



## Town of Oro Valley Classification Description

Title: **HEAVY EQUIPMENT OPERATOR I**  
Job Code: 3050  
FLSA Status: Non-Exempt

Department: Public Works  
Salary Grade: 103

### **POSITION SUMMARY:**

The incumbent placed in level I of the Equipment Operator series, must possess a basic understanding of operational and technical processes related to street maintenance and repair. The Equipment Operator I is closely supervised and work is performed according to verbal and written instructions. There is no responsibility or direction of others. Functions are performed using definitive procedures with very little deviation. Little to no analysis or judgment is sufficient. Successful incumbent must demonstrate appropriate reasoning toward course(s) of action within established policies.

### **ESSENTIAL JOB FUNCTIONS:**

- A. Operates trucks and other heavy equipment in a safe manner to maintain streets and other Town structures.
- B. Performs general street maintenance patching potholes, sealing cracks and preparing for seal coating.
- C. Uses proper safety techniques on the maintenance and repair of hand and power tools.
- D. Responds to calls or requests for public rights-of-way maintenance from citizens or other Departments.
- E. Operates heavy equipment and inspects streets for possible problems or hazards including potholes, low hanging branches, dangerous curbs or sidewalks, debris on streets and missing street signs.
- F. Operates a variety of vehicles and heavy equipment associated with the care, maintenance and upkeep of Town roads, streets, lots, parks and other areas.
- G. Performs manual labor as needed.
- H. Performs a variety of equipment preventative maintenance duties.
- I. Follows standard safety operating procedures and practices.

### **SPECIAL FUNCTION (Optional Special Requirement):**

- J. Properly mixes, handles, and applies various herbicides to town right of ways.

### **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of applicable Town, state and Federal statutes, ordinances, codes, rules and regulations governing construction, heavy equipment operation and street maintenance.
- Knowledge of street and equipment preventive maintenance methods.
- Knowledge of occupational and work zone hazards and safety practices.
- Knowledge of herbicides applied to various plants species. **(Optional Special Requirement)**
- Knowledge of proper operation, care and maintenance of heavy equipment.
- Knowledge of street/highway maintenance, repair and construction and work zone practices.
- Skill in operating and performing preventative maintenance for construction equipment.
- Skill in establishing and maintaining safe working conditions.
- Skill in safely operating heavy equipment, vehicles, power tools and hand tools.
- Skill in using a variety of hand tools such as: shovels, rakes, hammers, pneumatic tools, weed trimmers, and mowers.
- Skill in establishing and maintaining effective working relationships.
- Skill in operating and maintaining a variety of equipment such as: loaders, backhoes, dump trucks, water trucks as well as miscellaneous types of equipment.
- Ability to lift, carry, drag, or push boxes or equipment up to 50 pounds.
- Ability to stoop, bend, stretch, twist, reach, kneel, squat, and balance.
- Must be capable of working under stressful situations including operation of equipment in bad weather or other difficult conditions.
- Ability to work under stressful conditions while balancing multiple job assignments.
- Ability to complete work orders according to guidelines and instructions.
- Ability to follow verbal and written instructions.

### **MINIMUM QUALIFICATIONS:**

- A high school diploma or equivalent.
- At least six months of experience in the road maintenance and/or related construction industry.
- Must have experience in the operation of various construction equipment including but not limited to: front end loader, backhoe, rubber tire roller, steel drum rollers, and kick broom sweeper.
- Must possess, at time of application, and maintain a valid, unrestricted Arizona Driver's License.
- Must possess, at time of application and maintain an Arizona (Class B) commercial driver's license (CDL) with no restrictions or be able to obtain one within 12 months of hire.

## **SPECIAL ASSIGNMENT**

- When the opportunity is available, possession of a State of Arizona Office of Pest Management Herbicide Applicator's license will allow the incumbent to receive special assignment pay as outlined in the annual budget.

## **ENVIRONMENTAL FACTORS and WORKING CONDITIONS:**

- Work is performed in an outdoor environment, in all weather conditions.
- Must be able to sit, stand, or walk for long periods of time.
- Must be able to work in a day light and night environment.
- Must be able to work in hazardous or dangerous work areas or situations.
- Must be able to work outdoors in an extreme hot, cold, dry, or wet environment.