



Town of Oro Valley Classification Description

Title: **LIFEGUARD**

Job Code: 2650

FLSA Status: Non-Exempt

Department: Parks & Recreation

Salary Grade: PTS3

POSITION SUMMARY:

Under close supervision, provides preventive life guarding and aquatic safety measures by monitoring the activities of pool patrons and enforcing pool rules and regulations. Must work 3 shifts per week up to 19 hours or what is provided by the Aquatics Manager.

ESSENTIAL JOB FUNCTIONS:

- A. Provides preventative life guarding and aquatic safety measures by monitoring the activities of the pool patrons.
- B. Must complete and maintain vigilance awareness training standards.
- C. Enforces swimming and safety rules and regulations.
- D. Maintains cleanliness of pool and facility.
- E. Performs routine water tests.
- F. Searches for and removes safety hazards.
- G. Provides customer service and answers questions, complaints or concerns.
- H. Responds to emergency situations by performing First Aid, CPR and/or Lifeguard Training Rescues/Techniques.
- I. Maintains records and reports of pool activities.
- J. Performs maintenance according to the daily log schedule.
- K. Regular, daily attendance is an essential function for this position.
- L. Duties may include seasonal maintenance work such as heavy cleaning, operating hand power tools, painting, light landscaping and operating small machinery.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of Town and Department policies and procedures.
- Knowledge of pool maintenance and operation techniques.
- Knowledge of customer service practices and techniques.
- Knowledge of occupational health and safety regulations and procedures.
- Skill in responding to emergency situations including safely rescuing drowning victims and administering CPR and First Aid.
- Skill in effective verbal and written communication.
- Skill in planning and implementing department and swimming pool practices and procedures.
- Skill in resolving customer complaints and concerns.

MINIMUM QUALIFICATIONS:

- Must possess at time of application and maintain Lifeguard Training, First Aid, Oxygen Administration, Cardiopulmonary Resuscitation and Automated External Defibrillation certifications.
- Successfully complete background investigation.

ENVIRONMENTAL FACTORS and WORKING CONDITIONS:

- Work is performed in indoor and outdoor environments.