</b>	<b>327,000</b>	<b>22,801</b>	<b>102,000</b>	<b>-68.8%</b>		
<b>Community Center Fund</b>								
Local Sales Tax:								
Local Sales Tax	2,584,916	2,947,420	2,932,798	3,430,364	3,477,236	18.6%		
<b>Total Local Sales Tax</b>	<b>2,584,916</b>	<b>2,947,420</b>	<b>2,932,798</b>	<b>3,430,364</b>	<b>3,477,236</b>	<b>18.6%</b>		
Charges for Services:								
User Fees - Daily Drop-In	27,691	27,691	30,000	49,000	30,000	0.0%		
User Fees - Member Dues	511,339	343,629	526,480	620,500	620,500	17.9%		
User Fees - Recreation Programs	77,456	86,696	82,500	240,000	170,000	106.1%		
User Fees - Swimming Pools	3,713	-	8,000	-	-	-100.0%		
Rental Income	73,659	70,717	70,002	94,502	67,300	-3.9%		
Concession Sales	156	129	100	100	100	0.0%		
Management Contract Revenues	3,246,050	3,970,865	3,622,385	4,392,397	3,980,149	9.9%		
<b>Total Charges for Services</b>	<b>3,940,064</b>	<b>4,499,727</b>	<b>4,339,467</b>	<b>5,396,499</b>	<b>4,868,049</b>	<b>12.2%</b>		
Interest Income:								
Interest - Investments	30,159	4,454	1,000	15,594	3,000	200.0%		
<b>Total Interest Income</b>	<b>30,159</b>	<b>4,454</b>	<b>1,000</b>	<b>15,594</b>	<b>3,000</b>	<b>200.0%</b>		
Miscellaneous:								
Donations	-	5,200	-	-	-	0.0%		
Miscellaneous	-	125,000	125,000	160,532	159,050	27.2%		
Sale of Assets	-	2,060	-	-	-	0.0%		
Insurance Recoveries	-	-	-	1,855	-	0.0%		
<b>Total Miscellaneous</b>	<b>-</b>	<b>132,260</b>	<b>125,000</b>	<b>162,387</b>	<b>159,050</b>	<b>27.2%</b>		
<b>TOTAL COMMUNITY CENTER FUND</b>	<b>6,555,139</b>	<b>7,583,861</b>	<b>7,398,265</b>	<b>9,004,844</b>	<b>8,507,335</b>	<b>15.0%</b>		



**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020	FY 2021	FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Municipal Debt Service Fund</b>						
Interest Income:						
Interest	20,651	89	5,000	100	500	-90.0%
<b>Total Interest Income</b>	<b>20,651</b>	<b>89</b>	<b>5,000</b>	<b>100</b>	<b>500</b>	<b>-90.0%</b>
Federal Grants:						
Miscellaneous Grants	38,043	43,773	34,787	34,787	30,088	-13.5%
<b>Total Federal Grants</b>	<b>38,043</b>	<b>43,773</b>	<b>34,787</b>	<b>34,787</b>	<b>30,088</b>	<b>-13.5%</b>
Miscellaneous:						
Bond Proceeds	-	-	17,000,000	17,975,000	-	-100.0%
Miscellaneous	80,505	97,536	100,000	100,000	100,000	0.0%
<b>Total Miscellaneous</b>	<b>80,505</b>	<b>97,536</b>	<b>17,100,000</b>	<b>18,075,000</b>	<b>100,000</b>	<b>-99.4%</b>
<b>TOTAL MUNICIPAL DEBT SERVICE FUND</b>	<b>139,199</b>	<b>141,398</b>	<b>17,139,787</b>	<b>18,109,887</b>	<b>130,588</b>	<b>-99.2%</b>
<b>Oracle Road Debt Service Fund</b>						
Interest Income:						
Special Assessments	11,851	4,340	-	15	-	0.0%
Penalties	530	387	-	-	-	0.0%
<b>Total Interest Income</b>	<b>12,381</b>	<b>4,727</b>	<b>-</b>	<b>15</b>	<b>-</b>	<b>0.0%</b>
Principal Repayments:						
Principal Repayments	163,499	168,464	-	-	-	0.0%
<b>Total Principal Repayments</b>	<b>163,499</b>	<b>168,464</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL ORACLE RD DEBT SERVICE FUND</b>	<b>175,880</b>	<b>173,191</b>	<b>-</b>	<b>15</b>	<b>-</b>	<b>0.0%</b>
<b>Townwide Roadway Development Impact Fee Fund</b>						
Impact Fees:						
Residential Impact Fees	540,980	505,460	305,440	324,370	338,300	10.8%
Commercial Impact Fees	103,206	161,651	21,750	54,215	50,000	129.9%
<b>Total Impact Fees</b>	<b>644,186</b>	<b>667,111</b>	<b>327,190</b>	<b>378,585</b>	<b>388,300</b>	<b>18.7%</b>
Interest Income:						
Interest - Investments	97,540	(7,068)	30,000	3,000	4,000	-86.7%
<b>Total Interest Income</b>	<b>97,540</b>	<b>(7,068)</b>	<b>30,000</b>	<b>3,000</b>	<b>4,000</b>	<b>-86.7%</b>
<b>TOTAL ROADWAY IMPACT FEE FUND</b>	<b>741,726</b>	<b>660,043</b>	<b>357,190</b>	<b>381,585</b>	<b>392,300</b>	<b>9.8%</b>



**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020	FY 2021	FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>PAG/RTA Fund</b>						
State Grants:						
PAG Reimbursements	8,000	-	575,000	-	971,574	69.0%
RTA Reimbursements	12,113,864	1,947,977	100,000	-	100,000	0.0%
<b>Total State Grants</b>	<b>12,121,864</b>	<b>1,947,977</b>	<b>675,000</b>	<b>-</b>	<b>1,071,574</b>	<b>58.8%</b>
Interest Income:						
Interest - Investments	-	12,556	-	1,000	-	0.0%
<b>Total Interest Income</b>	<b>-</b>	<b>12,556</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>0.0%</b>
Miscellaneous:						
Miscellaneous	885,799	216,069	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>885,799</b>	<b>216,069</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Charges for Services:						
Real Property Rental Income	28,125	28,125	28,125	28,125	28,125	0.0%
<b>Total Charges for Services</b>	<b>28,125</b>	<b>28,125</b>	<b>28,125</b>	<b>28,125</b>	<b>28,125</b>	<b>0.0%</b>
<b>TOTAL PAG/RTA FUND</b>	<b>13,035,788</b>	<b>2,204,727</b>	<b>703,125</b>	<b>29,125</b>	<b>1,099,699</b>	<b>56.4%</b>
<b>Parks &amp; Recreation Development Impact Fee Fund</b>						
Impact Fees:						
Residential Impact Fees	234,260	423,720	280,442	139,528	165,520	-41.0%
<b>Total Impact Fees</b>	<b>234,260</b>	<b>423,720</b>	<b>280,442</b>	<b>139,528</b>	<b>165,520</b>	<b>-41.0%</b>
Interest Income:						
Interest - Investments	23,110	(5,940)	5,000	1,500	3,000	-40.0%
<b>Total Interest Income</b>	<b>23,110</b>	<b>(5,940)</b>	<b>5,000</b>	<b>1,500</b>	<b>3,000</b>	<b>-40.0%</b>
<b>TOTAL PARKS IMPACT FEE FUND</b>	<b>257,370</b>	<b>417,780</b>	<b>285,442</b>	<b>141,028</b>	<b>168,520</b>	<b>-41.0%</b>
<b>Police Development Impact Fee Fund</b>						
Impact Fees:						
Residential Impact Fees	84,978	153,450	77,825	50,530	52,700	-32.3%
Commercial Impact Fees	16,877	12,145	5,100	5,000	5,000	-2.0%
<b>Total Impact Fees</b>	<b>101,855</b>	<b>165,595</b>	<b>82,925</b>	<b>55,530</b>	<b>57,700</b>	<b>-30.4%</b>
Interest Income:						
Interest - Investments	2,091	(229)	500	500	500	0.0%
<b>Total Interest Income</b>	<b>2,091</b>	<b>(229)</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0.0%</b>
<b>TOTAL POLICE IMPACT FEE FUND</b>	<b>103,946</b>	<b>165,366</b>	<b>83,425</b>	<b>56,030</b>	<b>58,200</b>	<b>-30.2%</b>



**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020	FY 2021	FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Capital Fund</b>						
State Grants:						
Misc State Grants	88,116	119,868	-	-	420,000	0.0%
<b>Total State Grants</b>	<b>88,116</b>	<b>119,868</b>	<b>-</b>	<b>-</b>	<b>420,000</b>	<b>0.0%</b>
Federal Grants:						
Misc Federal Grants	111,694	-	-	-	-	0.0%
<b>Total Federal Grants</b>	<b>111,694</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Other Financing Sources:						
Bond Proceeds	-	-	25,000,000	25,367,224	-	-100.0%
<b>Total Other Financing Sources</b>	<b>-</b>	<b>-</b>	<b>25,000,000</b>	<b>25,367,224</b>	<b>-</b>	<b>-100.0%</b>
Interest Income:						
Interest - Investments	85,269	1,444	10,000	15,000	25,000	150.0%
<b>Total Interest Income</b>	<b>85,269</b>	<b>1,444</b>	<b>10,000</b>	<b>15,000</b>	<b>25,000</b>	<b>150.0%</b>
Miscellaneous:						
Vehicle Reserves	536,904	633,012	741,010	741,010	820,010	10.7%
Insurance Recoveries	58,313	37,417	-	16,000	30,000	0.0%
Miscellaneous	427,364	256,090	40,000	241,310	170,000	325.0%
<b>Total Miscellaneous</b>	<b>1,022,581</b>	<b>926,519</b>	<b>781,010</b>	<b>998,320</b>	<b>1,020,010</b>	<b>30.6%</b>
<b>TOTAL CAPITAL FUND</b>	<b>1,307,660</b>	<b>1,047,831</b>	<b>25,791,010</b>	<b>26,380,544</b>	<b>1,465,010</b>	<b>-94.3%</b>
<b>Benefit Self Insurance Fund</b>						
Interest Income:						
Interest - Investments	65,514	4,416	-	5,000	5,000	0.0%
<b>Total Interest Income</b>	<b>65,514</b>	<b>4,416</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>0.0%</b>
Miscellaneous:						
Self Insurance Premiums - Employer	2,772,668	2,831,442	2,995,907	2,800,000	2,820,956	-5.8%
Self Insurance Premiums - Employee	667,860	586,627	633,018	635,000	636,173	0.5%
COBRA Premiums	20,052	31,611	50,000	23,000	25,000	-50.0%
Retiree Premiums	40,375	53,469	50,000	46,000	46,000	-8.0%
UHC Wellness Program	20,000	20,000	20,000	20,000	20,000	0.0%
Miscellaneous	66,102	193,903	245,392	289,492	211,348	-13.9%
<b>Total Miscellaneous</b>	<b>3,587,057</b>	<b>3,717,052</b>	<b>3,994,317</b>	<b>3,813,492</b>	<b>3,759,477</b>	<b>-5.9%</b>
<b>TOTAL BENEFIT SELF INSURANCE FUND</b>	<b>3,652,571</b>	<b>3,721,468</b>	<b>3,994,317</b>	<b>3,818,492</b>	<b>3,764,477</b>	<b>-5.8%</b>



**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020		FY 2021		FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget			
<b>Water Utility Fund</b>								
Water Sales:								
Residential Water Sales	9,798,411	10,394,919	10,193,000	10,000,000	11,300,000		10.9%	
Commercial Water Sales	925,233	902,536	949,000	930,000	1,000,000		5.4%	
Irrigation Water Sales	1,258,430	1,579,055	1,264,000	1,365,000	1,465,000		15.9%	
Turf Related Water Sales	1,428,692	1,565,038	1,384,000	1,280,000	1,384,000		0.0%	
Construction Water Sales	353,936	237,525	184,000	338,500	234,000		27.2%	
<b>Total Water Sales</b>	<b>13,764,702</b>	<b>14,679,073</b>	<b>13,974,000</b>	<b>13,913,500</b>	<b>15,383,000</b>		<b>10.1%</b>	
Charges for Services:								
Engineer Plan Review Fees	5,594	1,186	5,000	593	5,000		0.0%	
Construction Inspection Fees	46,890	6,056	20,000	44,798	20,000		0.0%	
Misc Service Revenue	28,239	26,358	25,000	25,000	25,000		0.0%	
Backflow-Install Permit Fee	6,132	2,847	4,000	1,885	3,000		-25.0%	
Sewer Fees	373,608	381,534	380,000	360,000	390,000		2.6%	
Late Fees	64,428	43,765	90,000	90,000	90,000		0.0%	
NSF Fees	2,426	2,146	2,000	2,000	2,000		0.0%	
Rain Sensors	8	23	-	23	-		0.0%	
Meter Income	92,390	164,917	99,000	48,000	55,000		-44.4%	
New Service Establish Fees	92,134	112,055	100,000	100,000	100,000		0.0%	
Reconnect Fees	25,225	12,328	32,000	18,000	16,000		-50.0%	
Groundwater Preservation Fee	2,389,953	2,617,452	2,380,000	2,302,000	2,400,000		0.8%	
Other	117,037	119,254	118,000	120,000	118,000		0.0%	
<b>Total Charges for Services</b>	<b>3,244,064</b>	<b>3,489,921</b>	<b>3,255,000</b>	<b>3,112,299</b>	<b>3,224,000</b>		<b>-1.0%</b>	
Interest Income:								
Interest - Investments	378,089	(14,911)	100,000	40,000	100,000		0.0%	
<b>Total Interest Income</b>	<b>378,089</b>	<b>(14,911)</b>	<b>100,000</b>	<b>40,000</b>	<b>100,000</b>		<b>0.0%</b>	
Miscellaneous:								
Miscellaneous	5,018	19,029	-	660,269	-		0.0%	
Insurance Recoveries	11,805	20,744	-	3,120	-		0.0%	
Sale of Assets	50	4,555	-	-	-		0.0%	
<b>Total Miscellaneous</b>	<b>16,873</b>	<b>44,328</b>	<b>-</b>	<b>663,389</b>	<b>-</b>		<b>0.0%</b>	
Other Financing Sources:								
Bond Proceeds	-	-	-	-	-		0.0%	
NWRDRS Funding	754,995	-	-	-	-		0.0%	
<b>Total Other Financing Sources</b>	<b>754,995</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>0.0%</b>	
<b>TOTAL WATER UTILITY FUND</b>	<b>18,158,723</b>	<b>18,198,411</b>	<b>17,329,000</b>	<b>17,729,188</b>	<b>18,707,000</b>		<b>8.0%</b>	
<b>Alternative Water Resources Development Impact Fee Fund</b>								
Impact Fees:								
Residential Impact Fees	1,202,278	-	-	-	-		0.0%	
Commercial Impact Fees	425,157	-	-	-	-		0.0%	
<b>Total Impact Fees</b>	<b>1,627,435</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>0.0%</b>	
Interest Income:								
Interest - Investments	337,732	-	-	-	-		0.0%	
<b>Total Interest Income</b>	<b>337,732</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>0.0%</b>	
<b>TOTAL AWRDIF FUND</b>	<b>1,965,167</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>0.0%</b>	



**Revenue Schedule by Fund**

Major Revenue Accounts	FY 2020		FY 2021		FY 2022		FY 2023	% to Budget
	Actual	Actual	Budget	Projected	Budget	Budget		
<b>Potable Water System Development Impact Fee Fund</b>								
Impact Fees:								
Single Family Connections	553,493	-	-	-	-	-	-	0.0%
Multi-Family Connections	39,971	-	-	-	-	-	-	0.0%
Commercial Connections	104,706	-	-	-	-	-	-	0.0%
Irrigation Connections	112,519	-	-	-	-	-	-	0.0%
<b>Total Impact Fees</b>	<b>810,689</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Interest Income:								
Interest - Investments	171,951	-	-	-	-	-	-	0.0%
<b>Total Interest Income</b>	<b>171,951</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>TOTAL PWSDF FUND</b>	<b>982,640</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Water Resources Development Impact Fee Fund</b>								
Impact Fees:								
Residential Impact Fees	-	3,746,803	1,916,100	1,150,000	958,050	958,050	-50.0%	
Non-Residential Impact Fees	-	353,753	143,296	57,865	143,296	143,296	0.0%	
<b>Total Impact Fees</b>	<b>-</b>	<b>4,100,556</b>	<b>2,059,396</b>	<b>1,207,865</b>	<b>1,101,346</b>	<b>1,101,346</b>	<b>-46.5%</b>	
Interest Income:								
Interest - Investments	-	13,700	200,000	115,000	150,000	150,000	-25.0%	
<b>Total Interest Income</b>	<b>-</b>	<b>13,700</b>	<b>200,000</b>	<b>115,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-25.0%</b>	
<b>TOTAL WRSDIF FUND</b>	<b>-</b>	<b>4,114,256</b>	<b>2,259,396</b>	<b>1,322,865</b>	<b>1,251,346</b>	<b>1,251,346</b>	<b>-44.6%</b>	
<b>Stormwater Utility Fund</b>								
State Grants:								
Miscellaneous State Grants	-	152,152	300,000	16,906	-	-	-100.0%	
<b>Total State Grants</b>	<b>-</b>	<b>152,152</b>	<b>300,000</b>	<b>16,906</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>	
Charges for Services:								
Late Fees	910	635	-	1,130	-	-	0.0%	
Stormwater Utility Fee	1,442,666	1,473,177	1,440,100	1,475,000	1,492,500	1,492,500	3.6%	
<b>Total Charges for Services</b>	<b>1,443,576</b>	<b>1,473,812</b>	<b>1,440,100</b>	<b>1,476,130</b>	<b>1,492,500</b>	<b>1,492,500</b>	<b>3.6%</b>	
Interest Income:								
Interest - Investments	23,148	1,270	1,500	2,000	1,500	1,500	0.0%	
<b>Total Interest Income</b>	<b>23,148</b>	<b>1,270</b>	<b>1,500</b>	<b>2,000</b>	<b>1,500</b>	<b>1,500</b>	<b>0.0%</b>	
Miscellaneous:								
Miscellaneous	40	8,734	-	-	-	-	0.0%	
<b>Total Miscellaneous</b>	<b>40</b>	<b>8,734</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	
<b>TOTAL STORMWATER UTILITY FUND</b>	<b>1,466,764</b>	<b>1,635,968</b>	<b>1,741,600</b>	<b>1,495,036</b>	<b>1,494,000</b>	<b>1,494,000</b>	<b>-14.2%</b>	
<b>Recreation In Lieu Fee Fund</b>								
Charges for Services:								
Recreation In Lieu Fees	-	712	-	-	-	-	0.0%	
<b>Total Charges for Services</b>	<b>-</b>	<b>712</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	
Miscellaneous:								
Miscellaneous	382	232	-	150	-	-	0.0%	
<b>Total Miscellaneous</b>	<b>382</b>	<b>232</b>	<b>-</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	
<b>TOTAL REC IN LIEU FEE FUND</b>	<b>382</b>	<b>944</b>	<b>-</b>	<b>150</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	
<b>TOTAL REVENUE - ALL FUNDS</b>	<b>\$ 93,544,895</b>	<b>97,630,952</b>	<b>\$ 130,084,925</b>	<b>\$ 136,019,885</b>	<b>\$ 99,477,065</b>	<b>\$ 99,477,065</b>	<b>-23.5%</b>	

Note: Does not include Interfund Transfers or Carry-Forward Balances



### Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Administrative Services</b>						
Admin. Svcs. Director/Chief Financial Officer	1.00	-	-	-	-	-
Chief Procurement Officer	1.00	-	-	-	-	-
Finance Manager	1.00	-	-	-	-	-
Senior Budget Analyst	1.00	-	-	-	-	-
Senior Accountant	1.00	-	-	-	-	-
Accounting Specialist	1.00	-	-	-	-	-
Human Resource Director	1.00	-	-	-	-	-
Human Resource Analyst	2.00	-	-	-	-	-
Chief Information Officer	1.00	-	-	-	-	-
Network Administrator	2.00	-	-	-	-	-
Systems Analyst	2.00	-	-	-	-	-
Data Base Analyst	1.00	-	-	-	-	-
Senior GIS Administrator	1.00	-	-	-	-	-
GIS Analyst	1.00	-	-	-	-	-
IT Analyst	1.00	-	-	-	-	-
Procurement Specialist	1.00	-	-	-	-	-
Senior Office Specialist	1.00	-	-	-	-	-
Human Resource Assistant	1.00	-	-	-	-	-
<b>Total Administrative Services</b>	<b>21.00</b>	-	-	-	-	-

Full-time employees: -  
Part-time employees: -

<b>Clerk</b>						
Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Deputy Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Office Assistant	1.48	1.48	1.48	1.48	0.73	(0.75)
Communications Intern	0.25	0.25	0.25	0.25	-	(0.25)
<b>Total Clerk</b>	<b>4.73</b>	<b>4.73</b>	<b>4.73</b>	<b>4.73</b>	<b>3.73</b>	<b>(1.00)</b>

Full-time employees: 3  
Part-time employees: 2





## Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Community and Economic Development (CED)</b>						
CED Director	1.00	1.00	1.00	1.00	1.00	-
Division Manager, Permitting	1.00	1.00	1.00	1.00	1.00	-
Division Manager, Planning	1.00	1.00	1.00	1.00	1.00	-
Div Mgr, Inspect. & Comp./Bldg Official	1.00	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
Principal Planner	2.00	2.00	2.00	2.00	2.00	-
Senior Planner	1.00	1.00	1.00	1.00	1.00	-
Planner	1.00	1.00	1.00	1.00	1.00	-
Economic Development Specialist	1.00	1.00	1.00	1.00	1.00	-
Senior Planning Technician	1.00	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	1.00	1.00	1.00	1.00	1.00	-
Plans Examiner II	2.00	2.00	2.00	2.00	2.00	-
Building Inspector II	4.00	4.00	4.00	4.00	4.00	-
Building Inspector I	1.00	1.00	1.00	1.00	1.00	-
Plans Examiner I	1.00	1.00	1.00	1.00	1.00	-
Management Analyst	-	-	-	1.00	1.00	1.00
Code Compliance Specialist	1.00	1.00	1.00	1.00	1.00	-
Zoning Technician	1.00	1.00	1.00	1.00	1.00	-
Building Permit Technician	2.00	2.00	2.00	2.00	2.00	-
Senior Office Specialist	1.00	1.00	2.00	1.00	1.00	(1.00)
Office Specialist	0.48	0.48	0.48	0.48	0.48	-
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	1.00	-	1.00	1.00	1.00
Intern	0.30	0.30	0.30	0.30	0.30	-
<b>Total CED</b>	<b>27.78</b>	<b>27.78</b>	<b>27.78</b>	<b>28.78</b>	<b>28.78</b>	<b>1.00</b>

Full-time employees: 28  
Part-time employees: 2

<b>Council</b>						
Mayor	1.00	1.00	1.00	1.00	1.00	-
Council Member	6.00	6.00	6.00	6.00	6.00	-
<b>Total Council</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>

Full-time employees: -  
Part-time employees: 7

<b>Finance</b>						
Chief Financial Officer	-	1.00	1.00	1.00	1.00	-
Finance and Budget Administrator	-	1.00	1.00	1.00	1.00	-
Senior Budget Analyst	-	1.00	1.00	1.00	1.00	-
Senior Accountant	-	1.00	2.00	2.00	2.00	-
Chief Procurement Officer	-	1.00	1.00	1.00	1.00	-
Contract Specialist	-	-	1.00	1.00	1.00	-
Procurement Specialist	-	1.00	-	-	1.00	1.00
Accounting Specialist	-	1.00	1.00	1.00	1.00	-
Senior Office Specialist	-	0.20	0.20	0.20	0.20	-
<b>Total Finance</b>	<b>-</b>	<b>7.20</b>	<b>8.20</b>	<b>8.20</b>	<b>9.20</b>	<b>1.00</b>

Full-time employees: 9  
Part-time employees: -



## Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Human Resources</b>						
Human Resources Director	-	1.00	1.00	1.00	1.00	-
Human Resources Analyst	-	2.00	3.00	3.00	3.00	-
Human Resources Assistant	-	1.00	-	-	-	-
<b>Total Human Resources</b>	-	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	-

Full-time employees: 4  
Part-time employees: -

<b>Innovation &amp; Technology</b>						
Chief Information Officer	-	1.00	1.00	1.00	1.00	-
NetOps Supervisor	-	1.00	1.00	1.00	1.00	-
Applications Supervisor	-	1.00	1.00	1.00	1.00	-
Network Administrator	-	1.00	1.00	2.00	2.00	1.00
Systems Analyst	-	2.00	3.00	2.00	2.00	(1.00)
IT Analyst	-	1.00	1.00	1.00	1.00	-
Database Analyst	-	1.00	1.00	1.00	1.00	-
Senior GIS Administrator	-	1.00	1.00	1.00	1.00	-
GIS Analyst	-	1.00	1.00	1.00	1.00	-
IT Technican	-	1.00	1.00	2.00	2.00	1.00
Strategic Initiatives Manager	-	1.00	1.00	-	-	(1.00)
Management Analyst	-	-	-	1.00	1.00	1.00
Constituent Services Coordinator	-	1.00	1.00	1.00	1.00	-
Emergency Mgmt & Safety Coordinator	-	1.00	1.00	1.00	1.00	-
Senior Office Specialist	-	0.80	0.80	0.80	0.80	-
<b>Total Innovation &amp; Technology</b>	-	<b>14.80</b>	<b>15.80</b>	<b>16.80</b>	<b>16.80</b>	<b>1.00</b>

Full-time employees: 17  
Part-time employees: -

<b>Legal</b>						
Legal Services Director	1.00	1.00	1.00	1.00	1.00	-
Chief Civil Deputy Attorney	1.00	1.00	1.00	1.00	1.00	-
Assistant Town Prosecutor	1.00	1.00	1.00	1.00	2.00	1.00
Senior Paralegal	1.00	1.00	1.00	1.00	1.00	-
Paralegal I	1.00	1.00	1.00	1.00	1.00	-
Legal Secretary	1.00	1.00	1.00	1.00	1.00	-
<b>Total Legal</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>1.00</b>

Full-time employees: 7  
Part-time employees: -



### Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Town Court</b>						
Magistrate Judge	1.00	1.00	1.00	1.00	1.00	-
Court Administrator	1.00	1.00	1.00	2.00	2.00	1.00
Deputy Court Administrator	-	-	1.00	-	-	(1.00)
Courtroom Clerk	1.00	1.00	1.00	1.00	1.00	-
Senior Court Clerk	3.00	3.00	3.00	1.00	1.00	(2.00)
Court Clerk	1.48	1.48	1.00	3.00	3.00	2.00
Probation Compliance Officer	-	-	-	-	0.48	0.48
Court Security Officer	-	1.00	-	-	-	-
Court Security Coordinator	-	-	0.50	0.50	0.50	-
Bailiff	1.00	-	-	-	-	-
<b>Total Town Court</b>	<b>8.48</b>	<b>8.48</b>	<b>8.50</b>	<b>8.50</b>	<b>8.98</b>	<b>0.48</b>

Full-time employees: 8  
Part-time employees: 2

<b>Town Manager's Office</b>						
Town Manager	1.00	1.00	1.00	1.00	1.00	-
Assistant Town Manager	1.00	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	-	-	-	-	-
Management Analyst	-	1.00	1.00	1.00	1.00	-
Management Intern	0.38	0.38	0.38	0.38	0.38	-
Strategic Initiatives Manager	1.00	-	-	-	-	-
Communications Administrator	1.00	1.00	1.00	1.00	1.00	-
New Media Developer	1.00	-	-	-	-	-
Digital Content Specialist	-	1.00	1.00	1.00	1.00	-
Marketing & Communications Specialist	1.00	1.00	1.00	1.00	1.00	-
Constituent Services Coordinator	1.00	-	-	-	-	-
Public Information Officer	1.00	1.00	1.00	1.00	1.00	-
<b>Total Town Manager's Office</b>	<b>10.38</b>	<b>8.38</b>	<b>8.38</b>	<b>8.38</b>	<b>8.38</b>	<b>-</b>

Full-time employees: 8  
Part-time employees: 1



## Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Parks and Recreation</b>						
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	-
Deputy Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	-
Recreation & Culture Manager	1.00	1.00	1.00	1.00	1.00	-
Recreation Facility Manager	1.00	1.00	1.00	1.00	1.00	-
Multimodal Planner	1.00	-	-	-	-	-
Parks Maintenance Superintendent	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Crew Leader	1.00	-	-	-	-	-
Parks Maintenance Worker III	-	1.00	1.00	1.00	1.00	-
Parks Maintenance Worker II	1.00	2.00	2.00	2.00	2.00	-
Parks Maintenance Worker I	5.00	5.00	5.00	5.00	6.00	1.00
Park Monitor	0.96	0.96	0.96	0.96	1.44	0.48
Senior Office Specialist	2.00	2.00	2.00	2.00	2.00	-
Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	-	-	-	-	-
Assistant Recreation Manager	2.00	3.00	3.00	3.00	3.00	-
Recreation Leader	2.91	2.91	2.91	2.91	2.91	-
Aquatics Manager	1.00	1.00	1.00	1.00	1.00	-
Assistant Aquatics Manager	1.00	1.00	1.00	1.00	1.00	-
Lifeguard Supervisor	-	2.25	2.25	2.25	3.00	0.75
Aquatics Facility Supervisor	2.25	-	-	-	-	-
Aquatics Shift Leader	2.54	2.54	2.54	2.54	2.54	-
Aquatics Facility Attendant	4.80	4.80	4.80	5.00	5.12	0.32
Custodian	0.48	0.48	0.48	0.48	0.48	-
Recreation Supervisor	-	0.75	0.75	0.75	0.75	-
Facility Attendant	5.00	4.25	4.25	4.25	4.72	0.47
Recreation Aide	6.63	6.63	6.63	6.63	6.63	-
Fitness Instructor	2.00	2.00	2.00	2.48	2.96	0.96
Lifeguard/Swim Instructor	13.53	13.53	13.53	13.53	13.53	-
<b>Total Parks and Recreation</b>	<b>63.10</b>	<b>63.10</b>	<b>63.10</b>	<b>63.78</b>	<b>67.08</b>	<b>3.98</b>

(not including seasonal employees)

Full-time employees: 23  
Part-time employees: 37



## Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Police</b>						
Chief of Police	1.00	1.00	1.00	1.00	1.00	-
Deputy Chief of Police	1.00	1.00	1.00	1.00	1.00	-
Commander	2.00	2.00	2.00	2.00	2.00	-
Lieutenant	5.00	5.00	5.00	5.00	5.00	-
Sergeant	13.00	13.00	13.00	13.00	13.00	-
Public Relations Sergeant	1.00	1.00	1.00	-	-	(1.00)
Public Information Officer	-	-	-	1.00	1.00	1.00
Detective	7.00	7.00	7.00	8.00	9.00	2.00
Patrol Officer	54.00	56.00	56.00	59.00	62.00	6.00
Traffic Investigator	-	1.00	1.00	1.00	1.00	-
Motorcycle Officer	6.00	4.00	4.00	1.00	1.00	(3.00)
School Resource Officer	9.00	8.00	7.00	7.00	7.00	-
K-9 Officer	3.00	3.00	3.00	2.00	2.00	(1.00)
DUI Officer	2.00	2.00	2.00	1.00	1.00	(1.00)
Training Officer	1.00	1.00	1.00	1.00	1.00	-
Reserve Officer	2.88	2.88	-	-	-	-
Systems Analyst	1.00	-	-	-	-	-
Police Telecommunications Manager	1.00	1.00	1.00	1.00	1.00	-
Telecommunications Supervisor	2.00	2.00	2.00	2.00	2.00	-
Public Safety Telecommunicator	10.00	10.00	11.00	10.00	12.00	1.00
Police Workforce Specialist	-	-	0.48	0.48	0.48	-
Records Supervisor	1.00	1.00	1.00	1.00	1.00	-
Records Specialist	5.00	5.00	5.00	5.00	5.00	-
Crime Scene Technician Supervisor	1.00	1.00	1.00	1.00	1.00	-
Crime Scene Technician	2.00	2.00	3.00	3.00	3.00	-
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	1.00	1.00	-
Emergency Mgmt & Safety Coordinator	1.00	-	-	-	-	-
Senior Office Specialist	2.00	3.00	3.00	3.00	3.00	-
Office Specialist	1.00	-	-	-	-	-
Office Assistant	1.25	1.25	1.25	1.25	1.25	-
<b>Total Police</b>	<b>138.13</b>	<b>136.13</b>	<b>134.73</b>	<b>132.73</b>	<b>138.73</b>	<b>4.00</b>

Full-time employees: 136  
 Part-time employees: 3



## Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Public Works</b>						
Public Works Director & Town Engineer	1.00	1.00	1.00	1.00	1.00	-
Assistant Public Works Director	1.00	1.00	1.00	1.00	1.00	-
Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	-
Operations Division Manager	1.00	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
Senior Stormwater Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
CIP Project Manager	-	-	2.00	2.00	3.00	1.00
Stormwater Utility Division Manager	1.00	1.00	1.00	1.00	1.00	-
Stormwater Utility Project Manager	1.00	1.00	1.00	1.00	-	(1.00)
Streets and Drainage Operations Supervisor	-	1.00	1.00	1.00	1.00	-
Stormwater Field Superintendent	1.00	-	-	-	-	-
GIS Stormwater Intern	-	-	0.48	0.48	0.48	-
Senior Transit Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Transit Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Civil Engineering Designer	1.00	1.00	1.00	1.00	1.00	-
Senior Civil Engineering Tech	3.00	3.00	3.00	3.00	3.00	-
Streets & Drainage Op. Superintendent	-	1.00	1.00	1.00	1.00	-
Streets Maintenance Superintendent	1.00	-	-	-	-	-
Senior Traffic Technician	1.00	1.00	1.00	1.00	1.00	-
Construction Inspector	3.00	3.00	-	-	-	-
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00	-
Stormwater Utility Analyst	1.00	1.00	1.00	1.00	1.00	-
Stormwater Inspector Designer	1.00	1.00	1.00	1.00	1.00	-
Fleet and Facility Manager	-	1.00	1.00	1.00	1.00	-
Facilities Maintenance Crew Leader	1.00	-	-	-	-	-
Fleet Maintenance Supervisor	-	1.00	1.00	1.00	1.00	-
Fleet Maintenance Mechanic III	1.00	1.00	1.00	2.00	3.00	2.00
Fleet Control Specialist	1.00	1.00	1.00	-	-	(1.00)
Fleet Attendant	-	-	1.00	1.00	1.00	-
Traffic Signs/Markings Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Worker	1.00	1.00	1.00	1.00	1.00	-
Streets & Drainage Crew Leader	2.00	2.00	2.00	2.00	2.00	-
Traffic Technician	1.00	1.00	1.00	1.00	1.00	-
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00	-
Heavy Equipment Operator III	1.00	-	-	-	-	-
Heavy Equipment Operator II	7.00	8.00	8.00	8.00	8.00	-
Heavy Equipment Operator I	1.00	-	-	-	-	-
Senior Office Specialist	1.00	2.00	2.00	2.00	2.00	-
Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Transit Specialist	1.11	1.11	1.11	1.11	1.10	(0.01)
Transit Dispatcher	2.11	2.11	2.11	2.11	2.58	0.47
Office Assistant	1.96	0.96	0.96	0.96	0.95	(0.01)
Transit Driver	19.71	19.71	19.71	19.71	22.60	2.89
<b>Total Public Works</b>	<b>70.89</b>	<b>70.89</b>	<b>71.37</b>	<b>71.37</b>	<b>75.71</b>	<b>4.34</b>
			Full-time employees:		50	
			Part-time employees:		61	



### Personnel Schedule

	FY 2020	FY 2021	FY 2022		FY2023	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
<b>Water Utility</b>						
Water Utility Director	1.00	1.00	1.00	1.00	1.00	-
Engineering & Planning Manager	1.00	1.00	1.00	1.00	1.00	-
Water Utility Administrator	1.00	1.00	1.00	1.00	1.00	-
Water Operations Manager	1.00	1.00	1.00	1.00	1.00	-
Water Distribution Superintendent	1.00	1.00	1.00	1.00	1.00	-
Water Engineer Project Manager	1.00	-	-	-	-	-
CIP Project Manager	-	-	-	1.00	1.00	1.00
Water Production & Meter Ops. Superint.	1.00	1.00	1.00	1.00	1.00	-
Senior Engineering Associate	-	2.00	2.00	1.00	1.00	(1.00)
Meter Operations Supervisor	1.00	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	1.00	-	-	-	-	-
Water Conservation Specialist	1.00	1.00	1.00	1.00	1.00	-
Lead Water Utility Operator	3.00	3.00	3.00	3.00	3.00	-
Construction Inspector	2.00	2.00	2.00	2.00	2.00	-
Water Control Systems Supervisor	-	1.00	1.00	1.00	1.00	-
Electric and Control Technician	1.00	-	-	-	-	-
Instrumentation & Control Technican	-	1.00	1.00	1.00	1.00	-
Civil Engineer Tech	1.00	1.00	1.00	1.00	1.00	-
Water Utility Operator III	8.00	7.00	7.00	7.00	7.00	-
Water Utility Operator II	4.00	5.00	5.00	5.00	5.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Water Utility Analyst	-	1.00	1.00	1.00	1.00	-
Customer Service Supervisor	1.00	-	-	-	-	-
Water Utility Operator I	4.00	4.00	4.00	4.00	4.00	-
Customer Service Specialist	4.00	4.00	4.00	4.00	4.00	-
Customer Service Representative	0.48	0.48	0.48	0.48	0.48	-
<b>Total Water Utility</b>	<b>39.48</b>	<b>40.48</b>	<b>40.48</b>	<b>40.48</b>	<b>40.48</b>	<b>-</b>

Full-time employees: 40  
Part-time employees: 1

<b>Total Personnel</b>	<b>396.97</b>	<b>398.97</b>	<b>400.07</b>	<b>400.75</b>	<b>415.87</b>	<b>15.80</b>
------------------------	---------------	---------------	---------------	---------------	---------------	--------------

Full-time employees: 333  
Part-time employees: 116

# Clerk

---

## OVERVIEW

The Clerk's Office is the centralized information distribution point for our citizens, Town Council and staff. Responsibilities include preserving the legislative history of the Town, maintaining public records of the Town and conducting fair and impartial elections. The Clerk's Office provides staff support to Town Council; public records and information; business licensing; records management; elections; voter registration; and notary services. Functions of the Clerk's Office are performed in accordance with Arizona Revised Statutes, Oro Valley Town Code and the administrative policies and objectives of the Town.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Implemented a solution to obtain electronic signatures on oaths of office resulting in reduced processing times and a reduction in paper costs.
- Added 2,492 documents consisting of 4,272 pages to the Town's electronic document database.
- Transitioned public meetings back to in-person and implemented a new Administrative Directive to allow for public participation of Public Hearings via Zoom for meetings held in the Council Chambers.
- Received and processed 285 public record requests from 7/1/21 to 3/10/22, resulting in a total of 321 staff hours to process.
- Analyzed and assisted in transitioning the business licensing function to the Community and Economic Development Department to capitalize on efficiencies in the department's new permitting software system and connect businesses to the Town's economic development professionals.



# Clerk

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Town Clerk	1.00	1.00	1.00	1.00	-
Deputy Town Clerk	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Office Assistant	1.48	1.48	1.48	0.73	(0.75)
Communications Intern	0.25	0.25	0.25	-	(0.25)
<b>Total FTEs</b>	<b>4.73</b>	<b>4.73</b>	<b>4.73</b>	<b>3.73</b>	<b>(1.00)</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 340,492	\$ 358,733	\$ 357,777	\$ 324,487	-9.5%
Operations & Maintenance	59,853	25,100	22,453	95,600	280.9%
<b>Total Expenditures</b>	<b>\$ 400,345</b>	<b>\$ 383,833</b>	<b>\$ 380,230</b>	<b>\$ 420,087</b>	<b>9.4%</b>

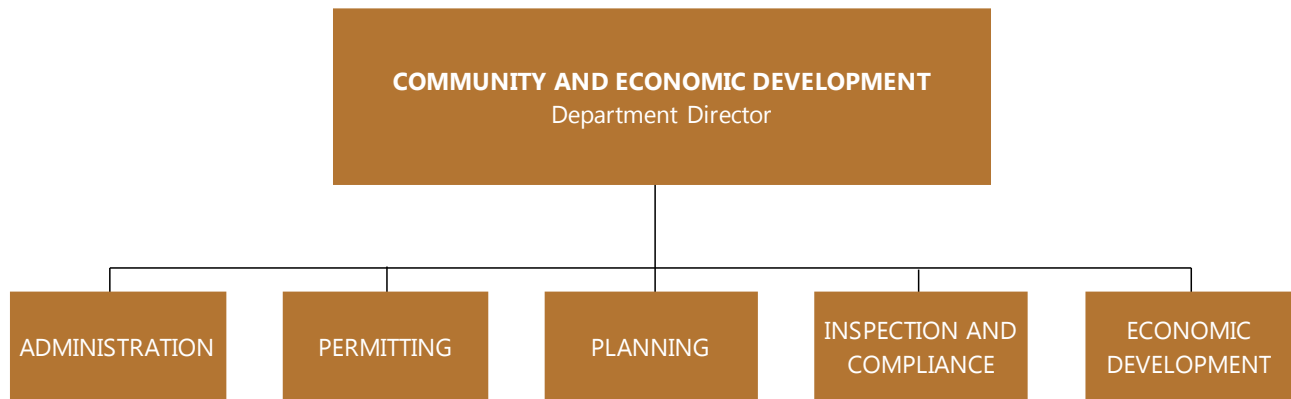
	Revenue Sources				Variance to Budget
	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	
Business Licenses & Permits	\$ 201,157	\$ 202,500	\$ 202,500	\$ 202,500	0.0%
Public Record Request Fees	1,412	2,500	1,300	1,500	-40.0%
<b>Total Revenues</b>	<b>\$ 202,569</b>	<b>\$ 205,000</b>	<b>\$ 203,800</b>	<b>\$ 204,000</b>	<b>-0.5%</b>

## Expenditure and Staffing Changes

### Operations & Maintenance:

O&M increased 281% due to costs related to primary and general elections

# Community & Economic Development (CED)



## OVERVIEW

The Community and Economic Development (CED) Department supports and welcomes new and expanded business and residential development in the Town of Oro Valley. The department provides excellent customer service in coordinating all facets of economic development, planning, permitting, and inspection and compliance related to horizontal and vertical construction within the community. The team is dedicated to ensuring that development proceeds in a safe and efficient manner that meets today’s business needs. The department encourages the use of best practices in both community and economic development, including planning for growth and development that supports a sustainable economy, diverse employment and housing opportunities, and expanded education and cultural experiences for local residents.

## 2021-2022 MAJOR ACCOMPLISHMENTS

### ADMINISTRATION

- Completed work plans aligned with the Town Council Strategic Leadership Plan and the comprehensive economic development strategy.
- Continued to implement remote work strategies that maintained a high level of customer service for all divisions, including remote pre-application and pre-construction meetings and remote customer service front desk options.

### PERMITTING

- As of the end of February 2022, issued 1,550 permits (2,325 projected for end of FY 2021/22), including 111 single family residential permits, 21 grading permits, 29 commercial building permits, 298 photovoltaic permits and 126 pool permits.
- As of end of February 2022, issued permits representing over \$1.1 million in plan review and permit fees representing more than \$80 million in work valuation for new private construction.
- Issued commercial building permits for projects such as Icon Golf Superstore, Crumbl Cookies, AZ MediQuip, Oncology Institute of Hope & Innovation, Sherwin Williams, Mali Thai, Hoppy Vine, Snooze AM Eatery. Issued Type 2 grading permits for Linda Vista Luxury Rentals, Stone Canyon VIII (Phase V) and Victory Church parking lot expansion/Como Drive improvements (phase 1).
- As of the end of February 2022, completed the majority of setup for the new SmartGov permitting system, with a go-live anticipated prior to the end of FY 2021/22.

# Community & Economic Development (CED)

## PLANNING

- Completed of parking code updates and developed potential sign and development review requirement amendments for future consideration
- Launched Community Academy with a record number of participants.
- Completed planning review comments within time standards for all development applications.
- Comprehensively evaluated *Your Voice, Our Future* general plan action item implementation and updated the Planning work plan accordingly.
- Implemented OVprojects.com website customer improvements.
- Updated customer process guides published on Town website.
- Instituted internal efficiency improvements including refined review checklists and technological enhancements
- Senior Planner achieved American Institute of Certified Planners status

## INSPECTION & COMPLIANCE

- Performed 23,527 inspections at approximately 8,645 locations. Some high-profile projects include Roche Tissue Diagnostics building expansions, F45 Fitness, and TMC One.
- As of April 1, 2022, staff investigated a total of 233 violations/complaints recorded. Of those recorded, 23 complaints did not lead to a violation.
- Worked with several businesses and property owners to achieve voluntary compliance related to zoning violations, including for Caliber Collision, who has submitted plans for site improvements to ensure vehicles under repair are screened, and for Stone Canyon, where a property was being used as scrap materials storage, but now has been cleared with the property owner moving forward with proposal for development.

## ECONOMIC DEVELOPMENT

- Completed an entrepreneurial needs study to determine how to support start up and small businesses.
- Transitioned OVSafeSteps to OVNextSteps, which includes enhanced business retention and expansion efforts, semi-annual surveys to determine business needs, continued direct visits with businesses, and additional small business support programming.
- Regularly added net new primary employer business projects into the active business expansion and attraction pipeline.
- Leonardo Electronics USA purchased 12 acres in Innovation Park to build a new state-of-the-art semiconductor laser manufacturing facility and will move their existing operations that currently employ 200 and add an additional 170 jobs over five years. The total capital investment will be approximately \$100 million, resulting in a total economic impact of \$374 million over the next 10 years.
- Partnered with the Communications Division to develop a new economic development website with plans to go live in April 2022.
- Partnered with the Oro Valley Chamber and hosted the first annual business summit at the Westward Look with 90 participants.
- Business visits resumed in June 2021 after being discontinued during the height of the pandemic. The mayor; Town councilmembers; Oro Valley Chamber President, Dave Perry; and Town staff met with 58 businesses in-person and 27 more were conducted virtually.
- The COVID-19 business resources link on the Town's website was updated when needed to provide accurate information for local businesses.
- 32 store front businesses opened in 2021.

# Community & Economic Development (CED)

Total FTEs			
FY 2021 Actual	FY 2022		FY 2023 Budget
	Budget	Projected	
<b>27.78</b>	<b>27.78</b>	<b>28.78</b>	<b>28.78</b>

Expenditures by Division					
	FY 2021 Actual	FY 2022		FY 2023 Budget	Variance to Budget
		Budget	Projected		
Administration	\$ 191,781	\$ 297,878	\$ 287,898	\$ 224,875	-24.5%
Permitting	1,004,137	1,064,595	1,078,643	1,085,061	1.9%
Planning	557,259	661,959	604,073	739,568	11.7%
Inspection and Compliance	860,442	865,853	854,828	811,255	-6.3%
Economic Development	82,631	154,329	149,365	395,381	156.2%
	<b>\$ 2,696,250</b>	<b>\$ 3,044,614</b>	<b>\$ 2,974,807</b>	<b>\$ 3,256,140</b>	<b>6.9%</b>

Revenue Sources					
	FY 2021 Actual	FY 2022		FY 2023 Budget	Variance to Budget
		Budget	Projected		
Residential Building Permits	\$ 2,110,300	\$ 1,222,500	\$ 1,200,000	\$ 1,023,494	-16.3%
Commercial Building Permits	715,612	242,500	636,500	816,330	236.6%
Special Inspection Fees	5,460	8,000	10,000	8,000	0.0%
Zoning and Subdivision Fees	121,973	135,000	55,000	65,000	-51.9%
Sign Permits	20,995	20,000	23,000	20,000	0.0%
Grading Permit Fees	183,924	84,500	50,000	84,500	0.0%
Engineer Plan Review Fees	24,800	51,000	25,000	51,000	0.0%
Fire Permits and Fees	84,628	65,000	70,000	65,000	0.0%
	<b>\$ 3,267,692</b>	<b>\$ 1,828,500</b>	<b>\$ 2,069,500</b>	<b>\$ 2,133,324</b>	<b>16.7%</b>

# CED – Administration

## OVERVIEW

The primary function of the Community and Economic Development Director is to ensure harmonious growth as well as the health, safety and welfare of the public in the built environment. The director, with support of the division managers and administrators, provides leadership, direction and support to the department's staff. Responsibilities include establishing departmental policy; leadership direction and support of the department's staff; preparation and management of the department's operating and capital budget; code interpretation and enforcement; revisions to the Town Code; Council support; Town Manager's Executive Leadership Team; customer service including effective public outreach and communication; and resolution of personnel and legal issues.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
CED Director	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	-	-	(1.00)
Office Assistant	-	-	1.00	1.00	1.00
<b>Total FTEs</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	-

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 174,989	\$237,478	\$ 227,498	\$ 209,475	-11.8%
Operations & Maintenance	16,792	60,400	60,400	15,400	-74.5%
<b>Total Expenditures</b>	<b>\$ 191,781</b>	<b>\$ 297,878</b>	<b>\$ 287,898</b>	<b>\$ 224,875</b>	<b>-24.5%</b>

### Expenditure and Staffing Changes

#### Personnel:

Personnel increased by one staff member due to the mid-year transfer of a Management Analyst to the department, replacing a vacant Senior Office Specialist position.

#### Operations & Maintenance:

O&M decreased 75% due to one-time consulting costs related to consultant for property donation in the prior year.

## CED – Permitting

---

### OVERVIEW

The Permitting division coordinates all facets of plan review for permitting and development by assessing compliance with the codes and ordinances adopted by the Town. Plan review and coordination of projects include conceptual and final site plans, improvement plans, grading, building, walls, pools, spas, signs, equipment and miscellaneous projects for both residential and commercial development.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Division Mgr, Permitting	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	1.00	1.00	1.00	1.00	-
Plans Examiner II	2.00	2.00	2.00	2.00	-
Plans Examiner I	1.00	1.00	1.00	1.00	-
Senior Planning Technician	1.00	1.00	1.00	1.00	-
Building Permit Tech	2.00	2.00	2.00	2.00	-
Office Specialist	0.48	0.48	0.48	0.48	-
<b>Total FTEs</b>	<b>9.48</b>	<b>9.48</b>	<b>9.48</b>	<b>9.48</b>	-

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 925,626	\$951,170	\$ 965,218	\$ 969,186	1.9%
Operations & Maintenance	78,511	113,425	113,425	115,875	2.2%
<b>Total Expenditures</b>	<b>\$ 1,004,137</b>	<b>\$ 1,064,595</b>	<b>\$ 1,078,643</b>	<b>\$ 1,085,061</b>	<b>1.9%</b>

# CED – Planning

---

## OVERVIEW

The Planning division administers the General Plan and Zoning Code for the harmonious growth of the town. The division is responsible for providing planning and zoning services to the community, Town Council, Planning and Zoning Commission, Board of Adjustment and project teams. The division's current work plan focuses on updates to the sign code, zoning code, general plan and associated guidelines and standards.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Division Mgr, Planning	1.00	1.00	1.00	1.00	-
Principal Planner	2.00	2.00	2.00	2.00	-
Senior Planner	1.00	1.00	1.00	1.00	-
Planner	1.00	1.00	1.00	1.00	-
Code Compliance Specialist	-	-	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Intern	0.30	0.30	0.30	0.30	-
<b>Total FTEs</b>	<b>6.30</b>	<b>6.30</b>	<b>7.30</b>	<b>7.30</b>	<b>1.00</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 533,781	\$576,049	\$ 575,163	\$ 653,503	13.4%
Operations & Maintenance	23,478	85,910	28,910	86,065	0.2%
<b>Total Expenditures</b>	<b>\$ 557,259</b>	<b>\$ 661,959</b>	<b>\$ 604,073</b>	<b>\$ 739,568</b>	<b>11.7%</b>

### Expenditure and Staffing Changes

#### Personnel:

Personnel increased 13% due to the mid-year transfer of the Code Compliance Specialist from the department's Inspection & Compliance Division.

# CED – Inspection & Compliance

## OVERVIEW

The Inspection and Compliance division is responsible for inspecting all new and altered, commercial and residential, vertical and horizontal construction within the town to assess their compliance with the codes and ordinances adopted by the Town. The division is also responsible for the monitoring and enforcement of the zoning, building and Town codes and ordinances, including all construction, plant salvage, landscape, signage and development performance standards.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Division Mgr, Insp. & Comp.	1.00	1.00	1.00	1.00	-
Building Inspector II	4.00	4.00	4.00	4.00	-
Building Inspector I	1.00	1.00	1.00	1.00	-
Code Compliance Specialist	1.00	1.00	-	-	(1.00)
Zoning Technician	1.00	1.00	1.00	1.00	-
Senior Office Assistant	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>(1.00)</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 857,325	\$854,008	\$ 842,983	\$ 793,435	-7.1%
Operations & Maintenance	3,117	11,845	11,845	17,820	50.4%
<b>Total Expenditures</b>	<b>\$ 860,442</b>	<b>\$ 865,853</b>	<b>\$ 854,828</b>	<b>\$ 811,255</b>	<b>-6.3%</b>

### Expenditure and Staffing Changes

#### Personnel:

Personnel decreased 7% due to the mid-year transfer of the Code Compliance Specialist to the department's Planning Division.

#### Operations & Maintenance:

O&M increased 50% due to costs related to training for building inspectors



# CED – Economic Development

---

## OVERVIEW

Beginning FY 2019, Economic Development was a new General Fund division within the Community and Economic Development Department. These costs were previously budgeted in the Bed Tax Fund. Economic Development is responsible for business recruitment, retention, and expansion.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Economic Dev. Specialist	1.00	1.00	1.00	1.00	-
Management Analyst	-	-	1.00	1.00	1.00
<b>Total FTEs</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 80,138	\$83,478	\$ 83,514	\$ 192,025	130.0%
Operations & Maintenance	2,493	70,851	65,851	203,356	187.0%
<b>Total Expenditures</b>	<b>82,631</b>	<b>154,329</b>	<b>149,365</b>	<b>\$ 395,381</b>	<b>156.2%</b>

### Expenditure and Staffing Changes

#### Operations & Maintenance:

O&M increased 187% due to costs related to tourism moved from General Administration

# Council

---

## OVERVIEW

Town Council consists of seven officials elected by residents of the town. The Mayor is directly elected by the citizens while the Vice Mayor is selected by the Council annually. Councilmembers serve four-year overlapping terms in the manner prescribed by state law. The Mayor and Councilmembers of Oro Valley are committed to high quality municipal services and responsible development. Through the Town Manager, the Town Council provides policy direction by adopting rules, regulations and procedures to meet community needs. The Mayor and Councilmembers remain accountable and accessible to the residents through their commitment to full, honest and timely communication and exchange promoting responsive, accountable governance.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Provided direction to the Town Manager and Town Attorney to finalize a settlement agreement that led to the purchase of the former Vistoso Golf Course by The Conservation Fund and the eventual transfer of the 202 acres to the Town in the summer of 2022.
- Approved the issuance of \$25 million in parks and recreation bonds to fund priority amenities identified in the Parks and Recreation Master Plan, including fields, splash pad, pickleball and basketball courts at Naranja Park; multi use paths; and replacement irrigation systems for the El Conquistador and Canada golf courses.
- Approved an amendment to the Purchase and Sales Agreement with HSL that removed a provision providing for the potential private operation of the Canada golf course should the Town cease to operate it in the future.
- Completed and reopened the renovated Town Council chambers that allows for greater in person attendance, improved sound and presentation technology, upgrade ADA access and the ability to hold dual in-person/Zoom meetings.
- Collaborated with staff to launch Keep OV Beautiful, a community beautification program that brings all of the Town's beautification programs and opportunities under one umbrella, making it easier than ever for residents to participate in our collective efforts to keep our roads, trails and paths clean and beautiful.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Mayor	1.00	1.00	1.00	1.00	-
Councilmember	6.00	6.00	6.00	6.00	-
<b>Total FTEs</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	-

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 78,862	\$78,820	\$ 78,820	\$ 78,822	0.0%
Operations & Maintenance	83,039	109,900	109,289	120,323	9.5%
<b>Total Expenditures</b>	<b>\$ 161,901</b>	<b>\$ 188,720</b>	<b>\$ 188,109</b>	<b>\$ 199,145</b>	<b>5.5%</b>

# Town Court

---

## OVERVIEW

The Oro Valley Town Court is charged with the processing and adjudication by trial, hearing or otherwise, of all cases filed in the Court. This includes misdemeanor criminal and traffic cases, civil traffic cases and Town Code violations. The Court is also responsible for the collection of fines, surcharges, restitution, and other fees. Issuing domestic violence orders of protection and injunctions against harassment, taking applications for and issuing marriage licenses. Services rendered by the Court are governed by rules set by the Arizona Supreme Court, statutes and/or ordinances enacted by the Arizona Legislature and/or the Oro Valley Town Council.

## 2021-2022 ACCOMPLISHMENTS

- Completed a conversion to a complete paperless environment, and in doing so, made court information more accessible to Court users and reduced office supply costs.
- Proposed revisions to the Town Code which were approved by Council that updated the ordinances governing the operation of the Court.
- Reviewed with the assistance of the Town Prosecutor hundreds of outstanding cases and completed final disposition.
- Resumed normal Court operations, including in-person hearings, and jury trials.
- Worked with Police Department and Prosecutor's Office to establish a consistent court calendar.
- Initiated and oversaw the purchase and installation of a fingerprint machine at the police station.
- Completed a remodel of existing Court office space, including the removal of all physical files. Opened the staff area and allowed for the installation of cubicles.
- Trained all staff to function as a Courtroom Clerk, improving efficiency in the event of a staff absence.
- Updated internal procedures to reflect changes in legislation. This was especially important as it related to Proposition 207 and the new process of expunging records.

# Town Court

	FY 2021	FY 2022	FY 2022	FY 2023	Variance
Personnel	Actual	Budget	Projected	Budget	to Budget
Magistrate Judge	1.00	1.00	1.00	1.00	-
Court Administrator	1.00	1.00	2.00	2.00	1.00
Deputy Court Administrator	-	1.00	-	-	(1.00)
Courtroom Clerk	1.00	1.00	1.00	1.00	-
Senior Court Clerk	3.00	3.00	1.00	1.00	(2.00)
Court Clerk	1.48	1.00	3.00	3.00	2.00
Probation Compliance Officer	-	-	-	0.48	0.48
Court Security Officer	1.00	-	-	-	-
Court Security Coordinator	-	0.50	0.50	0.50	-
<b>Total FTEs</b>	<b>8.48</b>	<b>8.50</b>	<b>8.50</b>	<b>8.98</b>	<b>0.48</b>

	FY 2021	FY 2022	FY 2022	FY 2023	Variance
Expenditures	Actual	Budget	Projected	Budget	to Budget
Personnel	\$ 677,617	\$ 748,880	\$ 626,870	\$ 759,950	1.5%
Operations & Maintenance	124,506	165,916	165,916	254,131	53.2%
Capital Outlay	-	-	29,329	39,000	100.0%
<b>Total Expenditures</b>	<b>\$ 802,123</b>	<b>\$ 914,796</b>	<b>\$ 822,115</b>	<b>\$ 1,053,081</b>	<b>15.1%</b>

	Revenue Sources				Variance
	FY 2021	FY 2022	FY 2022	FY 2023	to Budget
	Actual	Budget	Projected	Budget	
Court Costs	\$ 140,218	\$ 135,000	\$ 130,000	\$ 135,000	0.0%
Court Security Fee	20,000	20,000	20,000	57,000	0.0%
Public Defender Fees	2,416	2,400	350	2,400	0.0%
Fines	153,547	125,000	125,000	125,000	0.0%
<b>Total Revenues</b>	<b>\$ 316,181</b>	<b>\$ 282,400</b>	<b>\$ 275,350</b>	<b>\$ 319,400</b>	<b>13.1%</b>

## Expenditure and Staffing Changes

### Operations & Maintenance:

O&M increased 53% due to court appointed attorney fees

### Capital Outlay:

Capital outlay is related to equipment replacement

# Finance

---

## OVERVIEW

Finance is responsible for Town financial activities, including accounting, payroll and accounts payable processing, budget development, coordination and analysis, financial statement preparation, audit coordination, debt management, managerial reporting, sales tax compliance and participation in a variety of other administrative and special projects. Finance also coordinates the development of the Town's Capital Improvement Program and provides procurement administration for the Town.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Received the Distinguished Budget Presentation award from the Government Finance Officers Association (GFOA) for the 14<sup>th</sup> consecutive year, with special performance measures recognition.
- Received the Certificate of Achievement for Financial Reporting Excellence from GFOA for the 29<sup>th</sup> consecutive year.
- Received the Popular Annual Financial Reporting award from GFOA for the 11<sup>th</sup> consecutive year.
- Received an unmodified "clean" audit opinion for the Town's annual financial statements.
- Facilitated the contribution of \$27.6 million toward the Town's outstanding liability in the Public Safety Pension Retirement System, through a combination of \$10 million in Town reserve funds and \$17.6 million in pension obligation bonds.
- Issued excise tax bonds to provide \$25 million in funding for parks and recreation amenities and improvements, including Naranja Park improvements, Community Center and golf course irrigation improvements, and multi-use paths.
- Successfully contracted for a number of significant Town infrastructure and capital improvements, including the Naranja Park expansion and golf course irrigation improvements.
- Successfully contracted for a new employee deferred compensation services provider, intended to improve employee planning and return on retirement investment options.
- Due to conservative budgeting practices and prudent fiscal management, the Town is expected to significantly outperform financial expectations in the General Fund and across nearly all funds for the fiscal year.

# Finance

---

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Chief Financial Officer	1.00	1.00	1.00	1.00	-
Finance & Budget Administrator	1.00	1.00	1.00	1.00	-
Chief Procurement Officer	1.00	1.00	1.00	1.00	-
Contract Specialist	-	1.00	1.00	1.00	-
Procurement Specialist	1.00	-	-	1.00	1.00
Senior Budget Analyst	1.00	1.00	1.00	1.00	-
Senior Accountant	1.00	2.00	2.00	2.00	-
Accounting Specialist	1.00	1.00	1.00	1.00	-
Senior Office Specialist	0.20	0.20	0.20	0.20	-
<b>Total FTEs</b>	<b>7.20</b>	<b>8.20</b>	<b>8.20</b>	<b>9.20</b>	<b>1.00</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 757,682	\$ 881,824	\$ 874,402	\$ 939,135	6.5%
Operations & Maintenance	78,931	97,831	70,341	94,081	-3.8%
<b>Total Expenditures</b>	<b>\$ 836,613</b>	<b>\$ 979,655</b>	<b>\$ 944,743</b>	<b>\$ 1,033,216</b>	<b>5.5%</b>

## Expenditure and Staffing Changes

### Personnel:

Personnel increased 6.5% due to a new procurement specialist position in FY 2023

# Human Resources

---

## OVERVIEW

Human Resources (HR) provides services and support in the following areas: policy and procedure; administration and compliance; compensation and benefits; hiring, development and retention; employee and labor relations; and performance management.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Developed and distributed an employee survey to 240 benefit-eligible employees to determine satisfaction of Town benefit offerings and well-being programs, as well as work environment and organizational issues, obtaining a 73% participation rate. Key finding that 84% of employees would recommend the Town of Oro Valley as a place of employment to family and friends.
- Selected via competitive solicitation an experienced consultant to conduct a classification and compensation study for all Town employees
- Created and made available streamlined templates on a variety of employee relations and performance management issues for supervisors and managers to easily access.
- Re-constituted the quarterly employee recognition program to include opportunities to recognize recently promoted and welcome recently hired employees.
- Broadened and customized recruitment outreach efforts to ensure Town departments received quality candidates. In the first nine months of the fiscal year, recruited for and hired 82 positions, processing over 1,000 applications.
- Conducted annual employee recognition where 54 employees who reached the 5, 10, 15, 20, 25, and 30 year marks were honored for over 695 combined years of service.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Human Resource Director	1.00	1.00	1.00	1.00	-
Human Resource Analyst	2.00	3.00	3.00	3.00	-
Human Resource Assistant	1.00	-	-	-	-
<b>Total FTEs</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	-

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 383,866	\$ 401,410	\$ 348,410	\$ 426,987	6.4%
Operations & Maintenance	53,484	133,980	123,980	142,125	6.1%
<b>Total Expenditures</b>	<b>\$ 437,350</b>	<b>\$ 535,390</b>	<b>\$ 472,390</b>	<b>\$ 569,112</b>	<b>6.3%</b>

# Innovation & Technology

---

## OVERVIEW

The Innovation & Technology Department (I&T) is committed to providing secure, proven, innovative technologies that enhance operational efficiencies while providing convenient access to government information and services for employees, citizens, visitors and businesses. I&T is comprised of two divisions: Innovation and Strategy, and Information Technology.

The Innovation and Strategy division manages the Council Strategic Leadership Plan, OV Peak Performance (continuous improvement activities dedicated to delivering better value to customers, internally and externally, by eliminating waste), annexations, special events, emergency management, safety, constituent services and tourism. Emergency Management programs ensure disaster preparedness, education and information is made available to staff and to community stakeholders. Constituent Services, through phone calls and AskOV, addresses concerns, complaints, inquiries and referrals with excellent customer service and a commonsense approach.

The Information Technology Division (ITD) identifies, implements and supports technology for all Town departments to support their business needs. Responsibilities include management and security of the Town's computer and telephony networks, Geographic Information System (GIS), technology acquisition, application and database support. ITD strategizes its work through five focus areas: service delivery Improvement; cyber security; application lifecycles; business continuity; and ITD as a strategic partner.

## 2021-2022 ACCOMPLISHMENTS

- Upgraded enterprise ERP system to latest version and implemented their latest forms engine for better control of key forms like purchase orders and business licenses.
- Continued implementation of electronic forms for various processes throughout the Town.
- Coordinated updated cybersecurity training courses for employees twice per year along with ongoing phishing testing campaign with remedial training to help mitigate against potential breaches.
- Updated audio and video equipment and services in the new council chambers. This included the ability to support simultaneous virtual and in-person meetings.
- Updated mobile device management solution for better asset tracking, security, and management.
- Updated multifactor authentication platform within the Town.
- Refreshed all police department body cameras.
- Won an award from Arizona Geographic Information Council for best application with the consolidated Adopt-a-road/trail website that is integrated with the Town's asset management system.
- Continued Peak Performance training to all full-time employees and expanded Lean Green Belt training to 45 employees, broadening the use of process improvement across the organization.
- As of January 2022, realized a cost savings of \$163,405 related to Peak Improvement projects.
- Revised Town safety program to reflect current practices and regulations.
- Participated with Pima County in updating the multi-jurisdictional hazard mitigation plan.
- Worked with Pima County on training the Town senior management team in emergency operations and conducted an emergency management exercise.



# Innovation & Technology

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Chief Information Officer (CIO)	1.00	1.00	1.00	1.00	-
NetOps Supervisor	1.00	1.00	1.00	1.00	-
Applications Supervisor	1.00	1.00	1.00	1.00	-
Network Administrator	1.00	1.00	2.00	2.00	1.00
Systems Analyst	2.00	3.00	2.00	2.00	(1.00)
Database Analyst	1.00	1.00	1.00	1.00	-
Senior GIS Administrator	1.00	1.00	1.00	1.00	-
GIS Analyst	1.00	1.00	1.00	1.00	-
IT Analyst	1.00	1.00	1.00	1.00	-
IT Technician	1.00	1.00	2.00	2.00	1.00
Strategic Initiatives Manager	1.00	1.00	-	-	(1.00)
Management Analyst	-	-	1.00	1.00	1.00
Constituent Services Coord.	1.00	1.00	1.00	1.00	-
Emergency Mgmt & Safety	1.00	1.00	1.00	1.00	-
Senior Office Specialist	0.80	0.80	0.80	0.80	-
<b>Total FTEs</b>	<b>14.80</b>	<b>15.80</b>	<b>16.80</b>	<b>16.80</b>	<b>1.00</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 1,497,005	\$ 1,665,903	\$ 1,593,131	\$ 1,728,071	3.7%
Operations & Maintenance	1,812,141	2,412,880	2,412,880	2,705,600	12.1%
Capital Outlay	269,522	267,800	267,800	349,300	30.4%
<b>Total Expenditures</b>	<b>\$ 3,578,668</b>	<b>\$ 4,346,583</b>	<b>\$ 4,273,811</b>	<b>\$ 4,782,971</b>	<b>10.0%</b>

## Expenditure and Staffing Changes

### Personnel:

Personnel increased by one IT technician, a mid-year FTE transfer from CED

### Operations & Maintenance:

O&M increased 12% due to increased software maintenance costs and licensing

### Capital Outlay:

Capital outlay increased 30% due to increased costs for virtual hosting and police mobile computer (MDC) replacements

# Legal

## OVERVIEW

The Legal Services Department is managed by the Legal Services Director. A contract attorney is hired by the Mayor and Council to act as their chief legal advisor. The Legal Services Department is committed to providing the highest quality representation possible to meet the present and future needs of the Town in an efficient and effective manner.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Continued to hold court cases telephonically throughout the COVID-19 pandemic, switching to in-person.
- Provided statewide training on Ethics, Advanced DUI, Drugged Driving and Criminal Year Updates to police officers and prosecutors.
- Provided support staff for various Boards and Commission meetings.
- Responded to legal claims against the Town.
- Reviewed contracts, policies and ordinances; and provided legal advice.
- Tried the State v. Bell case, a case with national attention, and received a conviction.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Legal Services Director	1.00	1.00	1.00	1.00	-
Chief Civil Deputy Attorney	1.00	1.00	1.00	1.00	-
Assistant Town Prosecutor	1.00	1.00	1.00	2.00	1.00
Senior Paralegal	1.00	1.00	1.00	1.00	-
Paralegal I	1.00	1.00	1.00	1.00	-
Legal Secretary	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>1.00</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 723,286	\$ 751,078	\$ 756,985	\$ 836,397	11.4%
Operations & Maintenance	140,497	151,676	126,676	162,945	7.4%
Capital Outlay	-	-	-	12,000	0.0%
<b>Total Expenditures</b>	<b>\$ 863,783</b>	<b>\$ 902,754</b>	<b>\$ 883,661</b>	<b>\$1,011,342</b>	<b>12.0%</b>

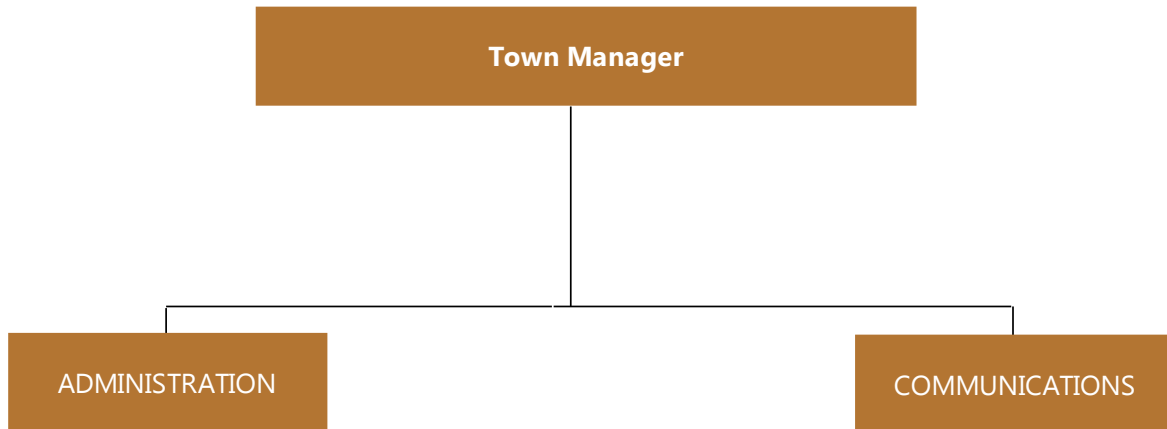
### Expenditure and Staffing Changes

**Personnel:**

Personnel costs increased 11% due to a new assistant Town prosecutor position in FY 2023

# Town Manager's Office

---



## OVERVIEW

The Town Manager is responsible for the proper management and administration of the Town and serves as the Chief Administrative Officer of the government under the direction of the Town Council. The Town Manager is further responsible for tourism promotion, intergovernmental programs, communications and for coordination of the administrative functions of the various departments, divisions, boards and services of the Town government. The Town of Oro Valley is made up of the following departments and/or offices: Town Manager; Town Clerk; Finance; Human Resources; Information Technology; Legal Services; Police; Water Utility; Community and Economic Development; Public Works; Parks and Recreation; and Town Court.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Negotiated and finalized a settlement agreement with the owner of the former Vistoso golf course, The Conservation Fund, and a local developer that led to the purchase of 202 acres of the property for permanent open space and passive recreation.
- Maintained a AA+ bond rating from Standard and Poor's in advance of the issuance of \$25 million in park and recreation bonds.
- Led the review and subsequent solicitation process to evaluate and select a new 457 deferred compensation provider for a voluntary supplemental retirement savings program that enhances financial well-being opportunities for employees.
- Collaborated with the Friends of Pusch Ridge Golf for the successful reopening of the Pusch 9 Course in November.
- Created and hosted 13 "This is Oro Valley" podcasts to highlight Town and community operations, including topics such as Police school resource officers and K-9s, public art, Golder Ranch Fire District, Steam Pump Ranch and more, with increasing interest from the community as demonstrated by the 250% increase in downloads for the most recent podcast compared to the feature's initial launch.
- Negotiated an economic development agreement that contributed to Leonardo Electronics US Inc. to choose Oro Valley for its future relocation and estimated \$100 million investment, 170 net new jobs and regional economic impact of \$374 million over the next 10 years.
- In response to the continuing pandemic, successfully adapted operations and created and implemented a variety of new protocols and policies that resulted in limited impacts on Town services to the community and a safe working environment.

# Town Manager's Office

## 2021-2022 MAJOR ACCOMPLISHMENTS (continued)

- The Communications Division led the development of two new micro websites within the orovalleyaz.gov website to meet the organization's growing needs/challenges: a more interactive and content-rich site to better support site selectors, major employers and other economic development needs; and a Police recruitment site that better aligns with the process and clearly conveys the unique culture at OVPD.
- Developed and presented a Tourism Strategy to the Town Council in November 21 that provides the foundation for additional creative attraction strategies, including the development of a six-part tourism video series with CGI Communications to highlight Oro Valley attractions and amenities.

Total FTEs			
FY 2021	FY 2022		FY 2023
Actual	Budget	Projected	Budget
<b>8.38</b>	<b>8.38</b>	<b>8.38</b>	<b>8.38</b>

Expenditures by Program					
	FY 2021	FY 2022		FY 2023	Variance
	Actual	Budget	Projected	Budget	to Budget
Administration	\$ 517,377	\$ 611,135	\$ 616,947	\$ 651,942	6.7%
Communications	429,240	504,089	490,803	499,280	-1.0%
	<b>\$ 946,617</b>	<b>\$1,115,224</b>	<b>\$1,107,750</b>	<b>\$1,151,222</b>	<b>3.2%</b>

# Town Manager's Office – Administration

## OVERVIEW

The Town Manager's office is responsible for the fiscal health of the Town government, and for direction and coordination of the administrative functions of the various departments, divisions, boards and services of the Town Government. The Town Manager's office provides staff support to the Town Council, handles media relations, promotes the Town's legislative agenda through intergovernmental programs, promotes tourism, and seeks opportunities for partnerships and financial assistance at the county, state and federal levels through grants, legislation and federal appropriation requests. The Town Manager's office also maintains citizen and community relations, as well as Oro Valley representation on regional boards and quasi-governmental councils to keep the Town's needs and interests considered in regional decision-making.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Town Manager	1.00	1.00	1.00	1.00	-
Assistant Town Manager	1.00	1.00	1.00	1.00	-
Management Analyst	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	-
Management Intern	0.38	0.38	0.38	0.38	-
<b>Total FTEs</b>	<b>4.38</b>	<b>4.38</b>	<b>4.38</b>	<b>4.38</b>	-

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 492,852	\$ 588,109	\$ 593,921	\$ 607,575	3.3%
Operations & Maintenance	24,525	23,026	23,026	44,367	92.7%
<b>Total Expenditures</b>	<b>\$ 517,377</b>	<b>\$ 611,135</b>	<b>\$ 616,947</b>	<b>\$ 651,942</b>	<b>6.7%</b>

### Expenditure and Staffing Changes

#### Operations & Maintenance:

O&M increased 93% due to budgeting for a bi-annual Council strategic planning consultant in outside professional services and travel & training increases.

# Town Manager's Office – Communications

## OVERVIEW

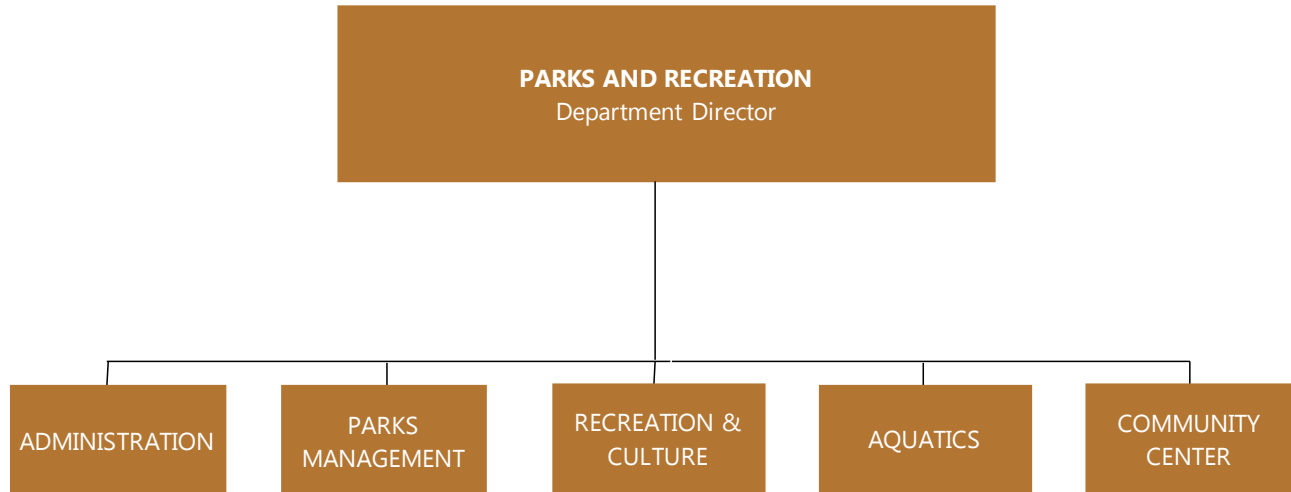
The Communications Administrator manages and facilitates all media relations on behalf of the Town (with the exception of the Police Department, which has a designated public information officer). The Communications Division is responsible for internal and external communications and publications, the Town's website and employee intranet, oversight of the Town's social media accounts, graphic design and photography. Additionally, the Communications Division, in partnership with Economic Development, manages and facilitates the Town's marketing and advertising efforts. The division also plans, develops and produces publications and services designed to facilitate communication between Town leadership and residents in order to keep residents informed about Town services, activities and programs.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Communications Administrator	1.00	1.00	1.00	1.00	-
New Media Developer	1.00	1.00	1.00	1.00	-
Marketing & Comm. Specialist	1.00	1.00	1.00	1.00	-
Public Information Officer	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	-

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 331,743	\$ 379,619	\$ 366,333	\$ 380,693	0.3%
Operations & Maintenance	95,297	124,470	124,470	118,587	-4.7%
Capital Outlay	2,200	-	-	-	0.0%
<b>Total Expenditures</b>	<b>\$ 429,240</b>	<b>\$ 504,089</b>	<b>\$ 490,803</b>	<b>\$ 499,280</b>	<b>-1.0%</b>

# Parks and Recreation

---



## OVERVIEW

The Parks and Recreation Department is comprised of the following divisions: Administration, Parks Management, Recreation and Culture, Aquatics and Community Center/Golf Fund. The department is further responsible for providing staff support to the Parks and Recreation Advisory Board and the Historic Preservation Commission. The Mission of the Department is *Inspire Connection through Recreation*

## 2021-2022 MAJOR ACCOMPLISHMENTS

### ADMINISTRATION

- Began implementation of the Parks & Recreation Master Plan through the Town Council approved parks bond that included securing design/construction teams for Naranja Park. Started construction at Naranja Park, Community Center tennis courts and the Conquistador irrigation projects.
- Worked with the Sonoran Desert Flyer (remote control aircraft organization) to identify a permanent airfield location.
- Managed the Indigo Sports golf contract resulting in year-over-year improved financials for golf and food & beverage; successfully opened the Pusch Ridge Golf Course and worked with the Disc Golf community to identify a brand-new recreation program that will launch in fall 2022.

### PARKS MANAGEMENT

- Installed new pedestrian lighting around the walking path at Riverfront Park
- Installed new (lifecycle replacement) playground structures at James D. Kriegh Park
- Installed a third dog park area at Naranja Park for vulnerable dogs to use

### RECREATION & CULTURE

- Through the Oro Valley Historic Preservation Commission, the first Historic Home was recognized in Oro Valley and a process was established to review and designate future homes for this recognition. Assistance was provided by University of Arizona graduate students.
- Construction began on the garage building at Steam Pump Ranch, upon its completion it will house the Recreation and Culture Division and provide a staff presence and programming on site six days a week.
-

# Parks and Recreation

---

## 2021-2022 MAJOR ACCOMPLISHMENTS (continued)

- Completed MOU with Oro Valley Historical Society identifying uses and future planning of use at the Steam Pump Ranch property.

### AQUATICS

- Oversaw membership increase from 252 pre-pandemic membership to over 420 currently, a 66% increase.
- Installed a new secondary sanitization system and oxygen system on the Olympic pool body of water. This will provide increased water quality for users as well as decrease the amount of chemicals needed, thus decreasing costs as well.
- Increased lifeguard certification offerings to attract more staff to the Town to assist with operations, as well as classes for swim coach education.
- Added aqua aerobics classes to facility programming, increasing offerings to the public.

### COMMUNITY CENTER

- Oversaw member return to pre-pandemic levels, currently there are 2107 memberships compared to 2,144 pre-pandemic and a low of 450 during the pandemic.
- Purchased new treadmills to replace old, outdated models. New treadmills include individual screens and personalized settings and access to make the experience specific for each user.
- Increased pickleball programs and courts through use of temporary tape and volunteer assistance. This program was non-existent two years ago and now provides opportunities seven days a week to an active user group of over 200 participants.
- Added additional security cameras to the recreation facility to ensure safety at the facility.
- Offered a new December event, SnOV, to the community that was well received (2,000 participants) and will become an annual holiday event.



# Parks and Recreation

---

Total FTEs			
FY 2021 Actual	FY 2022		FY 2023 Budget
	Budget	Projected	
<b>63.10</b>	<b>63.10</b>	<b>63.58</b>	<b>67.08</b>

	Expenditures by Fund				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
General Fund	\$ 2,072,575	\$ 3,446,361	\$ 3,423,479	\$ 3,760,556	9.1%
Community Center Fund	5,725,830	7,789,128	6,021,168	11,453,490	47.0%
	<b>\$ 7,798,405</b>	<b>\$ 11,235,489</b>	<b>\$ 9,444,647</b>	<b>\$ 15,214,046</b>	<b>35.4%</b>

	Revenues by Fund				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
General Fund	\$ 586,496	\$ 558,525	\$ 834,350	\$ 777,032	39.1%
Community Center Fund	7,583,861	7,398,265	9,004,844	8,505,335	15.0%
	<b>\$ 8,170,357</b>	<b>\$ 7,956,790</b>	<b>\$ 9,839,194</b>	<b>\$ 9,282,367</b>	<b>16.7%</b>

# Parks and Recreation – General Fund

Total FTEs			
FY 2021 Actual	FY 2022		FY 2023 Budget
	Budget	Projected	
<b>41.55</b>	<b>41.55</b>	<b>42.03</b>	<b>44.31</b>

	Expenditures by Division				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
Administration	\$ 415,441	\$ 441,380	\$ 433,744	\$ 473,669	7.3%
Parks Management	1,268,364	1,369,531	1,366,614	1,489,697	8.8%
Recreation and Culture	388,770	498,834	493,332	573,638	15.0%
Aquatics		1,136,616	1,129,789	1,223,552	7.6%
	<b>\$2,072,575</b>	<b>\$3,446,361</b>	<b>\$3,423,479</b>	<b>\$3,760,556</b>	<b>9.1%</b>

	Revenue Sources				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
Aquatics User Fees	\$ 405,834	\$ 395,000	\$ 529,000	\$ 496,000	25.6%
Concession Sales	82	5,000	350	-	-100.0%
Fields & Courts User Fees	109,137	66,125	135,000	122,032	84.5%
Miscellaneous User Fees	71,443	92,400	170,000	159,000	72.1%
	<b>\$ 586,496</b>	<b>\$ 558,525</b>	<b>\$ 834,350</b>	<b>\$ 777,032</b>	<b>39.1%</b>

# Parks and Recreation – General Fund

## Administration

---

### OVERVIEW

The Parks and Recreation Administration Division is responsible for program registrations, processing fees and making deposits, coordinating facility reservations, grant writing and management for the department, responding to all phone, walk-in and email inquiries, and clerical and organizational support to the entire department. Additionally, this division provides administrative support to the Parks and Recreation Advisory Board.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Parks & Recreation Director	1.00	1.00	1.00	1.00	-
Deputy Parks & Rec. Director	1.00	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	-

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 350,107	\$ 347,834	\$ 340,198	\$ 342,478	-1.5%
Operations & Maintenance	65,334	93,546	93,546	131,191	40.2%
<b>Total Expenditures</b>	<b>\$ 415,441</b>	<b>\$ 441,380</b>	<b>\$ 433,744</b>	<b>\$ 473,669</b>	<b>7.3%</b>

### Expenditure and Staffing Changes

#### Operations & Maintenance

Operations & Maintenance increased 40% due to increased costs for general liability costs, and travel & training

# Parks and Recreation – General Fund

## Parks Management

---

### OVERVIEW

The Parks Maintenance Division is responsible for janitorial services, turf management, landscape maintenance and property upkeep for all parks, natural trails, and bicycle/pedestrian oasis facilities. Parks Maintenance is also responsible for the landscape maintenance at the Town Hall campus.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Parks Maint Superintendent	1.00	1.00	1.00	1.00	-
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Parks Maintenance Worker III	1.00	1.00	1.00	1.00	-
Parks Maintenance Worker II	2.00	2.00	2.00	2.00	-
Parks Maintenance Worker I	5.00	5.00	5.00	6.00	1.00
Park Monitor	0.96	0.96	0.96	1.44	0.48
<b>Total FTEs</b>	<b>10.96</b>	<b>10.96</b>	<b>10.96</b>	<b>12.44</b>	<b>1.48</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 519,602	\$ 630,281	\$ 627,364	\$ 692,147	9.8%
Operations & Maintenance	607,995	633,750	633,750	665,550	5.0%
Capital Outlay	140,767	105,500	105,500	132,000	25.1%
<b>Total Expenditures</b>	<b>\$ 1,268,364</b>	<b>\$ 1,369,531</b>	<b>\$ 1,366,614</b>	<b>\$ 1,489,697</b>	<b>8.8%</b>

### Expenditure and Staffing Changes

#### Personnel

Personnel increased 9.8% due to a new parks maintenance worker I and a new part-time park monitor in FY 2023

#### Capital Outlay

Capital outlay increased 25.1% due to new one-time equipment purchases

# Parks and Recreation – General Fund

## Recreation & Culture

---

### OVERVIEW

The Recreation and Culture Division is a consolidation of the previous Recreation and Cultural Resources Divisions. The Recreation and Culture Division is responsible for providing recreational programs, activities, classes, hikes, and special events for all ages, as well as ball field management and contracts. It is also responsible for management of all town historic and cultural properties, such as Steam Pump Ranch. Additionally, this division is responsible for implementation and follow-through of master plans for town historic sites and cultural resources.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Recreation & Culture Manager	1.00	1.00	1.00	1.00	-
Assistant Recreation Manager	2.00	2.00	2.00	2.00	-
Recreation Leader	1.95	1.95	1.95	1.95	-
Recreation Aide	1.75	1.75	1.75	1.75	-
<b>Total FTEs</b>	<b>6.70</b>	<b>6.70</b>	<b>6.70</b>	<b>6.70</b>	<b>-</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 338,240	\$ 389,684	\$ 384,182	\$ 387,488	-0.6%
Operations & Maintenance	47,029	109,150	109,150	171,150	56.8%
Capital	3,501	-	-	15,000	100.0%
<b>Total Expenditures</b>	<b>\$ 388,770</b>	<b>\$ 498,834</b>	<b>\$ 493,332</b>	<b>\$ 573,638</b>	<b>15.0%</b>

### Expenditure and Staffing Changes

#### Operations & Maintenance

Operations & Maintenance increased 56.8% due to increase in contract programming and instructors, grant funded outside professional services, and special event expenditures

# Parks and Recreation – General Fund

## Aquatics

### OVERVIEW

The Aquatics Division is responsible for the safe operation, maintenance, and management of the Oro Valley Aquatic Center. This facility includes an Olympic-sized swimming pool, a 25-yard pool, a splash pad for children and other family-friendly amenities. The facility serves as one of Southern Arizona's premier, competition-level facilities.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Aquatics Manager	1.00	1.00	1.00	1.00	-
Assistant Aquatics Manager	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Facility Supervisor	2.25	2.25	2.25	2.25	-
Shift Leader	0.96	0.96	0.96	0.96	-
Facility Attendant	4.80	4.80	4.80	5.12	0.32
Fitness Instructor	-	-	0.48	0.96	0.96
Lifeguard/Swim Instructor	9.88	9.88	9.88	9.88	-
<b>Total FTEs</b>	<b>20.89</b>	<b>20.89</b>	<b>21.37</b>	<b>22.17</b>	<b>1.28</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 716,851	\$ 821,566	\$ 814,739	\$ 882,552	7.4%
Operations & Maintenance	355,412	280,050	280,050	332,000	18.6%
Capital Outlay	5,526	35,000	35,000	9,000	-74.3%
<b>Total Expenditures</b>	<b>\$ 1,077,789</b>	<b>\$ 1,136,616</b>	<b>\$ 1,129,789</b>	<b>\$ 1,223,552</b>	<b>7.6%</b>

### Expenditure and Staffing Changes

#### Personnel

Personnel increased 7.4% due to new part-time facility attendants and fitness instructors

#### Operations & Maintenance

Operations & maintenance increased 18.6% due to increase in utilities, inflationary increases, and contracted programming

# Community Center Fund

## OVERVIEW

This fund is used to manage the operations of the Town's Community Center, golf, food & beverage, and tennis facilities. Revenues include a dedicated 0.5% sales tax, as well as revenues from golf, tennis, food and beverage, fitness, and recreation activities. Expenditures include personnel, operating and capital improvement costs for the facilities. Golf, as well as food and beverage, are managed by an outside contractor.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Recreation Facility Manager	1.00	1.00	1.00	1.00	-
Assistant Recreation Manager	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Facility Supervisor	0.75	0.75	0.75	0.75	-
Custodian	0.48	0.48	0.48	0.48	-
Facility Attendant	4.25	4.25	4.25	4.72	0.47
Aquatics Shift Leader	1.58	1.58	1.58	1.58	-
Lifeguard Supervisor	-	-	-	0.75	0.75
Lifeguard	3.65	3.65	3.65	3.65	-
Recreation Leader	0.96	0.96	0.96	0.96	-
Recreation Aide	4.88	4.88	4.88	4.88	-
Fitness Instructor	2.00	2.00	2.00	2.00	-
<b>Total FTEs</b>	<b>21.55</b>	<b>21.55</b>	<b>21.55</b>	<b>22.77</b>	<b>1.22</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 711,610	\$ 875,291	\$ 891,376	\$ 916,806	4.7%
Operations & Maintenance	4,671,485	4,912,818	4,681,634	5,433,918	10.6%
Capital Outlay	193,529	132,500	132,500	3,074,700	2220.53%
Other Financing Uses	149,206	1,868,519	315,658	2,028,066	0.0%
<b>Total Expenditures</b>	<b>\$ 5,725,830</b>	<b>\$ 7,789,128</b>	<b>\$ 6,021,168</b>	<b>\$ 11,453,490</b>	<b>47.0%</b>

	Revenue Sources				Variance to Budget
	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	
Local Sales Taxes	\$ 2,947,420	\$ 2,932,798	\$ 3,430,364	\$ 3,477,236	18.6%
Charges for Services	4,499,727	4,339,467	5,396,499	4,866,049	12.1%
Miscellaneous	136,715	126,000	177,981	162,050	28.6%
<b>Total Revenues</b>	<b>\$ 7,583,861</b>	<b>\$ 7,398,265</b>	<b>\$ 9,004,844</b>	<b>\$ 8,505,335</b>	<b>15.0%</b>

# Community Center Fund

---

## **Expenditure and Staffing Changes**

### **Operations & Maintenance:**

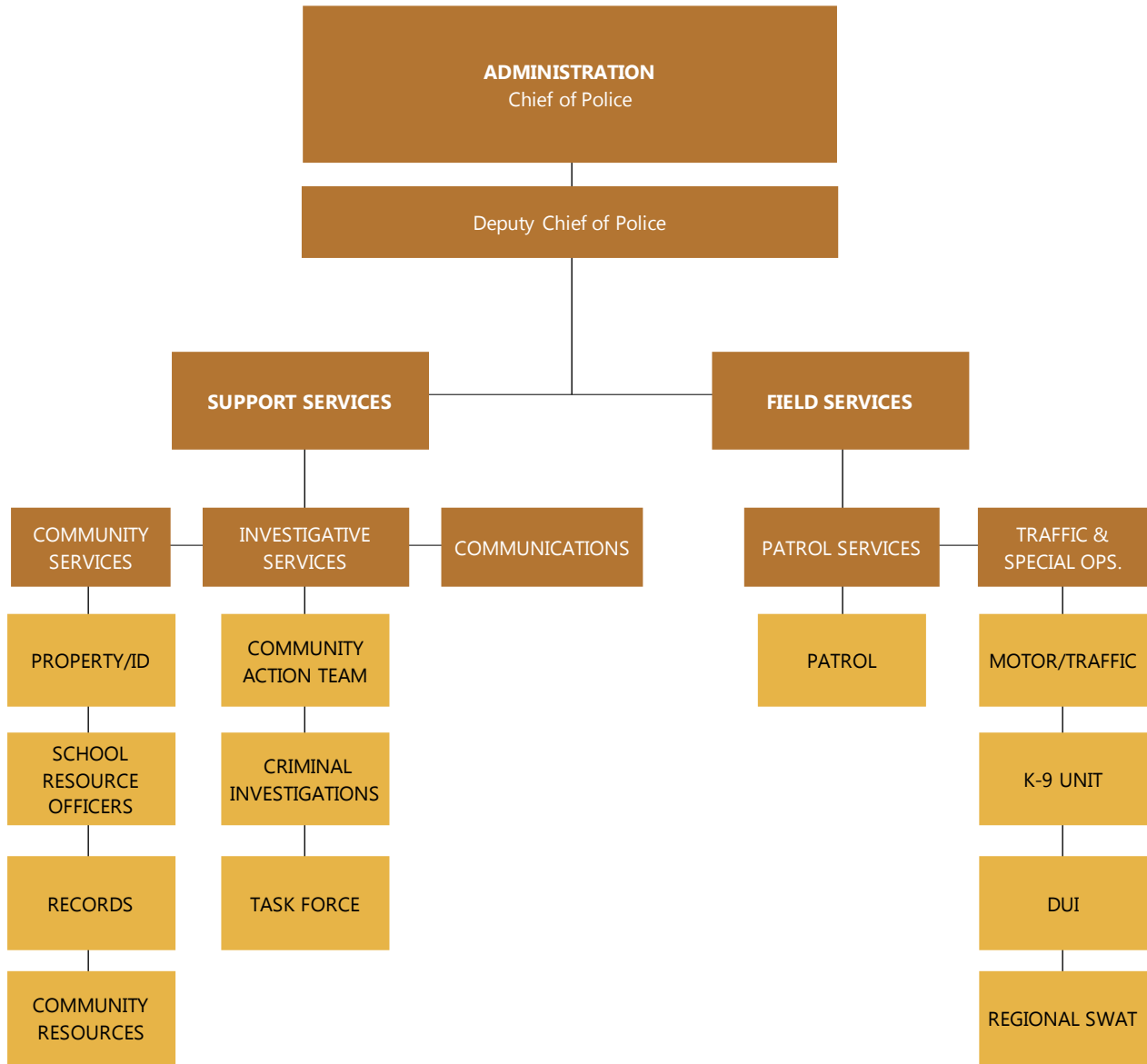
O&M increased 11% due to costs related to the planned maintenance of the former Vistoso golf course and necessary building repair and maintenance to the Community Center and La Canada golf facility.

### **Capital Outlay**

Capital Outlay is related to various improvements to the community center and capital projects such as the elevator and ADA improvements, the golf cart path repaving project and the former Vistoso golf course safety improvements.



# Police



## OVERVIEW

The men and women of this agency are dedicated to serving this community with integrity, compassion, and fairness. The Oro Valley Police Department continues to make community engagement and community policing a top priority. We strive to be the most respected and highly motivated police agency in Arizona.

# Police

---

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Multiple vendors use various matrix criteria to identify “The Safest Cities in Arizona.” Oro Valley was identified as:
  - #2 by Homesnacks.com
  - #4 by Safewise.com
  - #7 by Safeatlast.co
- Participated with the Pima Regional Critical Incident Team (PRCIT) consisting of Tucson Police, Pima County Sheriff’s, Marana Police, Sahuarita Police, University of Arizona Police, Tucson Airport Authority, South Tucson Police, Pima Community College Police and Pasqua Yaqui Police Department. PRCIT is an investigative team made up of law enforcement agencies in Pima County that will respond to conduct criminal investigations related to officer-involved shootings, in-custody deaths, and other critical incidents.
- Continued to promote traffic safety through various strategies to include Oro Valley’s High Visibility Enforcement (HiVE) deployments and participating in the Southern Arizona DUI Taskforce operations.
- Awarded funding in the amount of \$133,948 from the Governor’s Office of Highway Safety for overtime and equipment, to include the purchase of a Ford Explorer to support DUI enforcement, hazardous moving violation enforcement and participation during Southern Arizona DUI Taskforce Operations.
- Awarded funding in the amount of \$159,070 from Operation Stonegarden for equipment, overtime, and mileage to combat illegal contraband / human smuggling and apprehend terrorists entering the country.
- AZ CART invited the Town of Oro Valley to participate in the Arizona Child Abduction Response Team Intergovernmental Agreement. AZ CART provides a pool of specialized investigators which are available to focus dedicated and intensive investigative, and general law enforcement efforts primarily with regard to cases involving abducted children. OVPD serves as the southern AZ CART coordinator.
- Maintained consistent level of service to the community in the midst of challenging Covid-19 circumstances and impacts
- Implemented a three-prong approach (mental, physical, and nutrition) to the Department’s Health & Wellness program. The program allows working out on duty, education on nutrition and Blue Key project, which is anonymous counseling.
- Completed 1,000 hours of supervisor management training to strengthen succession planning in the department.
- Completed more than 3300 hours of Advanced Officer Training. Officers were trained on CPR, Firearms, Drivers Training, Defensive Tactics, Red Dot System, fire extinguisher and building searches.
- OVPD members have instructed 11 Active Shooter trainings to the community.

# Police

Total FTEs			
FY 2021 Actual	FY 2022		FY 2023 Budget
	Budget	Projected	
<b>136.13</b>	<b>134.73</b>	<b>132.73</b>	<b>138.73</b>

	Expenditures by Division				
	FY 2021 Actual	FY 2022		FY 2023 Budget	Variance to Budget
		Budget	Projected		
Administration	\$ 1,717,569	\$ 2,228,353	\$ 2,201,872	\$ 2,436,930	9.4%
Support Services	6,976,312	7,246,546	6,864,758	7,928,347	9.4%
Field Services	7,908,215	8,696,101	8,143,138	8,782,896	1.0%
	<b>\$ 16,602,096</b>	<b>\$ 18,171,000</b>	<b>\$ 17,209,768</b>	<b>\$ 19,148,173</b>	<b>5.4%</b>

	Revenue Sources				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
Federal Grants	\$ 381,218	\$ 496,895	\$ 690,448	\$ 380,000	-23.5%
Intergovernmental	65,000	65,000	65,000	65,000	0.0%
State Grants	214,154	75,000	75,000	75,000	0.0%
Seizures & Forfeitures	100,394	327,000	22,801	102,000	-68.8%
Fingerprinting	1,650	4,000	8,000	9,000	125.0%
Report Copying	5,652	6,500	6,000	6,500	0.0%
Impound Processing	22,950	15,000	19,000	19,000	26.7%
Other	15,071	8,000	4,000	5,000	-37.5%
	<b>\$ 806,089</b>	<b>\$ 997,395</b>	<b>\$ 890,249</b>	<b>\$ 661,500</b>	<b>-33.7%</b>

# Police - Administration

## OVERVIEW

The Oro Valley Police Department (OVPD) embodies a community policing philosophy and guides all staff toward embracing this throughout the entire organization. Personnel are trained to deliver a high level of service that meet our community's expectations. OVPD allows our staff to uphold professional certifications and focuses on developing the skills, abilities, knowledge, and talents to maintain exceptional services. OVPD thoroughly investigates all complaints against its employees in order to preserve public confidence in our willingness to oversee and control the actions of our employees. In Oro Valley, community policing is considered one of our pillars that underlies all programs and initiatives.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Police Chief	1.00	1.00	1.00	1.00	-
Deputy Police Chief	1.00	1.00	1.00	1.00	-
Lieutenant	1.00	1.00	1.00	1.00	-
Sergeant	2.00	2.00	2.00	2.00	-
Public Info. Officer - Sergeant	1.00	1.00	-	-	(1.00)
Public Information Officer	-	-	1.00	1.00	1.00
Training Officer	1.00	1.00	1.00	1.00	-
Police Workforce Specialist	-	0.48	-	0.48	-
Reserve Officer	0.48	-	0.48	-	-
Administrative Services Manager	1.00	1.00	1.00	1.00	-
Senior Office Specialist	-	-	1.00	1.00	1.00
<b>Total FTEs</b>	<b>8.48</b>	<b>8.48</b>	<b>9.48</b>	<b>9.48</b>	<b>1.00</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 1,330,566	\$ 1,433,966	\$ 1,434,908	\$ 1,506,343	5.0%
Operations & Maintenance	387,003	794,387	766,964	915,587	15.3%
Capital Outlay	-	-	-	15,000	100.0%
<b>Total Expenditures</b>	<b>\$ 1,717,569</b>	<b>\$ 2,228,353</b>	<b>\$ 2,201,872</b>	<b>\$ 2,436,930</b>	<b>9.4%</b>

### Expenditure and Staffing Changes

#### Personnel

Personnel increased 5% due to normal merit and step increases. A new public information officer in FY 2023 will replace the current acting public information sergeant.

#### Operations & Maintenance:

O&M budget increased 15% due to insurance costs and department wide training

#### Capital Outlay:

Capital outlay is related to furniture needs

# Police – Support Services

## OVERVIEW

The Support Services Division is comprised of Criminal Investigations Unit, Community Action Team, Crime Analyst, Task Force Operations, Property and I.D., School Resource Officers, Community Resources, Citizen Volunteer Assistants Program, Records, and the Communications Bureau. Support Services focuses on and analyzes crime trends, efficient resource allocation and technological solutions.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Commander	1.00	1.00	1.00	1.00	-
Lieutenant	2.00	2.00	2.00	2.00	-
Sergeant	3.00	4.00	4.00	4.00	-
School Resource Officer	9.00	7.00	7.00	7.00	-
Detective	7.00	7.00	8.00	9.00	2.00
Lead Officer	-	1.00	1.00	1.00	-
Officer	6.00	5.00	11.00	11.00	6.00
Officer/Special Events Coord.	1.00	1.00	-	-	(1.00)
Telecommunications Manager	1.00	1.00	1.00	1.00	-
Telecommunications Supervisor	2.00	2.00	2.00	2.00	-
Telecommunicator	10.00	11.00	10.00	12.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	-
Records Specialist	5.00	5.00	5.00	5.00	-
Office Assistant	1.25	1.25	1.25	1.25	-
Crime Analyst	1.00	1.00	1.00	1.00	-
Crime Scene Tech Supervisor	1.00	1.00	1.00	1.00	-
Crime Scene Technician	2.00	3.00	3.00	3.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Reserve Officer	0.96	-	-	-	-
<b>Total FTEs</b>	<b>55.21</b>	<b>55.25</b>	<b>60.25</b>	<b>63.25</b>	<b>8.00</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 6,419,930	\$ 6,940,805	\$ 6,559,017	\$ 7,535,040	8.6%
Operations & Maintenance	338,875	265,741	265,741	348,307	31.1%
Capital Outlay	217,507	40,000	40,000	45,000	12.5%
<b>Total Expenditures</b>	<b>\$ 6,976,312</b>	<b>\$ 7,246,546</b>	<b>\$ 6,864,758</b>	<b>\$ 7,928,347</b>	<b>9.4%</b>

### Expenditure and Staffing Changes

#### Personnel:

Personnel increased 9% due to a new telecommunicator position in FY 2023 as well as six positions shifted from Field services and one from Administration

#### Operations & Maintenance:

O&M increased 31% due to increased equipment needs

# Police – Field Services

## OVERVIEW

The Field Services Division is comprised of Patrol, Traffic Unit, K-9 and Pima Regional assignments. Field Services is responsible for the uniformed patrol functions of the Department, including 24-hour response to the initial investigation of crimes and incidents, traffic enforcement and control, crash investigations, community policing programs and specialized operations such as SWAT and K-9.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Commander	1.00	1.00	1.00	1.00	-
Lieutenant	2.00	2.00	2.00	2.00	-
Sergeant	8.00	7.00	7.00	7.00	-
Lead Officer	9.00	7.00	6.00	6.00	(1.00)
K-9 Officer	2.00	2.00	2.00	2.00	-
Traffic Investigator	1.00	1.00	1.00	1.00	-
DUI Officer	2.00	2.00	1.00	1.00	(1.00)
Motorcycle Officer	3.00	4.00	1.00	1.00	(3.00)
Officer	41.00	43.00	41.00	44.00	1.00
Reserve Officer	1.44	-	-	-	-
Senior Office Specialist	2.00	2.00	1.00	1.00	(1.00)
<b>Total FTEs</b>	<b>72.44</b>	<b>71.00</b>	<b>63.00</b>	<b>66.00</b>	<b>(5.00)</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 7,882,198	\$ 8,627,421	\$ 8,074,458	\$ 8,689,996	0.7%
Operations & Maintenance	24,538	68,680	68,680	82,900	20.7%
Capital Outlay	1,479	-	-	10,000	100.0%
<b>Total Expenditures</b>	<b>\$ 7,908,215</b>	<b>\$ 8,696,101</b>	<b>\$ 8,143,138</b>	<b>\$ 8,782,896</b>	<b>1.0%</b>

### Expenditure and Staffing Changes

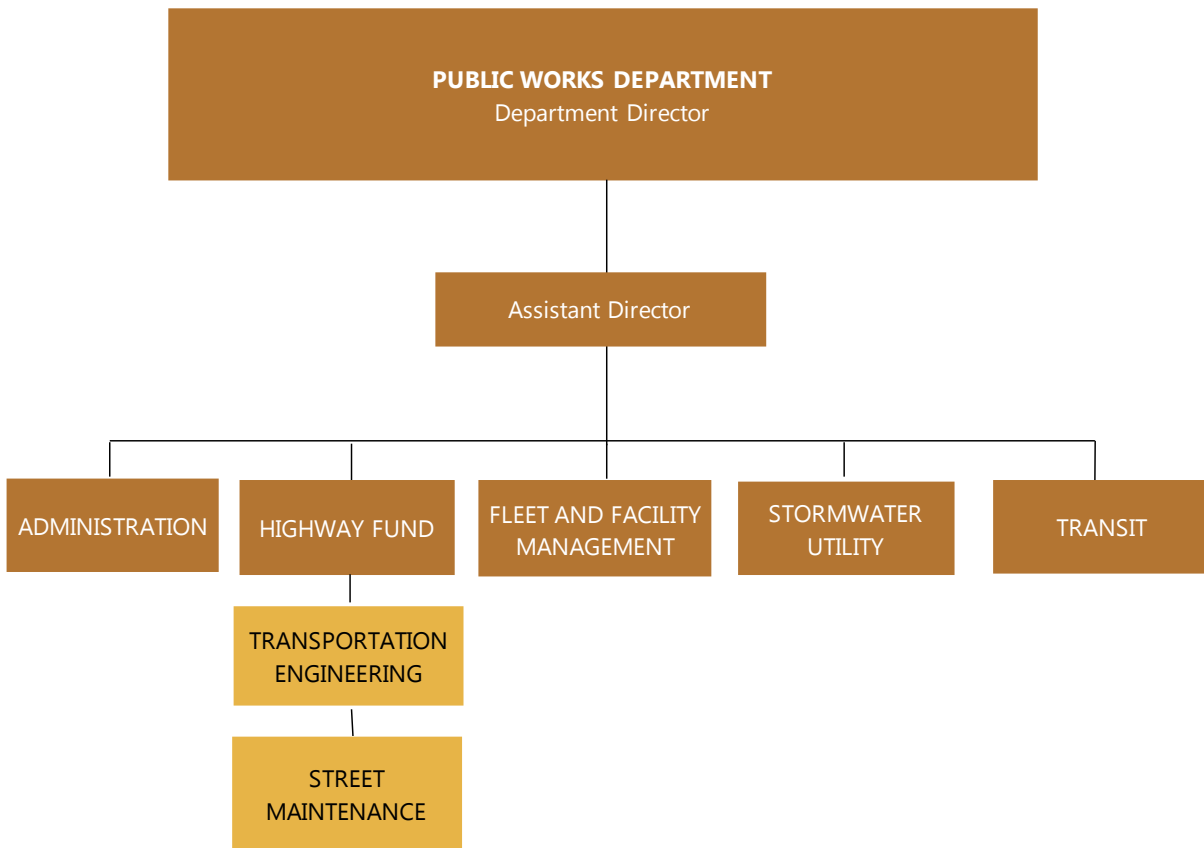
#### Operations & Maintenance:

O&M budget increased 20% due to uniform and safety equipment costs

#### Capital Outlay:

Capital outlay is related to K9 equipment expenditures

# Public Works



## OVERVIEW

The Public Works Department is organized into five functional areas: Administration, Highway Fund, Fleet and Facility Management, Stormwater, and Transit. Administration manages all the department’s activities, non-fund specific capital projects and capital project management/support to other departments as needed. Highway Fund, which includes Transportation Engineering and Street Maintenance divisions, are responsible for road related construction projects as well as routine maintenance. Fleet and Facility Management is responsible for Town facility maintenance, including repairs and minor renovations, and fleet maintenance for vehicles and equipment. Stormwater is responsible for management and operation of the Town's Stormwater Utility. Transit is responsible for management and operation of the Sun Shuttle Dial-a-Ride public transit service under contract with the Regional Transportation Authority (RTA).

# Public Works

Total FTEs			
FY 2021 Actual	FY 2022		FY 2023 Budget
	Budget	Projected	
<b>70.89</b>	<b>71.37</b>	<b>71.37</b>	<b>75.71</b>

	Expenditures by Fund **				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
General/Capital Fund	\$ 2,802,584	\$ 5,579,237	\$ 5,657,792	\$ 6,229,858	11.7%
Highway Fund	3,352,816	4,090,525	4,069,678	4,636,171	13.3%
Stormwater Utility Fund	1,199,472	2,128,816	1,318,337	2,090,649	-1.8%
	<b>\$ 7,354,872</b>	<b>\$ 11,798,578</b>	<b>\$ 11,045,807</b>	<b>\$ 12,956,678</b>	<b>9.8%</b>

*Divisions/programs supported by the General Fund include Fleet Maintenance, Facilities Maintenance, Transit and Administration. Capital Fund supports capacity for two temporary CIP Project Manager positions.*

*\*\* Does not include the PAG/RTA Fund or the Roadway Impact Fee Fund*

	Revenues by Fund **				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
General Fund	\$ 1,260,543	\$ 1,238,910	\$ 1,241,500	\$ 1,610,000	30.0%
Highway Fund	3,776,832	3,647,922	3,913,069	3,935,191	7.9%
Stormwater Utility Fund	1,635,969	1,741,600	1,495,036	1,494,000	-14.2%
	<b>\$ 6,673,344</b>	<b>\$ 6,628,432</b>	<b>\$ 6,649,605</b>	<b>\$ 7,039,191</b>	<b>6.2%</b>

*\*\* Does not include the PAG/RTA Fund or the Roadway Impact Fee Fund*



# Public Works – Administration

---

## OVERVIEW

Administration is responsible for department management and oversight, funding and program implementation, contract management, and obtaining reimbursement of outside funding for projects from Pima Association of Governments, the Arizona Department of Transportation and the Federal Emergency Management Agency. Administrative staff responsibilities include clerical duties, maintaining the public works department website, records management, and logistical support. In addition, streets maintenance operations staff are located within Administration and funded by the General Fund to provide working flexibility for involvement with non-highway related projects, such as the Naranja Park playground construction.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Provided oversight, project management and administration to over 80 projects and YTD 7,691 service tasks and plans. This includes project management of physical building projects such as the renovation of the 680 Calle Concordia office administration building and garage expansion. It also includes managing the \$25M parks bond projects and the Steam Pump Ranch historic renovation construction.
- Standard operating procedures (SOP) analysis and updates
  - Developed and implemented SOP 01-13 for standardization of public work files and naming conventions
  - Development and implementation of SOP 01-15 for implementation of service request procedures within our Operating Management System
  - Updated and improved our SOP 30-01 on-call facilities to improve process and deliver of service during non-regular work hours
  - Updated and implemented 80-14 SOP for time off request within our transit division to improve Town wide notification of related time off events

# Public Works – Administration

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
PW Director & Town Engineer	1.00	1.00	1.00	1.00	-
Assistant Public Works Director	0.75	0.75	0.75	0.75	-
Fleet & Facilities Manager	1.00	1.00	1.00	1.00	-
Streets & Drainage Op. Super.	1.00	1.00	1.00	1.00	-
Streets & Drainage Crew Leader	2.00	2.00	2.00	2.00	-
CIP Project Manager	-	2.00	2.00	3.00	1.00
Heavy Equipment Operator II	5.00	5.00	5.00	5.00	-
Administrative Coordinator	1.00	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>12.75</b>	<b>14.75</b>	<b>14.75</b>	<b>15.75</b>	<b>1.00</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 1,152,453	\$ 1,431,879	\$ 1,328,573	\$ 1,643,828	14.8%
Operations & Maintenance	112,810	185,456	185,456	206,342	11.3%
<b>Total Expenditures</b>	<b>\$ 1,265,263</b>	<b>\$ 1,617,335</b>	<b>\$ 1,514,029</b>	<b>\$ 1,850,170</b>	<b>14.4%</b>

## Expenditure and Staffing Changes

### Personnel

Personnel budget increased 15% due to moving a project manager position from Stormwater to allow flexibility to manage non-Stormwater projects

### Operations & Maintenance

O&M budget increased 11% principally due to insurance increases

# Public Works – Fleet & Facility Management

## OVERVIEW

Fleet & Facility Maintenance are programs within the Fleet & Facilities Management Division of the Public Works Department. Facility Maintenance is responsible for building maintenance repairs, energy management, heating, ventilation and air conditioning services, minor renovations, project management, and contract administration for all the Town's buildings and facilities.

Fleet Maintenance is responsible for preventative maintenance and repair of the Town's fleet of vehicles and heavy equipment. This is accomplished through the combination of service contracts and staff. Fleet costs for the Town's Water Utility and Stormwater Utility are budgeted in the Enterprise Funds.

## 2021-2022 MAJOR ACCOMPLISHMENTS

Fleet and Facilities expects to have completed over 5,000 tasks and projects by the end of the fiscal year.

Notable tasks completed include:

### 500 Magee Police Substation

- Addition of automation and remote monitoring hardware and connections for the HVAC system

### 680 Calle Concordia

- Design and construction of the maintenance facility 3<sup>rd</sup> bay and offices and the office building interior remodel
- Exterior Paint and stucco repair
- Replacement of ¾" steel water line with 2" PEX, from Calle Concordia to the office building

### Aquatic Center (OVAC)

- Installed an entry gate lockdown button for front desk staff to secure the facility

### Community and Recreation Center (CRC)

- Replaced two deep fryer units in the Overlook restaurant kitchen
- Installed temporary flooring to support kitchen operations until the floor can be replaced in FY 22/23
- Upgraded an existing walk-in cooler with modern refrigeration components
- Replaced two water fountains in the fitness area with newer fountains that have a bottle filler station
- Replaced the rear entrance doors of the fitness facility and added badge reader access control
- Replaced the lighting control module in the overlook restaurant
- Replacement of the heater booster for the dishwasher
- Repair of the vandalized sauna and rebuilt the heater

### Municipal Operations Center (MOC)

- Exterior painting and stucco repair
- Shoring and leveling of Water Utility modular building floors and adjustment of interior walls and doors
- Install of Ice machine for transit division

### Pusch Ridge Tennis/Golf Facility

- Replaced the rear entrance door of the tennis shop and repaired the rear deck and skirting
- Renovated the golf shop interior to support reopening of the facility

### Tangerine Police Substation

- Replaced carpeting in two offices and painted interior walls throughout

# Public Works – Fleet & Facility Management

## 2021-2022 MAJOR ACCOMPLISHMENTS (continued)

### Town Hall

- Exterior window and door security screen install
- Converted light timers to photo electric cells
- addition of an HVAC balancing thermostat to refine control of temperatures in the administrative offices
- Exterior painting and stucco repair at the Water Utility building, CED/Public Works building and the Courts building
- Interior lighting upgraded to LED, interior painting of doors and frames on the west side of the facility
- Interior Painting, booking area flooring to match the rest of the facility, north lobby flooring changed to polished cement, front lobby ADA improvements, front lobby restrooms renovation, replacement and expansion of kitchenette/breakroom cabinetry at the Police headquarters

### Water Reclamation Facility

- Replaced two pumps in the sanitary sewer lift station

### Fleet Division

- Establishment of Fleet Division priorities for fleet vehicle maintenance: safety and compliance, operational readiness, reliability, efficiency, appearance

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Facilities Maintenance Super.	1.00	1.00	1.00	1.00	-
Facilities Maint Technician	3.00	3.00	3.00	3.00	-
Fleet Maint Supervisor	1.00	1.00	1.00	1.00	-
Fleet Maint Mechanic III	1.00	1.00	2.00	3.00	2.00
Fleet Control Specialist	1.00	1.00	-	-	(1.00)
Fleet Attendant	-	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>9.00</b>	<b>1.00</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 389,767	\$ 626,397	\$ 580,316	\$ 667,302	6.5%
Operations & Maintenance	1,478,396	2,048,750	2,199,400	2,043,700	-0.2%
Capital Outlay	3,313	-	33,390	170,000	0.0%
<b>Total Expenditures</b>	<b>\$1,871,476</b>	<b>\$ 2,675,147</b>	<b>\$2,813,106</b>	<b>\$2,881,002</b>	<b>7.7%</b>

### Expenditure and Staffing Changes

#### Personnel

Personnel increased 7% due to the addition of a new Fleet Maintenance Mechanic III position for FY 2023

#### Capital Outlay

Capital outlay reflects projects associated with the Town's facility maintenance program

# Public Works – Highway Fund

---

## OVERVIEW

Within the Highway Fund, Public Works is responsible for managing the design and construction of roadway projects, issuing right-of-way permits, developing annual and long-term schedules for surface treatments on town streets, as well as maintaining and operating the Town's traffic signs, striping, intersection signals and lights.

In addition, Public Works is responsible for street maintenance, including landscape maintenance, pavement repair, storm readiness and clean-up. The personnel for this work responsibility is located within Administration, however all materials, equipment and consumables are located within this fund/area.

## 2021-2022 MAJOR ACCOMPLISHMENTS

Between transportation and streets maintenance, over 2,370 tasks were completed, including:

- Lambert Lane Paved Shoulders, MUP, and Overlay from West Lambert Park to La Cholla Blvd.
- Moore Road Overlay - La Cañada Drive to La Cholla Blvd
- Started First Ave Bridge Deck Rehabilitation
- Mercado De Rio sidewalk connectivity between Trail Head Parking Lot and CDO Lineal Path
- Annual main line striping.
- Pavement Management: applied various pavement preservation treatments to 79 lane miles
- Overall condition index (OCI) of 77.
- Annual neighborhood and arterial sweeping.
- Completion of more than 35 pavement repairs
- Completion of more than 50 sidewalk repairs
- Over 20 miles of crack sealing surface treatments
- Maintained essential service levels for street repair through the continued COVID-19 pandemic with loss of two Arizona Department of Corrections crews, equivalent to 8 full-time employees.
- Addressed all non-ADA compliant parking signs within the Town's parking lots.

# Public Works – Highway Fund

Total FTEs			
FY 2021 Actual	FY 2022		FY 2023 Budget
	Budget	Projected	
<b>27.75</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

	Expenditures by Program				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
Transportation Engineering	3,046,525	3,766,525	3,745,678	4,176,071	10.9%
Street Maintenance	306,291	324,000	324,000	460,100	42.0%
	<b>\$ 3,352,816</b>	<b>\$ 4,090,525</b>	<b>\$ 4,069,678</b>	<b>\$ 4,636,171</b>	<b>13.3%</b>

	Revenue Sources				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
HURF Gas Taxes	\$ 3,714,572	\$ 3,614,922	\$ 3,870,000	\$ 3,899,191	7.9%
Licenses and Permits	37,108	25,000	30,000	25,000	0.0%
State Grants	16,588	-	-	-	0.0%
Interest Income	1,022	6,000	8,000	8,000	33.3%
Miscellaneous	7,542	2,000	5,069	3,000	50.0%
	<b>\$ 3,776,832</b>	<b>\$ 3,647,922</b>	<b>\$ 3,913,069</b>	<b>\$ 3,935,191</b>	<b>7.9%</b>

# Public Works – Transportation Engineering

## OVERVIEW

Transportation Engineering is responsible for managing the design and construction of roadway projects. While most large projects are designed by consultants, Public Works has a small, in-house design team for smaller projects. Transportation Engineering also issues permits for all activity within the Town's right-of-way, develops annual and long-term schedules for surface treatments on Town streets, and maintains and operates the Town's traffic signals, roadway signs and pavement markings.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Engineering Division Manager	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	-
Senior Civil Engineer Tech	3.00	3.00	3.00	3.00	-
Civil Engineer/Project Manager	1.00	1.00	1.00	1.00	-
Civil Engineer Designer	1.00	1.00	1.00	1.00	-
Senior Traffic Technician	1.00	1.00	1.00	1.00	-
Traffic Technician	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Crew Leader	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Worker	1.00	1.00	1.00	1.00	-
Construction Inspector	3.00	-	-	-	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>15.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>-</b>

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 1,203,687	\$ 1,208,870	\$ 1,188,023	\$ 1,186,556	-1.8%
Operations & Maintenance	293,486	292,655	292,655	370,515	26.6%
Capital Outlay	1,549,352	2,265,000	2,265,000	2,619,000	15.6%
<b>Total Expenditures</b>	<b>\$ 3,046,525</b>	<b>\$ 3,766,525</b>	<b>\$ 3,745,678</b>	<b>\$ 4,176,071</b>	<b>10.9%</b>

### Expenditure and Staffing Changes

#### Operations & Maintenance

O&M costs increased by 27% due to increased field supplies and street striping

#### Capital Outlay

Capital costs increased 16% due to an increased pavement preservation program for FY2023

# Public Works – Street Maintenance

## OVERVIEW

Street maintenance is responsible for maintaining the Town's streets and drainage ways. *Personnel associated with this division are budgeted in administration.*

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Operations & Maintenance	298,030	324,000	324,000	453,100	39.8%
Capital Outlay	8,261	-	-	7,000	100.0%
<b>Total Expenditures</b>	<b>\$ 306,291</b>	<b>\$ 324,000</b>	<b>\$ 324,000</b>	<b>\$ 460,100</b>	<b>42.0%</b>

### Expenditure and Staffing Changes

#### Operations & Maintenance

O&M increased by 40% due to increased street maintenance materials costs

#### Capital Outlay

Capital costs are to install lockers for heavy equipment operators



# Public Works – Transit Services

---

## OVERVIEW

Transit Services facilitates partnerships and coordinates transportation services among public and private agencies, serving Oro Valley to improve mobility for community residents. Transit Services has developed a long-term partnership with the Regional Transportation Authority (RTA) to improve the transportation network and maximize transportation options available to the community at the lowest possible cost. Transit Services is proud to operate the regional Sun Shuttle Dial-a-Ride service under contract with the RTA and is committed to providing high quality transit alternatives and planning for the future.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Over 50,000 ridership expected by year's end
- Successfully increased transit service ridership to pre COVID-19 levels.
- Developed and implemented service plans to deal with operator shortages and continued impacts of COVID on staffing levels.
- Renegotiated new Intergovernmental Agreement with the Regional Transportation Authority to cover increasing costs and driver wages. New agreement will last through 6/30/2026, the expiration date of the current RTA plan.
- The Town of Oro Valley's Transit division presented their "accident prevention training" to the Arizona Transit Association & Arizona Department of Transportation Conference in April.
- With the support of the Innovation & Technology Department, began the plan to improve passenger on-line capabilities with the scheduled acquisition of the Passenger Portal module of TripSpark.

# Public Works – Transit Services

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Senior Transit Crew Leader	1.00	1.00	1.00	1.00	-
Transit Crew Leader	1.00	1.00	1.00	1.00	-
Transit Specialist	1.11	1.11	1.11	1.10	(0.01)
Dispatcher	2.11	2.11	2.11	2.58	0.47
Driver	19.71	19.71	19.71	22.60	2.89
Office Assistant	0.96	0.96	0.96	0.95	(0.01)
<b>Total FTEs</b>	<b>25.89</b>	<b>25.89</b>	<b>25.89</b>	<b>29.23</b>	<b>3.34</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 900,015	\$ 1,184,386	\$ 1,231,009	\$ 1,398,630	18.1%
Operations & Maintenance	30,671	75,569	75,569	78,256	3.6%
Capital Outlay	422	26,800	24,079	21,800	-18.7%
<b>Total Expenditures</b>	<b>\$ 931,108</b>	<b>\$ 1,286,755</b>	<b>\$ 1,330,657</b>	<b>\$ 1,498,686</b>	<b>16.5%</b>

	Revenue Sources				Variance
	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	to Budget
RTA Reimbursement	\$ 1,150,233	\$ 1,166,500	\$ 1,241,500	\$ 1,530,000	31.2%
Farebox	110,310	72,410	-	80,000	10.5%
<b>Total Revenues</b>	<b>\$ 1,260,543</b>	<b>\$ 1,238,910</b>	<b>\$ 1,241,500</b>	<b>\$ 1,610,000</b>	<b>30.0%</b>

## Expenditure and Staffing Changes

### Personnel

Personnel increased 18.1% due to increased hours and wage rate increases for transit drivers per the intergovernmental agreement (IGA) with the RTA

# Public Works - Stormwater Utility

---

## OVERVIEW

The Stormwater Utility enterprise is a division within the Public Works Department. The Stormwater Utility is responsible for federally mandated compliance with the Clean Water Act, meeting all surface water flow quality and quantity issues, including the Town's stormwater management plan, floodplain and erosion hazard management and support of all other Town programs that are impacted by storm events. The Stormwater Utility also coordinates with federal, state and local government agencies with regard to floodplain issues and storm preparedness of this community.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Filed Notice of Intent from the Arizona Department of Environmental Quality for new five-year Phase 2 Municipal Separate Storm Sewer System (MS4) permit for the Town of Oro Valley. Modifications to the Oro Valley Stormwater Management Plan to meet the new permit requirements are underway.
- Updated Town Code Chapter 17, Floodplain and Erosion Hazard Management to reflect changes to the Arizona State Floodplain Model Ordinance and changes to the Oro Valley Drainage Criteria Manual.
- Launched updates to the 2010 Oro Valley Drainage Criteria Manual to reflect modeling and techniques used in the Tucson Region, providing a level of consistency for our customers.

# Public Works - Stormwater Utility

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Assistant Public Works Director	0.25	0.25	0.25	0.25	-
Stormwater Utility Division Mgr	1.00	1.00	1.00	1.00	-
Senior Stormwater Engineer	1.00	1.00	1.00	1.00	-
Streets & Drainage Op. Supervisor	1.00	1.00	1.00	1.00	-
Stormwater Utility Project Manager	1.00	1.00	1.00	-	(1.00)
Stormwater Inspector Designer	1.00	1.00	1.00	1.00	-
Stormwater Utility Analyst	1.00	1.00	1.00	1.00	-
Heavy Equipment Operator II	3.00	3.00	3.00	3.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Stormwater Intern	-	0.48	0.48	0.48	-
<b>Total FTEs</b>	<b>10.25</b>	<b>10.73</b>	<b>10.73</b>	<b>9.73</b>	<b>(1.00)</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 809,684	\$ 830,507	\$ 859,402	\$ 820,291	-1.2%
Operations & Maintenance	388,209	440,935	440,935	385,845	-12.5%
Capital Outlay	1,579	857,374	18,000	884,513	3.2%
<b>Total Expenditures</b>	<b>\$ 1,199,472</b>	<b>\$ 2,128,816</b>	<b>\$ 1,318,337</b>	<b>\$ 2,090,649</b>	<b>-1.8%</b>

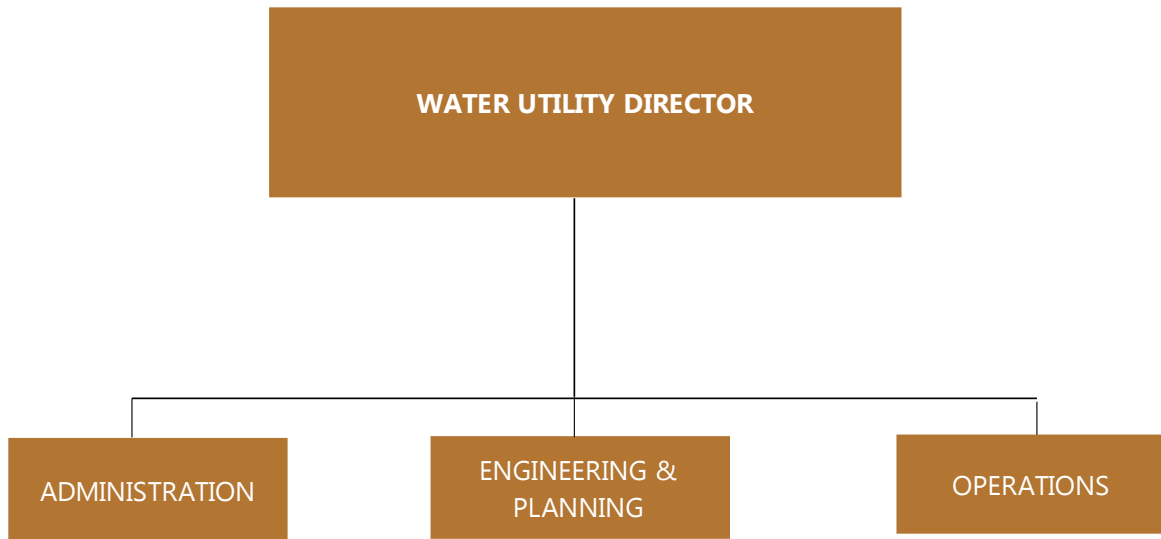
	Revenue Sources				Variance to Budget
	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	
Charges for Services	\$ 1,473,813	\$ 1,440,100	\$ 1,476,130	\$ 1,492,500	3.6%
State Grants	152,152	300,000	16,906	-	0.0%
Miscellaneous	8,734	-	-	-	0.0%
Interest Income	1,270	1,500	2,000	1,500	0.0%
<b>Total Revenues</b>	<b>\$ 1,635,969</b>	<b>\$ 1,741,600</b>	<b>\$ 1,495,036</b>	<b>\$ 1,494,000</b>	<b>-14.2%</b>

**Expenditure and Staffing Changes**

**Operations & Maintenance:**  
O&M decreased 13% due to decrease in outside professional services in FY 2023

# Water Utility

---



## OVERVIEW

The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards. Responsibilities include: regulatory compliance, customer service, promoting water conservation, generating customer billings, collection of utility revenues, efficient use of available water resources, planning for future water resource requirements, and coordination with the development community.

## 2021-2022 MAJOR ACCOMPLISHMENTS

- Delivered a combined total of 3.13 billion gallons of water to customers.
- 48% of the total deliveries were water supplies other than groundwater, including:
  - 870 million gallons of CAP water
  - 628 million gallons of reclaimed water
  - 1.63 billion gallons of groundwater
- Utilized full allocation of 10,305 acre feet of CAP water for potable use and recharge.
- Took 2,704 water quality samples with all results meeting regulatory requirements.
- Added 150 new metered connections for an estimated total customer base of 21,116 connections.
- Developed and delivered four quarterly customer newsletters titled *Behind the Meter*.
- Completed the Potable Water Advanced Metering Infrastructure Data Analytics Evaluation Model which will allow the utility to better measure and monitor conservation initiatives to improve outcomes in the future.
- The WaterSmart customer portal has 6,700 registered users and has provided over 8,000 leak alerts directly to our customers.
- Rehabilitated three groundwater production wells.
- Implemented a new Customer Information System.
- Began construction of the partnered Northwest Recharge Recovery and Delivery System (NWRDSD)
- Completed self-performed design, permitting and construction of water system improvements for Steam Pump Ranch and Naranja Park.

# Water Utility

Total FTEs			
FY 2021 Actual	FY 2022		FY 2023 Budget
	Budget	Projected	
<b>40.48</b>	<b>40.48</b>	<b>40.48</b>	<b>40.48</b>

	Expenditures by Division				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
Administration	\$ 14,881,856	\$ 16,730,679	\$ 16,730,679	\$ 20,299,126	21.3%
Engineering and Planning	770,136	1,874,737	1,874,737	1,910,289	1.9%
Operations	5,136,559	5,685,624	5,577,474	6,297,418	10.8%
	<b>\$ 20,788,551</b>	<b>\$ 24,291,040</b>	<b>\$ 24,182,890</b>	<b>\$ 28,506,833</b>	<b>17.4%</b>

	Revenue Sources				Variance to Budget
	FY 2021 Actual	FY 2022		FY 2023 Budget	
		Budget	Projected		
Charges for Services	\$ 3,489,921	\$ 3,255,000	\$ 3,112,299	\$ 3,224,000	-1.0%
Interest Income	(14,911)	100,000	40,000	100,000	0.0%
Miscellaneous	44,328	-	663,389	-	0.0%
Water Sales	14,679,073	13,974,000	13,913,500	15,383,000	10.1%
	<b>\$ 18,198,411</b>	<b>\$ 17,329,000</b>	<b>\$ 17,729,188</b>	<b>\$ 18,707,000</b>	<b>8.0%</b>

# Water Utility – Administration

## OVERVIEW

The Administration Division is responsible for the overall management of the Utility, including customer service, water utility billings, collection of water revenues, administration of the department's budget, implementation of water rates, fees and charges, water conservation, water resource planning and strategic planning.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Water Utility Director	1.00	1.00	1.00	1.00	-
Water Utility Administrator	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Water Utility Analyst	1.00	1.00	1.00	1.00	-
Customer Service Specialist	4.00	4.00	4.00	4.00	-
Customer Service Representative	0.48	0.48	0.48	0.48	-
Water Conservation Specialist	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>9.48</b>	<b>9.48</b>	<b>9.48</b>	<b>9.48</b>	-

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 844,638	\$ 866,369	\$ 866,369	\$ 879,373	1.5%
Operations & Maintenance	8,088,543	9,018,999	9,018,999	9,975,418	10.6%
Capital Outlay	1,323	150,000	150,000	18,640	0.0%
Debt Service	4,814,336	4,932,909	4,932,909	4,643,255	-5.9%
Other Financing Uses	1,133,016	1,762,402	1,762,402	4,782,440	171.4%
<b>Total Expenditures</b>	<b>\$ 14,881,856</b>	<b>\$ 16,730,679</b>	<b>\$ 16,730,679</b>	<b>\$ 20,299,126</b>	<b>21.3%</b>

### Expenditure and Staffing Changes

#### Operations & Maintenance

O&M costs increased 11% primarily due to Town-wide indirect cost allocations of supporting services

#### Other Financing Uses

Other Financing Uses increased 171% due to budgeted transfers between the Water and Water Impact Fee funds

# Water Utility – Engineering and Planning

## OVERVIEW

The Engineering and Planning Division is responsible for providing engineering support for the Operations Division as well as managing the capital improvement program. Additional responsibilities include new development plan review, construction inspection and regulatory compliance, and the maintenance and updating of GIS.

Personnel	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Engineering & Planning Manager	1.00	1.00	1.00	1.00	-
Project Manager	1.00	-	1.00	1.00	1.00
Senior Engineering Associate	-	2.00	1.00	1.00	(1.00)
Engineering Design Reviewer	1.00	-	-	-	-
Construction Inspector	2.00	2.00	2.00	2.00	-
Civil Engineering Technician	1.00	1.00	1.00	1.00	-
<b>Total FTEs</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	-

Expenditures	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
Personnel	\$ 505,906	\$ 615,286	\$ 615,286	\$ 646,372	5.1%
Operations & Maintenance	162,735	209,451	209,451	113,917	-45.6%
Capital Outlay	101,495	1,050,000	1,050,000	1,150,000	9.5%
<b>Total Expenditures</b>	<b>\$ 770,136</b>	<b>\$ 1,874,737</b>	<b>\$ 1,874,737</b>	<b>\$ 1,910,289</b>	<b>1.9%</b>

### Expenditure and Staffing Changes

#### Personnel

Personnel increased 5.1% due to normal merit increases and the reallocation of a vacant position to a project manager position

#### Operations & Maintenance

O&M costs decreased 45.6% as Town-wide indirect cost allocations of supporting services were shifted to administration

#### Capital Outlay

Capital increased 9.5% due to planned CIP projects for FY 2023



# Water Utility – Operations

## OVERVIEW

The Operations Division oversees the operation and maintenance of all potable and reclaimed water production and distribution facilities, to include wells, boosters, reservoirs, metering stations, water mains, fire hydrants and valves. Additional responsibilities include meter installations, commercial meter testing, water quality testing, backflow prevention, construction of minor water main projects and oversight of the Advanced Metering Infrastructure system, disinfection systems and security systems.

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Personnel</b>					
Water Operations Manager	1.00	1.00	1.00	1.00	-
Water Distribution Superintendent	1.00	1.00	1.00	1.00	-
Water Control Systems Super.	1.00	1.00	1.00	1.00	-
Prod. & Meter Ops. Superint.	1.00	1.00	1.00	1.00	-
Lead Water Utility Operator	3.00	3.00	3.00	3.00	-
Instrumentation & Control Tech.	1.00	1.00	1.00	1.00	-
Meter Operations Supervisor	1.00	1.00	1.00	1.00	-
Water Utility Operator III	7.00	7.00	7.00	7.00	-
Water Utility Operator II	5.00	5.00	5.00	5.00	-
Water Utility Operator I	4.00	4.00	4.00	4.00	-
<b>Total FTEs</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>-</b>

	FY 2021 Actual	FY 2022 Budget	FY 2022 Projected	FY 2023 Budget	Variance to Budget
<b>Expenditures</b>					
Personnel	\$ 1,979,544	\$ 2,180,562	\$ 2,180,562	\$ 2,097,842	-3.8%
Operations & Maintenance	2,893,162	2,953,412	2,953,412	3,293,926	11.5%
Capital Outlay	263,853	551,650	443,500	905,650	64.2%
<b>Total Expenditures</b>	<b>\$ 5,136,559</b>	<b>\$ 5,685,624</b>	<b>\$ 5,577,474</b>	<b>\$ 6,297,418</b>	<b>10.8%</b>

### Expenditure and Staffing Changes

#### Personnel

Personnel decreased 3.8% due to turnover of the lead water utility operator position

#### Operations & Maintenance

O&M costs increased 11.5% due to CAP water delivery and wheeling costs, and capacity for emergency repair and maintenance

#### Capital Outlay

Capital increased 64.2% due to the purchase of a valve truck as well as increased meter purchases



## Capital Improvement Program (CIP) Overview

### Overview

Providing infrastructure is a primary function of local governments. Maintaining public safety, Town services, parks and recreation facilities, adequate transportation systems, and the community's quality of life are all heavily dependent on how the Town handles infrastructure issues.

The Capital Improvement Program (CIP) is a comprehensive, ten-year plan of capital projects that will support the continued growth and development of the town. The CIP is used in implementing the General Plan and supporting the Town's adopted Strategic Leadership Plan by developing a prioritized schedule of short-range and long-range community capital needs, evaluating projects, and analyzing the community's ability and willingness to pay for them in the most cost-effective way. The Town uses the CIP as its method in determining future infrastructure requirements and planning the financing of facilities and equipment to maintain the service levels provided to town citizens.

The Town identifies capital projects as those which:

- Cost \$50,000 or more;
- Have an expected useful life of five or more years; and
- Becomes, or preserves, an asset of the Town

*Although facility repair and maintenance, as well as fleet replacements, do not meet the definition of a capital project, they are a significant expense for the Town, and thus are included in the CIP for planning purposes.*

The Town uses the Capital Improvement Program as an avenue of communication to the public. Through the CIP document, residents and businesses are provided with an accurate and concise view of the Town's long-term direction for capital investment and the Town's need for stable revenue sources to fund large multi-year capital projects.

CIP projects funded in FY 2022-23 total \$58,126,467. The table below shows this breakdown by Fund:

<b>Fund</b>	<b>Amount</b>
General Fund	\$1,002,625
Capital Fund	\$29,438,673
Highway Fund	\$2,562,000
Community Center Fund	\$2,099,200
PAG/RTA Fund	\$971,574
Roadway Development Impact Fee Fund	\$903,095
Grants & Contributions Fund	\$3,386,309
Stormwater Utility Fund	\$660,513
Water Utility Fund	\$2,066,790
Water Impact Fee Fund	\$13,035,688
<b>Total All Funds</b>	<b>\$56,126,467</b>

Please refer to the comprehensive ten-year CIP schedules and the project descriptions for additional detail on all projects.

Town of Oro Valley

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Funding Source

Fiscal Year

\* Denotes a project with carryforward funding from the prior year

	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	Grand Total
<b>General Fund</b>	<b>1,002,625</b>	<b>450,000</b>	<b>491,197</b>	<b>476,890</b>	<b>515,000</b>	<b>87,550</b>	<b>541,780</b>	<b>655,636</b>	<b>636,540</b>	<b>285,000</b>	<b>5,142,218</b>
Facility Maintenance Program	463,000	450,000	491,197	476,890	515,000	87,550	541,780	655,636	636,540	285,000	4,602,593
Westward Look Drive Improvements*	539,625										539,625
<b>Highway Fund</b>	<b>2,562,000</b>	<b>2,880,000</b>	<b>4,775,000</b>	<b>4,323,000</b>	<b>4,684,000</b>	<b>2,147,000</b>	<b>2,212,000</b>	<b>2,280,000</b>	<b>2,348,000</b>	<b>2,419,000</b>	<b>30,630,000</b>
First Avenue Mill /Overlay (CDO Bridge to Tangerine Rd.)			1,695,000								1,695,000
Illuminated Street Signs		60,500									60,500
La Cañada Mill/Overlay (Tangerine Rd to Moore Rd)	712,000										712,000
La Cañada Bridge Deck Repair				2,300,000							2,300,000
La Cañada Drive (CDO Bridge to Lambert Lane)		526,000									526,000
La Cañada Drive Phase III (Naranja Dr. to Tangerine Rd.)			678,000								678,000
Lambert Lane Reconstruction (La Cholla to west Town Limits)		388,000									388,000
Pavement Preservation - Roadways	1,850,000	1,905,500	1,964,000	2,023,000	2,084,000	2,147,000	2,212,000	2,280,000	2,348,000	2,419,000	21,232,500
Sun City Light Circuit (last circuit)			438,000								438,000
Tangerine Road Mill/Overlay (La Cañada Dr. to Oracle Rd.)					2,600,000						2,600,000
<b>Community Center Fund</b>	<b>2,099,200</b>	<b>1,149,500</b>	<b>345,000</b>	<b>511,500</b>	<b>100,000</b>	<b>1,350,000</b>	<b>100,000</b>	<b>3,100,000</b>	<b>4,700,000</b>	<b>220,000</b>	<b>13,675,200</b>
Artificial Turf Installation at Community Center Entrance		82,500									82,500
Canada Golf Course Cart Path Repaving		300,000									300,000
CC Men's Jacuzzi to Outdoor Accessed Restroom	30,000	150,000									180,000
Community Center Fire Alarm System Upgrade	25,000	270,000									295,000
Community Center flat roof surface replacement								1,600,000			1,600,000
Conquistador Golf Course Cart Path Repaving	276,000										276,000
Conquistador Greens and Driving Range Floor Re-Grassing	95,000										95,000
CRC ADA Improvements	750,000										750,000
CRC Pool Deck and Equipment Renovation						100,000					100,000
CRC Renovation and Construction						600,000		3,000,000	3,000,000		6,600,000
Equipment Replacement (Golf Maintenance)	159,000	192,000	145,000	81,500							577,500
Former Vistoso Golf Course Safety Improvements	350,000	50,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,200,000
Improved Landscape and Gathering Area at Aquatic Center				330,000							330,000
Life Cycle Equipment Replacement CRC	150,000										150,000
Life Cycle Replacement (Bunkers and Turf Reduction)	105,000	105,000									210,000
Pusch Ridge Tennis Court Lighting Replacement						300,000					300,000
Pusch Ridge Tennis Court Resurfacing	120,000									120,000	240,000
Pusch Ridge Tennis Landscape Improvements						250,000					250,000
Pusch Ridge Tennis Renovations Bleachers/Pad/Storage			100,000								100,000
Vehicle Replacement Program*	39,200										39,200
<b>Capital Fund</b>	<b>29,438,673</b>	<b>21,209,160</b>	<b>64,152,635</b>	<b>3,549,994</b>	<b>5,400,309</b>	<b>6,762,453</b>	<b>5,074,603</b>	<b>5,616,236</b>	<b>5,366,133</b>	<b>5,030,377</b>	<b>151,600,571</b>
680 Admin Building Remodel	121,752										121,752
680 Maintenance Bay	147,638										147,638
680 Maintenance Yard Back-up Generator	155,000										155,000
680 Renovation for removal of Fleet and Ops - adding P&R						220,000					220,000
Admin Restroom ADA Remodel		170,000									170,000
Administration Building Efficiency Renovation		500,000									500,000
CC Parking Lot Reconstruction & Expansion	200,000	1,200,000									1,400,000
Community Center Elevator	750,000										750,000
Community Center Tennis / Pickleball Court Improvements	2,200,000										2,200,000
Coronado K-8 Restroom Amphi Partnership		150,000									150,000
Equipment Replacement Program	175,000	255,000	648,000	289,500	260,500	368,000	418,500	403,000	204,000	178,500	3,200,000
Golf Course Irrigation Phase 1 (Conquistador Course)	4,630,000										4,630,000
Golf Course Irrigation Phase 2 (La Cañada Course)	2,350,000	2,000,000									4,350,000
Greenock Trail Paving	56,000										56,000
James D Kreigh Park Improvements*	21,500										21,500
James D Kriegh Park - Egleston Road Connection Parking lot					60,000	750,000					810,000
James D Kriegh Park - Field Lighting Replacement			1,000,000								1,000,000
James D Kriegh Park - North Area Improvements							78,000	975,000			1,053,000

Town of Oro Valley

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Funding Source	Fiscal Year										Grand Total
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	
* Denotes a project with carryforward funding from the prior year											
<b>Capital Fund (continued)</b>											
James D Kriegh Park - North Parking Lot Improvements					375,000						375,000
James D Kriegh Park - Racquetball/Basketball Court Conversion						22,800	285,000	250,000			557,800
MOC Decommissioning						50,000					50,000
MOC Water and Transit flat roof surface replacement						70,000					70,000
Moore Rd. Asphalt Overlay - La Cholla to La Canada	537,838										537,838
MUP – Phase I - La Cañada Dr. (Lambert Lane to Naranja Dr)	1,300,000										1,300,000
MUP – Phase II - Naranja Dr. (La Cañada Dr to Naranja Park entrance)	50,000	950,000									1,000,000
MUP - Phase III – Alignment (CDO wash to James D. Kriegh Park)			1,500,000								1,500,000
MUP Big Wash Trailhead Improvements						250,000					250,000
Naranja Park Archery Range - Paved Parking, Lights, Landscape									44,000	550,000	594,000
Naranja Park Entry Site Improvements			36,000	450,000							486,000
Naranja Park Master Plan Implementation	10,000,000	5,000,000									15,000,000
Network Storage		50,000			50,000			50,000			150,000
OVAC Competition Equipment Replacement	136,000										136,000
OVAC Diving Board and Dive Block Replacement									136,000		136,000
OVAC Olympic Pool Heater Replacement							500,000				500,000
OVAC Pool Replastering					200,000						200,000
OVAC Pump Room Upgrades	710,000										710,000
Park system sidewalk repair and ADA required improvements	100,000										100,000
Pavement Preservation - Non Roadways	97,000	99,910	102,907	105,995	109,174	112,450	115,823	119,298	122,877	126,563	1,111,996
PD Full Spectrum Imaging System (FSIS)			90,000								90,000
Phone System Refresh	300,000								300,000		600,000
Proctor/Lieber House Renovation					1,500,000						1,500,000
Public Works Operations Laydown Yard	325,000										325,000
Pusch Ridge Facility ADA and Code Compliance	142,000										142,000
Pusch Ridge Facility ADA and Code Compliance Design		140,000									140,000
Riverfront Park - Field Lighting Replacement						1,000,000					1,000,000
Riverfront Park - Parking Lot Expansion									60,000	750,000	810,000
Riverfront Park - Playground Renovation								500,000			500,000
Riverfront Park - ramada over sports courts							22,000	275,000			297,000
Riverfront Park - Sports Lighting						1,000,000					1,000,000
Rooney Ranch Municipal Facilities		5,500,000	57,300,000								62,800,000
Server OS Refresh					60,000					60,000	120,000
Shannon Road Pavement Reconstruct and Overlay	791,000										791,000
Staff Learning Management System (LMS)	100,000										100,000
Steam Pump Ranch - New Northern Entry by Panhandle Stables/Event Space									1,500,000		1,500,000
Steam Pump Ranch - Tack Building						50,000	500,000				550,000
Steam Pump Ranch ADA Walkways and Patio		120,000									120,000
Steam Pump Ranch BBQ & Bunk House Renovations*	552,500										552,500
Steam Pump Ranch Garage*	610,908										610,908
Steam Pump Ranch Park Site Lighting		75,000	750,000								825,000
Steam Pump Ranch Pool Demo and landscape Restoration	50,000										50,000
Town Court Expansion	200,000	2,200,000									2,400,000
Town Hall Data Center Migration*	240,000										240,000
Town Hall Emergency Generator Replacements*	569,900										569,900
Townwide IT Security Enhancements	50,000	50,000									100,000
Traffic Camera Video Recording System	60,000										60,000
Upgrade Desktop Operating Systems		200,000					200,000				400,000
Upgrade of the Existing Farmer's Market Structure			100,000								100,000
Vehicle Replacement Program*	1,709,637	2,549,250	2,625,728	2,704,499	2,785,634	2,869,203	2,955,279	3,043,938	3,135,256	3,229,314	27,607,738

Town of Oro Valley

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Funding Source	Fiscal Year										Grand Total	
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32		
* Denotes a project with carryforward funding from the prior year												
<b>PAG/RTA</b>	<b>971,574</b>		<b>2,000,000</b>		<b>2,700,000</b>	<b>19,572,000</b>	<b>17,246,000</b>			<b>15,303,000</b>	<b>8,015,000</b>	<b>65,807,574</b>
First Avenue Bridge Deck Repair			2,000,000									2,000,000
HAWK Signalized Crossing from Naranja Drive at IRHS	400,000											400,000
Lambert Lane Widening ( Shannon Rd to Rancho Sonora Dr)							17,246,000					17,246,000
Linda Vista Blvd Safety (Calle Buena Vista to Oracle Rd)										3,121,000		3,121,000
Moore Road Widen (La Cholla Blvd to La Cañada Drive)									9,417,000			9,417,000
Naranja Dr. Widening ( La Cholla Bl. to 1st Ave.)										3,394,000		3,394,000
Naranja Drive II Widening (Shannon Rd to Ironwood Ridge High School)						6,788,000						6,788,000
Palisades Road Widening (1st Ave to 1 mile east)									5,886,000			5,886,000
Rancho Vistoso Blvd Bridge Deck Repair					2,700,000							2,700,000
Rancho Vistoso Blvd Mill/Overlay (Moore Rd to Tangerine Rd)										1,500,000		1,500,000
RTA Wildlife Fencing*	496,574											496,574
Shannon Road Widening - Lambert Lane to Tangerine Road						12,784,000						12,784,000
Transportation Art by Youth (TABY) Grant*	75,000											75,000
<b>Impact Fee/ GPF</b>	<b>13,035,688</b>	<b>11,750,000</b>	<b>4,600,000</b>			<b>200,000</b>	<b>1,000,000</b>					<b>30,585,688</b>
Forebay reservoir at Shannon & Naranja	300,000	600,000	600,000									1,500,000
La Canada Booster Station Expansion	200,000	2,000,000										2,200,000
La Posada Replacement Well*	585,688											585,688
NWRRDS Booster Station Construction (2,500 gpm = 4000 acft / year)	1,000,000	1,000,000										2,000,000
NWRRDS D-Zone Blending Water Interconnection to Shannon	50,000	200,000										250,000
NWRRDS E-Zone interconnect to Tangerine		500,000	300,000									800,000
NWRRDS E-Zone interconnection to Naranja		400,000	100,000									500,000
NWRRDS Forebay, reservoir construction	3,000,000	1,000,000										4,000,000
NWRRDS Pipeline construction (recovered water & Transmission)	2,100,000	1,050,000	1,000,000									4,150,000
Pipeline Construction (NWRRDS Booster Station to La Canada Reservoir)	4,000,000	4,000,000	2,000,000									10,000,000
Shannon Road Boosters NWRRDS OVWU	300,000	600,000	600,000									1,500,000
Steam Pump Well Drill and Construction*	300,000											300,000
Water Plant 14 Booster Capacity Expansion (Design/Construction)						200,000	1,000,000					1,200,000
Well Equipping, TRICO power to sites and associated tasks	1,200,000	400,000										1,600,000
<b>Roadway Impact Fee Fund</b>	<b>903,095</b>					<b>5,100,000</b>	<b>17,280,000</b>	<b>750,000</b>				<b>24,033,095</b>
La Cholla Blvd Widening	153,095											153,095
Lambert Ln, 0.5 mi. E of Shannon-Rancho Sonora							17,280,000					17,280,000
Moore Rd La Cholla Blvd Intersection						900,000						900,000
Oracle Rd & Rams Field Intersection								750,000				750,000
Rancho Vistoso & Woodburne Intersection	750,000											750,000
Shannon Rd, Tangerine Rd-Naranja Dr						4,200,000						4,200,000
<b>Water Utility Fund</b>	<b>2,066,790</b>	<b>1,566,050</b>	<b>1,817,132</b>	<b>1,558,245</b>	<b>1,679,393</b>	<b>2,445,575</b>	<b>2,486,792</b>	<b>2,508,046</b>	<b>1,949,337</b>	<b>1,950,667</b>		<b>20,028,026</b>
ADC Truck and Trailer	85,000											85,000
Booster Station HP Tank Replacement	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,500,000
Booster Station Rehabilitation	200,000	200,000	400,000	50,000	50,000	250,000	250,000	250,000	250,000	250,000	250,000	2,150,000
EI Con/EI Camino Diestro main and valve replacement	250,000											250,000
Instrumentation Replacement	200,000	200,000	200,000	500,000	500,000	700,000	700,000	700,000	700,000	700,000	700,000	5,100,000
Palisades Area Supply Redundancy	50,000	250,000	250,000									550,000
Reservoir Relining	200,000	200,000	200,000	200,000	200,000	225,000	225,000	225,000	225,000	225,000	225,000	2,125,000
SCADA Equipment IT	300,000											300,000
Utility Billing Software*	18,640											18,640
Vehicle Replacement Program*	35,000	116,050	77,132	118,245	139,393	80,575	121,792	143,046	84,337	85,667		1,001,236
Water Control System Operations New Vehicle	70,000											70,000
Water Meters- New Connections (based on 210 meters per year)	208,150	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,558,150
Well D-8 Replacement (Design/Permit/Construction/ Equipping)						100,000	500,000	500,000	500,000			1,600,000
Well HP Tank Replacement (1 Tank per year)	150,000	150,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	1,660,000
Well Rehabilitation (2 wells per year)	150,000	150,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	2,060,000

Town of Oro Valley

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Funding Source

CIP Project Listing by Funding Source	Fiscal Year										Grand Total	
	FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32		
* Denotes a project with carryforward funding from the prior year												
<b>Stormwater Utility Fund</b>	<b>660,513</b>		<b>569,865</b>	<b>386,445</b>				<b>100,000</b>				<b>1,716,823</b>
Catalina Ridge Drainage Improvements	149,513											149,513
Pomegranate Drive - Drainage Improvement and Roadway Stabilization			183,420									183,420
Sierra Wash @ Glover Road Culvert and Apron Rehabilitation				386,445								386,445
Sierra Wash @ Via Mandarin Culvert and Apron Rehabilitation			386,445									386,445
Sierra Wash Drainage Improvements*	511,000											511,000
Town-Wide Drainage Study							100,000					100,000
<b>Grants Fund</b>	<b>3,386,309</b>											<b>3,386,309</b>
ABDG Fiber Project	3,310,000											3,310,000
TripSpark Passenger Portal Enhancement	76,309											76,309
<b>Grand Total</b>	<b>56,126,467</b>	<b>39,004,710</b>	<b>78,750,828</b>	<b>10,806,074</b>	<b>15,078,701</b>	<b>37,664,578</b>	<b>46,041,174</b>	<b>14,909,917</b>	<b>30,303,010</b>	<b>17,920,044</b>		<b>346,605,503</b>



## CIP Project Descriptions

The following are detailed descriptions of all of the recommended CIP projects for Fiscal Year 2022-2023. Discussion includes potential operating impact to the Town (if known and identifiable at this time) as well as indicating any additional funding the Town will receive to complete the project.

### General Fund and Capital Fund Related Projects

---

PROJECT TITLE:	680 Admin Building Remodel
FY 22-23 PROJECT BUDGET:	\$121,752
PRIMARY FUNDING:	General Fund - \$121,752
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Remodeling of interior administration building to support the Public Works operations staff
PROJECT JUSTIFICATION:	Project will be done in tandem with the addition of a third maintenance bay. Currently operations staff work from the third bay area. This remodel will allow staff to continue to have access to office space after a third maintenance bay is created
ANNUAL OPERATING IMPACT:	No changes in operating costs anticipated

---

PROJECT TITLE:	680 Maintenance Bay
FY 22-23 PROJECT BUDGET:	\$147,638
PRIMARY FUNDING:	General Fund - \$147,638
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Reconfigure the third maintenance bay at 680 from office spaces into a drive-through work bay
PROJECT JUSTIFICATION:	Reconfiguring the bay will enable the Town to perform more preventive maintenance activities internally which will increase quality of inspections and decrease ongoing costs
ANNUAL OPERATING IMPACT:	Anticipated reduction of future ongoing operating costs

---

PROJECT TITLE:	680 Maintenance Yard Back-Up Generator
FY 22-23 PROJECT BUDGET:	\$155,000
PRIMARY FUNDING:	General Fund - \$155,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Install a back-up generator to power the maintenance yard
PROJECT JUSTIFICATION:	Installing a back-up generator will allow maintenance operations to continue during power outages and mitigate interruption of Town services
ANNUAL OPERATING IMPACT:	Anticipated reduction of future ongoing operating costs

---



## CIP Project Descriptions

---

PROJECT TITLE:	Community Center Elevator
FY 22-23 PROJECT BUDGET:	\$750,000
PRIMARY FUNDING:	General Fund - \$750,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Design and construction of an elevator at the Town's Community Center
PROJECT JUSTIFICATION:	to increase ADA accessibility to the facility
ANNUAL OPERATING IMPACT:	Unknown until final designs are complete

---

PROJECT TITLE:	Community Center Parking Lot Reconstruction and Expansion
FY 22-23 PROJECT BUDGET:	\$200,000
PRIMARY FUNDING:	Parks bond funds - \$200,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Resurface and redesign of the Community Center parking lot for increased capacity
PROJECT JUSTIFICATION:	This project will maintain the parking and increase parking capacity to accommodate more visitors
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Community Center Tennis and Pickleball Court Improvements
FY 22-23 PROJECT BUDGET:	\$2,200,000
PRIMARY FUNDING:	Parks bond funds - \$2,000,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Reconstruction of Tennis and Pickleball courts using post-tension concrete
PROJECT JUSTIFICATION:	Will provide more durable, long-lasting play surfaces
ANNUAL OPERATING IMPACT:	Anticipate savings on annual resurfacing cost

---

PROJECT TITLE:	Equipment Replacement Program
FY 22-23 PROJECT BUDGET:	\$175,000
PRIMARY FUNDING:	General Fund - \$175,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Replacement of aging Town equipment
PROJECT JUSTIFICATION:	Current equipment is near end of life
ANNUAL OPERATING IMPACT:	Decreased costs associated with equipment maintenance

---





## CIP Project Descriptions

---

PROJECT TITLE:	Facility Maintenance Program
FY 22-23 PROJECT BUDGET:	\$463,000
PRIMARY FUNDING:	General Fund - \$463,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Maintenance and rehabilitation of Town owned facilities
PROJECT JUSTIFICATION:	Annual repair and maintenance of Town owned facilities and assets are crucial to maintain and extend the useful life of the asset
ANNUAL OPERATING IMPACT:	No changes in operating costs anticipated

---

PROJECT TITLE:	Golf Course Irrigation - Phase I (El Conquistador Course)
FY 22-23 PROJECT BUDGET:	\$4,630,000
PRIMARY FUNDING:	Parks bond funds - \$4,011,000
ADDITIONAL FUNDING:	ARPA funds - \$619,000
PROJECT DESCRIPTION:	Irrigation system improvements to the 18-hole Conquistador golf course
PROJECT JUSTIFICATION:	Council direction to improve golf course irrigation
ANNUAL OPERATING IMPACT:	Decrease in annual irrigation costs

---

PROJECT TITLE:	Golf Course Irrigation - Phase II ( La Canada Course)
FY 22-23 PROJECT BUDGET:	\$2,350,000
PRIMARY FUNDING:	ARPA funded - \$2,350,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Irrigation system improvements to the 18-hole La Canada golf course. Construction to take place over two fiscal years.
PROJECT JUSTIFICATION:	Council direction to improve golf course irrigation
ANNUAL OPERATING IMPACT:	Decrease in annual irrigation costs

---

PROJECT TITLE:	Greenock Trail Paving
FY 22-23 PROJECT BUDGET:	\$56,000
PRIMARY FUNDING:	General Fund - \$56,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Create a trail connection from the Canada del Oro Pedestrian Bridge to Greenock Drive
PROJECT JUSTIFICATION:	Commitment to neighboring properties
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	James D. Kreigh Park Improvements (rollover)
FY 22-23 PROJECT BUDGET:	\$21,500
PRIMARY FUNDING:	General Fund - \$21,500
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Improves and updates existing playground as well as adds accessibility and landscaping
PROJECT JUSTIFICATION:	Existing structures are over twenty years old. Project will improve safety and accessibility
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Moore Road Asphalt Overlay - La Cholla Boulevard to La Canada Drive
FY 22-23 PROJECT BUDGET:	\$537,838
PRIMARY FUNDING:	General Fund - \$537,838
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Increase roadway width by adding four-foot wide paver shoulders and applying a two-inch asphalt overlay
PROJECT JUSTIFICATION:	Current pavement edges have fractured due to inadequate paved shoulder and lateral support. Entire roadway will receive a two-inch overlay
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Multi Use Path - Phase I - La Canada Drive (Lambert Lane to Naranja Drive)
FY 22-23 PROJECT BUDGET:	\$1,300,000
PRIMARY FUNDING:	Parks bond funded - \$1,300,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Construct approx. 1 mile of multi-use path along La Canada Drive from Lambert Lane to Naranja Drive
PROJECT JUSTIFICATION:	Council direction regarding bond funded projects
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	Multi Use Path - Phase II - Naranja Drive (La Canada Dr to Naranja Park entrance)
FY 22-23 PROJECT BUDGET:	\$50,000
PRIMARY FUNDING:	Parks bond funded - \$50,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Construct approx. 0.7 mile of multi-use path along W. Naranja Drive from La Canada to the Naranja Park entrance
PROJECT JUSTIFICATION:	Council direction regarding bond funded projects
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Naranja Park Master Plan Implementation
FY 22-23 PROJECT BUDGET:	\$10,000,000
PRIMARY FUNDING:	Parks bond funded - \$10,000,000
ADDITIONAL FUNDING:	General Fund - \$0
PROJECT DESCRIPTION:	Multi-year project covering Earthwork, Two oversized multi-use fields, splash pad, basketball courts, pickleball courts, restrooms, parking, entry road, paths and landscape
PROJECT JUSTIFICATION:	Council direction for bond-funded improvements and addresses priorities identified in the Parks and Recreation Master Plan
ANNUAL OPERATING IMPACT:	Unknown at this time

---

PROJECT TITLE:	Oro Valley Aquatic Center Competition Equipment Replacement
FY 22-23 PROJECT BUDGET:	\$136,000
PRIMARY FUNDING:	General Fund - \$136,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	This project replaces four diving boards and twenty dive blocks at the Oro Valley Aquatic Center
PROJECT JUSTIFICATION:	The diving boards and dive blocks have reached the end of their useful life and need to be replaced for safety
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	Oro Valley Aquatic Center Pump Room Upgrades
FY 22-23 PROJECT BUDGET:	\$710,000
PRIMARY FUNDING:	General Fund - \$710,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	This project replaces and upgrades the pool filter system for both the Olympic and Recreation pools at the Oro Valley Aquatic Center as well as sanitary improvements and new heater for the Recreation pool
PROJECT JUSTIFICATION:	Replacement of current water treatment systems will result in a higher water quality for users as well as reduce the cost for chemicals and maintenance
ANNUAL OPERATING IMPACT:	Anticipated reduction in pool maintenance costs

---

PROJECT TITLE:	Park System Sidewalk Repair and Americans with Disabilities Act (ADA) Improvements
FY 22-23 PROJECT BUDGET:	\$100,000
PRIMARY FUNDING:	General Fund - \$100,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	This project repairs broken and raised sidewalks and constructs ADA connections at James D. Kreigh and Riverfront Parks
PROJECT JUSTIFICATION:	Project will improve safety and accessibility
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Pavement Preservation Non-Roads
FY 22-23 PROJECT BUDGET:	\$97,000
PRIMARY FUNDING:	General Fund - \$97,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Surface treatment to Town parking lot facilities and multi-use paths
PROJECT JUSTIFICATION:	Project will preserve the Town's assets and extend useful life
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	Telephone System Refresh
FY 22-23 PROJECT BUDGET:	\$300,000
PRIMARY FUNDING:	General Fund - \$300,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Replace the existing telephone system with an updated system
PROJECT JUSTIFICATION:	Replacing the current telephone system would leverage newer technologies including cloud services for telephone service
ANNUAL OPERATING IMPACT:	Unknown at this time

---

PROJECT TITLE:	Public Works Operations Laydown Yard
FY 22-23 PROJECT BUDGET:	\$325,000
PRIMARY FUNDING:	General Fund - \$325,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Building a public works operational storage yard for street maintenance
PROJECT JUSTIFICATION:	Road Maintenance currently operates out of three facilities, one of these being at Naranja Park. The expansion of Naranja Park will occupy the space used by operations requiring operations to relocate
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Pusch Ridge Facility Americans with Disabilities Act (ADA) and Code Compliance
FY 22-23 PROJECT BUDGET:	\$142,000
PRIMARY FUNDING:	General Fund - \$142,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Reconfiguration of the Pusch Ridge facility parking and pedestrian approach to meet ADA code requirements and resurfacing of roof, replacing roof drains
PROJECT JUSTIFICATION:	This project will bring the Pusch Ridge Facility entrances and interiors into ADA and code compliance
ANNUAL OPERATING IMPACT:	Unknown at this time

---



## CIP Project Descriptions

---

PROJECT TITLE:	Shannon Road Pavement Reconstruct and Overlay
FY 22-23 PROJECT BUDGET:	\$791,000
PRIMARY FUNDING:	General Fund - \$791,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Remove and replace fatigued asphalt pavement sections and applying a two-inch asphalt overlay
PROJECT JUSTIFICATION:	The asphalt pavement has reached the end of lifecycle and needs to be replaced
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Staff Learning Management System (LMS)
FY 22-23 PROJECT BUDGET:	\$100,000
PRIMARY FUNDING:	General Fund - \$100,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Implement a Town-wide Learning Management System
PROJECT JUSTIFICATION:	This project would provide one location for all employee training, training records and content. The system would allow for tracking of mandatory and elective training
ANNUAL OPERATING IMPACT:	Decrease in HR and managerial time monitoring training

---

PROJECT TITLE:	Steam Pump Ranch Barbeque and Bunk House Renovation
FY 22-23 PROJECT BUDGET:	\$552,500
PRIMARY FUNDING:	General Fund - \$552,500
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Preservation and restoration of Barbeque and Bunk House building on Steam Pump Ranch property
PROJECT JUSTIFICATION:	Preserve and restore two buildings in need of repair
ANNUAL OPERATING IMPACT:	Potential for reduced maintenance costs as buildings are repaired

---

PROJECT TITLE:	Steam Pump Ranch Garage
FY 22-23 PROJECT BUDGET:	\$610,908
PRIMARY FUNDING:	General Fund - \$610,908
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Restoration of historically significant building at Steam Pump Ranch
PROJECT JUSTIFICATION:	Project will allow Recreation & Culture division to move to Steam Pump Ranch and allow facility to be open six days a week. Project will add indoor recreation space
ANNUAL OPERATING IMPACT:	Slight increases to annual operating costs

---



## CIP Project Descriptions

---

PROJECT TITLE:	Steam Pump Ranch Pool Demolition and Landscape Restoration
FY 22-23 PROJECT BUDGET:	\$50,000
PRIMARY FUNDING:	General Fund - \$50,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	The Steam Pump ranch swimming pool and surrounding decking/walls will be demolished. The area will be rehabilitated as outdoor performance and event space.
PROJECT JUSTIFICATION:	Recommended by the Steam Pump Ranch master Plan
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Town Court Expansion
FY 22-23 PROJECT BUDGET:	\$200,000
PRIMARY FUNDING:	General Fund - \$200,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Design for the Magistrate Court expansion
PROJECT JUSTIFICATION:	The current court building is too small to accommodate current needs
ANNUAL OPERATING IMPACT:	Minimal utility and maintenance cost increases with expanded building

---

PROJECT TITLE:	Town Hall Data Center Migration
FY 22-23 PROJECT BUDGET:	\$240,000
PRIMARY FUNDING:	General Fund - \$240,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Migrate the Town data center and facilities to the Police facility building
PROJECT JUSTIFICATION:	Data center at the Police facility is more appropriate from a security and reliability perspective
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Town Hall Emergency Generator Replacements
FY 22-23 PROJECT BUDGET:	\$569,900
PRIMARY FUNDING:	General Fund - \$569,900
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Replace aging backup generators
PROJECT JUSTIFICATION:	Current generators at Town Hall have questionable reliability in the event of prolonged power outages. Replacement will allow town to maintain continuity of operations when power is interrupted
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	Town wide Information Technology Security Enhancements
FY 22-23 PROJECT BUDGET:	\$50,000
PRIMARY FUNDING:	General Fund - \$50,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Continued security enhancements, access control, camera monitoring and storage of data
PROJECT JUSTIFICATION:	Improved IT security is needed to ensure safety and continuity of operations
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Traffic Camera Video Recording System
FY 22-23 PROJECT BUDGET:	\$60,000
PRIMARY FUNDING:	General Fund - \$60,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Establish a recording server for the Town of Oro Valley signalized intersections
PROJECT JUSTIFICATION:	By establishing our own recording server we can improve the reliability and accessibility to these cameras
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Vehicle Replacement Program
FY 22-23 PROJECT BUDGET:	\$1,783,837
PRIMARY FUNDING:	General Fund - \$1,709,637
ADDITIONAL FUNDING:	Community Center Fund - \$39,200 Water Utility Fund - \$35,000
PROJECT DESCRIPTION:	Annual replacement of vehicles across Town departments
PROJECT JUSTIFICATION:	Replacement of aging fleet helps control vehicle repair and maintenance costs. Vehicle reserves are set aside annually to fund replacements
ANNUAL OPERATING IMPACT:	Reduced maintenance costs as aging vehicles are replaced

---

PROJECT TITLE:	Westward Look Drive Improvements
FY 22-23 PROJECT BUDGET:	\$539,625
PRIMARY FUNDING:	General Fund - \$539,625
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Pavement replacement and landscape improvements along Westward Look Drive
PROJECT JUSTIFICATION:	Current asphalt does not meet Town standards and reconstruction is listed as part of annexation agreement with Westward Look Resort
ANNUAL OPERATING IMPACT:	None anticipated

---





## CIP Project Descriptions

### Community Center Projects

---

PROJECT TITLE:	Community Center Jacuzzi to Outdoor Accessed Restroom
FY 22-23 PROJECT BUDGET:	\$30,000
PRIMARY FUNDING:	Community Center Fund - \$30,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Two year design/construction project for outdoor restroom
PROJECT JUSTIFICATION:	Converting unused and boarded up Men's locker room jacuzzi into an outdoor restroom will benefit community center users
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Community Center Fire Alarm System Upgrade
FY 22-23 PROJECT BUDGET:	\$25,000
PRIMARY FUNDING:	Community Center Fund - \$25,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Upgrade the fire alarm system at the Community and Recreation Center
PROJECT JUSTIFICATION:	The current fire alarm system is obsolete and requires replacement
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Conquistador Golf Course Cart Path Repaving
FY 22-23 PROJECT BUDGET:	\$276,000
PRIMARY FUNDING:	Community Center Fund - \$276,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Crack repair and repaving of the Conquistador Golf Course Cart Path
PROJECT JUSTIFICATION:	The current path is cracked and uneven and in need of replacement
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE: Conquistador Greens and Driving Range Floor Re-grassing

FY 22-23 PROJECT BUDGET: \$95,000

PRIMARY FUNDING: Community Center Fund - \$95,000

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: The existing bent-grass greens will be removed and replaced with Bermuda grass

PROJECT JUSTIFICATION: Bermuda grass uses less water and fertilizer than existing bent-grass greens. Bermuda grass on the driving range will reduce dust levels

ANNUAL OPERATING IMPACT: None anticipated

---

PROJECT TITLE: Community Center ADA Improvements

FY 22-23 PROJECT BUDGET: \$750,000

PRIMARY FUNDING: Community Center Fund - \$750,000

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Various accessibility modifications and improvements to the community center

PROJECT JUSTIFICATION: To comply with the Americans with Disabilities Act (ADA) by making the center more accessible to individuals with disabilities

ANNUAL OPERATING IMPACT: None anticipated

---

PROJECT TITLE: Former Vistoso Golf Course Safety Improvements

FY 22-23 PROJECT BUDGET: \$350,000

PRIMARY FUNDING: Community Center Fund - \$350,000

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Initial site clean up including weed, invasive grasses and dead tree removal, trail accessibility and restoring restrooms to working condition

PROJECT JUSTIFICATION: Significant work is required to ensure public safety and access to this golf course

ANNUAL OPERATING IMPACT: None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	Golf Maintenance Equipment Replacement
FY 22-23 PROJECT BUDGET:	\$159,000
PRIMARY FUNDING:	Community Center Fund - \$159,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Replace eight Workman vehicles
PROJECT JUSTIFICATION:	The workman vehicles currently used to transport materials throughout the golf course have reached the end of their useful lives
ANNUAL OPERATING IMPACT:	Reduced maintenance costs of golf maintenance equipment

---

PROJECT TITLE:	Life Cycle Replacement (Bunkers and Turf Reduction)
FY 22-23 PROJECT BUDGET:	\$105,000
PRIMARY FUNDING:	Community Center Fund - \$159,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Turf reduction will remove existing turf around tree boxes and some fairways and replace with native grass/hydroseed. Bunker sand will be added to existing bunkers
PROJECT JUSTIFICATION:	Condition of bunkers is the top comment from members and guests. Adding bunker sand will increase playability. Hydroseeding the areas where turf will be reduced will enhance these areas of the course
ANNUAL OPERATING IMPACT:	Reduced water costs

---

PROJECT TITLE:	Life Cycle Equipment Replacement CRC
FY 22-23 PROJECT BUDGET:	\$150,000
PRIMARY FUNDING:	Community Center Fund - \$150,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Replace current out-of-date circuit strength equipment with new, modern equipment
PROJECT JUSTIFICATION:	Updating the center's circuit strength training equipment would help retain current members and attract prospective new members. The quality of the fitness equipment plays a role in the decision to join a facility
ANNUAL OPERATING IMPACT:	Reduced maintenance costs

---



## CIP Project Descriptions

---

PROJECT TITLE:	Pusch Ridge Tennis Court Resurfacing
FY 22-23 PROJECT BUDGET:	\$120,000
PRIMARY FUNDING:	Community Center Fund - \$120,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Crack repair, resurfacing and repainting of asphalt tennis courts at the Pusch Ridge Tennis Courts
PROJECT JUSTIFICATION:	Completion of this project will ensure a high quality and consistent play surface for members and residents as well as regional and national tournaments that use the facility
ANNUAL OPERATING IMPACT:	Avoidance of future costly reconstruction and potential liability

---



## CIP Project Descriptions

### Grants Fund Projects

---

PROJECT TITLE:	Arizona Broadband Development Grant (ABDG) Fiber Project
FY 22-23 PROJECT BUDGET:	\$3,310,000
PRIMARY FUNDING:	ABSG grant - \$2,860,000
ADDITIONAL FUNDING:	General Fund - \$450,000
PROJECT DESCRIPTION:	Establish a fiber optic network to expand broadband services in the Town
PROJECT JUSTIFICATION:	A fast and affordable internet network is critical to Oro Valley's ability to attract, grow and retain primary employers and expand job opportunities
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	TripSpark Passenger Portal Enhancement
FY 22-23 PROJECT BUDGET:	\$76,309
PRIMARY FUNDING:	ADOT grant - \$61,047
ADDITIONAL FUNDING:	General Fund - \$15,262
PROJECT DESCRIPTION:	Purchase TripSpark Passenger Portal
PROJECT JUSTIFICATION:	TripSpark Passenger Portal will allow for community riders to interface with a web-based application to schedule and manage their rides
ANNUAL OPERATING IMPACT:	Unknown at this time

---



## CIP Project Descriptions

### Highway Fund Projects

---

PROJECT TITLE:	La Canada Mill/Overlay (Tangerine Road to Moore Road)
FY 22-23 PROJECT BUDGET:	\$712,000
PRIMARY FUNDING:	Highway Fund - \$712,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Mill the upper two inches of asphalt rubber pavement and repave with conventional asphalt pavement
PROJECT JUSTIFICATION:	The asphalt rubber wearing course has reached the end of lifecycle
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Pavement Preservation Program
FY 22-23 PROJECT BUDGET:	\$1,850,000
PRIMARY FUNDING:	Highway Fund - \$1,850,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Perform annual roadway and multi-use path surface treatments per the Town's pavement preservation and management program
PROJECT JUSTIFICATION:	Enhances and improves the roadway system, maintains current overall condition index (OCI) rating, meeting key elements of the General and Strategic Plans
ANNUAL OPERATING IMPACT:	Maintaining adequate funding for this program prevents future costly roadway reconstruction and rehabilitation

---



## CIP Project Descriptions

### Impact Fee/GPF Related Projects

---

PROJECT TITLE:	Forebay Reservoir at Shannon Road and Naranja Road
FY 22-23 PROJECT BUDGET:	\$300,000
PRIMARY FUNDING:	Water Impact Fees - \$300,000
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Reservoir to store and blend Central Arizona Project (CAP) water and "D" Zone water prior to delivery to La Canada reservoir and booster station
PROJECT JUSTIFICATION:	Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	La Canada Booster Station Expansion
FY 22-23 PROJECT BUDGET:	\$200,000
PRIMARY FUNDING:	Water Impact Fees - \$200,000
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Construct a sixteen-inch water main from the Shannon Road booster station to Naranja Road to serve "E" Zone
PROJECT JUSTIFICATION:	Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	La Posada Replacement Well
FY 22-23 PROJECT BUDGET:	\$585,688
PRIMARY FUNDING:	Water Impact Fees - \$585,688
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Complete the equipping of the new well at the La Posada development at First Avenue and Lambert Lane
PROJECT JUSTIFICATION:	Replace lost well capacity; maintain healthy groundwater capacity during periods of increased summer demand and in the event of CAP water outage as a redundant system
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	Northwest Recharge Recovery & Delivery System Booster Station Construction
FY 22-23 PROJECT BUDGET:	\$1,000,000
PRIMARY FUNDING:	Water Impact Fees - \$1,000,000
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Oro Valley Water Utility independent booster from partnered forebay reservoir at Shannon Road
PROJECT JUSTIFICATION:	Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Northwest Recharge Recovery & Delivery System D-Zone Blending Water Interconnection to Shannon road
FY 22-23 PROJECT BUDGET:	\$50,000
PRIMARY FUNDING:	Water Impact Fees - \$50,000
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Design and build a "D" zone water line into Shannon Road reservoir/forebay prior to sending to La Canada reservoir and "E" zone
PROJECT JUSTIFICATION:	System preservation of groundwater and quality
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Northwest Recharge Recovery & Delivery System Forebay/Reservoir Construction
FY 22-23 PROJECT BUDGET:	\$3,000,000
PRIMARY FUNDING:	Water Impact Fees - \$3,000,000
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Partnered forebay reservoir construction to supply Central Arizona Project (CAP) water to the Northwest Recharge Recovery and Delivery System booster station
PROJECT JUSTIFICATION:	Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area
ANNUAL OPERATING IMPACT:	Unknown at this time until construction is near completion

---





## CIP Project Descriptions

---

PROJECT TITLE: Northwest Recharge Recovery & Delivery System Pipeline Construction

FY 22-23 PROJECT BUDGET: \$2,100,000

PRIMARY FUNDING: Water Impact Fees - \$2,100,000

ADDITIONAL FUNDING: Water Utility Fund

PROJECT DESCRIPTION: Construction of nine miles of twenty-inch and twenty-four-inch transmission main to deliver recovered Central Arizona Project (CAP) water to partnered forebay reservoir prior to delivery to Oro Valley service area

PROJECT JUSTIFICATION: Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area

ANNUAL OPERATING IMPACT: Unknow at this time until construction is near completion

---

PROJECT TITLE: Pipeline Construction Northwest Recharge Recovery and Delivery System to La Canada Reservoir

FY 22-23 PROJECT BUDGET: \$4,000,000

PRIMARY FUNDING: Water Impact Fees - \$4,000,000

ADDITIONAL FUNDING: Water Utility Fund

PROJECT DESCRIPTION: Oro Valley Water Utility portion of pipeline from partnered forebay to intermediate forebay and to La Canada reservoir to deliver water to "F" and "G" zones

PROJECT JUSTIFICATION: Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area

ANNUAL OPERATING IMPACT: Unknow at this time until construction is near completion

---

PROJECT TITLE: Shannon Road Boosters - Northwest Recharge Recovery and Delivery System Oro Valley Water Utility

FY 22-23 PROJECT BUDGET: \$300,000

PRIMARY FUNDING: Water Impact Fees - \$300,000

ADDITIONAL FUNDING: Water Utility Fund

PROJECT DESCRIPTION: Construction of boosters to deliver water into "E" zone and to La Canada reservoir for delivery to "F" and "G" zones

PROJECT JUSTIFICATION: Groundwater preservation and system reliability

ANNUAL OPERATING IMPACT: Unknown at this time

---



## CIP Project Descriptions

---

PROJECT TITLE:	Steam Pump Well Drill and Construction
FY 22-23 PROJECT BUDGET:	\$300,000
PRIMARY FUNDING:	Water Impact Fees - \$300,000
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Well equipping and system tie-in for replacement of retiring wells
PROJECT JUSTIFICATION:	Capital Investment of water infrastructure for system reliability
ANNUAL OPERATING IMPACT:	Replacement well; none anticipated

---

PROJECT TITLE:	Well Equipping - TRICO Power to Sites
FY 22-23 PROJECT BUDGET:	\$1,200,000
PRIMARY FUNDING:	Water Impact Fees - \$1,200,000
ADDITIONAL FUNDING:	Water Utility Fund
PROJECT DESCRIPTION:	Equipping wells in Lower Santa Cruz basin to recover recharged Central Arizona Project (CAP) water to deliver to Oro Valley Water Utility service area. Work includes power supply infrastructure and construction of well equipping site
PROJECT JUSTIFICATION:	Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area
ANNUAL OPERATING IMPACT:	Unknown at this time

---



## CIP Project Descriptions

### PAG/RTA Related Projects

---

PROJECT TITLE:	HAWK Signalized Crossing from Naranja Drive at Ironwood Ridge High School
FY 22-23 PROJECT BUDGET:	\$400,000
PRIMARY FUNDING:	PAG/RTA Fund - \$400,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Currently warrants are being evaluated to determine whether the installation of a HAWK pedestrian signal meets warrants and therefore could be installed to provide a controlled crossing for students of Ironwood Ridge High School.
PROJECT JUSTIFICATION:	Will further increase the safety of students crossing the street as it provides both a vehicular traffic stop
ANNUAL OPERATING IMPACT:	None anticipated at this time

---

PROJECT TITLE:	RTA Wildlife Fencing
FY 22-23 PROJECT BUDGET:	\$496,574
PRIMARY FUNDING:	PAG/RTA Fund - \$496,574
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Install wildlife fencing near the SR 77 right-of-way to funnel wildlife to the crossings previously built
PROJECT JUSTIFICATION:	Additional fencing is needed at strategic locations along the corridor to funnel wildlife to the crossing structures
ANNUAL OPERATING IMPACT:	Unknown at this time

---

PROJECT TITLE:	Transportation Art by Youth (TABY) Project
FY 22-23 PROJECT BUDGET:	\$75,000
PRIMARY FUNDING:	TABY/PAG Grant - \$75,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Design and construct public art with the Town's right-of-way by local youth
PROJECT JUSTIFICATION:	Oro Valley has an ongoing commitment to create beautiful surroundings that enhance the quality of life for all who live, work and play in the town. This program allows us to use outside funding to support our public art program
ANNUAL OPERATING IMPACT:	Unknown at this time

---



## CIP Project Descriptions

### Roadway Development Impact Fee Projects

---

PROJECT TITLE: La Cholla Boulevard Widening

FY 22-23 PROJECT BUDGET: \$153,095

PRIMARY FUNDING: Road Impact Fees - \$153,095

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Add final pavement seal and landscape establishment to La Cholla

PROJECT JUSTIFICATION: A final seal after the pavement has had time to settle is needed to preserve useful life

ANNUAL OPERATING IMPACT: None at this time

---

PROJECT TITLE: Rancho Vistoso Boulevard and Woodburne Avenue Intersection

FY 22-23 PROJECT BUDGET: \$750,000

PRIMARY FUNDING: Road Impact Fees - \$750,000

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: A developer may be reconstructing this problematic intersection. Since it is eligible to receive up to \$750,000 in impact fees, a portion of this amount will be derived through issuing Impact Fee Credits to the developer. However those credits will not cover the entire development impact fund contribution. So the Town will contribute the difference toward the construction of the intersection up to Town's Infrastructure Improvement Plan (IIP)

PROJECT JUSTIFICATION: This intersection is identified in the Town's Infrastructure Improvement Plan (IIP) as one of the projects used to determine growth development fee rates. As such, it is eligible to receive its share of collected development impact fees.

ANNUAL OPERATING IMPACT: Unknown at this time

---



## CIP Project Descriptions

### Stormwater Related Projects

---

PROJECT TITLE:	Catalina Ridge Drainage Improvements
FY 22-23 PROJECT BUDGET:	\$149,513
PRIMARY FUNDING:	Stormwater Fund - \$149,513
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Drainage improvements to a portion of the Catalina Ridge drainageway north of Lambert Lane including armoring of the channel bottom, grade control and toe down structure to arrest erosion
PROJECT JUSTIFICATION:	The drainage channel is experiencing significant erosion which could impact the roadway
ANNUAL OPERATING IMPACT:	None at this time

---

PROJECT TITLE:	Sierra Wash at Naranja Drive Drainage Improvements
FY 22-23 PROJECT BUDGET:	\$511,000
PRIMARY FUNDING:	Stormwater Fund - \$511,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Reconstruction of riprap apron extension at the outlet of Naranja Drive conveying Sierra Wash
PROJECT JUSTIFICATION:	Current erosion at this location is placing the roadway and utilities at risk for failure
ANNUAL OPERATING IMPACT:	None at this time

---



## CIP Project Descriptions

### Water Related Projects

---

PROJECT TITLE:	Arizona Department of Corrections Program (ADC) Truck and Trailer
FY 22-23 PROJECT BUDGET:	\$85,000
PRIMARY FUNDING:	Water Utility Fund - \$85,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Purchase and outfitting of a new vehicle for Oro Valley Water Utility's planned implementation of an ADC program
PROJECT JUSTIFICATION:	Allows for skilled water professionals to focus on core functions associated with maintaining the existing infrastructure
ANNUAL OPERATING IMPACT:	Unknown at this time

---

PROJECT TITLE:	Booster Station Hydropneumatic Tank Replacement
FY 22-23 PROJECT BUDGET:	\$150,000
PRIMARY FUNDING:	Water Utility Fund - \$150,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	New Five-thousand gallon tank to meet all American Society of Mechanical Engineers (ASME) certifications and standards
PROJECT JUSTIFICATION:	Capital infrastructure investment for a more reliable and efficient distribution system
ANNUAL OPERATING IMPACT:	Decrease in maintenance costs with new tank

---

PROJECT TITLE:	Booster Station Rehabilitation
FY 22-23 PROJECT BUDGET:	\$200,000
PRIMARY FUNDING:	Water Utility Fund - \$200,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Rehabilitate select booster stations to return the boosters to optimum operational efficiency and maintain system reliability
PROJECT JUSTIFICATION:	Capital infrastructure investment for a more reliable and efficient distribution system
ANNUAL OPERATING IMPACT:	None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE: El Con and Camino Diestro Main and Valve Replacement  
 FY 22-23 PROJECT BUDGET: \$250,000  
 PRIMARY FUNDING: Water Utility Fund - \$250,000  
 ADDITIONAL FUNDING: N/A  
 PROJECT DESCRIPTION: Design and build a redundant water line for system reliability  
 PROJECT JUSTIFICATION: Capital infrastructure investment for a more reliable and efficient distribution system  
 ANNUAL OPERATING IMPACT: None anticipated

---

PROJECT TITLE: Instrumentation Replacement  
 FY 22-23 PROJECT BUDGET: \$200,000  
 PRIMARY FUNDING: Water Utility Fund - \$200,000  
 ADDITIONAL FUNDING: N/A  
 PROJECT DESCRIPTION: Replacing aging instrumentation that is no longer compatible with newer Supervisory Control and Data Acquisition (SCADA) equipment  
 PROJECT JUSTIFICATION: Capital infrastructure investment for a more reliable and efficient distribution system  
 ANNUAL OPERATING IMPACT: None anticipated

---

PROJECT TITLE: Palisades Area Supply Redundancy  
 FY 22-23 PROJECT BUDGET: \$50,000  
 PRIMARY FUNDING: Water Utility Fund - \$50,000  
 ADDITIONAL FUNDING: N/A  
 PROJECT DESCRIPTION: Design and build a redundant connection to the Palisades area for improved reliability  
 PROJECT JUSTIFICATION: Capital infrastructure investment for a more reliable and efficient distribution system  
 ANNUAL OPERATING IMPACT: None anticipated

---

PROJECT TITLE: Reservoir Relining  
 FY 22-23 PROJECT BUDGET: \$200,000  
 PRIMARY FUNDING: Water Utility Fund - \$200,000  
 ADDITIONAL FUNDING: N/A  
 PROJECT DESCRIPTION: Reservoir relining will include draining the reservoir, removing the existing lining, cleaning, applying the lining, disinfecting, filling and returning reservoir to service  
 PROJECT JUSTIFICATION: Capital infrastructure investment for a more reliable and efficient distribution system  
 ANNUAL OPERATING IMPACT: None anticipated

---



## CIP Project Descriptions

---

PROJECT TITLE:	Supervisory Control and Data Acquisition (SCADA) IT Equipment
FY 22-23 PROJECT BUDGET:	\$300,000
PRIMARY FUNDING:	Water Utility Fund - \$300,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Replace aging and outdated hardware
PROJECT JUSTIFICATION:	Allow Water Utility to maintain SCADA control and maintain system reliability and efficiency
ANNUAL OPERATING IMPACT:	None anticipated

---

PROJECT TITLE:	Utility Billing Software
FY 22-23 PROJECT BUDGET:	\$18,640
PRIMARY FUNDING:	Water Utility Fund - \$18,640
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Procurement and implementation of a new water utility billing software
PROJECT JUSTIFICATION:	Purchase and implementation of a new water billing software to expand business module and customer account information
ANNUAL OPERATING IMPACT:	\$90,000 annual software cost

---

PROJECT TITLE:	Water Control Systems Operations New Vehicle
FY 22-23 PROJECT BUDGET:	\$70,000
PRIMARY FUNDING:	Water Utility Fund - \$70,000
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Purchase and outfitting of a new vehicle for the Utility's Instrumentation and Control section
PROJECT JUSTIFICATION:	Ability to maintain our facilities using more efficient equipment
ANNUAL OPERATING IMPACT:	Reduced maintenance costs with a new vehicle

---

PROJECT TITLE:	Water Meters - New Connections
FY 22-23 PROJECT BUDGET:	\$208,150
PRIMARY FUNDING:	Water Utility Fund - \$208,150
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Purchase meters for new water system connections based on two-hundred and ten meters per year
PROJECT JUSTIFICATION:	Ensure accurate water usage metering
ANNUAL OPERATING IMPACT:	None anticipated

---





## CIP Project Descriptions

---

PROJECT TITLE: Well Hydropneumatic Tank Replacement

FY 22-23 PROJECT BUDGET: \$150,000

PRIMARY FUNDING: Water Utility Fund - \$150,000

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: New 5,000 gallon tank to meet all American Society of Mechanical Engineers (ASME) certifications and standards

PROJECT JUSTIFICATION: Capital infrastructure investment for a more reliable and efficient distribution system

ANNUAL OPERATING IMPACT: Decrease in maintenance costs with new tank

---

PROJECT TITLE: Well Rehabilitation

FY 22-23 PROJECT BUDGET: \$150,000

PRIMARY FUNDING: Water Utility Fund- \$150,000

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Remove existing pumping unit, rehabilitate the existing well casing and install new pumping unit

PROJECT JUSTIFICATION: Capital infrastructure investment for a more reliable and efficient distribution system

ANNUAL OPERATING IMPACT: None anticipated

---