

Zoning Interpretations

Process and Submittal Requirements

Town of Oro Valley
Community and Economic Development Department - Planning Division
Questions: 520.229.4800 | orovalleyaz.gov



APPLICABILITY

An interpretation is a formal explanation issued by the Planning and Zoning Administrator to clarify a provision of the zoning code. A zoning interpretation is different than an administrative decision, which is the routine application of the zoning code.

FEES

As specified in the OVZCR, all fees must be paid in full prior to acceptance of an application. The fees associated with a zoning interpretation include:

- \$100 per request

SUBMISSIONS

To avoid delays in review, please be aware of the following:

- All applications must be submitted online.
- Please do not e-mail documents directly to staff as this may delay the submittal review process.
- All items must be submitted in PDF format.
- Please name PDF files in a self-explanatory manner such as "*Document Type – Date.*"

SUBMITTAL CHECKLIST

- A Letter detailing the nature of the request including:
 - Address and/or parcel number of property, if applicable
 - Any additional information, if applicable

PROCESS

- Upon receipt of the request staff will review the information and the Planning and Zoning Administrator will issue a written interpretation within ten (10) days.
- Interpretations are published on the Town's website and available at Town Hall for the public.
- Zoning interpretations may be appealed to the Board of Adjustment in accordance with Section 21.4.