

	<div>STANDARD OPERATING POLICY AND PROCEDURE</div> <div>Community and Economic Development</div>	<div>Number:</div> <div>1-15</div>
<div>Subject: Deferred Submittals</div>	<div>Approval Date:</div> <div>May 9, 2007</div>	
<div>Approval: Chuck King, Building Official</div>	<div>Effective Date:</div> <div>May 9, 2007</div>	

1.0 PURPOSE

Provide the requirements and process for deferred submittals

2.0 DISTRIBUTION

Public, Community and Economic Development (CED) Personnel

3.0 REVISION HISTORY

August, 2015

March, 2019 –Code Update

4.0 CODE REFERENCE

2018 International Building Code (IBC), Section 107.3.4.1

5.0 POLICY

Deferred submittals are defined as those portions of the design that are not submitted at the time of the application and that are to be submitted to the *building official* within a specified time. All deferred submittals shall be listed on the cover sheet of the construction documents. Construction elements that may affect the structural foundation, or any utilities located under a floor slab may not be deferred.

The registered architect, or engineer of record, as applicable, shall review and approve all required deferred submittals prior to application for review to the Town. Approval of the intent of design may be denoted by use of a review stamp, marked approved with no exceptions, or by providing a cover letter with seal. All deferred construction elements shall be approved by Oro Valley Permitting staff prior to installation. Deferred items are processed as a revision, and applicable hourly fees shall be assigned and paid at the time application is made.

A Stop Work order may be issued and double fees assessed for deferred items that are installed prior to approval by plan review staff. Inspection staff may use their discretion to stop work in whole or in part based on how the unapproved deferred item(s) impact construction.

Deferred submittal items shall not be allowed for Tenant Improvement projects, and applications shall not be accepted for review for Tenant Improvement projects when there are elements identified to be deferred.

Typical Items Allowed as Deferred Submittals:

Residential:

- Roof framing components, such as trusses or I-Joists
- Fire sprinklers

Commercial (not including tenant improvements):

- Roof framing components such as I-Joist, bar-joist and trusses
- Fire suppression or fire alarm systems
- Kitchen grease hoods
- Storage racking systems