
• **Historic
Preservation
Commission
2020
Annual
Report**

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**MINUTES
TOWN OF ORO VALLEY
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
DECEMBER 7, 2020
ZOOM MEETING**

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Chair Gail Munden called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Dan Biel, Vice Chair
Steve Hannestad, Commissioner
Dan Huff, Commissioner
Michael Wilson, Commissioner
Gail Munden, Chair

Staff Present: Tobin Sidles, Legal Services Director
Matthew Jankowski, Parks and Recreation Deputy Director
Lynanne Dellerman-Silverthorn, Recreation and Cultural Services Manager
Brandon Laue, Aquatics Manager
MaryAnne Tolmie, Senior Office Specialist

Attendees: Paul Loomis, Historical Society Treasurer

CALL TO AUDIENCE

Chair Munden opened call to the audience.
No one wished to speak.
Chair Munden closed call to the audience.

COUNCIL LIAISON COMMENTS

Council member Solomon reported they had a great round of interviews for Boards and Commissions. There will be three new editions to the Commission at the first meeting in January.

PRESENTATIONS

1. Historical Society Update

Mr. Paul Loomis, Historical Society Treasurer, reported that the Society has been very active the last couple months. The annual meeting was held last month at Steam Pump Ranch where Sue Chambasian and Henry Zipf, Jr. were added to the Board of Directors. Tours are

up and running with COVID precautions in place. Peter Lourie, a nephew of the Pusch Family took a tour on December 4th. Additional tour dates are 12/12 and 12/19, and each second and fourth Saturday beginning in January. The Society is selling books and holiday decorations. The newsletter will be out this week with a good article on James D. Kreigh. He thanked the collections committee for their hard work as they have been busy researching and cataloging items, answering questions and making displays. He noted Walter Pusch donated two baskets, Gary Kern restored some old photographs. He suggested HoneyBee Canyon Park and Village should be looked into for historic status. He thanked Commissioner Huff for his participation and support.

2. Farewell to Dan Huff

Mrs. Dellerman-Silverthorn wished Mr. Huff farewell and thanked him for his service of two full terms on the HPC and also serving as Chair. Mr. Huff opened his gift and thanked everyone, and commented that the time went by very quickly. He has enjoyed working with everyone, and looks forward to the future of the Commission.

CONSENT AGENDA

1. REVIEW AND APPROVAL THE NOVEMBER 2, 2020 MEETING MINUTES

Motion by Chair Gail Munden, **seconded by** Commissioner Steve Hannestad to approve the minutes of November 2, 2020.

Vote: 5 - 0 Carried

REGULAR SESSION AGENDA

1. PRESENTATION AND DISCUSSION REGARDING HISTORIC PRESERVATION TOPICS FOR CERTIFIED LOCAL GOVERNMENTS

Mrs. Dellerman-Silverthorn presented Community Benefits of Preservation which included:

- The Commission's Role in Historic Preservation
- Tax Savings and Incentives
- Federal Tax Incentives
- State Tax Incentives
- Increased Property Values
- Locally Designated Districts for Oro Valley's Future

DEPARTMENT UPDATE

As mentioned by Mr. Solomon, interviews were held for the 3 vacancies now on the HPC. They have been approved by the Council and should begin their terms in January. The town is moving along with the 2020 CIP projects as SPR. We have submitted our requests for the 2021 CIP priority projects as approved by the HPC from the prioritization plan. We will keep you informed as to their approval status. Additional items will be added to the regular budget. We may be selected to receive assistance from U of A Graduate students' capstone projects. The local registry project is one they are reviewing as a potential project for several students.

The Essay questions were sent to Amphi Schools immediately following your approving of the questions in our last meeting. Please remember it is your input that helps us choose subjects for the Agenda. When future agenda items come up on the agenda, keep in mind things you would like to see discussed.

FUTURE AGENDA ITEMS

Chair Munden asked for future agenda items. The items discussed:

- Cultural heritage plan for upcoming year
- Annual report
- Outreach to historic neighborhoods

ADJOURNMENT

Motion by Chair Gail Munden, **seconded by** Commissioner Michael Wilson to adjourn the meeting at 5:37 p.m.

Vote: 5 - 0 Carried

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 7th day of December, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 5th day of January, 2021.

MaryAnne Tolmie
Senior Office Specialist

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**MINUTES
TOWN OF ORO VALLEY
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
November 2, 2020
Via Zoom**

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Chair Munden called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Dan Biel, Vice Chair
Steve Hannestad, Commissioner
Dan Huff, Commissioner
Michael Wilson, Commissioner
Gail Munden, Chair

Staff Present: Tobin Sidles, Legal Services Director
Matthew Jankowski, Parks and Recreation Deputy Director
Lynanne Dellerman-Silverthorn, Recreation and Cultural Services Manager
Brandon Laue, Aquatics Manager
MaryAnne Tolmie, Senior Office Specialist

Attendees: Steve Solomon, Council Member
Roxy Johnson, Historical Society President

CALL TO AUDIENCE

Chair Munden opened the call to audience.
No one wished to speak.
Chair Munden closed the call to audience.

COUNCIL LIAISON COMMENTS

Council Member Solomon had nothing to report.

PRESENTATIONS

1. Historical Society Update presented by Roxy Johnson, President
Ms. Johnson reported the historical society will

not be using the garage. The Board met over the summer to plan the fall and winter displays hoping that the Pusch House museum will be opened. The Board received a certification from the Arizona Historical Society. They are actively researching tack room improvements to be useable during the cool months, specifically power to the building. One of the first members to the Board, Lyra Done recently passed away. Unique Indian baskets have been donated by George Jr. a member of the Pusch Family.

CONSENT AGENDA

1. REVIEW AND APPROVAL OF THE SEPTEMBER 24 STUDY SESSION AND OCTOBER 5, 2020 REGULAR SESSION MEETING MINUTES

Motion by Chair Gail Munden, **seconded by** Vice Chair Dan Biel to approve the minutes of September 24 Study Session with corrections to the roster.

Vote: 4 - 0 Carried

Other: Commissioner Dan Huff (ABSTAIN)

Motion by Chair Gail Munden, **seconded by** Vice Chair Dan Biel to approve the minutes of October 5th Regular Session with corrections to the roster.

Vote: 4 - 0 Carried

Other: Vice Chair Dan Biel (ABSTAIN)

REGULAR SESSION AGENDA

1. PRESENTATION AND DISCUSSION REGARDING HISTORIC PRESERVATION TOPICS FOR CERTIFIED LOCAL GOVERNMENTS

Ms. Dellerman-Silverthorn presented the attached PowerPoint, there were no questions or comments from the Commission.

2. DISCUSSION AND POSSIBLE ACTION TO CLARIFY AND APPROVE AMENDMENTS TO TWO (2) APPROVED TOPICS AND SELECT A THIRD (3RD) ESSAY TOPIC FOR THE 20/21 WILLIAM H ADLER HISTORIC EXPOSITORY WRITING CONTEST FOR LOCAL 4TH GRADE STUDENTS

Ms. Dellerman-Silverthorn presented reworded questions one and two and added a third question regarding horses.

Motion by Chair Gail Munden, **seconded by** Commissioner Dan Huff to approve amendments to two approved topics and select the third question as written for the 20/21 William H. Adler Historic Expository Writing Contest for local 4th Grade Students.

Vote: 5 - 0 Carried

3. DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE FUNDING REQUESTS FOR STEAM PUMP RANCH PRIORITIZATION PLAN

Mr. Jankowski presented staff recommendations as a result of the Study Session on September 24th. The Tier One Priorities are requested for funding of the 2022 year include:

- Priority 1. Carlos House, Item G, updated costs increased to \$205,000.
- Priority 2. Bunk Houses, Item C changed usage from restrooms to a multi-use space reduced costs to \$202,000.
- Priority 3. Continue Planting Plan throughout property.
- Priority 4. Procter Lieber House
 - \$510,000 is for preservation of the building only, additional estimates are not being sought at this time. Staff continues to make minor repairs. - will be requested in the future.

The Tier Two Group will also be saved for the future which includes:

- moving the garden to an undisclosed location to allow for better functionality
- stables
- tack house
- updates to the panhandle area of the ranch including shade, ramadas, traffic entry improvements, and landscaping

Mr. Jankowski asked if there were any questions or comments. Commissioner Hannestad is concerned about calling planting plan a historic preservation expenditure, he would not approve the third item. Ms. Dellerman-Silverthorn commented that the planting plan has been approved by past commissions and is part of the original master plan. Commissioner Huff added that the planting plan is a part of the original master plan and was reviewed extensively, is based in history, and most plants have historic ties to

the Ranch.

Motion by Chair Gail Munden, **seconded by** Commissioner Michael Wilson to approve "Priority 1" items 1-3 of the Steam Pump Ranch Funding Requests Prioritization Plan for the upcoming FY22 budget process.

Vote: 4 - 0 Carried

Other: Commissioner Steve Hannestad (ABSTAIN)

4. **DISCUSSION REGARDING THE HISTORICAL SOCIETY BOARD LETTER RECEIVED ON OCTOBER 5, 2020**

Commissioner Hannestad spoke with Mr. Sidles prior to the meeting and Mr. Sidles relayed the rules of order to the Commission. Commissioner Hannestad commented that he felt the commission should be concerned and urged staff to be overly cooperative in addressing the Historical Society concerns. His second concern was how far you go on adaptive use before it becomes detrimental. He wanted to be sure that interested parties have the opportunity to comment on proposed changes before they take place.

DEPARTMENT UPDATE

Ms. Dellerman-Silverthorn reported the Haunted Car Rides were very successful this past month which showcased Arizona history. The Town has begun allowing limited indoor attendance with COVID safe restrictions. She recently attended a meeting to discuss next steps regarding the Garage and Pusch House. The next HPC Meeting is Monday, December 7, 2020 at 5:00 p.m.

FUTURE AGENDA ITEMS

Chair Munden called for future agenda items. There were none.

ADJOURNMENT

Motion by Chair Gail Munden, **seconded by** Vice Chair Dan Biel to adjourn the meeting at 5:58 p.m.

Vote: 5 - 0 Carried

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission, of Oro Valley, Arizona, held on the 2nd day of November, 2020. I further certify that the meeting was duly called and held and

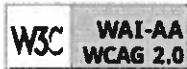
that a quorum was present.

Dated this 8th of December, 2020.

MaryAnne Tolmie
Senior Office Specialist

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**MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
OCTOBER 5, 2020
ONLINE ZOOM MEETING**

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Chair Munden called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Dan Biel, Vice Chair
Steve Hannestad, Commissioner
Michael Wilson, Commissioner
Gail Munden, Chair

Absent: Dan Huff, Commissioner

Staff Present: Steve Solomon, Council Member
Tobin Sidles, Legal Services Director
Matthew Jankowski, Parks and Recreation Deputy Director
Lynanne Dellerman-Silverthorn, Recreation and Cultural Services Director
Brandon Laue, Aquatics Director
MaryAnne Tolmie, Senior Office Specialist

Attendees: Roxy Johnson, Historical Society President

CALL TO AUDIENCE

Chair Munden opened Call to the Audience.

There were no requests to speak.

Chair Munden closed Call to the Audience.

COUNCIL LIAISON COMMENTS

Council Member Solomon reported that multiple applications for the Historic Preservation Commission have been received. Staff will be setting up interviews and Council Member Solomon encouraged qualified candidates to apply.

PRESENTATIONS

1. Historical Society Update presented by Roxy Johnson, President
Ms. Johnson apologized for missing the meeting last month. She read a letter that the Board wrote to the Commission and asked for a response.

CONSENT AGENDA

1. REVIEW AND APPROVAL OF THE SEPTEMBER 8, 2020 REGULAR SESSION MEETING MINUTES

Two changes were requested.

Regular Agenda item 2 - change Sloane to Sloan.

Regular Agenda item 5 - clarification of the Commission Code to 6-10.

Motion by Chair Gail Munden, seconded by Commissioner Michael Wilson to approve with changes.

Vote: 4 - 0 Carried

Other: Commissioner Dan Huff (ABSENT)

REGULAR SESSION AGENDA

1. PRESENTATION BY LYNANNE DELLERMAN-SILVERTHORN AND DISCUSSION REGARDING HISTORIC PRESERVATION TOPICS FOR CERTIFIED LOCAL GOVERNMENTS

Ms. Dellerman-Silverthorn spoke to the PowerPoint provided in the agenda. Chair Munden thought this presentation would be a good item for new commission members.

2. SELECTION OF (3) ESSAY TOPICS FOR THE 20/21 WILLIAM H ADLER HISTORIC EXPOSITORY WRITING CONTEST FOR LOCAL 4TH GRADE STUDENTS

Ms. Dellerman-Silverthorn read the proposed topics and relayed that the contest submissions from the children are due back in February. After some discussion, the Commission requested horse topics be offered for selection at the next meeting.

Motion by Chair Gail Munden, seconded by Commissioner Steve Hannestad moved to select items 3 and 4 as written.

Vote: 4 - 0 Carried

Other: Commissioner Dan Huff (ABSENT)

3. PRESENTATION AND DISCUSSION REGARDING EDUCATIONAL OPPORTUNITIES FOR HISTORIC PRESERVATION COMMISSION MEMBERS

Ms. Dellerman-Silverthorn offered the attached educational opportunities.

DEPARTMENT UPDATE

Ms. Dellerman-Silverthorn reported there are a total of four applications for the two vacant Commission positions. Her department will review the applications to ensure they meet the minimum criteria, and then people will be interviewed.

Updates from the Ranch included:

- El Toro Flicks has set up outside the historic core to bring in additional funding to the Town. They are currently showing 5 movies each Thursday through Sunday. As part of their agreement, they will provide the screen for additional events at the Ranch.
- The first COVID safe Friday Concert was held Friday, October 2, with 50-60 cars in attendance. The next concert is November 6th.
- The Rotary Club's Taste of Oro Valley has been approved by Town management for November. It will include COVID safe precautions.
- Family-friendly Haunted Car rides will be held from 7-9 p.m. October 9, 16, 23, 30.
- A resident has requested that Town staff look into an Historic Neighborhood Designation for Suffolk Hills Estates.
- Ms. Dellerman-Silverthorn and staff met with J.J. Lamb, President of the Vail Preservation Society. She hopes that Ms. Lamb will present at a future meeting.

The Next meeting is slated for Monday, November 2, at 5:00 p.m.

FUTURE AGENDA ITEMS

Council Member Hannestad asked that the Historical Society letter from the Board be placed on the November agenda for discussion.

ADJOURNMENT

Motion by Chair Gail Munden, **seconded by** Commissioner Michael Wilson to adjourn the meeting at 5:43 p.m.

Vote: 4 - 0 Carried

Other: Commissioner Dan Huff (ABSENT)

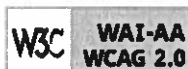
I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 5th day of October, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 2nd day of November, 2020.

MaryAnne Tolmie
Senior Office Specialist

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**MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
OCTOBER 5, 2020
ONLINE ZOOM MEETING**

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Chair Munden called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Dan Biel, Vice Chair
Steve Hannestad, Commissioner
Michael Wilson, Commissioner
Gail Munden, Chair

Absent: Dan Huff, Commissioner

Staff Present: Steve Solomon, Council Member
Tobin Sidles, Legal Services Director
Matthew Jankowski, Parks and Recreation Deputy Director
Lynanne Dellerman-Silverthorn, Recreation and Cultural Services Director
Brandon Laue, Aquatics Director
MaryAnne Tolmie, Senior Office Specialist

Attendees: Roxy Johnson, Historical Society President

CALL TO AUDIENCE

Chair Munden opened Call to the Audience.

There were no requests to speak.

Chair Munden closed Call to the Audience.

COUNCIL LIAISON COMMENTS

Council Member Solomon reported that multiple applications for the Historic Preservation Commission have been received. Staff will be setting up interviews and Council Member Solomon encouraged qualified candidates to apply.

PRESENTATIONS

1. Historical Society Update presented by Roxy Johnson, President
Ms. Johnson apologized for missing the meeting last month. She read a letter that the Board wrote to the Commission and asked for a response.

CONSENT AGENDA

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Two changes were requested.

Regular Agenda item 2 - change Sloane to Sloan.

Regular Agenda item 5 - clarification of the Commission Code to 6-10.

Motion by Chair Gail Munden, **seconded by** Commissioner Michael Wilson to approve with changes.

Vote: 4 - 0 Carried

Other: Commissioner Dan Huff (ABSENT)

REGULAR SESSION AGENDA

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Vote: 4 - 0 Carried

Other: Commissioner Dan Huff (ABSENT)

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DEPARTMENT UPDATE

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Updates from the Ranch included:

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The Next meeting is slated for Monday, November 2, at 5:00 p.m.

FUTURE AGENDA ITEMS

Council Member Hannestad asked that the Historical Society letter from the Board be placed on the November agenda for discussion.

ADJOURNMENT

Motion by Chair Gail Munden, **seconded by** Commissioner Michael Wilson to adjourn the meeting at 5:43 p.m.

Vote: 4 - 0 Carried

Other: Commissioner Dan Huff (ABSENT)

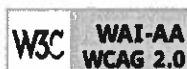
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Dated this 2nd day of November, 2020.

MaryAnne Tolmie
Senior Office Specialist

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**MINUTES
HISTORIC PRESERVATION COMMISSION
STUDY SESSION
SEPTEMBER 24, 2020**

STUDY SESSION AT OR AFTER 3:00 PM

CALL TO ORDER

Chair Gail Munden called the meeting to order at 3:08 p.m.

ROLL CALL

Present: Steve Hannestad, Commissioner
Dan Huff, Chair
Michael Wilson, Commissioner
Gail Munden, Chair

Absent: Dan Biel, Vice Chair
Timothy Bohlen, Resigned
Eric Thomae, Resigned

Attendees: Tobin Sidles, Legal Services Director
Kristy Diaz-Trahan, Parks and Recreation Director
Matthew Jankowski, Parks and Recreation Deputy Director
Lynanne Dellerman-Silverthorn, Recreation and Cultural Services Manager
Brandon Laue, Aquatics Manager
MaryAnne Tolmie, Senior Office Specialist

STUDY SESSION AGENDA

1. DISCUSSION REGARDING FUTURE FUNDING REQUESTS FOR STEAM PUMP RANCH PRIORITIZATION PLAN

Mr. Jankowski presented some opening remarks as Mr. Laue posted the SPR Directory as a visual. Mr. Jankowski reiterated some highlights of the Background or Detailed Information in the Staff Report given with the agenda.

Priority 1 includes buildings within the Historic Core.

- The Barbeque which is also called Carlos' House Item G on the map could be returned to its original historic state and it would include a barbeque and kitchen area. Restoration estimates in 2013 was \$175,000, he anticipates very little increase in this budget. This is staff's first priority in proceeding to tell the story at Steam Pump Ranch.
- The Bunkhouses, item C on the map, staff priority number two. The cost estimate

from 2008 was \$219,000 which envisioned restrooms and a shade structure. Based on the direction of the ranch providing large scale events, the size and location of this space may be better served as a flexible use type space; office space, staging area, and visitor uses. Currently, any large scale event brings restrooms with them, and providing restrooms here would not eliminate the need for porta-pottys. The Bunkhouses are another location within the historic core that could easily display additional history of the Ranch while providing esthetic flow toward the pump house. The \$219,000 should still be relatively accurate given the new direction request.

- Continuing Planting Plan throughout the property is priority three. Since the original estimate of \$2M, staff has worked diligently over the years to take on smaller chunks of the overall project to be able to reduce the overall price.
- Procter Lieber Family Ranch House, Item H, is a large sized with a large cost. The 2013 estimate to preserve the building and necessary work to make it structurally sound was a little over \$500,000. This did not include any type of upgrades to usage. Due to its large size and cost, staff recommends working with a partner in either retail or restaurant to bring the building up to a preferred future use.

He then spoke to Priority #2, items outside the historic core, which are worth noting.

- The Garden, Item J is made from native seeds in its current location. The plan is to use these native seeds to repopulate the garden inside the historic core which would provide more value.
- The Stable building Item L is currently being used at storage, and there are structural issues with the stables. The stables need some care to improve functionality. The desire seems to be present if the functionality of the property is made stable.
- Tack House Item K - Tack house is structurally sound, is split into multiple rooms, and serves currently as storage.
- Ramadas, traffic improvements, and landscaping in the panhandle are planned for the future as there are other issues that need attention first.

While these areas still have value, the current focus remains the mission of the Ranch. It is the staff's desire to move forward with priority items 1:1-3 for the upcoming budget cycle will provide the most value to the Ranch. He then turned the meeting back over to Chair Munden.

Chair Munden opened the public comment period.

No one wished to speak.

Chair Munden closed the public comment period.

Chair Munden then opened the discussion with some questions. The Bunkhouse as a flexible space such as dressing room area for brides and entertainers. Ms. Dellerman-Silverthorn commented that the original plan of the bunkhouses as restrooms was too narrow, not to say that they wouldn't include a restroom, there was just more uses that would benefit the overall plan. Chair Munden asked when are they going to move the

heritage garden, no timeframe was identified, it was included for future prioritization. Chair Munden commented that moving the garden in the historic corridor would allow the volunteers to use their hours working on this. Ms. Dellerman-Silverthorn commented the planting plan is less than 50% complete due to some trees, she deferred to Ms. Diaz-Trahan who commented she thinks that the planting plan is 25-35% complete. There is quite a lot of infrastructure to the south with trees. Grass planning is complete, which reduced the amount of dust challenges that were had early on. As we implement this incrementally. The new main water line to the garage project will enable additional completion to the planting plan.

ADJOURNMENT

Motion by Chair Gail Munden, seconded by Commissioner Steve Hannestad to adjourn the meeting at 3:50 p.m.

Vote: 4 - 0 Carried

Other: Vice Chair Dan Biel (ABSENT)

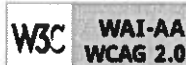
I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 24th day of September, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 2nd day of November, 2020.

MaryAnne Tolmie
Senior Office Specialist

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MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
September 8, 2020
ZOOM MEETING

CALL TO ORDER

Chair Munden called the meeting to order at 5:00 p.m.

ROLL CALL

Present: Dan Biel, Vice Chair
Steve Hannestad, Commissioner
Dan Huff, Commissioner
Michael Wilson, Commissioner
Gail Munden, Chair

Absent: Timothy Bohan, Resigned
Eric Thomae, Resigned

Staff Present: Steve Solomon, Council Liaison
Tobin Sidles, Town Attorney
Kristy Diaz-Trahan, Parks and Recreation Director
Matthew Jankowski, Parks and Recreation Deputy Director
Lynanne Dellerman, Recreation & Cultural Resources Manager
Brandon Laue, Aquatic Center Manager
Nancy Ellis, Assistant Recreation Manager
MaryAnne Tolmie, Senior Office Specialist

Attendees: James Stevens, ConsultEcon, Presenter

CALL TO AUDIENCE

Chair Munden opened the Call to Audience.

No comments were received.

Chair Munden closed the Call to Audience.

COUNCIL LIAISON COMMENTS

Council Member Solomon welcomed everyone to the meeting.

INFORMATIONAL ITEMS

1. Current information of importance for Historic Preservation Commissioners

Ms. Dellerman pointed the Commission to the attachment. She informed the Commission that she will be giving further education on Section 106 referenced at the end of the attachment.

2. Report from Oro Valley Historical Society President

Former Mayor Paul Loomis reported that due to COVID only the Executive Committee has been meeting. They are working with the Town regarding the budget and the Pusch House office agreement. They received the report for the Adaptive Reuse Plan, and he was not aware of any feedback.

CONSENT AGENDA

1. REVIEW AND APPROVAL OF THE MARCH 2, 2020 REGULAR SESSION MEETING MINUTES

Motion by Commissioner Michael Wilson, **seconded by** Vice Chair Dan Biel to approve the minutes of the March 2, 2020 Regular Session Meeting

Vote: 5 - 0 Carried

REGULAR SESSION AGENDA

1. DISCUSSION AND PRESENTATION BY CONSULTECON REGARDING THE ADAPTIVE REUSE STUDY PROJECT FROM FY20

Ms. Dellerman introduced James Stevens of ConsultEcon to speak to the presentation entitled Steam Pump Ranch Feasibility Study. Mr. Stevens was part of the original assessment in 2008 and is very familiar with the Ranch. This presentation included:

- ConsultEcon Overview
- Project Goals
- Scope of Work
- Summary of Findings
- Next Steps/Implementation.

Discussion ensued with Mr. Stevens, Staff, and Commissioners regarding item #8.1. Commissioner Wilson asked if there are any contingency plans in place regarding expansion, and Commissioner Hannestad requested that the presentations be made available in advance as he does not have access to video.

2. **DISCUSSION REGARDING HPC FUTURE FUNDING REQUESTS PRIORITIZATION PLAN**

Ms. Dellerman indicated that as an annual review, the HPC will discuss priorities for future funding desires using past documents as reference points. Topic will be discussed in an upcoming Study Session. She will send the Commission links to reports to view prior to the study session. Ms. Dellerman then offered ideas on uses of funding. Mr. Jankowski added

that the study session will be less formal with open conversation and communication, brainstorming, and discussion. The result of the study session will be to generate specifics for the next regular session meeting.

Chair Munden opened the item for public comment.

Devon Sloan a resident of Oro Valley asked a question on the reuse of the buildings. Ms. Dellerman responded that everything within the historic core is part of the national registry and is required to retain the same integrity on the outside, however the inside may be changed.

Chair Munden closed the item.

3. SCHEDULE A STUDY SESSION TO WORK ON OBJECTIVES FOR # 2

Motion by Chair Gail Munden, **seconded by** Commissioner Dan Huff to approve a Study Session meeting on Thursday, September 24th at 3:00 p.m. via zoom.

Vote: 5 - 0 Carried

4. PRESENTATION ON EDUCATION/TRAINING IN PRESERVATION FOR A CERTIFIED LOCAL GOVERNMENT

Ms. Dellerman plans to study and then train or educate Commissioners each month on topics regarding Historic Preservation. This month she took excerpts from the National Alliance for Preservation Commission, the National Historic Preservation Act of 1966, and the Certified Local Government Program. She also spoke on the role of the Commission as they promote good stewardship and active use in historic properties.

5. DISCUSSION IN LOCAL REGISTER OF HISTORIC BUILDINGS PROJECT PLAN TIMELINE

As part of the annual Review, the HPC will discuss priorities for future funding desires using past documents as reference points. This topic will be further discussed in an upcoming Study Session. Ms. Dellerman reported that she will send to the Commission Code 6-10.

DEPARTMENT REPORTS

1. Update on CIP funds for FY20/21 at Steam Pump Ranch (Garage and Pusch House)
Mr. Jankowski reported \$550,000 is in the budget for design and construction of the garage building, and fire suppression of the Pusch House, Item # 9.2. Garage plans are almost 30% complete and construction should begin after January 1 with the project completed by June 30, 2020.
2. Progress to date on Pusch House fire suppression system
Mr. Jankowski reported part of the \$550,000 from Item #8.1 includes the fire suppression of

the Pusch House. The Town has been coordinating with a fire suppression company, that installs these type of systems, and other Town departments to reduce costs. The Water Utility department will provide the infrastructure to the building, rather than a local contractor, which will provide substantial savings to the overall project cost. Design plans are in process, and like the Garage, design should be completed by the first of the year, with construction beginning shortly thereafter.

3. Update on Agreement with Historical Society for use of office in Pusch House
Mr. Jankowski continues to work with the Historical Society regarding a lease agreement. The most recent comments were received by the Town on September 2, and he anticipates further discussion in order to move forward.
4. Update on the activities at Steam Pump Ranch
5. Update on discussion with planning pertaining to the Gist Home owned by the Alexanders in Oro Valley Country Club Estates

FUTURE AGENDA ITEMS

No future agenda items were requested.

ADJOURNMENT

Motion by Chair Gail Munden, **seconded by** Commissioner Steve Hannestad to adjourn the meeting at 6:47 p.m.

Vote: 5 - 0 Carried

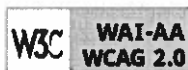
I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 8th day of September, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 7th day of October 2020.

MaryAnne Tolmie
Senior Office Specialist

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MINUTES
HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
March 2, 2020
TOWN COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Chair Dan Huff called the meeting to order at

ROLL CALL

Present: Michael Wilson, Commissioner
Dan Huff, Chair
Dan Biel, Vice Chair
Timothy Bohlen, Commissioner
Steve Hannestad, Commissioner
Gail Munden, Commissioner
Eric Thomae, Commissioner

Staff Present: Lynanne Dellerman, Cultural and Recreation Manager
Tobin Sidles, Legal Services Director
Matt Jankowski, Parks and Recreation Deputy Director

Attendees: Steve Solomon, Town Council Liaison

CALL TO AUDIENCE

Peg O'Connell from Forward Now spoke about an event put on by the Historical Society at the Oro Valley Country Club.

COUNCIL LIAISON COMMENTS

No comments made

INFORMATIONAL ITEMS

1. Current information for Historic Preservation Commissioners
 - Lynanne Dellerman states Archeology Southwest information came out. There will be an event at the loft
 - Oro Valley Historical Society lecture series on the 9th regarding coins and collectables at the library. Tickets available until March 6th
 - This Friday 3/6/2020 is a concert at the Steam Pump Ranch

2. Report from Oro Valley Historical Society President
Paul Loomis for Roxy Johnson states Peter Spooner the owner of the collectables store that will present and speak with regard to coins pertaining to Oro Valley Historical Society will have a table at the first Friday's event at Steam Pump Ranch. The Historical Society are changing their exhibit on a monthly basis.
3. Report from Gail Munden, Historic Preservation Commission liaison to the Oro Valley Historical Society
No Report given

REGULAR SESSION AGENDA

1. **SELECTION AND VOTE FOR THE NEXT HISTORIC PRESERVATION COMMISSION CHAIRPERSON EFFECTIVE MARCH 3, 2020**

At the February 3rd, 2020 Commissioner Eric Tomae and Commissioner Gail Munden were nominated for the position of Chair.

A roll call vote was taken, with each Commissioner stating the name of the person for Chair:

Commissioner Huff - Tomae
Commissioner Biel - Tomae
Commissioner Bohlen - Munden
Commissioner Hannestad - Munden
Commissioner Tomae - Tomae
Commissioner Munden - Munden
Commissioner Wilson - Munden

Commissioner Munden was elected Chair, effective next meeting.

2. **REVIEW AND APPROVAL OF THE FEBRUARY 10, 2020 SPECIAL SESSION MEETING MINUTES**

3. **REVIEW AND APPROVAL OF THE 2019 ANNUAL REPORT**

Motion by Chair Dan Huff, **seconded** by Vice Chair Dan Biel To approve the 2019 Annual Report.

Vote: 7 - 0 Carried

4. **REVIEW OF A CONSERVATION EASEMENT ON THE STEAM PUMP RANCH PROPERTY HELD BY PIMA COUNTY**

Lynanne Dellerman shows a PowerPoint on A Deed Of Preservation Easement

5. **PRESENTATION AND DISCUSSION ON THE PROCTOR LEIBER HOUSE AT STEAM PUMP RANCH FROM THE 2014 CONDITIONS ASSESSMENT REPORT**

Lynanne Dellerman provides a PowerPoint regarding the Proctor Leiber House. She explains the most recent repairs that have taken place. She states that there are rodent

problems, and that they are continually taking care of them. She names other repairs that are needed. Commissioner Tomae asks where are the repairs on their priorities list. Commissioner Tomae talks about the house and how he feel that they are further and further away from the Master Plan for that project. Chair Huff states he thinks that because of the limited amount of funds there is a legitimate debate that can be had due to funds and how to use them. Commissioner Wilson asks about a priority list. Chair Huff states that there as been assessments done on the property.

6. PRESENTATION AND DISCUSSION REGARDING THE STEAM PUMP RANCH CHICKEN COOPS AND THE CARLOS HOUSE/BARBECUE SECTIONS OF THE 2014 CONDITIONS ASSESSMENT REPORT

No discussion took place

7. SELECT A DATE FOR A FUTURE STUDY SESSION REGARDING DISCUSSION ON THE HISTORIC PRESERVATION COMMISSION RULES AND REGULATIONS

Lynanne Dellerman presented dates for a study session. The first one will be on March 31st, 2020 in the Council Chambers

8. LOCAL REGISTRY REPORT

- Lynanne Dellerman is working with our Grant writing staff for a plaque
- Lynanne Dellerman spoke to Joan Milners about going to Suffolk Hills to annual Home Owners Association meeting to explain what the criteria are for the local registry

9. DEPARTMENT REPORT

- Concert at SPR to take place
- Cerebrate Oro Valley is coming up. Lynanne Dellerman asks for volunteers for a table at the event
- They received 26 essays she asks for commissioners to be judges of those
- March 21st the Tucson Historical Society is going on a tour of ranches starting with Steam Pump Ranch
- The town met with Pima County and discussed doing some co work on requesting funding such as grants
- We are still waiting on Pusch house repairs contracting company is not submitting paperwork
- Wine event was a success selling out at 2000 glasses.

FUTURE AGENDA ITEMS

- Timothy Bohem asks for a financial estimate on completing the Proctor Leiber house
- Michel Wilson asks for reports of financial sponsorship
- Eric Tomae wants a discussion on the priorities at Steam Pump Ranch and National Registry applications and the
- Master Plan
- Gail Munden wants an update on the construction schedule for the fire protection and security

ADJOURNMENT

The meeting was adjourned at 6:00 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 2nd day of March 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11th day of September 2020.

Casey Wilson
Senior Office Specialist

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MINUTES
HISTORIC PRESERVATION COMMISSION
SPECIAL SESSION
February 10, 2020
HOPI CONFERENCE ROOM
11000 N. LA CAÑADA DRIVE

SPECIAL SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

Chair Huff called the meeting to order at 5:03 p.m.

ROLL CALL

Present: Dan Huff, Chair
Dan Biel, Vice Chair
Timothy Bohan, Commissioner
Steve Hannestad, Commissioner
Gail Munden, Commissioner
Eric Thomae, Commissioner

Absent: Michael Wilson, Commissioner

CALL TO AUDIENCE

N/A

COUNCIL LIAISON COMMENTS

Council Liaison Solomon commented on the following:

- a presentation about Steam Pump Ranch was presented at the last Council Meeting, and stated that a question of what the Town's obligations are with regard to preserving Steam Pump Ranch and if the Town is meeting those obligations.
- Mr. Solomon also informed the Commission that the Commission might want to consider a future agenda item where the Town can identify a financial source that could meet the commitments of Steam Pump Ranch.

INFORMATIONAL ITEMS

1. Current information for Historic Preservation Commissioners

Mrs. Dellerman-Silverthorne informed the Commission of the following:

- Attended the National Trust for Historic Places
- Shared some quotes she acquired from her visit

- Empire Ranch is talking to schools in the Tucson area
- Informed the Commission that there is a gentleman by the name of Mike who assists with the repairs at Steam Pump Ranch

2. Report from Oro Valley Historical Society President

Oro Valley Historical Society President Roxy Johnson reported the following:

- Thanked the Commission for allowing her the opportunity to present their report every month.
- Thanked Town Mayor Joe Winfield for attending this meeting
- had a guest from Questors attend their January meeting; the historical society will be looking into grants that are provided by Questors
- Website is up and running with the capability to forward questions to the appropriate committee Chair to be answered
- Letters from Henry Zip are on display this month; this is a patriotic display that is available to view every Saturday of this month
- Planning for docents for March 21; this will be the kick off place for the Tucson Historic Preservation Foundation. They will be open from 9 a.m.-4 p.m.
- Had 120 guests at the Pusch House last Saturday
- Tickets for the Priceless Fundraiser event are still available for purchase until March 1st

Commissioner Eric Thomae stated that he visited the Pusch House and stated that there could be a strong partnership between the Commission and the Oro Valley Historical Society to preserve the Pusch House.

President Johnson stated that they will eventually be open every Saturday to display the rotating themes selected by the society to display.

Mrs. Dellerman-Silverthorne stated that there is a lot more to view aside from just the letters from Henry Ziff that are available.

3. Report from Gail Munden, Historic Preservation Commission liaison to the Oro Valley Historical Society

Commissioner Munden stated that the Oro Valley Historical Society is trying to achieve tier 2 status, which requires them to be open for 104 hours. Achieving Tier 2 status allows for them to qualify for grants.

SPECIAL SESSION AGENDA

1. REVIEW AND APPROVAL OF THE JANUARY 13, 2020 SPECIAL SESSION MEETING MINUTES

Motion by Commissioner Gail Munden, **seconded by** Vice Chair Dan Biel

Vote: 6 - 0 Carried

Other: Commissioner Michael Wilson (ABSENT)

Commissioner Hannestad asked if the letter Paul Loomis wrote and presented at the last meeting could be attached to last month's meeting minutes.

Attorney Sidles stated that this is not possible due to state laws.

Commissioner Hannestad stated that modifications should be made to agenda item 3. Commissioner Hannestad also stated that the voting totals are displayed incorrectly.

Commissioner Bohen stated that he was unable to attend the previous meeting, adding that the voting numbers should 5-0 instead of 6-0.

Commissioner Hannestad stated that this issue could possibly be a server errors. Chair Huff stated that these items cannot be discussed currently, as this is to approve the minutes or approve the minutes with modifications.

Commissioner Gail Munden made a motion to approve the minutes of January 13, 2020.

Commissioner Thomae asked for a clarification on Commissioner Munden's motion.

Commissioner Munden corrected her motion to reflect the approval of the minutes as modified.

2. REVIEW AND APPROVAL OF THE 2019 ANNUAL REPORT

Motion by Commissioner Steve Hannestad, **seconded by** Commissioner Timothy Bohen

Vote: 5 - 0 Carried

Other: Commissioner Eric Thomae (ABSTAIN)

Commissioner Michael Wilson (ABSENT)

Commissioner Hannestad stated that her is unsure if his electronic device is causing a glitch in viewing the documents..

Commissioner Munden stated that she did not have any issues in viewing the document electronically.

Commissioner Thomae stated that this could be an issue and would like to have the physical report.

The board asked that Commissioner Munden's name be corrected on the report.

Commissioner Hannestad made a motion to table the item. Commissioner Bohen seconded. Commissioner Thomae abstained.

3. PROGRESS REPORT ON WORK PERFORMED RESULTING FROM THE 2014 STEAM PUMP RANCH CONDITION ASSESSMENT

rs. Dellerman-Silverthorne presented a powerpoint presentation on the Steam Pump Ranch Condition Assessment report.

Mrs. Dellerman-Silverthorne presented the following:

- Repairs to the chicken coops
- Pictures of the chicken coops
- Removing adobe for safety hazards
- Stabilization of the hatchery
- Carlos's House/The Barbeque
 - Showed the master plans of this building
- Window frames have been secured
- Roof deterioration
- Wall deterioration
- Roof/Wall possible leak of the Pusch House
- Next month (March) will be Proctor/Leiber House

Commissioner Munden asked if the front wall of the Barbeque was going to be left in open air. Mrs. Dellerman-Silverthorne confirmed that it was going to be left open as was the original plan.

Commissioner Thomaе stated that this agenda item does not have any room for discussion. Attorney Sidles confirmed.

Commissioner Bohен asked Mrs. Dellerman-Silverthorne if this property has been evaluated by a professional. Mrs. Dellerman-Silverthorne stated that there are no funds for that and stated that this can be requested.

Mrs. Dellerman-Silverthorne stated that it can be rehabilitaed. .

Commissioner Munden clarified that this building just needs to be put back.

Mrs. Dellerman-Silverthorne agreed.

Commissionre Thomaе clarified his question, and reiterated if yes there is enough of the building.

4. LOCAL REGISTRY REPORT

Mrs. Dellerman-Silverthorne shared an email communication between herself and an individual by the name of Susan. Mrs. Dellerman-Silverthorne also contacted Joan Miller from Suffolk Hills, who is interested in learning about the local registry. Mrs. Dellerman-Silverthorne shared an email from Tray Alexander, who is proceeding with her variance request.

Mrs. Dellerman-Silverthorne informed the Commission that she will be working with Town Employee Joe Lunne to begin the process of Oral Histories.

5. ELECTION OF CHAIR AND VICE CHAIR

Chair Huff stated the following:

- Beginning of his 6th term this year
- Oro Valley is very important to him
- Stated that he respects each commission member, and stated that this is a good opportunity for new leadership
- Thanked the commission and encouraged the commission to nominate new leaders

Attorney Sidles stated that the nominations for Chair would begin first.

Commissioner Hannestad nominated Commissioner Gail Munden for Chair and Commissioner Bohlen Seconded.

Chair Huff nominated Eric Thomae for Chair and Vice Chair Biel seconded.

Chair Huff asked if there were any other nominees that would like to be presented.

Attorney Sidles stated that Commissioner Munden's nomination for Chair needs to be voted on first, as her nomination was presented first.

The following Commission members voted in favor of Commissioner Munden:

- Commissioner Hannestad
- Commissioner Munden
- Commissioner Bohlen

Chair Huff informed the board that due to a majority not being reached, the Commission moved to the next nominee.

The following Commission members voted in favor of Commissioner Thomae as Chair:

- Chair Huff
- Vice Chair Biel
- Commissioner Thomae

Due to a tie in votes for both nominees, Attorney Sidles stated that it would be a good idea to move on to Vice Chair.

Chair Huff nominated Vice Chair Biel to continue with this position. Vice Chair Dan Biel stated that he has enjoyed this position and would like to continue serving as Vice Chair. Chair Huff seconded the motion. Chair Huff asked if there were any other nominations for Vice Chair.

Attorney Sidles informed the Commission that they would need to table the nominations for the Chair position for the next meeting.

Chair Huff made a move to place this item on the March agenda.

Motion by Vice Chair Dan Biel, seconded by Chair Dan Huff

Vote: 6 - 0 Carried

Motion by Chair Dan Huff, seconded by Commissioner Eric Thomae

Vote: 6 - 0 Carried

6. DEPARTMENT REPORT

Mrs. Dellerman-Silverthorne reported the following:

- Student essays will be submitted soon; and will be on the April 15 council meeting
- Parks & Recreation Director Kristy Diaz-Trahan Gave a history on Steam Pump Ranch history and the financial background at the January 22, 2020 Council Meeting
- A consultant has not yet been selected for the Steam Pump Ranch improvements
- Voting for the Naranja park
- Parks & Recreation Deputy Director Matthew Jankowski & Kristy Diaz-Trahan received an email from a Historical Society member from New Hampshire positively recognizing Oro Valley's Historical Society links.
- A playground will be added to Naranja Park that will modify the roadway, allowing entrance and exit solely through Mussett Rd. during the construction phase

FUTURE AGENDA ITEMS

- Commissioner Munden would like to have an explanation and discussion of the contractual obligations that Pima County has, as spoken by HPC Liaison Councilman Solomon
 - Proposed budget as outlined
 - HPC's defined powers
 - Referenced article 10.6.1
- Commissioner Thomae would like to discuss the easement and would like to have some time to discuss his opinion on the easement and would like to discuss the Town's master plan of 2008
 - Discuss priorities for HPC based on the master plan and the easement
- Chair Huff asked Commissioner Thomae to clarify if he would like all of these items on the agenda
- Commissioner Thomae stated that he would like to know what the priorities are for SPR

Attorney Sidles presented the future agenda items he acquired through the commission.

Commissioner Thomae stated that he would like to know that the priorities are

Commissioner Hannestad would like to propose for the April meeting enlightenment and discussion regarding the current policy for agenda writing.

Commissioner Munden asked for information on the Steam Pump Ranch restoration.

ADJOURNMENT

Motion by Chair Dan Huff, seconded by Commissioner Gail Munden

Vote: 6 - 0 Carried

Chair Huff made a motion to adjourn the meeting, and Commissioner Munden seconded.
Meeting was adjourned at 6:11 p.m.

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 10th day of February 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2019.

Maritza Valenzuela
Senior Office Specialist

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MINUTES
HISTORIC PRESERVATION COMMISSION
SPECIAL SESSION
January 13, 2020
COUNCIL CHAMBERS
11000 N. LA CAÑADA DRIVE

SPECIAL SESSION AT OR AFTER 5:00 PM

CALL TO ORDER

The Historic Preservation Commission Special Session was called to order at 5:00 p.m. by Chair Huff.

ROLL CALL

Present: Michael Wilson, Commissioner
Dan Huff, Chair
Dan Biel, Vice Chair
Steve Hannestad, Commissioner
Gail Munden, Commissioner
Eric Thomae, Commissioner

Absent: Timothy Bohlen, Commissioner

CALL TO AUDIENCE - at this time, any member of the public is allowed to address the Commission on any issue not listed on today's agenda. Pursuant to the Arizona open meeting law, individual Commission members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Commission may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience", please specify what you wish to discuss when completing the blue speaker card.

Paul Loomis addressed the "Motion to Reconsider" and referenced the rules and guidelines of Robert Rules, HPC Rules, and Town Council Rules. Mr. Loomis asked if the rules are still applicable and if the any changes were approved by the Town Council.

COUNCIL LIAISON COMMENTS

Council Liaison Steve Solomon stated that Steam Pump Ranch will be discussed at the January 22, 2020 Council Meeting.

INFORMATIONAL ITEMS

1. Current information about Historic Preservation Commissioners

Mrs. Lynanne Dellerman-Silverthorne asked for a correction on the agenda, replacing the word *about* with *for*. Mrs. Dellerman-Silverthorne shared that due to her absence, she was not able to attach the Oro Valley Historical Society newsletter.

Ms. Dellerman-Silverthorne reported the following:

- Insurance estimates for weather damages at Steam Pump Ranch were received
- Received estimates for the break-in damages at the Pusch House from Mario Durazo.
- Additional lighting will be added by the entrance of the Steam Pump Ranch property to increase safety
- The straw maze at Steam Pump Ranch was replaced by Boy Scout Troops
- Planning for the Celebrate Oro Valley event is ongoing
- Next historic trip to the Arizona State Museum is scheduled for Saturday, January 18, 2020 at 9:00 a.m.
- April 25 is this year's Arbor Day; planting of heritage trees will take place behind the Proctor Leiber house
- Reminded the commission of nominations for Chair and Vice Chair
- Reminded the commissioners that volunteers are needed for judging of the student essays

2. Report from Oro Valley Historical Society President

Oro Valley Historical Society President Roxy Johnson reported the following:

- Their board meetings are currently held at the Library, however, the sessions will be held at the fire station during the Spring.
- Letters for donors for Z Mansion were sent out
- Mentioned that Gail Munden asked the Town of Oro Valley Parks & Recreation for an update on funds
- Stated that the Pusch House is not safe and therefore, the projector and laptop should be secured as they are at risk for theft
- They have not received a report yet from the Christkindl event
- Jim Click fundraiser is over
- Catherine Barron, antique business owner, will be appraising the items that are brought in. This will be a fundraising event at the Oro Valley Country Club

3. Report from Gail Munden, Historic Preservation Commission liaison to the Oro Valley Historical Society

Commissioner Gail Munden stated that Roxy Johnson covered most of the items. Stated that she would like a timeline regarding the funds. Mrs. Dellerman-Silverthorne asked Commissioner Munden to hold off her item for future agenda items.

SPECIAL SESSION AGENDA

1. **WELCOME NEW COMMISSIONER ERIC THOMAE**

Chair Huff introduced returning Commissioner Eric Thomae, and gave some enlightening words about Commissioner Thomae. Commissioner Thomae stated that he is excited to be on board once again, and is motivated with our Town Council's motivation for Steam Pump Ranch.

2. **REVIEW AND APPROVAL OF THE DECEMBER 2, 2019, REGULAR SESSION MEETING MINUTES**

Motion by Commissioner Gail Munden, **seconded by** Chair Dan Huff

Vote: 5 - 0 Carried

Other: Commissioner Eric Thomae (ABSTAIN)

3. **REVIEW AND APPROVAL OF THE 2019 ANNUAL REPORT**

Commissioner Gail Munden mentioned that Maritza Valenzuela was responsible for completing the 2019 Annual Report.

Chair Huff asked that this item be tabled for the next meeting.

Item was tabled.

Motion by Chair Dan Huff, **seconded by** Commissioner Steve Hannestad

Vote: 5 - 0 Carried

Other: Commissioner Eric Thomae (ABSTAIN)

4. **DISCUSSION AND POSSIBLE ACTION TO APPROVE THE STAFF RECOMMENDED PRIORITIZATION OF THE FY 19/20 STEAM PUMP RANCH CAPITAL IMPROVEMENTS WITH ADDITIONAL INFORMATION**

Town Attorney Tobin Sidles stated that if this is a reconsideration, this must be done by a member who was on the prevailing side.

Attorney Sidles asked members for a reconsideration.

Chair Huff stated that he dissented at the September meeting.

Attorney Sidles asked the commission if they were willing to reconsider.

Vice Chair Biel voted No

Commissioner Michael Wilson voted no

Commissioner Stephen Hannestad voted no

Commissioner Gail Munden voted no

Chair Huff asked Oro Valley Resident Paul Loomis if he wanted to address this item, per his blue card. Mr. Loomis asked any of the commissioners if they needed a copy of his letter.

Commissioner Thomae stated he did want a copy. Mr. Loomis asked the commission to reject staff's request to re-prioritize the recommendation, and is asking for a reconsideration

due to there being new information that has occurred since the September HPC meeting, such as the damages that have recently occurred at Steam Pump Ranch. Mr. Loomis also stated that the number of visitors at Steam Pump Ranch has increased. Mr. Loomis stated that there are new exhibits erected at Steam Pump Ranch, which has helped bring in larger numbers of visitors at the ranch, with new events such as Christkindl German Market. Mr. Loomis referenced Oro Valley Historical Society reports by President Roxy Johnson. Mr. Loomis stated that there is no guarantee that there will be money coming in for the repairs during next year's budget, which is why the commission needs to work hard to have the funds approved by Town Council and allocated accordingly. Mr Loomis also mentioned the deterioration of the houses that needs to be addressed.

FUTURE AGENDA ITEMS

1. Election of Chair and Vice Chair
2. Staff assessment
3. Window Treatments
4. Expansion on the Master Plan of 2008 and condition report and as a commission .
5. Status update on the staff's direction for the RFI of the outside interest and investment

ADJOURNMENT

Chair Huff adjourned the meeting at 5:50 p.m.

Motion by Chair Dan Huff, seconded by Commissioner Michael Wilson

Vote: 6 - 0 Carried

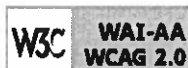
I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley Historic Preservation Commission of Oro Valley, Arizona held on the 13th day of January, 2020. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11th day of February 2020.

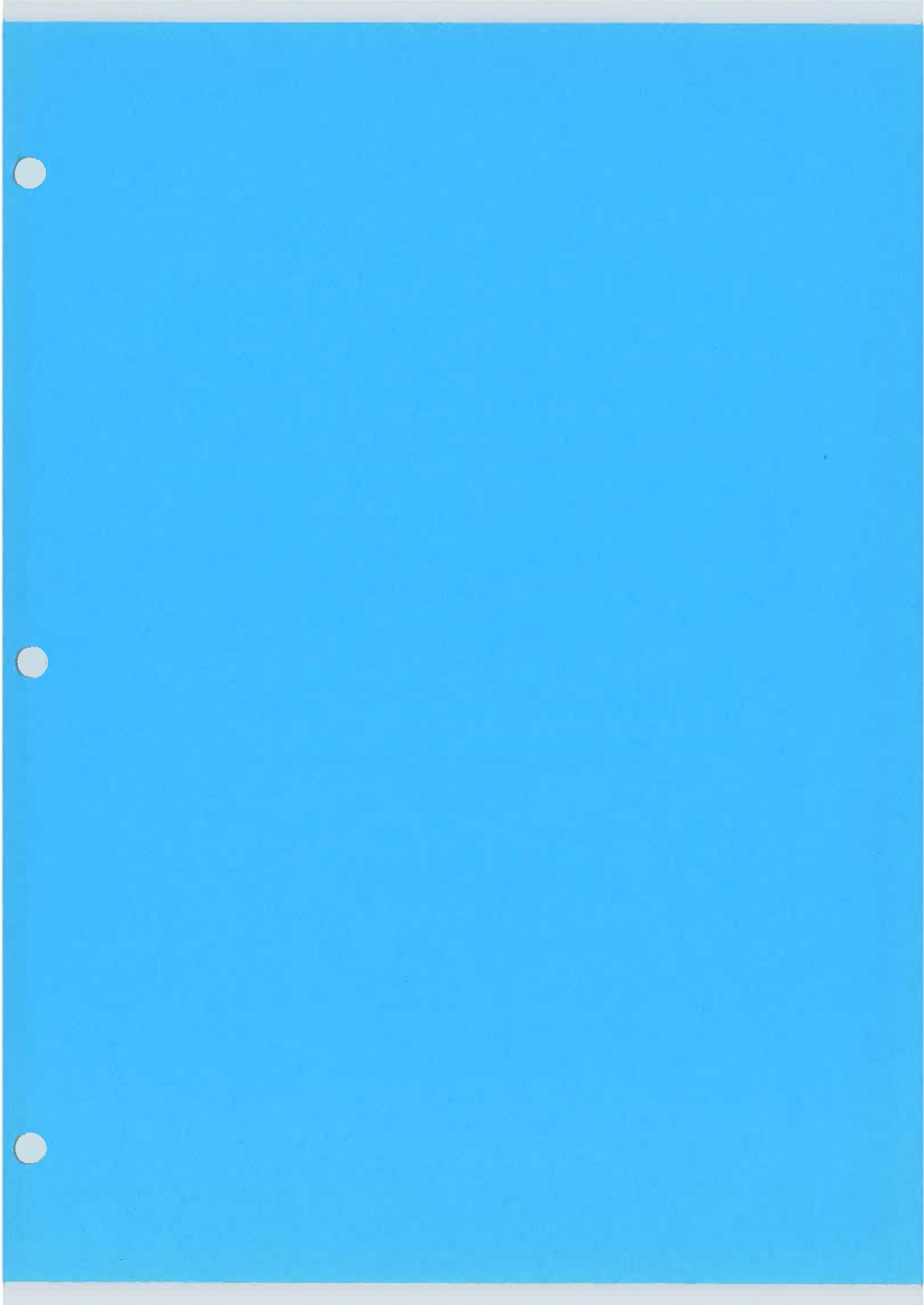
Maritza Valenzuela
Senior Office Specialist

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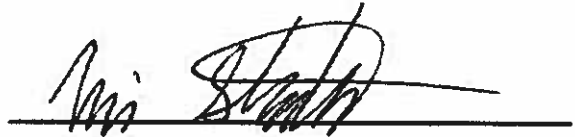


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OATH OF OFFICE

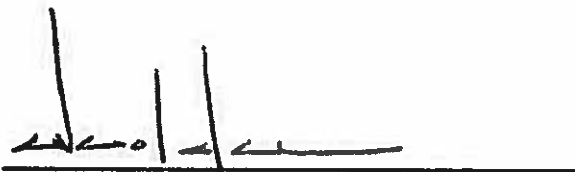
THIS IS TO CERTIFY that Von Golden was, on the 2nd day of December 2020, appointed as a member of the Historic Preservation Commission effective January 1, 2021 through December 31, 2023 by the Town Council of Oro Valley, Arizona pursuant to Section 38-231, Arizona Revised Statutes.



Michael Standish, CMC
Town Clerk
Town of Oro Valley

STATE OF ARIZONA)
) ss
COUNTY OF PIMA)

I do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of member of the Oro Valley Historic Preservation Commission according to the best of my ability, so help me God or so I do affirm.



Von Golden, Member
Historic Preservation Commission

DATED this 2nd day of December 2020.



Michael Standish, CMC
Oro Valley Town Clerk

OATH OF OFFICE

THIS IS TO CERTIFY that Stephanie Krueger was, on the 2nd day of December 2020, appointed as a member of the Historic Preservation Commission effective January 1, 2021 through December 31, 2023 by the Town Council of Oro Valley, Arizona pursuant to Section 38-231, Arizona Revised Statutes.




Michael Standish, CMC
Town Clerk
Town of Oro Valley

STATE OF ARIZONA)
) ss
COUNTY OF PIMA)

I do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of member of the Oro Valley Historic Preservation Commission according to the best of my ability, so help me God or so I do affirm.


Stephanie Krueger, Member
Historic Preservation Commission

DATED this 2nd day of December 2020.


Michael Standish, CMC
Oro Valley Town Clerk

OATH OF OFFICE

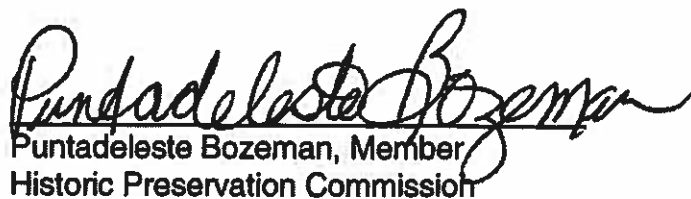
THIS IS TO CERTIFY that Puntadeleste Bozeman was, on the 2nd day of December 2020, appointed as a member of the Historic Preservation Commission effective January 1, 2021 through December 31, 2021 by the Town Council of Oro Valley, Arizona pursuant to Section 38-231, Arizona Revised Statutes.



Michael Standish, CMC
Town Clerk
Town of Oro Valley


STATE OF ARIZONA)
) ss
COUNTY OF PIMA)

I do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of member of the Oro Valley Historic Preservation Commission according to the best of my ability, so help me God or so I do affirm.



Puntadeleste Bozeman, Member
Historic Preservation Commission

DATED this 2nd day of December 2020.



Michael Standish, CMC
Oro Valley Town Clerk

OATH OF OFFICE

THIS IS TO CERTIFY that Daniel Biel was, on the 2nd day of December 2020, reappointed as a member of the Historic Preservation Commission effective January 1, 2021 through December 31, 2023 by the Town Council of Oro Valley, Arizona pursuant to Section 38-231, Arizona Revised Statutes.

E-SIGNED by Mike Standish
on 2021-01-05 18:18:08 GMT

Michael Standish, CMC
Town Clerk
Town of Oro Valley

STATE OF ARIZONA)
) ss
COUNTY OF PIMA)

I do solemnly swear that I will support the Constitution of the United States and the Constitution and laws of the State of Arizona; that I will bear true faith and allegiance to the same, and defend them against all enemies, foreign and domestic, and that I will faithfully and impartially discharge the duties of the office of member of the Oro Valley Historic Preservation Commission according to the best of my ability, so help me God or so I do affirm.

E-SIGNED by Daniel Biel
on 2021-01-05 21:17:39 GMT

Daniel Biel, Member
Historic Preservation Commission

DATED this 2nd day of December 2020.

E-SIGNED by Mike Standish
on 2021-01-05 18:18:11 GMT

Michael Standish, CMC
Oro Valley Town Clerk

Profile

Gail

First Name

S

Middle Initial

Munden

Last Name

Suffix

Email Address

Street Address

Suite or Apt

Oro Valley

City

AZ

State

Postal Code

What district do you live in? *

Oro Valley Resident

10+ years

Number of years in Oro Valley (If less than 1 year, please state number of months)

Mobile:

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Board of directors SAACA Arts and Cultural Ambassador Oro Valley Creator of book on public art Excellence by Design SAACA Design Review Board(before change) OV

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

Briefly describe your educational/vocational background.

Life Drawing and Painting Louisville School of Art and University of Louisville, 20 years as a Civil Draftsperson to Design Engineer

Please describe an issue or project you contributed to which related specifically to conceptual design?

Designed Flagstaff Riding Club and Dog Training Facility in Austin TX for Mrs Tankersly of Al Marsh stables. Created Excellence by Design (book of public art in OV)

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Have you attended the Community Academy or CPI?

Yes No

2010

If yes, what year?

If no, are you willing to attend?

Yes No

Upload a Resume

Please attach any additional documents here

Profile

Daniel

First Name

R

Middle Initial

Biel

Last Name

Suffix

Email Address

Street Address

Suite or Apt

Tucson

City

AZ

State

85737

Postal Code

What district do you live in? *

Oro Valley Resident

4

Number of years in Oro Valley (If less than 1 year, please state number of months)

Mobile:

Primary Phone

Business:

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Tucson Board of Realtors - technology board NSP- Neighborhood stabilization program during housing crisis worked with CPLC - an agency that stabilized housing by acquisition and renovation of bank reo properties in Phoenix and Rio Rico Arizona

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

I have learned how to work in committee settings to obtain a group objective. I have developed skill sets in property research, renovation and have studied National Historic Register guidelines. In the Neighborhood Stabilization program. with CPLC (Chicano Por La Causa) a non-profit I obtained field experience in dramatically changing neighborhoods by setting standards in renovation and affordable housing. By setting high quality standards in neighborhood re-development, the communities achieved financial benefits of additional market equity and quality of life. I have also worked with numerous other non-profits in the marketing of housing projects in the affordable housing demographic.

Briefly describe your educational/vocational background.

Degree in Design and Psychology from Southern Illinois university and Arizona State University BA

Please describe an issue or project you contributed to which related specifically to conceptual design?

I have identified historic properties for investors for renovation and consulted on correct guidelines for renovation to preserve significant architecture detail. In the last few years I assisted in renovating a 1928 historic Craftsman Bungalow. I assisted in the acquisition of property, research of neighborhood historic renovation guidelines and implementation of design standards that would conform with the historic period. This included reading all the historical guideline information available On Line and creating a plan to use only materials & design elements indicative of the era.

Listed below are fields of professional experience required for four (4) members of the CDRB . If you have relevant experience, please check all that apply.

- Art
- Architecture
- Construction
- Other Design Background

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Degree in Design from Southern Illinois University -BA 4 yr degree program -This design school had Buckminster Fuller on the board and taught design with emphasis on architecture design and art Have assisted in selection of property and coordinating renovations for over 20 years on multiple properties for Investors I have specialized in Barrio properties in Tucson, Arizona for over a two decades and have experience in the culture and historic significance of designated historic neighborhoods- I have studied the historic designation & architectural guidelines to qualify for placement in Historic Register. Also familiar with significant tax incentives for historic owned properties. I have lived in a Tucson central home on the historic register in El Encanto and studied the historic documents available on the neighborhood and qualifying standards to get a specific residence on the National Historic Register. As a real estate broker I have studied and identified all historic neighborhoods in greater Tucson and I am aware of the district boundaries, and level of historic designation of each neighborhood. I have also collected books on Tucson's Historic neighborhoods and my interest in the preservation of history will translate to a sincere interest in Oro Valley historic committee objectives. I currently am involved in the sale and marketing of a historical significant 7 acre land parcel in Rio Nuevo and I am involved in neighborhood concerns and city planners in the future development of this land. This project I have been working on for 1 year involves knowledge of zoning, land development issues, environmental issues and city politics. Skill sets on this project include aerial topo map surveyor selection, city council developmental issues, neighborhood outreach, and research on historical contiguous landmarks including historic ruins and artifacts in the heart of downtown Tucson.

Have you attended the Community Academy or CPI?

Yes No

If yes, what year?

If no, are you willing to attend?

Yes No

Upload a Resume

Please attach any additional documents here

Please Agree with the Following Statement

I Agree *

Profile

Stephen

First Name

E

Middle Initial

Hannestad

Last Name

Suffix

sehannestad@gmail.com

Email Address

Street Address

Oro Valley

City

Suite or Apt

AZ

State

85755

Postal Code

What district do you live in? * Oro Valley Resident

8

Number of years in Oro Valley (if less than 1 year, please state number of months)

Primary Phone

Mobile: (520) 389-9243

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Volunteer: office of emergency services Operations Division, Prince George's Co. MD 5 yrs Federal Gov: Directing operational, maintenance, renovation of registered property - 15 yrs

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

Anticipate the likely hood of sites becoming registered in the future. Development on sites with possible Native American concerns.

Briefly describe your educational/vocational background.

BA (History), MA (American History), Master of Information Management 15+ yrs Management of Federal building projects and renovation/expansion of registered properties.

Have you attended the Community Academy or CPI?

Yes No

If yes, what year?

If no, are you willing to attend?

Yes No

ov.docx

Upload a Resume

Please attach any additional documents here

Please Agree with the Following Statement

I agree that the information provided in my application is true and correct

I Agree *

Profile

Michael

First Name

Middle Initial

Wilson

Last Name

Suffix

Email Address

Street Address

Suite or Apt

Oro Valley

City

AZ

State

85704

Postal Code

What district do you live in? *

Oro Valley Resident

33

Number of years in Oro Valley (If less than 1 year, please state number of months)

Mobile:

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Have served several terms on Oro Valley Parks and Recreation Board. Part of the General Plan Committee of about 10 years ago.

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

Better understanding of the process of government boards. Have no issues or "monuments" as a Commission Board Member. Want to better serve our Town and assist in educating our residents as to the importance of our young but varied history.

Briefly describe your educational/vocational background.

AA in Psychology, Phoenix College, United States Air Force Academy. PGA golf professional, Oro Valley Country Club, 1986/2003. Real estate sales, Long Realty,, 2003/Present.

Please describe an issue or project you contributed to which related specifically to conceptual design?

Worked on the conceptual design of the Town Park Site in the earlier years of design.

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Have you attended the Community Academy or CPI?

Yes No

Not sure.

If yes, what year?

If no, are you willing to attend?

Yes No

Upload a Resume

Please attach any additional documents here

Profile

Stephanie

First Name

Krueger

Last Name

Middle Initial

Suffix

[Redacted] Email Address

[Redacted] Street Address

Suite or Apt

Oro Valley

City

AZ

State

[Redacted] Postal Code

Are you a full time Oro Valley resident (resides in Oro Valley 6 or more months a year) *

Yes

Number of years in Oro Valley (If less than 1 year, please state number of months)

3.5 years

[Redacted] Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Communication Director – Tucson North Stake of the Church of Jesus Christ of Latter-day Saints (2019-Present) Volunteer secretary – Northwest Multi-Faith Fellowship (2019-Present) Parent volunteer, accompanist – Canyon Del Oro High School Canyon Singers (2019–2020) Docent trainee – Tucson Museum of Art and Historic Block (2019–COVID) Board member – Southern Arizona Symphony Orchestra (2018–2019) Board member, Education Committee – La Crosse Symphony Orchestra, La Crosse, WI (2015–2016) Docent, Fund Development Analyst – Minnesota Marine Art Museum, Winona, MN (2014-2016) Community Art Installation Coordinator, The Giving Project – Artspire La Crosse, City of La Crosse (2015)

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

While serving as a board member and volunteer for various non-profit art and music organizations in several states, I've worked with local business, education, and civic leaders to support and fulfill the mission of cultural organizations that strengthen the vitality of the community. I did so by helping to develop strategic plans, reviewing budgets, writing grant applications, soliciting financial support for the organizations, assisting in the planning and executing of community events, and engaging with community members and patrons. The organizations often held exhibits or performances in historic buildings and outdoor venues. These events were always well-attended and appreciated by community members. They remind me of activities held at Steam Pump Ranch. I strongly feel that the preservation of historic buildings, districts, landmarks, documents, and photographs provides a sense of identity and unity in a community. The HPC is currently considering the priorities for future funding. Identifying existing and potential funding sources is an important step in this process; sources such as admission fees (where applicable), private donations and grants should be considered. In 2015, I performed a fund development analysis for the Minnesota Marine Art Museum, which included a financial profile, to help identify weak elements of appeals and suggest best practices for future fundraising. When members of the HPC consider how to appropriate funds, important questions to ask include, "In what way can/will this building, district, landmark, document or photograph contribute to the vitality of the Oro Valley community now, and in the future?" and "What is the best practice in conserving this particular structure or item for the use determined?" I believe the HPC's role in the Town of Oro Valley is significant. There is something powerful about understanding where a community has been to help define where it's going.

Briefly describe your educational/vocational background.

M.A. in Arts Administration, Southern Utah University, Cedar City, UT – courses included leadership, history of funding of the arts, grant writing B.S. in Business Administration, Truman State University, Kirksville, MO – concentration in marketing

Have you attended the Community Academy or CPI?

Yes No

If yes, what year?

If no, are you willing to attend?

Yes No

[Resume - HPC Oro Valley.pdf](#)

Upload a Resume

Please attach any additional documents here

Please Agree with the Following Statement

I agree that the information provided in my application is true and correct

I Agree *

Profile

Puntadeleste

First Name

Bozeman

Last Name

Suffix

[Redacted]
Email Address

[Redacted]
Street Address

[Redacted]
Suite or Apt

Oro Valley

City

AZ

State

[Redacted]
Postal Code

Are you a full time Oro Valley resident (resides in Oro Valley 6 or more months a year) *

Yes

Number of years in Oro Valley (If less than 1 year, please state number of months)

2 years

[Redacted]
Primary Phone

Alternate Phone

Which Boards would you like to apply for?

None Selected

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

I am originally from Alabama. I have resided in the city of Oro Valley over two years. Prior to relocating to Oro Valley, I was the primary organizer for Back to School festivities, Breast Cancer Awareness, and a cultural musical concert for the community.

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

My previous volunteer experience showed my ability to work exceptionally well with others and embrace other cultures. The Board of Commissioner fo Historic Preservation has an incredible and amazing background in this area. Oro Valley has a richness of heritage.

Briefly describe your educational/vocational background.

My educational background is I attended Howard University in Washington DC.

Have you attended the Community Academy or CPI?

Yes No

If yes, what year?

N/A

If no, are you willing to attend?

Yes No

Upload a Resume

Please attach any additional documents here

Please Agree with the Following Statement

I agree that the information provided in my application is true and correct

I Agree *

Profile

Von _____ Golden _____
First Name Middle Initial Last Name Suffix

Email Address

Street Address Suite or Apt

Oro Valley _____ AZ _____
City State Postal Code

Are you a full time Oro Valley resident (resides in Oro Valley 6 or more months a year) *

Yes

Number of years in Oro Valley (If less than 1 year, please state number of months)

6

Primary Phone Alternate Phone

Which Boards would you like to apply for?

None Selected

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Board member of the Ronald McDonald House for 5 years

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

Have previously been a member of an historical society in my hometown.

Briefly describe your educational/vocational background.

College graduate. Twenty eight years with Southwest Airlines.

Have you attended the Community Academy or CPI?

Yes No

If yes, what year?

If no, are you willing to attend?

Yes No

Upload a Resume

Please attach any additional documents here

Please Agree with the Following Statement

I agree that the information provided in my application is true and correct

I Agree *

