



Oro Valley

Historic Preservation Commission

Annual Report

Sept 2017-Dec 2018

Profile

Daniel

First Name

R

Middle Initial

Biel

Last Name

Suffix

Email Address

Street Address

Suite or Apt

Tucson

City

AZ

State

85737

Postal Code

What district do you live in? *

Oro Valley Resident

4

Number of years in Oro Valley (If less than 1 year, please state number of months)

Business:

Primary Phone

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Tucson Board of Realtors - technology board NSP- Neighborhood stabilization program during housing crisis worked with CPLC - an agency that stabilized housing by acquisition and renovation of bank reo properties in Phoenix and Rio Rico Arizona

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

I have learned how to work in committee settings to obtain a group objective. I have developed skill sets in property research, renovation and have studied National Historic Register guidelines. In the Neighborhood Stabilization program. with CPLC (Chicano Por La Causa) a non-profit I obtained field experience in dramatically changing neighborhoods by setting standards in renovation and affordable housing. By setting high quality standards in neighborhood re-development, the communities achieved financial benefits of additional market equity and quality of life. I have also worked with numerous other non-profits in the marketing of housing projects in the affordable housing demographic.

Briefly describe your educational/vocational background.

Degree in Design and Psychology from Southern Illinois university and Arizona State University BA

Please describe an issue or project you contributed to which related specifically to conceptual design?

I have identified historic properties for investors for renovation and consulted on correct guidelines for renovation to preserve significant architecture detail. In the last few years I assisted in renovating a 1928 historic Craftsman Bungalow. I assisted in the acquisition of property, research of neighborhood historic renovation guidelines and implementation of design standards that would conform with the historic period. This included reading all the historical guideline information available On Line and creating a plan to use only materials & design elements indicative of the era.

Listed below are fields of professional experience required for four (4) members of the CDRB . If you have relevant experience, please check all that apply.

- Art
- Architecture
- Construction
- Other Design Background

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Degree in Design from Southern Illinois University -BA 4 yr degree program -This design school had Buckminster Fuller on the board and taught design with emphasis on architecture design and art Have assisted in selection of property and coordinating renovations for over 20 years on multiple properties for Investors I have specialized in Barrio properties in Tucson, Arizona for over a two decades and have experience in the culture and historic significance of designated historic neighborhoods- I have studied the historic designation & architectural guidelines to qualify for placement in Historic Register. Also familiar with significant tax incentives for historic owned properties. I have lived in a Tucson central home on the historic register in El Encanto and studied the historic documents available on the neighborhood and qualifying standards to get a specific residence on the National Historic Register. As a real estate broker I have studied and identified all historic neighborhoods in greater Tucson and I am aware of the district boundaries, and level of historic designation of each neighborhood. I have also collected books on Tucson's Historic neighborhoods and my interest in the preservation of history will translate to a sincere interest in Oro Valley historic committee objectives. I currently am involved in the sale and marketing of a historical significant 7 acre land parcel in Rio Nuevo and I am involved in neighborhood concerns and city planners in the future development of this land. This project I have been working on for 1 year involves knowledge of zoning, land development issues, environmental issues and city politics. Skill sets on this project include aerial topo map surveyor selection, city council developmental issues, neighborhood outreach, and research on historical contiguous landmarks including historic ruins and artifacts in the heart of downtown Tucson.

Have you attended the Community Academy or CPI?

Yes No

If yes, what year?

If no, are you willing to attend?

Yes No

[danie_r_biel_resume_2017.pdf](#)

Upload a Resume

Please attach any additional documents here

Please Agree with the Following Statement

I Agree *



Daniel R Biel

OBJECTIVE

Assist Investors in Commercial and Residential Real Estate acquisitions and sales. Turn-key solutions for Local and out of state investors.

Real Estate Agent development in skill sets of selling and listing Real Estate

EXPERIENCE

BIEL PLLC - Residential Real Estate & Commercial Real Estate Agent coaching & training
2008-2017

Realty Executives Tucson Elite-Associate Broker

Associate Broker, 2008-Present

Re/Max All Executives of Southern AZ, Tucson

Associate Broker, 2001-2008

2020 Velocity LLC Tucson AZ

CEO –Director of Real Estate Investments 2017 to present

Cash Buyer Investors LLC

CEO- Residential Real Estate Investment Company 1986-1997

ERA Gem Realty

CEO- Designated Broker and co-owner 1986-1998

Recruited and managed up to 165 agents –top 20 ERA Franchise national –top 5 Tucson AZ

Education

Arizona State University & Southern Illinois, BA Design & Psychology

Goals

Make a difference in people's lives-create a foundation for youth at risk for education of entrepreneurial skills in real estate investments

Profile

Timothy

First Name

P

Middle Initial

Bohen

Last Name

Suffix

Email Address

Street Address

Suite or Apt

Tucson

City

AZ

State

85737

Postal Code

What district do you live in? *

Oro Valley Resident

3

Number of years in Oro Valley (If less than 1 year, please state number of months)

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Board of Adjustment: Not Submitted

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

/olunteer Mediator Tucson Attorney General Office Red Cross Platelet Donor President Oro Valley Toastmasters (2016-2017) Torrance CA Airport Commission (2014-2015) Docent at Rancho Los Cerritos, Long Beach CA (2013-2014)

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

I feel my previous service as a Commissioner in Torrance CA, as well as my engineering and project management experience, would allow me to have reasonable expectations regarding the work involved. Such experience might also build confidence in others in my ability to come up to speed quickly on the current issues. As a Commissioner in Torrance I participated in an evaluation of the feasibility of expanding Torrance Lexus in the Runway Protection Zone. The RPZ is an area not under direct control of airport authorities but which has significant impact upon aircraft landing and taking off. Regarding issues currently before the OV Historical Preservation Commission, I am very interested in how zoning, growth and the preservation of historic sites can be effectively managed. This appears to me to be particularly challenging in Oro Valley. Area history might not be fully appreciated by newer residents from other parts of the US such as myself.

Briefly describe your educational/vocational background.

I have a technical background with additional education in the areas of business, aviation and international trade. My formal degrees are Physics 1986 UCI, Manufacturing Engineering USC 1995 and MBA Loyola Marymount 2001. Additional skills I have acquired include my Private Pilot license, Project Management Professional certification and a US Customs Broker license. History and Law have always been a topics of great interest to me and I would welcome an opportunity to utilize and expand my knowledge in these areas.

Please describe an issue or project you contributed to which related specifically to conceptual design?

As an aerospace engineer, I have supported many conceptual design efforts. Professional projects where I was involved in conceptual design include the IR sensors processing for the Global Hawk, the first widely deployed large UAV. I also participated in the development of a new system for IED detection in Afghanistan. As an INCOSE CSEP certified systems engineer I am frequently involved in the conceptualization of new system capabilities and how these impact the both the user and the current system.

Listed below are fields of professional experience required for four (4) members of the CDRB . If you have relevant experience, please check all that apply.

- Planning
- Engineering
- Other Design Background

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Planning - 20+ years in planning aerospace projects Engineering Design - 30+ years in diverse products such as IR sensors, aircraft generators, ground stations and cameras Project Management - 15 years leading multi-disciplined Integrated Product Teams responsible for developing new products

Have you attended the Community Academy or CPI?

Yes No

2017

If yes, what year?

If no, are you willing to attend?

Yes No

Timothy Bohem 160922 Meggit.docx

Upload a Resume



Please attach any additional documents here

Please Agree with the Following Statement

I Agree *





Profile

Gail

First Name

S

Middle Initial

Munden

Last Name

Suffix

Email Address

8230 N Rancho Catalina Ave.

Street Address

Suite or Apt

Oro Valley

City

AZ

State

85704

Postal Code

What district do you live in? *

Oro Valley Resident

10+ years

Number of years in Oro Valley (If less than 1 year, please state number of months)

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Board of directors SAACA Arts and Cultural Ambassador Oro Valley Creator of book on public art Excellence by Design SAACA Design Review Board(before change) OV

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

Briefly describe your educational/vocational background.

Life Drawing and Painting Louisville School of Art and University of Louisville 20 years as a Civil Draftsperson to Design Engineer

Please describe an issue or project you contributed to which related specifically to conceptual design?

Designed Flagstaff Riding Club and Dog Training Facility in Austin TX for Mrs Tankersly of Al Marsh stables Created Excellence by Design (book of public art in OV)

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Have you attended the Community Academy or CPI?

Yes No

2010

If yes, what year?

If no, are you willing to attend?

Yes No

Upload a Resume

Please attach any additional documents here

Please Agree with the Following Statement

I Agree *

Profile

Louis A Hiett _____
First Name Middle Initial Last Name Suffix

Email Address

Street Address Suite or Apt

Oro Valley AZ 85755
City State Postal Code

What district do you live in? *

Oro Valley Resident

2.5
Number of years in Oro Valley (If less than 1 year, please state number of months)

Primary Phone Home: _____
Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted
Planning and Zoning Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Curriculum Vitae Attached

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

See attached letter noting Planning Commission, Architectural Review Board experience.

Briefly describe your educational/vocational background.

(See attached) Chemical Engineering Degree, Georgia Tech Product Development, A&G Real Estate Development. Have attended several Conceptual Review & Planning Commission Meetings.

Please describe an issue or project you contributed to which related specifically to conceptual design?

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Have you attended the Community Academy or CPI?

Yes No

If yes, what year?

If no, are you willing to attend?

Yes No

Upload a Resume

[hiett.pdf](#)

Please attach any additional documents here

Please Agree with the Following Statement

I Agree *

LOUIS ALDEN HIETT

December 1, 2017

Ms. Michelle Stine
Deputy Town Clerk
Town of Oro Valley

Dear Ms. Stine,

Having learned that the Town of Oro Valley is seeking members for Oro Valley boards/commissions I am respectfully submitting my application for service on the Planning and Zoning Commission, which I understand has two positions open. This is to request that you forward my application to the appropriate authority for consideration, along with the attached information about my experience and training which is relevant to such consideration.

By training I am a Chemical Engineer, a graduate of Georgia Institute of Technology. My main business career of thirty-six years was with Procter & Gamble, where I served as Director of Product Development and Vice-President of a P&G subsidiary. I also served as General Manager of the Town of Seaside, Florida, which has received international acclaim as a model for the neo-traditional/new urbanism approach to town planning. I passed the Florida building contractors exam and designed five homes in Seaside, among the total of a dozen built homes I have designed.

I have served on a number of civic/academic boards, including the Architectural Review Board and Planning Commission of the City of Williamsburg, Virginia (I completed the Virginia Certified Planning Commissioners Program). In Virginia I also served on the study committee which drafted the Traditional Neighborhood and Planned Unit Development sections of the Botetourt County Zoning Ordinance.

I would expect to be diligent in attending Commission meetings and in pursuit of its business and would look forward to participating in the Town's Community Academy.

Sincerely,



LOUIS ALDEN HIETT

CURRICULUM VITAE:

Born: October 2, 1925, Memphis, Tennessee U.S. Citizen

Married: Virginia Scott Wingfield, December 29, 1948 Three adult children

Address: 13,500 Rancho Vistoso Blvd. (#143), Oro Valley, Arizona 85755

MILITARY SERVICE

U. S. Army, 1943-1945: Army Specialized Training Program, North Carolina State College; 87th Infantry Division, European Theatre, WWII (mortar squad leader, Combat Infantry Badge)

EDUCATION

Christian Brothers College (High School), Memphis, Tennessee

Georgia Institute of Technology, Bachelor of Chemical Engineering

ADDITIONAL EDUCATION/CERTIFICATIONS

Executive Leadership Institute, Rhodes College

Building Contractors License, Florida

Virginia Certified Planning Commissioners Program

Pharmacy Technicians License, Virginia (Free Clinic Volunteer)

PROFESSIONAL CAREER

The Procter and Gamble Company : Employed for 36 years (1949-1985) in technical and manufacturing positions. Elected Vice President of P&G's Cellulose and Specialties Division in 1976.

1949-54: Process Development Engineer; 1954-60: Section Head, Process Development; 1960-61: Associate Director, Technical Division (Management of cellulose and specialties process development at increasing levels of responsibility)

1961-64: Plant Manager - Management of plant producing chemical cellulose, cellulose derivatives, and technical papers

1964-68: Manager , Product Development and Service - Management of applications research and world-wide customer technical service

1968-72: Manager, Special Projects - Management of development program leading to the establishment of the Procter & Gamble Surgical Products business

1972-83: Manager, Technical Division - Management of an R&D organization of 250 persons, including 90 engineers and scientists

1983-85: Special Assignment - Management of several special projects, including negotiation and management of technology exchange for a project in the Soviet Union and execution of a world-wide study of the cellulose industry for long-range business strategy development

Seaside Community Development Corporation/ Home Builder: (1985-90)

Served as General Manager of SCDC in the early development of the town of Seaside, Florida and, later, on a small scale, as a home builder in Seaside and Williamsburg, Virginia (Seaside is a well-regarded model for the neo-traditional/new urbanism concept of planning.)

COMMUNITY SERVICE

Junior Achievement of Memphis: Board of Directors, President

Shelby United Neighbors: Board of Directors, Assoc. Campaign Chairman

Memphis Chamber of Commerce: Industrial Council Executive Committee

Boy Scouts of America: Executive Committee, Chickasaw Council

Memphis Metropolitan YMCA: Board of Directors, Vice President

Walton County (FL) Chamber of Commerce: Board of Directors

South Walton Tourist Development Council: Board of Directors, Vice Chm.

Architectural Review Board, City of Williamsburg: Member

Planning Commission, City of Williamsburg: Commissioner

Williamsburg Community Hospital: ASSIST Program Co-Director

Williamsburg Area Meals-On-Wheels: Board of Directors

Williamsburg Symphonia League: Board of Directors, Treasurer

ACADEMIC SERVICE

University of Memphis: Research Board of Visitors

Georgia Institute of Technology: Pulp & Paper Industry Advisory Committee

College of William & Mary: Christopher Wren Association Board, Director

PROFESSIONAL/ INDUSTRY ASSOCIATIONS

American Institute of Chemical Engineers

Technical Association of the Pulp and Paper Industry

International Nonwovens & Disposables Association, Board of Directors

The Executive Board of the
Virginia Certified Planning Commissioners' Program
Is Honored To Recognize

Louis A. Hiett

CITY OF WILLIAMSBURG

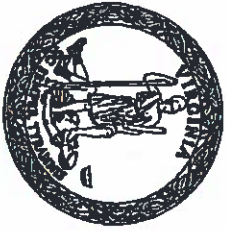
For Successfully Completing
The Ten Week

Virginia Certified Planning Commissioners' Program

Awarded

May 15, 1998

3.0 Continuing Education Units Awarded



John R. Knight
John Knight, President
Virginia Citizens' Planning Association

Clark Jones
Clark Jones, Director
Virginia Cooperative Extension

Michael Chandler
Michael Chandler
Agricultural and Applied Economics
Virginia Tech



CITY OF WILLIAMSBURG

RESOLUTION

WHEREAS, Louis Hiett was appointed to the Williamsburg Planning Commission on January 1, 1998, and has ably served for one and one-half years, his tenure ending on July 14, 1999;

WHEREAS, he previously served on the Williamsburg Architectural Review Board for four and one-half years from 1993 until 1998; and

WHEREAS, he has made outstanding contributions to both the City of Williamsburg during his tenure on the Architectural Review Board and on the Planning Commission, and for his service on the Site Plan Review Committee, where his knowledge of development and experience gained from his service with the Architectural Review Board greatly assisted in the review of 14 site plans and subdivisions; and

NOW, THEREFORE, BE IT RESOLVED that the Williamsburg Planning Commission hereby records its appreciation to Louis Hiett for his outstanding service on the Commission and the Site Plan Review Committee.

Scott Spence
Chairman

Marguerite Davis
First Vice Chairman

Billy Scruggs
Second Vice Chairman

Joseph Fielli

Charles Friend

Peggy McDonald Howells



Profile

Michael

First Name

Middle Initial

Wilson

Last Name

Suffix

Email Address

Street Address

Suite or Apt

Oro Valley

City

AZ

State

85704

Postal Code

What district do you live in? *

Oro Valley Resident

33

Number of years in Oro Valley (If less than 1 year, please state number of months)

Primary Phone

Home:

Alternate Phone

Which Boards would you like to apply for?

Historic Preservation Commission: Submitted

Interests & Experiences

Please list your volunteer services in Oro Valley and with other organizations including any boards or commissions on which you have served : (board/commission , civic, educational, cultural, social, etc.)

Have served several terms on Oro Valley Parks and Recreation Board. Part of the General Plan Committee of about 10 years ago.

How does your previous volunteer service prepare you for the board or commission appointment for which you have applied? Please describe an issue considered at a meeting of the Board or Commission for which you are applying.

Better understanding of the process of government boards. Have no issues or "monuments" as a Commission Board Member. Want to better serve our Town and assist in educating our residents as to the importance of our young but varied history.

Briefly describe your educational/vocational background.

AA in Psychology, Phoenix College, United States Air Force Academy. PGA golf professional, Oro Valley Country Club, 1986/2003. Real estate sales, Long Realty,, 2003/Present.

Please describe an issue or project you contributed to which related specifically to conceptual design?

Worked on the conceptual design of the Town Park Site in the earlier years of design.

For each selection you made above, please provide your years of experience and a generalized description of your professional design background in that area.

Have you attended the Community Academy or CPI?

Yes No

Not sure.

If yes, what year?

If no, are you willing to attend?

Yes No

[Upload a Resume](#)

[Please attach any additional documents here](#)

Please Agree with the Following Statement

I Agree *



MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
September 5, 2017
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

CALL TO ORDER AT OR AFTER 5:00 P.M.

ROLL CALL

PRESENT:

Dan Huff, Commissioner
Jenni Sunshine, Commissioner
Walt Ohlson, Commissioner
Joseph Kane, Commissioner

EXCUSED:

Eric Thomaе, Commissioner

STAFF PRESENT:

Kristy Diaz-Trahan, Parks & Recreation Director
Lynanne Dellerman, Recreation & Cultural Resources Manager
Tobin Sidles, Town Attorney

CALL TO AUDIENCE - No Speakers

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend
September Educational Opportunities

CONSENT AGENDA

- A. Approval of June 5, 2017 Minutes

MOTION: A motion was made by Commissioner Kane and seconded by Commissioner Huff to approve minutes as noted with correction.

MOTION carried, 4-0

AGENDA

1. ANNUAL REPORT, PRESENTATION BY COMMISSIONER DAN HUFF (DISCUSSION AND POSSIBLE ACTION)

It was decided to table the annual report until next month so Commissioners may have time to review its contents.

2. UPDATE ON THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman updated the Commissioners on items from the Historical Society Newsletter. She also mentioned that the Historical Society added a Second Saturday to the Steam Pump Ranch schedule and it will have a special topic each week.

3. REPORT BY LYNANNE DELLERMAN, CHAIR THOMAE AND VICE CHAIR OHLSON ON THE HISTORIC PRESERVATION CONFERENCE (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman described past events including the happenings at the Historic Preservation Conference, the success of the presentation at the Oro Valley Country Club, and the archeology in the garden. She commented that a lot of new, significant contacts were made at the Conference and events. Commissioners shared their opinion and thoughts.

4. DISCUSSION ON THE DEVELOPMENT OF AN ANNUAL WORK PLAN

Ms. Diaz-Trahan led the discussion where she described past work plans and how they related to Historic Preservation. Discussion commenced on where and what area the Commission would like to focus. It was decided that identifying a focus and/or taking action on creating an annual work plan would take place at the next meeting.

5. REPORT BY LYNANNE DELLERMAN ON STEAM PUMP RANCH MAJOR IMPROVEMENTS AND CHANGES, AND SHPO GRANT PROJECT UPDATE (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman explained the SHPO grant and its accompanying educational workshops. She provided a picture of an area on the wall in the garage that was repaired. She reported that crack repairs on the walls along with outside signage are projects still in process.

6. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Diaz-Trahan reported on the following:

- Honeybee reserve project signage is in process, potential end of year ribbon cutting to make the historical site accessible
- Funding for National Historic Conference is available to allow Ms. Dellerman to attend
- Interview for a potential HPC member was successful and will be presented to Council as the next step in the approval process
- Pusch House funding repairs and improvements were approved

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, October 2, 2017 to begin at 5:00 p.m.

- review annual report
- report from Chair Thomae on the Historic Preservation Conference
- take action on annual work plan
- update and/or discuss the 2.5 square mile oral history plan and include potential designation of golf course landscape

ADJOURNMENT

Vice Chair Ohlson adjourned at 5:50 pm.

Mollie Frye Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the special session of the Parks & Recreation Advisory Board of Oro Valley, Arizona held on the 5th day of September 2017. I further certify that the meeting was duly called and held and that a quorum was present.



**MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION**

**October 2, 2017
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE**

CALL TO ORDER AT OR AFTER 5:00 P.M.

ROLL CALL

PRESENT: Eric Thomae, Chair
Walt Ohlson, Vice Chair
Dan Huff, Commissioner
Jenni Sunshine, Commissioner

ABSENT: Dan Karlseburg, Commissioner

EXCUSED: Joseph Kane, Commissioner

STAFF PRESENT: Lynanne Dellerman, Recreation & Cultural Resources Manager
Tobin Sidles, Town Attorney

GUESTS: Jim Williams, Historical Society President

PRESENT: Eric Thomae, Chair
Walt Ohlson, Vice Chair
Dan Huff, Commissioner
Jenni Sunshine, Commissioner

ABSENT: Dan Karlseburg, Commissioner

EXCUSED: Joseph Kane, Commissioner

CALL TO AUDIENCE - No Speakers Present

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

CONSENT AGENDA

A. Approval of September 5, 2017 Minutes

MOTION: A motion was made by Commissioner Thomae and seconded by Commissioner Huff to approve the September 5, 2017 minutes as written

MOTION carried, 4-0

AGENDA

1. INTRODUCTION OF NEW COMMISSIONER DAN KARLSBERG

Commissioner Dan Karlsberg was absent

2. ANNUAL REPORT PRESENTATION BY COMMISSIONER DAN HUFF (DISCUSSION AND POSSIBLE ACTION)

MOTION: A motion was made by Commissioner Sunshine and seconded by Commissioner Thomae to approve the Annual Report as written

MOTION carried, 4-0

3. UPDATE ON THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Mr. Jim Williams, President of the Oro Valley Historical Society informed the Commission of upcoming activities and the Speaker Series. In addition, he mentioned that a collections committee will feature one object each Saturday at Steam Pump Ranch. He also described that someone in the Historical Society found boundary markers that are of significant value. Mr. Williams showed photos explaining how the markers can be viewed as an example of saving history in the area.

4. DISCUSSION AND POSSIBLE ACTION ON THE WILLIAM ADLER HISTORICAL WRITING EXPOSITORY CONTEST ESSAY QUESTIONS

Ms. Dellerman informed the Commission that the teachers have requested the questions be made simpler and to have the due date before rodeo break, Feb 1, 2017. Oro Valley staff met with a curriculum writer and adjustments to the essay questions were made. Commissioners discussed the importance of keeping the essay interesting to all amphi students, each essay question was analyzed. The Commissioners discussed whether the essay questions met core curriculum requirements. Chair Thomae moved to table the questions until further information regarding core curriculum can be provided.

MOTION: A motion was made by Commissioner Thomae and seconded by Vice Chair Ohlson to table the essay questions until further information regarding core curriculum can be provided and to have Commissioner Sunshine work with someone in the education field, provided by Ms. Dellerman, to make the essay questions fit in with the core curriculum.

MOTION carried, 4-0

5. **REPORT BY CHAIR THOMAE AND VICE CHAIR OHLSON ON THE HISTORIC PRESERVATION CONFERENCE (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Chair Thomae described the presentation he gave to the Conference at the Oro Valley Country Club. Ms. Dellerman indicated the setting at the Oro Valley Country Club propelled forming a foundation for a local registry along with a relationship with University of Arizona students to create a project for next semester. The goal is to utilize this setting for the *Oro Valley Then and Now* presentation taking place April 13, 2018.

6. **DISCUSSION AND POSSIBLE ACTION ON THE DEVELOPMENT OF AN ANNUAL WORK PLAN**

Possible suggestions included:

- ensure we follow OV Cultural Heritage Preservation Plan, including the stabilization and preservation of the historic core of Steam Pump Ranch
- continue to implement items from the Heritage Preservation Plan
- work on 2.5 Square Mile Oral History Project
- further a program for historic preservation of private residents and neighborhoods, including but not limited to OV Estates, by creating and completing a local registry list (assistance offered by University of Arizona Drachman Institute)
- review Cultural Heritage Preservation Plan for uncompleted items

MOTION: A motion was made by Commissioner Huff and seconded by Vice Chair Ohlson to adopt annual work plan

MOTION carried, 4-0

7. **REPORT BY LYNANNE DELLERMAN ON STEAM PUMP RANCH MAJOR IMPROVEMENTS AND CHANGES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Ms. Dellerman reported on:

- the success of the adobe workshop and future classes
- the ceiling repair at Pusch House
- the window signage that is in process by Town Of Oro Valley communications department

8. **DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Ms. Dellerman announced that we have a new Town Manager, Mary Jacobs. She also informed the Commission that there has been an increase in requests for more field trips at Steam Pump Ranch. David Yubeta made a donation of light equipment and supplies to Steam Pump Ranch.

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, November 6, 2017 to begin at 5:00 p.m.

- obtain information about term limits and ability of former Commissioners to return and serve
- possible presentation on US survey maps and markers
- update on Commissioner vacancies
- final decision on next steps at SPR, Procter Leiber and fire suppression system
- review essay questions meeting core curriculum requirements
- begin working on creating a registry list as required by Certified Local Government (CLG)

ADJOURNMENT

MOTION: A motion was made by Commissioner Thomae and seconded by Vice Chair Ohlson to adjourn meeting at 6:45 p.m.

**MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION**

**November 6, 2017
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE**

CALL TO ORDER AT OR AFTER 5:00 P.M.

ROLL CALL

PRESENT:

Eric Thomaе, Commissioner
Dan Huff, Commissioner
Joseph Kane, Commissioner
Jenni Sunshine, Commissioner

ABSENT:

Walt Ohlson, Vice Chair
Dan Karlseburg

STAFF PRESENT:

Lynanne Dellerman, Recreation & Cultural Resources Manager
Tobin Sidles, Town Attorney

GUESTS:

Jim Williams, Historical Society President, Paul Loomis Town resident

CALL TO AUDIENCE: No Speakers Present

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman reminded the Commission of educational opportunities both local and national for members to attend

CONSENT AGENDA

A. Approval of October 2, 2017 Minutes

MOTION: A motion was made by Commissioner Sunshine and seconded by Commissioner Kane to approve the October 2, 2017 minutes as written

MOTION carried, 4-0

AGENDA

1. INTRODUCTION OF NEW COMMISSIONER DAN KARLSBERG

New Commissioner Dan Karlsberg was not present.

2. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

President Jim Williams explained the discussion between the Town Attorney and the Historical Society regarding the use of Steam Pump Ranch. He also reported that historic items will be moved during repairs at the Pusch House. Mr. Williams informed the Commission that on December 6, 2017, 2:00 p.m. at the public library, a local historian re-enactor, in full dress, will be speaking about Tucson history.

3. DISCUSSION AND POSSIBLE ACTION ON THE WILLIAM ADLER HISTORICAL WRITING CONTEST ESSAY QUESTIONS

Commissioner Sunshine spoke about the results from collaborating with the school and a teacher. Discussion ensued about changes made to encourage more participation. Concerns were addressed. Commissioners suggested removal of resource three on the attached document due to possible problems.

MOTION: A motion was made by Commissioner Sunshine and seconded by Commissioner Thomae to accept the William Adler Historical Writing Contest Essay Questions document with the removal of resource three

MOTION carried, 4-0

4. DISCUSSION AND POSSIBLE ACTION TO ASSIGN COMMISSIONERS TO PERFORM THE FOLLOWING TASKS FROM THE ANNUAL WORK PLAN

- FINAL DECISION ON NEXT STEPS FOR STEAM PUMP RANCH, PROCTER LEIBER HOUSE, AND FIRE SUPPRESSION SYSTEM
- POSSIBLE PRESENTATION ON U.S. SURVEY MAPS AND MARKERS
- BEGIN WORKING ON CREATING A REGISTRY LIST AS REQUIRED BY CERTIFIED LOCAL GOVERNMENT(CLG)
- CONTINUE 2.5 SQUARE MILE ORAL HISTORY PROJECT IN CONJUNCTION WITH THE ORO VALLEY LOCAL REGISTRY OF ORO VALLEY COUNTRY CLUB ESTATES

Chair Thomae discussed the meeting with new Town Manager, Mary Jacobs, Historic Society members, and other HPC Commissioners. He emphasized that Mary Jacobs recognizes and is proactive about preservation. Chair Thomae described weighted aspects of the budget that were addressed. Core interests such as fire suppression, chicken coops, bunk houses, etc were deemed important. Commissioner Huff described the meeting as open and productive. He indicated that there was a shared understanding of competing interests within the limited amount of money. Commissioner Huff reminded the Commission that no decisions were made.

Commissioners discussed how and what the Commission should request to Council about budgeted items and the continuation with serving buildings. Chair Thomae requested the best vote to present to Council is that we remain in stabilization ge. Ms.

Dellerman suggested further commentary be sent by email to the Town Manager.

Commissioner Sunshine addressed a concern about potential rodent problem at the Pusch House resurfacing if no rodent control is in place. Chair Huff, suggested the most compromised structure is the chicken coop which is still not finished and may need additional funds. Deterioration of the garage and wall and the time line of damage was deliberated with Commissioner Sunshine suggesting a review of past architect reports. Discussion included having the hired expert, David Yubeta, review the deterioration for his opinion. Council Member Solomon offered his thoughts that the Council's position may not see the Proctor Leiber house as historically significant. He suggested the Commission needs to provide evidence of value. The Commissioners agreed that they want to ensure maintenance of each of the buildings and ensure stabilization. A motion was made.

Regarding the presentation of survey maps, Ms. Dellerman reported that she contacted presenter Clive Probert to educate the Commissioners on how legally the HPC can help preserve survey markers during construction within the Town.

Regarding the creation of a registry list, Ms. Dellerman reported that she has been working with Mr. Eric Vondi and will continue communication with him for more information about qualification for National registry requirements and other items deemed necessary.

Chair Sunshine provided her thoughts and suggestions on having a presentation by Dr. Michael Fassett on local architecture. She expressed it would be a good fit for the 2.5 Oral History Project. Chair Thomae said he would like to take the lead on engaging the Oro Valley Estates.

MOTION: A motion was made by Commissioner Thomae and seconded by Commissioner Sunshine to have Commission encourage Council, to allow staff to ensure buildings remain in stable condition before funds are spent on anything else

MOTION carried, 4-0

MOTION: A motion was made by Commissioner Thomae and seconded by Commissioner Sunshine to request Dr. Michael Fassett present a Commission sanctioned presentation on the architecture of Oro Valley Estates outside of the Town's Then and Now event.

MOTION carried, 4-0

5. **REPORT BY LYNANNE DELLERMAN ON STEAM PUMP RANCH MAJOR IMPROVEMENTS AND CHANGES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Ms. Dellerman reported that a date has been scheduled for repairs on the Pusch House and that rodent control is now in the regular budget. She explained the next chicken adobe workshop continues with repairs on the back of the chicken coop but they are currently not in stable condition. Ms. Dellerman announced that Concord has completed ceiling repairs in the Pusch house. She also provided the status of a previous request by a Commissioner, that the window signage is still in process with the Town of Oro Valley Communication Department.

6. **DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Ms. Dellerman reported and updated previous items that were listed as well as current topics

- term limits, two terms then one year of vacancy required, then a Commissioner may return
- historic preservation code, the HPC is in process through the windshield tour and the 2.5 oral history project
- review rock art ranch annually then update project every 5 years
- review of significant buildings, a form has been created so Commission can review applicants
- identify unfinished work from Phase 1 of SPR, a report had been created but can be resented as a future agenda item
- annual work plan, the Town Planning Department worked in conjunction with the Commission and at the presentation the HPC accepted the plan
- budget priorities for next fiscal year need to be considered in future
- Honeybee dedication took place, tours at SPR are gaining recognition
- HPC conference to be held June 2018 in Scottsdale
- rules and procedures for OV Council was provided

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, December 4, 2017 to begin at 5:00 p.m.

Fiscal year budget items need to be considered with prior years requested budgeted items attached

ADJOURNMENT

MOTION: A motion was made by Commissioner Thomae and seconded by Commissioner Huff to adjourn the meeting

MOTION carried, 4-0

Chair Thomae adjourned the meeting at 6:45 p.m.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
December 4, 2017
HOPi CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

ROLL CALL

PRESENT:

Eric Thomaе, Chair
Walt Ohlson, Vice Chair
Joseph Kane, Commissioner
Jenni Sunshine, Commissioner

EXCUSED:

Dan Huff, Commissioner
Dan Karlsberg, Commissioner

STAFF PRESENT:

Lynanne Dellerman, Recreation & Cultural Resources Manager,
Tobin Sidles, Town Attorney

CALL TO AUDIENCE - No speakers present

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

Ms. Dellerman informed the Commission of educational opportunities for Historic Preservation Commission members to attend

CONSENT AGENDA

- A. Approval of November 6, 2017 Minutes

MOTION: A motion was made by Commissioner Thomaе and seconded by Vice Chair Ohlson to approve the November 6, 2017 minutes as written

AGENDA

1. INTRODUCTION OF NEW COMMISSIONER DAN KARLSBERG

Commissioner Karlsberg's absence was excused.

2. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Peg O'Connell, a member of the Oro Valley Historical Society spoke about a fundraising event that supports Steam Pump Ranch and the restoration of some of its buildings. The event is March 12, 2018 at Z Mansion in downtown Tucson and is a self guided tour with information, a silent auction, wine and food. The cost is \$50 per person and limited to 200 people. Tickets are available through the Historical Society website or the booth at Steam Pump Ranch. Ms. O'Connell provided a handout with more information. Lynanne Dellerman offered that the Town partnered with the event and will be providing a motor coach ride from the Community Center to Z Mansion for a \$20 fee.

Mr. Jim Williams the Historical Society president, reminded the Commission of the upcoming re-enactment event, Tucson suffragette from the 1900's. It will be held at the library.

3. DISCUSSION AND POSSIBLE ACTION ON THE 2.5 SQUARE MILE ORAL HISTORY PROJECT.

Lynanne Dellerman explained that she took the write up about the 2.5 Square Mile Oral History project to two U of A professors. They were pleased and indicated they believe they can get a student to take the project.

4. DISCUSSION AND POSSIBLE ACTION ON THE ORO VALLEY LOCAL REGISTRY OF ORO VALLEY COUNTRY CLUB ESTATES

Ms. Dellerman explained that in her meeting with the U of A professors, they expressed interest in helping get the Oro Valley local registry project off the ground. It is dependent on the certification program handled by the professor. Chair Thomae and Vice Chair Ohlson agreed to help U of A faculty with information as needed.

5. DISCUSSION AND POSSIBLE ACTION ON CREATING A LIST FOR NEXT FISCAL YEAR BUDGET ITEMS.

Chair Thomae explained that this is a brainstorming opportunity to offer ideas for budget. Ms. Dellerman described that budget process and informed the Commission that with a new Town Manager the process and timeline may change. Commissioners offered their suggestions.

Commissioner Sunshine:

- include last year's budget for review
- maintain SPR historic sign project
- pay for speakers to offer presentations
- hire half time preservation planner or officer to assist Cultural Resources



Commissioner Kane:

- review of fire suppression and security of the Pusch house

Vice Chair Ohlson:

- include the bronze signage project
- consider funding for a full park atmosphere that would lead to increased use, potential sponsors and donors
- investigate the use of the Proctor Leiber house as a means to earn money
- fund the landscape proposal that had been presented earlier in the year

Chair Thomae:

- ensure the Town has enough budgeted money to maintain the property and prevent further deterioration
- increase the window signage

6. PRESENTATION BY LYNANNE DELLERMAN ON WINDOW SIGNAGE PROJECT FOR STEAM PUMP RANCH (FOR DISCUSSION BY THE HISTORIC PRESERVATION COMMISSION)

Ms. Dellerman provided pictures of the window signage and offered clarification. Chair Thomae requested signage on each bunk house, the BBQ, the stables and the well, because they are resources that contribute to qualification of the property on the national register. The idea of offering a QR code on the signage was suggested.

7. REPORT BY LYNANNE DELLERMAN ON STEAM PUMP RANCH MAJOR IMPROVEMENTS AND CHANGES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman informed the Commission on projects that are still in process.

- Adobe workshop and work on the chicken coops
- Pusch House crack repair

8. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman reported the following:

- Tohono Chul Park holiday lights event
- Council member Steve Solomon finalized the donation and dedication to the Town of the common area(s) associated with Honey Bee Village Archaeological Preserve
- Commissioner Sunshine contacted Michael Fassett as discussed last month
- Email inviting former HPC members to consider returning
- Conference and "Go fund me" for historic preservation

9. FAREWELL TO COMMISSIONER JENNI SUNSHINE

Chair Thomae presented a gift to Chair Sunshine and thanked her for her service and knowledge.

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, January 8, 2018 to begin at 5:00 p.m.

- legal ramifications of signage
- current Rules and Regulations and possible Code Changes
- budget items with link to last year's requests
- request Park staff annually review SPR for maintenance issues
- discuss process for hiring a part time preservation planner

ADJOURNMENT

MOTION: A motion was made by Commissioner Sunshine and seconded by Commissioner Thomae to adjourn 6:50 p.m.

MOTION carried, 4-0

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
January 8, 2018
COUNCIL CHAMBERS ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:08 pm.

ROLL CALL

PRESENT: Eric Thomae, Chair
Walt Ohlson, Vice Chair
Dan Huff, Commissioner
Joseph Kane, Commissioner
Dan Karlsberg, Commissioner

STAFF PRESENT: Lynanne Dellerman, Recreation & Cultural
Resources Manager
Tobin Sidles, Town Attorney

CALL TO AUDIENCE

No Speakers

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

Ms. Dellerman reminded the Commission that this upcoming Saturday, January 13, 2018, is the second Saturday event at Steam Pump Ranch. Guest speaker, Dr. Katzenberg, will discuss how to turn around heart disease.

CONSENT AGENDA

- A. Approval of December 4, 2017 Minutes

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to approve minutes as written

MOTION carried, 5-0

ORDER OF BUSINESS

Chair Thomae re-organized the Agenda as follows: Regular Agenda Item #7 would be heard second followed by Items #5, #6, #2, #3, #4, and #8 respectively.

REGULAR AGENDA

1. INTRODUCTION OF NEW COMMISSIONER DAN KARLSBERG

Chair Thomae introduced new Commissioner Dan Karisberg. Commissioner Karlsberg provided a brief description of his background and interests.

7. REPORT BY LYNANNE DELLERMAN ON STEAM PUMP RANCH MAJOR IMPROVEMENTS AND CHANGES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman gave a report on the crack repair indicating that deterioration under the concrete layer was more serious than anticipated. The contractor found additional cracks that will be need to be rebuilt with additional funding. Ms. Dellerman said an estimated date has been provided for the current project but does not include the new problems. She noted that the rodent problem has been mitigated due to the repairs. Ms. Dellerman will be getting a budget estimate prepared for the newly identified problems. She also updated the progress of the chicken coops.

5. UPDATE BY LYNANNE DELLERMAN ON PRIOR YEARS REQUESTED AND FUNDED BUDGETED ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman gave background information on prior year's budget requests and explained the items that have been completed such as the survey and subsequent stabilization, the pump house cover, and the crack repair. The Phase I Proctor Leiber House preservation plan, consisting of design and build had been presented, but without grant funds and the bond, it was not budgeted.

6. DISCUSSION AND POSSIBLE ACTION ON CREATING A LIST FOR NEXT FISCAL YEAR BUDGET ITEMS

Ms. Dellerman provided a power point that detailed how the Town's strategic plan coincides with the Commissions' plans. Chair Thomae described some of the requests made by former Chair Sunshine such as the signage projects, speaker presentations, and the possibility of hiring a planner, preservation officer. Chair Thomae explained that these requests have been fulfilled or are underway. Commissioner Kane's signage request was discussed and its status explained by Ms. Dellerman. Requests by Vice Chair Ohlson were addressed and Ms. Dellerman indicated she would move forward with seeking costs from the landscape plan that was presented last year. Ms. Dellerman reminded Commissioners that they needed to tie their interests and expectations into the Town's strategic plan.

Ms. Dellerman reminded the Commission that Capital Improvement Projects (CIP) need to be discussed and resolved by January 26, 2018. Non CIP projects proposals are due in February 2018. Chair Thomae asked for discussion from the Commissioners. Commissioner Karlsberg suggested promotional, educational, and historical events be offered at the Ranch. Vice Chair Ohlson confirmed that we need the fire suspension in place. Commissioner Huff agreed to keep it in mind for the budget.

Ms. Dellerman explained that items asked for by the Commission which are in line with the strategic plan will have the best chance of being reviewed by the Council. Commissioner Kane suggested fire suppression and security be included together.

Vice Chair Ohlson created a list during the discussion. The list included:

- fire suppression and security for Pusch House
- chicken coop stabilization completion
- repaint buildings
- window stabilization
- fund the next phase of landscape plan at the core of SPR, that coincides with the Town's strategic plan

non-CIP requests:

- funding of the 2.5 Oral History project
- funding for local registry and intern for same

MOTION: A motion was made by Vice Chair Ohlson and seconded by Commissioner Kane to make first priority for budget to be fire suppression and security for Pusch House

MOTION carried, 5-0

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to make second priority for budget to be the completion of the chicken coop stabilization project

MOTION carried, 5-0

MOTION: A motion was made by Commissioner Kane and seconded by Commissioner Huff to make the next three priorities for the budget be painting, window stabilization, and landscape completion

MOTION carried, 5-0

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Huff to include the following non-CIP items be on the budget

- funding of the 2.5 Oral History project
- funding for local registry

MOTION carried, 5-0

2. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Paul Loomis member of the Historical Society said he will offer information to the Society and ask for input from the Society in regards to the Cultural Resources budget. He explained that some speakers have been cancelled until the Pusch House is ready for public access. Displays and tours are postponed. He reminded the Commission that the March 12, 2018 fundraising event at Z Mansion is still seeking interest and ticket sales.

3. UPDATE BY LYNANNE DELLERMAN ON THE ORO VALLEY LOCAL REGISTRY OF ORO VALLEY COUNTRY CLUB ESTATES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman explained she will be meeting with two professors at the Oro Valley Country Club Estates to discuss the project. Commissioners expressed that they would like to attend, but they understand a quorum must not be present.

4. DISCUSSION AND POSSIBLE ACTION ON HOW THE HPC ALIGNS WITH THE COUNCIL ADOPTED 2017 STRATEGIC PLAN

Ms. Dellerman included this portion of the Agenda with the power point she showed and discussed in items five and six.

8. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman reported that two Commissioners have been interviewed for positions on the HPC. The Council still needs to approve the candidates. She said the Honeybee

Preserve welcome area will have a kiosk. The grand opening for the Preserve will likely take place in March as part of the archeology awareness month.

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, February 5, 2018 to begin at 5:00 p.m.

- Chair Thomae requested discussion of having a booth at Celebrate Oro Valley Then and Now, April 13, 2018
- Commissioner Kane suggested additional non CIP items be discussed
- A request that a formal resolution be made to add "Historic Park" to the name in Steam Pump Ranch

ADJOURNMENT

MOTION: A motion was made by Vice Chair Ohlson and seconded by Chair Thomae adjourn meeting at 6:51 p.m.

MOTION carried, 5-0

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 8th day of January 2018. I further certify that the meeting was duly called and held and that a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
February 5, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:00 p.m.

ROLL CALL

PRESENT: Eric Thomae, Chair
Walt Ohlson, Vice Chair
Timothy Bohlen, Commissioner
Dan Huff, Commissioner

EXCUSED: Joseph Kane, Commissioner
Dan Karlsberg, Commissioner

STAFF PRESENT: Lynanne Dellerman, Recreation &
Cultural Resources Manager
Tobin Sidles, Town Attorney
Steve Solomon, Council Member Liaison

CALL TO AUDIENCE

No Speakers

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

Ms. Dellerman reminded the Commissioners of the Historic Preservation Conference in June and asked that Commissioners please register early. She also reminded new Commissioners of opportunities at the Ranch.

CONSENT AGENDA

A. Approval of January 8, 2018 Minutes

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to accept the January 8, 2018 Minutes as written

MOTION carried, 4-0

REGULAR AGENDA

1. INTRODUCTION OF NEW COMMISSIONERS DANIEL BIEL AND TIMOTHY BOHEN

Chair Thomae introduced the new Commissioners. Commissioner Bohlen described his interests and background and expressed his continued desire to reside in Oro Valley. Commissioner Biel shared his interests and offered past experiences that can be helpful to the Commission.

2. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Jim Williams President of the Historical Society told about an orientation program in February at Steam Pump Ranch that describes the society and history of the Ranch. He reminded the Commissioners about the fundraiser on March 12, 2018 at Z Mansion, 5-8 pm. In March, the Historic Society will hold an annual meeting, with guest speaker Andy Lorenzi. Mr. Lorenzi will speak about the Pusch Ranch in the San Pedro River Valley. Mr. Williams also described the release of his upcoming book about the time period 1865-1965 in Oro Valley. The proceeds will benefit the Historical Society.

3. HISTORIC LAND SURVEY MARKERS, PRESENTATION BY GUEST SPEAKER CLIVE PROBIN (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Clive introduced himself and provided some background. He presented a slide show depicting geological survey markers, their placement and value. He explained how to read a survey marker and showed a map of Oro Valley townships. Further information contained examples of survey notes, types of markers, photos of surveyors, and maps. Clive offered some recommendations for the Town to document, recognize markers, and to keep records of markers that are under potential threat of removal by developers.

4. ELECTION OF CHAIR OF THE HISTORIC PRESERVATION COMMISSION EFFECTIVE FEBRUARY 6, 2018

MOTION: A motion was made by Commissioner Huff and seconded by Vice Chair Ohlson to accept re-election of Chair Thomae for the position of Chair of the Historic Preservation Commission

MOTION carried, 4-0

5. ELECTION OF VICE CHAIR OF THE HISTORIC PRESERVATION COMMISSION EFFECTIVE FEBRUARY 6, 2018

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Huff to accept re-election of Vice-Chair Ohlson for the position of Vice-Chair of the Historic Preservation Commission

MOTION carried, 4-0

6. UPDATE BY LYNANNE DELLERMAN ON THE ORO VALLEY LOCAL REGISTRY OF ORO VALLEY COUNTRY CLUB ESTATES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman explained the meeting she had last week where she met with a resident and member of the Oro Valley Country Club Estates about the implementation of a registry. University of Arizona professor Gina Chorover offered information and help with development of qualifying a registry, or a narrative of the history of homes, or an evolution of the community. Commissioners sought several points of clarification.

7. DISCUSSION AND POSSIBLE ACTION ON HAVING A BOOTH AT "Celebrate Oro Valley Then and Now" APRIL 13, 2018 EVENT

Ms. Dellerman explained there may be a change in venue, she further described how the event will take place, beginning with a "meet and greet". She provided some of the associations that will contribute booths. Chair Thomae explained that the April 13, *Celebrate Oro Valley Then and Now* event is an excellent opportunity for SPR and its history to be highlighted. He expressed his opinion on the pros and cons of setting up a booth portraying the HPC. Chair Thomae agreed to attend the *Celebrate Oro Valley then and Now* and man a booth for an hour with a presentation.

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to accept placement of a booth at the *Celebrate Oro Valley Then and Now*, APRIL 13, 2018 EVENT

MOTION carried, 4-0

8. DISCUSSION AND POSSIBLE ACTION ON ADDITIONAL ITEMS (NON-CAPITAL IMPROVEMENT PROJECTS) FOR NEXT FISCAL YEAR BUDGET

Chair Thomae repeated last month's budget items and requested any non-CIP requests items under \$5000 be offered

- a. funding of the 2.5 Oral History project
- b. funding for local registry and intern for same
- c. potential wood replacement at chicken coops if under \$5000 cap.
- d. funding for capturing and documenting preservation progress at SPR using non-traditional media, aerial photography

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to accept non-CIP item 8a for next fiscal year budget

MOTION carried, 4-0

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to accept non-CIP item 8b for next fiscal year budget

MOTION carried, 4-0

9. REPORT BY LYNANNE DELLERMAN ON STEAM PUMP RANCH MAJOR IMPROVEMENTS AND CHANGES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman explained:

1. Pusch house repairs were put in as a change order using a small portion of the SPR \$54,000 funds.
2. Work is underway with a commitment to finish quickly with quality being priority.
3. Next chicken coop workshop is March 24, 2018

10. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

- Friday Mar 23, 2018 10 am, ribbon cutting of new park and entry way into Honeybee Preserve
- essay contest information was sent out
- all CIP requests made by the Commission for the budget were submitted

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, March 5, 2018 to begin at 5:00 p.m.

- Chair Thomae requested a discussion about having OV Historical Society present photos that were found at Steam Pump Ranch

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to accept future agenda item

MOTION carried, 4-0

- Chair Thomae requested a future agenda item to discuss survey markers

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to accept future agenda item

MOTION carried, 4-0

ADJOURNMENT

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Huff to adjourn the meeting at 6:55 p.m.

MOTION carried, 4-0

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 5th day of February, 2018. I further certify that the meeting was duly called and held and that a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
March 5, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:01 p.m.

ROLL CALL

PRESENT: Eric Thomae, Chair
Walt Ohlson, Vice Chair
Dan Huff, Commissioner
Dan Biel, Commissioner
Tim Bohlen, Commissioner

ABSENT: Dan Karlsberg, Commissioner

STAFF PRESENT: Lynanne Delleman, Recreation &
Cultural Resources Manager
Peter Abrams, Water Utility Director
Lee Jacobs, Water Utility Engineer

CALL TO AUDIENCE

No Speakers

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

CONSENT AGENDA

- A. Approval of February 5, 2018 Minutes

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to approve the minutes with noted changes

MOTION carried, 5-0

REGULAR AGENDA

1. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Mr. Jim Williams, President of the Historical Society described the event at Z Mansion and an upcoming meeting March 27, 2018 at the Golder Ranch Fire Department on Magee Road. He also explained that at the last Historical Society meeting the members discussed the Town's budget and their concerns for funding items such as the sprinkler.

2. PRESENTATION ON STEAM PUMP RANCH WELL SITE BY LEE JACOBS OF THE TOWN OF ORO VALLEY WATER DEPARTMENT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Water Utility Director, Peter Abrams, explained the purpose of the presentation and introduced Town Engineer Lee Jacobs. Mr. Jacobs provided a power point presentation that described placement of the well site, dates of construction, structure and size. Commissioners sought answers for clarification.

3. REPORT BY COMMISSIONER DAN HUFF ON STATUS OF ESSAY CONTEST (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Commissioner Huff explained that he has been working with Joyce Reichner from a local school and has received approximately 40 essays for review. Discussion commenced as to where the top three essay winning essays could be displayed at various parts of Oro Valley. Commissioner Huff shared a letter from a 4th grade teacher that was written by a student who has challenges. That student was the only one to enter the contest.

4. DISCUSSION AND POSSIBLE ACTION ON ADDING THE WORDS "Historical Park" TO THE NAME IN STEAM PUMP RANCH

Ms. Dellerman explained the need for the wording *Historical Park* in the Steam Pump Ranch name, referencing that funds can be procured from big agencies with the given name. She mentioned that Town Council has the discretion of adding the wording.

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Huff to accept adding the words "Historic Park" to the name in Steam Pump Ranch

MOTION carried, 5-0

5. STATUS AND UPDATE OF STEAM PUMP RANCH PHASE I (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman provided information about the phases of the Master Plan. By providing a detailed list of ten key points, she demonstrated that SPR has followed the project guiding principles. Certain aspects of the phases were discussed among Commissioners. Ms. Dellerman's report allowed the Commissioners to see what parts of each phase have been completed.

6. UPDATE BY LYNANNE DELLERMAN ON THE ORO VALLEY LOCAL REGISTRY OF ORO VALLEY COUNTRY CLUB ESTATES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman provided an update from Professor Gina Chorover regarding the class that was created for this project that starts next week. She noted that the next project will begin April 7-May 5 and is an analysis of residential structures. Ms. Dellerman also informed the Commissioners that there is a possibility that an intern may be able to assist with projects.

7. REPORT BY LYNANNE DELLERMAN ON STEAM PUMP RANCH COSTS FROM THE LANDSCAPE PLAN THAT WAS PRESENTED IN 2017 (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman reported that the Oro Valley Parks Supervisor provided figures to irrigate and complete the internal planting plan for SPR. She reminded the Commissioners that since it is a plan, the Commissioners will have some opportunity for future recommendations. She further explained that these funds were included in the Capital Improvement Project for this year.

8. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman combined the Steam Pump Ranch update with the Directors report. The contractor, Durazzo, will have work completed in Pusch House by March 26, 2018. A contractor for painting and wood repair has been approved. Another chicken coop adobe workshop will be held March 24, 2018.

Ms. Dellerman reported that she received two applications for the vacancies on the Commission.

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information

and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, April 2, 2018 to begin at 5:00 p.m.

- inventory report of items found at SPR
- discuss how to increase public awareness of Steam Pump Ranch

ADJOURNMENT

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Ohlson to adjourn the meeting at 6:23 p.m.

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 5th day of March 2018. I further certify that the meeting was duly called and held and that a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
April 2, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Vice Chair Ohlson called the meeting to order at 5:08 p.m.

ROLL CALL

PRESENT: Walt Ohlson, Vice Chair
 Dan Huff, Commissioner
 Dan Biel, Commissioner

ABSENT: Tim Bohlen, Commissioner

EXCUSED: Eric Thomae, Chair

ADJOURNMENT

Vice Chair Ohlson verified that the Commission did not have a quorum. The meeting was adjourned at 5:09 p.m.

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 2nd day of April 2018. I further certify that the meeting was duly called and a quorum was not present.



MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
May 7, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:01 p.m.

ROLL CALL

PRESENT: Walt Ohlson, Vice Chair
Dan Huff, Commissioner
Dan Biel, Commissioner
Tim Bohan, Commissioner

EXCUSED: Eric Thomae, Commissioner

CALL TO AUDIENCE - At this time, any member of the public is allowed to address the Commission on any issue not listed on today's agenda. Pursuant to the Arizona Open Meeting Law, individual Commission Members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Historic Preservation Commission may not discuss or take legal action matters raised during "Call to the Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

CONSENT AGENDA

B. Approval of April 2, 2018 Minutes

MOTION: A motion was made by Commissioner Biel and seconded by Commissioner Huff approve the March 5, 2018 minutes as written

MOTION carried, 4-0

A. Approval of March 5, 2018 Minutes

MOTION: A motion was made by Commissioner Biel and seconded by Commissioner Huff approve the March 5, 2018 minutes as written

MOTION carried, 4-0

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

May 2018 Educational Opportunities

Ms. Dellerman explained that season is about to close but there are still educational items to attend. She also reminded the Commissioners of the conference in June.

ORDER OF BUSINESS

Vice-Chair Ohlson re-organized the Agenda as follows: Regular Agenda item #2 would be heard first followed by items #1, #3-#7 respectively.

REGULAR AGENDA

2. REPORT BY COMMISSIONER DAN HUFF ON STATUS OF ESSAY CONTEST (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Commissioner Huff handed out awards to the winners of the essay contest. The Commissioners thanked the participants and photos were taken.

1. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Paul Loomis, treasurer of Historical Society, informed the Commission of the newly elected officers and mentioned that they are still seeking a president. He described the Society's presence at the Celebrate Oro Valley event at Steam Pump Ranch. The Historical Society provided tours and booths two days of the three day event.

3. DISCUSSION AND POSSIBLE ACTION OF ASSIGNING COMMISSIONER(S) THE TASK OF INVESTIGATING WHAT OTHER COMMUNITIES OF OUR SIZE ARE DOING IN HISTORIC PRESERVATION

Vice Chair Ohlson indicated that other jurisdictions share similar processes of Historic Preservation as Oro Valley. It was suggested that a Commissioner pick a city and investigate their means of historic preservation. Vice Chair Ohlson asked that the

Commissioners wait to assign tasks until the new Commissioners have an opportunity to attend the meetings.

4. **DISCUSSION AND POSSIBLE ACTION ON ASSIGNING COMMISSIONER(S) THE TASK OF INVESTIGATING HOW TO INCREASE PUBLIC AWARENESS AT STEAMP PUMP RANCH**

Commissioner Biel provided his idea that we release upcoming events on social media, possibly build a group on Facebook or other medium. Ms. Dellerman offered the use of our Parks & Recreation Facebook page. Vice Chair Ohlson asked Commissioners for other ideas as to how the Commission can increase awareness at the Ranch. Commissioner Biel shared his experience on Facebook and his feedback.

5. **REPORT BY LYNANNE DELLERMAN ON Celebrate Oro Valley Then & Now (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Ms. Dellerman described the three very successful days during the Celebrate Oro Valley event that are tied to history. She indicated that a few thousand people visited. She reported that historian architect Michael Fassett's presentation was very well received with over 80 people in attendance.

6. **UPDATE BY LYNANNE DELLERMAN ON THE ORO VALLEY LOCAL REGISTRY OF ORO VALLEY COUNTRY CLUB ESTATES (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Ms. Dellerman reported that the intern from the U of A will be providing his study and report to his instructor. It was requested by a Commissioner that the intern provide his presentation to the Commissioners at the next meeting.

7. **DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)**

Ms. Dellerman reported that a formal request has been made by Commissioner Dan Karlsberg to withdraw from the Commission. She indicated that two new applicants have been selected. The status of the window signage was presented. The painting schedule was put on hold for the Celebrate Oro Valley event. Ms. Dellerman continued with her report about the future plans of caretaking, rehabilitation, and restoration at the Ranch.

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, June 4, 2018 to begin at 5:00 p.m.

MOTION: A motion was made by Vice Chair Ohlson and seconded by Commissioner Huff to revisit and discuss the 2.5 Square Mile report.
Discuss how to manage and schedule the writing contest for next year.
Discuss assigning Commissioners the task of investigating what other communities are doing in historic preservation.

MOTION carried, 4-0

ADJOURNMENT

Vice Chair Ohlson adjourned the meeting at 5:53 pm.

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 7th day of May 2018. I further certify that the meeting was duly called and a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
June 4, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:03 p.m.

ROLL CALL

PRESENT: Eric Thomae, Chair
Tim Bohlen, Commissioner
Gail Munden, Commissioner
Louis Hiatt, Commissioner

ABSENT: Dan Biel, Commissioner

EXCUSED: Walt Ohlson, Vice Chair
Dan Huff, Commissioner

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

Ms. Dellerman discussed the classes that will be offered at the June 8-10, 2018 Historic Preservation Conference in Phoenix.

CONSENT AGENDA

- A. Approval of May 7, 2018 Minutes

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Bohlen to approve the May 7, 2018 minutes as drafted

MOTION carried, 5-0

REGULAR AGENDA

1. INTRODUCE TWO NEW COMMISSIONERS

Chair Thomae requested each new Commissioner provide their backgrounds. Commissioner Gail Munden offered her interests and reason for joining the Commission. She is currently the Arts and Cultural Ambassador for Oro Valley and also oversees cultural maintenance of public artwork for the Town. Commissioner Louis Hiatt told of his interests as they relate to the HPC. He explained to the Commission that he has been on the "fringes" of historic preservation, namely in Colonial Williamsburg.

2. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Paul Loomis treasurer of the Historical Society introduced the current Vice President, Roxy Johnson. Mr. Loomis informed the Commission about the successful Z Mansion event. He discussed the Society's concerns of the Town's budgeted items in the next several fiscal years.

3. DISCUSSION AND POSSIBLE ACTION OF ASSIGNING COMMISSIONER(S) THE TASK OF INVESTIGATING WHAT OTHER COMMUNITIES OF OUR SIZE ARE DOING IN HISTORIC PRESERVATION AS INTRODUCED BY VICE CHAIR OHLSON

Chair Thomae suggested the Commission postpone this item until Commissioner Ohlson arrives later this evening.

4. DISCUSSION AND POSSIBLE ACTION ON STEAM PUMP RANCH IMPROVEMENTS, WINDOW SIGNAGE, LANDSCAPE DESIGN, AND WALL REPAIRS.

Chair Thomae talked about some of the improvements that have currently been undertaken, such as the new paint, grass, landscape design, window signage, and wall repairs. Ms. Dellerman explained that the department is in process of writing a grant with the Tohono O' odham Nation. She further discussed the window signage and the responses she has received regarding such. She made clear that the benefit of the signage is to provide a story. The landscape and master plan monies have been set aside as described by Ms. Dellerman. She also discussed the wall repairs that were completed at Pusch House, and a second set of repairs is underway after finding additional problems. She finished by disclosing that the chicken coops are now under maintenance.

5. DISCUSSION AND POSSIBLE ACTION ON FOCUS ITEMS FOR COMMISSIONERS TO CONSIDER NEXT FISCAL YEAR

Three items were discussed.

1. Steam Pump Ranch preservation
2. Inventory and possible registry of structures that we currently have in Oro Valley in conjunction with the 2.5 Oral History Project
3. Review potential commercial property possibilities in Oro Valley as it pertained to Honey Bee Preserve

6. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman reported that the intern is currently working on researching homes and their eligibility for the local registry. She stated that summer camp at Steam Pump Ranch is underway, and Honey Bee Preserve had a drinking fountain and a table installed. She reported that a wedding took place at the Ranch and another is on the calendar. The well site drilling and capping will begin in the next few weeks, then completed in a year.

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Tuesday, September 4, 2018 to begin at 5:00 p.m.

Chair Thomae reiterated that the Commission had already discussed three focus items in Agenda item number 5. Those items will suffice for future agenda items. Agenda Item 3 has been tabled until the next meeting.

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Bohlen to adjourn

ADJOURNMENT

Chair Thomae adjourned the meeting at 6:22 p.m.

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 4th day of June 2018. I further certify that the meeting was duly called and a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
September 4, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:03 p.m.

ROLL CALL

PRESENT:

Eric Thomae, Chair
Dan Biel, Commissioner
Timothy Bohlen, Commissioner
Dan Huff, Commissioner
Louis Hiatt, Commissioner

ABSENT:

Walt Ohlson, Vice Chair
Gail Munden, Commissioner

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

Ms. Dellerman described the upcoming educational opportunities available to the Commissioners.

CONSENT AGENDA

- A. Approval of June 4, 2018 Minutes

MOTION: A motion was made by Commissioner Biel and seconded by Commissioner Bohlen to approve the June 4, 2018 Minutes as written

MOTION carried, 5-0

REGULAR AGENDA

1. ELECTION OF HISTORIC PRESERVATION VICE CHAIR

MOTION: A motion was made by Chair Thomae to nominate Commissioner Huff for Vice Chair of the Historic Preservation Commission

MOTION carried, 5-0

2. PRESENTATION ABOUT ORO VALLEY CITIZENS ACADEMY BY MILINI SIMMS, SENIOR PLANNER COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT. (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Milni Simms, Senior Planner of the Community & Economic Development Department explained the Citizens Academy, its meetings, schedule, and registration process. She requested that a Commissioner volunteer to represent the HPC at the Academy meeting on October 25, 2018. The purpose would be to meet and share their personal experience with other Board members and Commissioners. Chair Thomae volunteered to represent the HPC at the meeting.

3. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Paul Loomis Treasurer of the Historical Society provided information about the updated website, the success of the recent Chamber Breakfast, and the upcoming lecture series by Jim Williams. The Society will be present at every Second Saturday at Steam Pump Ranch. Mr. Loomis also mentioned the Heritage Garden is being prepared for the winter crop. Commissioners asked questions.

Chair Thomae moved item 6c to be next on the Agenda

6. DISCUSSION AND POSSIBLE ACTION ON THE THREE FOCUS ITEMS THAT COMMISSIONERS CONSIDERED AT LAST MEETING

- c. Review potential commercial property possibilities in Oro Valley as it pertained to Honey Bee Preserve

Councilmember Solomon provided historical information about the land near the Preserve. He offered potential uses of the land. Commissioners asked questions and provided their thoughts. Ms. Dellerman offered to ask staff to investigate grant opportunities for additional land preservation.

a. Steam Pump Ranch preservation

Chair Thomae displayed a spreadsheet depicting work in process and work completed at Steam Pump Ranch. Chair Thomae reviewed each line item of the Steam Pump Ranch assessment spreadsheet, offering explanations and encouraging discussion.

b. Inventory and possible registry of structures that we currently have in Oro Valley in conjunction with the 2.5 Oral History Project

Ms. Dellerman updated the Commissioners on the progress of the local registry. She and her intern knocked on the doors of the Oro Valley Country Club Estates' homeowners, to seek interest in the local registry. Eleven applications have been received. Ms. Dellerman requested help from Commissioners to continue the project.

4. DISCUSSION AND POSSIBLE ACTION OF ASSIGNING COMMISSIONER(S) THE TASK OF INVESTIGATING WHAT OTHER COMMUNITIES OF OUR SIZE ARE DOING IN HISTORIC PRESERVATION AS WAS PREVIOUSLY INTRODUCED BY FORMER VICE CHAIR OHLSON

Chair Thomae reviewed notes from former Vice Chair Ohlson that included other municipalities and their progress in historic preservation. Chair Thomae asked for volunteers to inquire with other municipalities about their process and successes. Commission Bohlen and Commissioner Hlett accepted the task.

5. DISCUSS AND POSSIBLE ACTION ON ESSAY CONTEST MANAGEMENT AND SCHEDULE

Vice Chair Huff agreed to assist in the essay process. October through February is the designated time frame. Winners will be awarded at the April 2019 Town Council Meeting.

7. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman informed the Commission that Parks & Recreation department has a new Deputy Director, Matt Jankowski. Steam Pump Ranch had a very successful summer camp, this year was atypical in that the year ended with the biggest number of participants on record. The success was attributed to the history of the camp and its curriculum. This year the Ranch has held three weddings. The current phase of the well site has been completed with the exception of some clean up. Painting of doors and windows at Steam Pump Ranch have been completed. Ms. Dellerman reported that the Town is awaiting the award results for the grant from the Tohono O' Dam Nation.

FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, November 5, 2018 to begin at 5:00 p.m.

Chair Thomae stated that the Commission has several items currently on the Agenda. Vice Chair Huff requested the annual report be drafted.

ADJOURNMENT

Chair Thomae adjourned the meeting at 6:41 p.m.

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Biel adjourn meeting at 6:41 p.m.

MOTION carried, 5-0

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 4th day of September 2018. I further certify that the meeting was duly called and a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
October 1, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:01 p.m.

ROLL CALL

PRESENT: Eric Thomae, Chair
Dan Huff, Vice Chair
Tim Bohan, Commissioner
Dan Biel, Commissioner
Gail Munden, Commissioner

STAFF PRESENT: Lynanne Dellerman, Recreation &
Cultural Resources Manager
Tobin Sidles, Town Attorney
Steve Solomon, Council Member Liaison

CALL TO AUDIENCE - At this time, any member of the public is allowed to address the Commission on any issue not listed on today's agenda. Pursuant to the Arizona Open Meeting Law, individual Commission Members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Historic Preservation Commission may not discuss or take legal action matters raised during "Call to the Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman updated the Commissioners on upcoming events and shared a few details of the educational items.

CONSENT AGENDA

A. Approval of September 4, 2018 Minutes

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Bohlen approve the September 4, 2018 Minutes as written.

MOTION carried, 5-0

REGULAR AGENDA

1. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Roxy Johnson, President of the Historic Society informed the Commission of their brand new website, she thanked Ms. Dellerman for volunteering possibilities, and she described the fund raising opportunity through the drawing of a vehicle donation by Jim Click.

2. INTRODUCE NEW COMMISSIONER MIKE WILSON

Chair Thomae suggested we introduce Commissioner Wilson when he attends the next meeting. Ms. Dellerman said he was a professional golfer, currently sells real estate at Oro Valley Country Club, and has served on the Parks & Recreation Advisory Board.

3. ASSIGN A COMMISSIONER THE TASK OF CREATING THE ANNUAL REPORT

Vice Chair Huff indicated that the Commission mostly needs to have the documents and information assembled to meet the annual requirements. Commissioner Bohlen agreed to take the task.

4. DISCUSSION AND POSSIBLE ACTION ON ESSAY CONTEST MANAGEMENT AND SCHEDULE AS PRESENTED BY COMMISSIONER HUFF

Commissioner Huff described the essay process. He listed a few potential topics including the history of cattle ranching, musical influence, Hohokam Art Legacy, and a history of producing professional athletes that are from Oro Valley. The Commission discussed the basis for including the sports aspect in the contest as a means of interesting students. The Commissioners agreed that creating specific questions can better assist opening the minds of young children. The Commissioners decided to just include three questions related to; cattle ranching, Hohokam Art Legacy, and a history of producing professional athletes that are from Oro Valley.

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Bohlen have three essay subjects relating to history of cattle ranching, Oro Valley and Amphi High School athletes, and Hohokam art specifically directed to petroglyphs.

MOTION carried, 5-0

5. DISCUSSION AND POSSIBLE ACTION OF ASSIGNING COMMISSIONER(S) THE TASK OF INVESTIGATING WHAT OTHER COMMUNITIES OF OUR SIZE ARE DOING IN HISTORIC PRESERVATION

Chair Thomae and other Commissioners discussed links of other Communities as presented. The Commission reviewed the Town of Marana's site and historic Scottsdale. Commissioner Thomae agreed to review Scottsdale and Lake Havasu, Commissioner Biel agreed to review Prescott, Commissioner Bohlen agreed to look at Marana and more sites. Commissioner Munden took the task of reviewing Carefree. It was agreed that the Commissioners will provide Mollie two or three items and possibly links of their findings for the next meeting.

6. DISCUSSION AND POSSIBLE ACTION ON STEAM PUMP RANCH WORK IN PROCESS AND BEFORE AND AFTER PHOTOS

Chair Thomae suggested the photos be tabled until all photos are assembled.

7. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman reported on several upcoming fall events presented by Parks & Recreation. She also described events at the Ranch, including two weddings, hay rides, Second Saturdays, a bicycle swap meet, the Monster Mash event for older kids, Fall Break Camp, and other events. Home school educators scheduled two field trips. Ms. Dellerman further discussed a guest speaker coming to the Historic Society.

8. FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, November 5, 2018 to begin at 5:00 p.m.

MOTION: A motion was made by Chair Thomae and seconded by Vice Chair Huff to place on future agenda the following items:

1. understand who and how to identify the best people to give tours of OV and SPR
2. get the community interested in events and festivals related to music
3. set aside time for discussion of a new Chair person

ADJOURNMENT

MOTION: A motion was made by Chair Thomae to adjourn at 6:00 pm

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 1th day of October 2018. I further certify that the meeting was duly called and a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
November 5, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

Chair Thomae called the meeting to order at 5:04 pm.

ROLL CALL

PRESENT: Eric Thomae, Chair
Gail Munden, Commissioner
Tim Bohan, Commissioner
Michael Wilson, Commissioner

ABSENT: Dan Biel, Commissioner

EXCUSED: Dan Huff, Vice Chair

STAFF PRESENT: Lynanne Dellerman, Recreation &
Cultural Resources Manager
Tobin Sidles, Town Attorney

CALL TO AUDIENCE - At this time, any member of the public is allowed to address the Commission on any issue not listed on today's agenda. Pursuant to the Arizona Open Meeting Law, individual Commission Members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Historic Preservation Commission may not discuss or take legal action matters raised during "Call to the Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

Ms. Dellerman reminded the Commissioners of the exciting events taking place in the coming months as well as tours of the Pusch House. She described other activities for both kids and families at the Ranch. Saturday, November 10, 2018, a Historical Society potluck will take place along with a presentation by Jim Williams. All proceeds will benefit the Historical Society.

CONSENT AGENDA

A. Approval of October 1, 2018 Minutes

October 1, 2018 Minutes

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Munden to accept the October 1, 2018 minutes

MOTION carried, 4-0

REGULAR AGENDA

1. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Roxie Johnson, President of the Historical Society, reminded the Commissioners of tours at the Pusch House. She said a holiday sale will be held this weekend, November 10, 2018. Ms. Dellerman informed the Commissioners of the Historical Society's new website.

2. INTRODUCE NEW COMMISSIONER MIKE WILSON

Chair Thomae asked new Commissioner Mike Wilson to provide a history about his interests and his background. Chair Wilson said that he has previously worked with Ms. Dellerman and served on the Parks & Recreation Advisory Board. Ms. Dellerman indicated that Commissioner Wilson's knowledge of the Oro Valley Country Club will be beneficial to the Historic Preservation Commission. Commissioner Wilson declared that he is very interested in working again with the Town.

3. DISCUSSION ON CURRENT STATUS OF THE ANNUAL REPORT AS PRESENTED BY COMMISSIONER BOHEN (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Commissioner Bohlen completed the annual report. He provided Ms. Dellerman a copy. It will be reviewed at the December meeting for approval.

4. DISCUSSION ON HOW THE HISTORICAL SOCIETY PROVIDES TOURS AT STEAM PUMP RANCH (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Roxy Johnson, President of the Historic Society described the tour process that includes a scripted narration of the Pusch House. With reservations a complete tour of the Ranch can be provided. Staff are also available to offer tours of the heritage gardens and the hen house. Commissioners asked questions for clarification. Ms. Johnson clarified that some buildings are not accessible but can be viewed through the windows and receive information from signage.

Ms. Dellerman explained to the Commission that parties interested in tours on dates other than second Saturdays, must contact the Town, then the Historical Society typically takes the lead on organizing the tour. The Society then gathers the volunteers and prepares for the tours.

5. PRESENTATION ON FINAL ESSAY CONTEST QUESTIONS BY VICE CHAIR HUFF. ESSAY QUESTIONS ARE PROVIDED IN WEBSITE LINK. (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman reported on the final wording of the essay questions. The schools have been provided with the questions.

6. DISCUSSION ON COMMISSIONERS' FINDINGS REGARDING WHAT OTHER COMMUNITIES OF OUR SIZE ARE DOING IN HISTORIC PRESERVATION (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION). AREAS TO BE DISCUSSED:

**CHAIR THOMAE - SCOTTSDALE AND LAKE HAVASU
COMMISSIONER BIEL - PRESCOTT
COMMISSIONER BOHEN - MARANA PLUS OTHERS
COMMISSIONER MUNDEN - CAREFREE**

Commissioner Bohem explained some of the Marana websites that he investigated. Commissioners reviewed on line some of the sites he provided. Ms. Dellerman reported that she is providing the Town's marketing group an update of the HPC status. Chair Thomae described his findings on the Scottsdale history website, including a flow chart, how they handle exterior modifications, and their involvement in their own history. Commissioners asked questions regarding certificate of appropriateness. Commissioner Munden described Cave Creek's historical information which is quite limited

7. DISCUSSION AND POSSIBLE ACTION TO APPROVE STEAM PUMP RANCH WORK REGARDING ADDITIONAL STABILIZATION WORK AS DEPICTED IN THE BEFORE AND AFTER PHOTOS

Ms. Dellerman described the photos as presented on the power point, of Steam Pump ranch successes.

8. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Dellerman informed the Commissioners that she met with the Deputy Director, Matt Jankowski and explained to him items at the ranch that need to be addressed. He offered support. She also indicated that an intern is interested in assisting with work on the HPC. Ms. Dellerman reported that she will be attending a National Historic Conference. She also reported many of the past events that took place at the Ranch and were well received by the public. Chair Thomae praised Ms. Dellerman on her efforts and success. She also reported on upcoming events at the Ranch and offered to provide email announcements.

Ms. Dellerman explained each of the photos.

9. FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, December 3, 2018 to begin at 5:00 p.m.

Chair Thomae made a motion to include items below on the future agenda 1. Discuss possible remedies for the deterioration at Carlos's house 2. Discuss how money made at the ranch stays at the ranch 3. Discuss and possible action about the 13 registry applications

ADJOURNMENT

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Bohem to adjourn the meeting at 6:28 pm

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 5th day of November 2018. I further certify that the meeting was duly called and a quorum was present.

MINUTES
ORO VALLEY HISTORIC PRESERVATION COMMISSION
REGULAR SESSION
December 3, 2018
HOPI CONFERENCE ROOM
11000 N. LA CANADA DRIVE

REGULAR SESSION AT OR AFTER 5:00 P.M.

CALL TO ORDER

ROLL CALL

PRESENT: Eric Thomaе, Chair
Tim Bohен, Commissioner
Gail Munden, Commissioner
Mike Wilson, Commissioner

EXCUSED: Dan Huff, Commissioner

STAFF PRESENT: Lynanne Dellerman, Recreation & Cultural Resources
Manager
Tobin Sidles, Town Attorney

CALL TO AUDIENCE - At this time, any member of the public is allowed to address the Commission on any issue not listed on today's agenda. Pursuant to the Arizona Open Meeting Law, individual Commission Members may ask Town staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Historic Preservation Commission may not discuss or take legal action matters raised during "Call to the Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

INFORMATIONAL ITEMS (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

1. Educational opportunities for Historic Preservation Commission members to attend

Lynanne Dellerman, Recreation and Cultural Resources Manager, informed the Commission about upcoming events including a presentation from Mr. Day, a long time native of AZ. She also reminded the Commission of an upcoming event recapturing our

Spanish past. Wednesday, Dec 5, featuring Gail Hartman. Second Saturday will also have a speaker presenting information about past presidents during the early years of Arizona's history. Ms. Dellerman also mentioned a couple of other local events.

CONSENT AGENDA

A. Approval of November 6, 2018 Minutes

MOTION: A motion was made by Commissioner Thomae and seconded by Commissioner Bohlen to accept November minutes as written

MOTION carried, 4-0

REGULAR AGENDA

1. UPDATE FROM THE ORO VALLEY HISTORICAL SOCIETY (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

President of the Historical Society, Roxy Johnson, described upcoming events at the Ranch and library. She explained that a home school group visited the gardens at the Ranch. Ms. Johnson described the upcoming holiday sidewalk sale near the Ranch, items that do not sell will be donated to the Golden Goose that aides school children. She also informed the Commission that Jim Williams presented a check from his book proceeds to the Historical Society. Upcoming future events include a walk through by Barbara MacIntyre, a great granddaughter of the Pusch family.

2. APPROVE THE ANNUAL REPORT AS PRESENTED BY COMMISSIONER BOHEN (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

The Chair moved approval to the January meeting.

3. DISCUSSION AND POSSIBLE ACTION TO APPROVE STAFF PROPOSED REMEDIES FOR THE DETERIORATION OF THE BARBEQUE AT BUILDING ONE, STEAM PUMP RANCH, AS PRESENTED BY LYNANNE DELLERMAN

Ms. Dellerman showed a power point of a map and pictures of Steam Pump Ranch. She explained the buildings and areas that have been improved with funding. Current barbeque pictures were shown as well as barbeque photos of the past. Recommendations were presented by Lynanne Dellerman that included having staff make repairs or seek professionals to rebuild. Ms. Dellerman explained that one of the Town's engineers, Phil Trenerary, is reviewing prospects for conducting the repairs. Once information is provided, Ms. Dellerman will place the request in the budget. Temporary coverage with tarps was discussed, keeping beautification in mind.

MOTION: A motion was made by Chair Thomae and seconded by Commissioner Munden to accept staff proposed remedies for the deterioration of the barbeque at building one, Steam Pump Ranch, as presented by Lynanne Delleman

MOTION carried, 4-0

4. DISCUSS AND REVIEW THE REGISTRY APPLICATIONS COLLECTED FROM THREE NEIGHBORHOODS; SHADOW MOUNTAIN ESTATES, ORO VALLEY COUNTRY CLUB ESTATES, AND SUFFOLK HILLS, AS PRESENTED BY LYNANNE DELLERMAN (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Delleman presented a power point depicting a few houses potentially eligible for the registry. Commissioners asked questions and received clarification.

A. REQUEST FOR COMMISSION VOLUNTEERS TO ASSIST WITH LOCAL REGISTRY PROJECT

Ms. Delleman explained the purpose and function of the volunteers. Individual Commissioners will meet with Ms. Delleman and be assigned a house and application.

5. DEPARTMENT REPORT (DISCUSSION MUST BE LIMITED TO INFORMATION AND CLARIFICATION)

Ms. Delleman reported that she will be reviewing an intern from the Drachman Institute. She followed with upcoming items at the Ranch that include a wedding, birthday, and competitive runs. She also detailed Town activities that are upcoming and revenue generating events.

6. FUTURE AGENDA ITEMS - (The Historic Preservation Commission may bring forth general topics for future meeting agendas. Discussion must be limited to information and clarification). Next Historic Preservation Commission meeting tentatively scheduled for Monday, January 7, 2019 to begin at 5:00 p.m.

Elections

Continued item 2, Annual Report discussion

CIP

Tours by Roxy Johnson

ADJOURNMENT

Chair Thomae explained why he is leaving and adjourned the meeting at 6:23 p.m.

MOTION: A motion was made by Commissioner Thomae and seconded by Commissioner Munden to accept adjournment.

MOTION carried, 4-0

Mollie Frye
Senior Office Specialist

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Historic Preservation Commission of Oro Valley, Arizona held on the 3th day of December 2018. I further certify that the meeting was duly called and a quorum was present.

DRAFT