

Presentation for Variances

Process and requirements for presentations

Town of Oro Valley

Community and Economic Development Department - Planning Division

Questions: 520.229.4800 | orovalleyaz.gov



STAFF PRESENTATION

Staff will provide a brief presentation to give an overview of the proposal and five state-law required findings.

Staff presentations typically include the following:

- Overview of the variance request
- Location of the project
- Background or zoning applicable to the site
- Analysis of the five state-law required findings
- Summary and recommendation

APPLICANT PRESENTATION

The applicant and/or property owner will be expected to provide a PowerPoint presentation about their variance and answer questions or comments during the public hearing. Ultimately, it is the applicant's responsibility to show how their request meets all 5 state-law required findings.

At a minimum, presentations should include the following:

- Explanation of the variance request (e.g., taller building height than allowed or encroachment into setbacks)
- Details on how the request meets all 5 findings

All presentations must be provided in "Widescreen" format in PPT and PDF.

PRESENTATION DEADLINES:

- Once staff have completed their review(s), the applicant will be notified about the next available date for Board of Adjustment consideration. The presentation is due by 5PM the day before the meeting.