



Oro Valley Water Utility

## Completeness Review

### Water Master Plan

(hydraulic review only)

State law (A.R.S. § 9-835(D)) requires an Administrative Review of permit applications. A letter of Administrative Completeness or a Notice of Deficiency must be issued to the applicant during the Administrative Review Time Frame. This document serves as that notice. This checklist has been provided to assist the applicant in preparing a complete application. Only complete applications can be accepted for plan review.

Project Name: \_\_\_\_\_ Project Number: \_\_\_\_\_

Project Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Administrative log-in shall check the boxes with ☐ (provided) or ☐ (Not provided)

#### Required Information:

- ☐ Completed Master Plan checklist with the correct address, applicant and owner's name, project name and Parcel #.
- ☐ Written consent of the owner, lessee, agent or management company if the applicant is not the property owner.
- ☐ 2 copies of the Water Master Plan.
- ☐ Verification that the Final Site Plan for this project has been submitted to the Town of Oro Valley.
- ☐ Fire Flow requirement as determined by the Town's Fire Marshall
- ☐ Domestic, Commercial and Irrigation demands

#### **Per the requirements of state law, this permit application is:**

- ☐ Accepted as Administratively Complete
- ☐ Deficient, items marked above are required for plan acceptance.

Contact staff below for questions regarding the Administrative Log-In Review Screening.

Staff Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_