



ORO VALLEY POLICE DEPARTMENT
Arrest/Visa Letter Request Form

Visa Letters/Arrest Letters: Photo ID must be provided at the time of the request. If no photo ID is available, a birth certificate will be acceptable. Each letter is \$5.00.

Email:	Mail / Person:	Fax:
records@ovpd.org	Oro Valley Police Department Attn: Records Unit 11000 North La Cañada Drive Oro Valley, AZ 85737	(520) 797-2616

Name/Former/Maiden/AKA'S: _____
 Date of Birth: _____ *Social Security Number: _____
 Driver License Number: _____ State: _____

* Provision of your Social Security Number is to ensure accuracy in checking your criminal history information. You may choose not to provide this information, however, that may hinder the ability to provide accurate information.

OFFICE USE ONLY:

OFFENSE CODE: _____ Sent to Supervisor for Release per Guidelines: Yes No
 Release by Badge #: _____ Date: _____ Supv/Det Approval: Yes No
 Information Released: _____ Redactions: Yes No
 (rplwdir.x5, ADOT, Arrest Letter) (put copy of redactions in case file)