

10 STEPS TO STARTING A NEIGHBORHOOD WATCH

- 1. DEFINE YOUR NEIGHBORHOOD** geographically. Start small—approximately 20 to 25 homes—so you and your neighbors can get to know each other.
- 2. TALK TO YOUR NEIGHBORS.** Do they know that a Neighborhood Watch program is for their protection and builds a bond in the neighborhood? What are their issues and concerns? What nights are they available for a meeting?
- 3. CALL THE OVPD NEIGHBORHOOD WATCH COORDINATOR** at (520) 229-5080 and schedule a date for the first meeting. An officer will attend the meeting to assist in getting you started. Tell the Neighborhood Watch Coordinator about any issue or concern that may be brought up at the meeting.
- 4. ASK NEIGHBORS** to serve as Block Captains (one per 10-15 homes).
- 5. START A COMMITTEE** with interested neighbors to plan the first meeting. Assign someone to: market/advertise the meeting, make/buy food, take care of meeting logistics (name tags, copy of sign-in sheet, pens). Focus on the "3 F's" which are Food, Fun and Free things.
- 6. ADVERTISE THE MEETING** to your neighbors! Invite ALL your neighbors (in your geographical area). Talk to everyone possible. Deliver flyers to each home.
- 7. CALL TO CONFIRM** with the Neighborhood Watch Coordinator at least 48 hours prior to the meeting.
- 8. SET UP A WELCOME TABLE** before the meeting begins with the attendance sheet, name tags, and any applicable material provided by the Oro Valley Police Department.
- 9. INTRODUCE THE NEIGHBORHOOD WATCH COORDINATOR** that will speak on Neighborhood Watch. The presentation will last approximately 45 minutes followed by 10 minutes for questions. After the meeting, schedule a follow-up meeting with your group (an Oro Valley Police Dept. representative does not have to attend the second or subsequent meetings). Thank everyone who attended and acknowledge those who helped, including any neighborhood businesses or individuals that donated items. Invite neighbors to remain afterwards and get to know each other.
- 10. AFTER THE MEETING**, thank those who helped and solicit their help to work on the next one.