

TOWN MANAGER'S RECOMMENDED BUDGET FY 2023/24



Caymin Hannan, "Pusch On Pusch Up"





Town of Oro Valley

Fiscal Year 2023/24

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April 14, 2023

I am proud to present the Town of Oro Valley balanced budget for Fiscal Year 2023/2024 (FY 23/24). This budget totals \$147.9 million, representing an increase of \$184,934, or one-tenth of one percent more than the adopted FY 22/23 budget of \$147.7 million. The General Fund budget totals \$56 million, a 5.5% increase from the FY 22/23 budget of \$53.1 million. This budget reflects the priorities of the current and upcoming Council Strategic Plans. The budget process involves the prudent allocation of resources across Town operations to continue and improve the high service levels Oro Valley residents expect in order to live, work, play and prosper in our community.

The Town actively monitors and assesses current economic conditions during the development of the annual budget. The Town's strong financial position is testament to conservative revenue forecasting and judicious resource allocation. Economic factors shaping development of the FY 23/24 budget include risk of recession, albeit mild; rising interest rates and the associated impacts on development; and continued, persistently high inflation. While local sales tax and state-shared revenue collections have grown with inflation, the Town has, in some cases, experienced exponential cost increases in capital projects and fleet replacements, which is resulting in some resource strain that is impacting the Town's ability to fund its growing capital needs. The FY 23/24 Recommended Budget includes capital improvements totaling \$47.7 million, making up 32.2% of the overall budget.

During this budget year, the Town will be completing significant additional recreational amenities that expand the offerings provided to both residents and visitors.

The Recommended Budget reflects the following overarching themes, further explained later in this message:

- Addressing notable cost increases in capital projects and sustained high prices in supplies and services.
- Adding personnel to meet growing service demands.
- Implementing a continued, robust capital investment strategy utilizing the remaining Parks and Recreation \$25 million bond proceeds and other one-time revenues.
- Funding step and pay increases per the Town's recently completed classification and compensation pay plan to ensure the organization attracts and retains quality employees.

Despite the increasing costs in personnel and operations and maintenance (O&M), the Town has ensured that such levels can continue to be supported in the future, even with an economic downturn.

LOCAL, STATE AND NATIONAL TRENDS

The Town remains cautiously optimistic in looking towards the FY 23/24 economy. Job growth and the labor market remain strong, and recent population growth estimates for Arizona are at their fastest pace since 2007. At the same time, rising interest rates have resulted in a significant slowdown in residential permitting and development activity. Regardless of whether the larger economy experiences a slowdown in growth or a modest recession, Arizona remains poised to endure the coming year with only mild effects.

The outlook for the overall state economy is positive, with the baseline forecast calling for job growth of 1.5% to 1.6% over the next two years and continued personal income and retail sales growth. Inflation in the Phoenix area has outpaced the nation for some time, only recently seeing the pace slow slightly. The Town's overall local sales tax collections are expected to grow 4.9% from the FY 22/23 budget. State-shared revenues are expected to grow 31.2%, the bulk of which is attributable to an increase in the allocation of shared income taxes to cities and towns. This increase, however, is temporary and will be offset in coming years with legislative reductions in personal income tax rates. The Town is taking advantage of this temporary increase by investing these additional revenues towards projects in the Capital Fund for one-time needs.

The Town is approaching residential buildout within existing incorporated boundaries as remaining developable land continues to shrink. The march towards buildout increased during the COVID-19 pandemic, as the Town saw explosive growth in single family residential (SFR) permits, hitting a 15-year high of 497 in FY 20/21. This permitting acceleration, coupled with rising interest rates, is having a dramatic impact on current permitting activity. The Town is forecasting 116 and 119 SFR permits for FY 22/23 and FY 23/24, respectively, reflecting 10-plus year lows. Increased construction valuations are muting what would typically be larger reductions in revenue from the reduced permitting activity. The Town relies upon this activity to help fund capital projects. Any large commercial projects are also considered one-time, generating critical funding for Town capital project needs as well. A buildout analysis is set to be complete by June 2023, intended to provide Town management and Council with data and projections necessary to further address and plan for the fiscal impacts of buildout.

MAJOR BUDGET CHANGES EXPLAINED

O&M Cost Increases

The Recommended Budget reflects an increase of 5.5% percent, or \$1.9 million, in O&M costs. In FY 22/23, the Town experienced considerable cost inflation in areas such as gasoline, public safety equipment, field supplies, technology, professional services and more across the organization. The Town has yet to see any measurable relief of inflationary pressures. For FY 23/24, areas of further increase include software and technology, medical claims costs and Central Arizona Project water costs. Revenue increases due to inflation have helped to relieve some of this pressure, but nonetheless, it does place strain on resource allocation during the budget process.

Capital Investments

As mentioned previously, costs for capital projects are higher than predicted just a year ago. Asphalt-related projects are seeing explosive cost growth. The state's shared gas taxes are not sufficient to cover these increases. Infusion of General Fund resources will eventually be necessary, should high costs continue. Availability of contractors and subcontractors continues to be unpredictable, which can significantly impact the timing and cost of capital investments. The FY 23/24 Recommended Budget includes additional project contingency funds budgeted in the Capital Fund and Water Utility Fund to ensure capital projects can still move forward should the Town's updated estimates not align with future market conditions.

In keeping with the Town Council's financial policies, the Recommended Budget includes a transfer of \$10 million in excess General Fund reserves to the Capital Fund to fund capital projects included in the current and future budgets.

New Positions

The Town continues to maintain a conservative approach to adding new personnel, but workload increases have necessitated the addition of five new full-time and two part-time positions.

Innovation and Technology – The Recommended Budget includes two new full-time positions in the Innovation & Technology Department. An additional business systems analyst is necessary to support the growing use of technology in Town operations, with special emphasis on the needs of the Police Department. A security and compliance administrator will protect the organization by implementing and managing cybersecurity tools, as well as respond to and remediate cybersecurity incidents and threats. This position will also ensure the Town's IT systems are compliant with recommended best practices and that action plans are completed for all regulatory agencies.

Public Safety – The Recommended Budget includes an additional police officer in the Police Department, which will allow the Police Chief to keep up with increases in calls for service in the community and maintain overall response times.

Parks and Recreation – In Parks and Recreation, a new full-time parks maintenance worker II will accommodate the addition of the Vistoso Trails Nature Preserve, while a part-time park monitor will accommodate new acreage and facilities coming online with the completion of the latest phase of the Naranja Park improvements.

Public Works – The Recommended Budget also includes a new full-time transit supervisor to assist in driver management and review, service scheduling, and operations and program compliance, ensuring we continue meeting the needs of our community for this critical service.

Town Court – The Recommended Budget includes a new part-time Court security manager to replace the phased-out security services provided by Arizona Rangers. Savings from the phase-out of these services will help offset the cost of the new position. This higher-level position is needed to assist the

Court in keeping the building, court staff and patrons safe, as well as maintaining compliance with the security standards set by the Arizona Supreme Court.

Staff Retention and Attraction

The nation's labor market remains tight and, and since the Town is a service-based organization, recruiting and retaining top talent is foundational to our ability to provide quality public services. Last year, the Town finalized a comprehensive classification and compensation study that adjusted employee pay grades to remain competitive. The FY 23/24 Recommended Budget continues this commitment to employees with normal step increases and annual pay adjustments for all eligible Town employees.

The Town has experienced recent growth in claims costs in the employee health self-insurance fund. Fortunately, positive trends in claims costs in years prior have resulted in a healthy, stable reserve balance in the fund. In addition, an ongoing emphasis on wellness and early detection for Town employees and their dependents encourages a proactive approach to managing personal health. As a result, the Town is anticipating only a minimal increase in premiums for FY 23/24. The Town's benefit advisor has expressed that the self-insurance fund reserves remain healthy and are adequate to address any unexpected claims.

SUPPORTING THE TOWN COUNCIL FY 23/24 – FY 24/25 STRATEGIC PLAN

The leadership of the Mayor and Town Council provide the foundation and direction for the work of Town staff. In addition to the day-to-day work of good government like responding to emergency calls, conducting building inspections, processing business licenses, and ensuring residents and visitors have quality water, the elected body sets a robust number of two-year priorities for further emphasis. While still in draft form, the priorities of the FY 23/24 - FY 24/25 Council Strategic Plan reflect the following overarching strategic focus areas:

- Economic Vitality
- Culture and Recreation
- Public Safety
- Roads, Water and Town Assets
- Land Use and Design
- Efficient and Effective Government
- Financial Stability and Sustainability

Under the guidance of the Mayor and Town Council, the Town of Oro Valley has a demonstrated history of responsible budgets, strong reserve funds, conservative financial projections and continuous improvement. The FY 23/24 Recommended Budget continues to build upon that foundation and is structurally balanced, meaning one-time revenues are used for one-time investments—not for supporting ongoing operations. Department directors continued their practice of being prudent in making budget requests necessary to support operations and collaborated fully to ensure the budget is balanced.

Strategic Investments

The Recommended Budget includes funds that support the Council's Strategic Plan priorities and focus areas.

Economic Vitality – The recommended Community and Economic Development (CED) budget focuses on continued support of the department's OVNextSteps initiatives with the Business Retention and Expansion program and includes continued capacity for targeted tourism attraction and sponsorship opportunities. The budget also includes a rollover of the \$25,000 retail market assessment, which will help the Town target specific retailers in the future to help fill vacant spaces. In addition, the Town will continue to partner with the Oro Valley Chamber of Commerce to conduct the annual Business Summit.

Culture and Recreation – The Recommended Budget focuses on (1) investing in and maintaining Oro Valley recreational assets, (2) investing in and maintaining the Oro Valley trail system, and (3) increasing resident involvement in multi-generational recreation opportunities and programming.

The Town will spend the remaining proceeds from its \$25 million Parks and Recreation bond issuance in the coming fiscal year. Supplemented with Capital Fund reserves, Community Center Fund reserves, parks impact fees and federal funding, amenities include additional multi-purpose fields, a splash pad, pickleball courts, skate park and pump track, golf course irrigation replacement, multi-use path connections, and Community Center parking lot and tennis court reconstruction and expansion.

The master plan process is currently underway for the 202-acre Vistoso Trails Nature Preserve acquired in July 2022. Significant community input has been part of the process, which will be the foundation of future investment priorities for the property. The preserve provides an abundance of wildlife and nature viewing for residents and visitors of all ages who can look forward to expanded opportunities to enjoy the property in the coming fiscal year and into the future. The addition of ADA restrooms and other capital improvements for the preserve total \$330,000 in the Recommended Budget.

One of the most visited recreation and historic properties, Steam Pump Ranch, will see continued investments in the coming fiscal year with the restoration and preservation of the BBQ and Bunk Houses, located within the historic core of the property. Design will also commence on the Tack Building renovation. This project will provide indoor storage space for historically significant artifacts and collections. Completion of the Garage renovation during FY 22/23 has allowed the Recreation and Culture Division to move into the building and begin expanding programming for visitors, including targeted programs for seniors.

Golf operations have been in the black since FY 21/22, which has allowed the Town to direct unencumbered resources in the Community Center Fund to partially offset the costs of the golf course irrigation project that will be completed in FY 23/24. The Recommended Budget also includes Cañada Course pathway improvements, Pusch Ridge facility ADA and code compliance updates, Pusch Ridge Course improvements, turf reduction around the greens, and lifecycle replacement of bunker sand.

The Community Center continues to grow in membership. Members as well as visitors will benefit from continued improvements in the coming fiscal year. ADA improvements and installation of an elevator are included in the Recommended Budget, as well as replacement of cardio equipment and completion of a recreation lounge geared towards teenage patrons. Additional facility improvements include roof replacement, restaurant cooler/freezer improvements, and fire alarm system upgrades.

The Town will be celebrating its 50th anniversary in 2024. Included in the Recommended Budget is capacity of \$35,000 to celebrate this exciting milestone throughout the year. Details will be forthcoming.

Public Safety – The Recommended Budget continues to prioritize funding for the health, wellness, and safety of Town first responders, including ample training, up-to-date equipment, health and wellness investments, as well as a focus on community education and awareness.

Another area of focus for our Police Department is accreditation, which furthers the department's implementation of best practices and ensures continued checks and balances in operations and processes. Included in the Recommended Budget is an investment in our Police evidence facility to gain Property and Evidence accreditation from the Arizona Law Enforcement Accreditation Program (ALEAP). This accreditation establishes best practices for evidence storage and will eventually be a required state accreditation. The department is taking a proactive approach to earning the accreditation in the coming fiscal year. Also included in the budget is a proposed reclassification of a current records specialist to an accreditation, audits and inspections coordinator. This position would be responsible for managing the department's ALEAP accreditation, Property and Identification Accreditation through the International Association for Property and Evidence, and Public Safety Answering Points (PSAP) accreditation.

Planning and discussions have been set in motion to address the Police Department's need for an improved main station. The department has outgrown the current facility, and it is ill-suited to meet the requirements and demands of the current workforce. This project is of utmost importance, and a plan with options will be forthcoming to address challenges as well as recommend potential funding for the new or improved facility.

Part of the overall public safety ecosystem includes the Town Court and Legal Services. The Recommended Budget includes \$1.5 million for an expansion and improvement of the Town's Court building. This project will address critical lobby deficiencies and space constraints that will vastly improve the overall efficiency and safety of Court operations. An additional \$1.5 million will be budgeted in FY 24/25 to complete the project.

Roads, Water and Town Assets – The Recommended Budget includes resources to continue funding the Town's highly successful Pavement Preservation Program at \$2.5 million, ensuring the Town continues to maintain its overall pavement condition (OCI) index of 76. This amount is a \$650,000 increase over FY 22/23, mainly due to increasing asphalt costs. As roads continue to age, these investments are crucial to managing long-term pavement investments. Several major road repairs and intersection improvements are included, which are noted below under the capital overview.

The operating budget for the Water Utility Fund is increasing 3.7%, or roughly \$665,000, due primarily to increases in Central Arizona Project (CAP) water delivery costs related to the Colorado River Tier 2a shortage. Water system capital improvements total \$11.9 million in the Recommended Budget, which includes \$5 million for partnered and independent components of the Northwest Recharge, Recovery and Delivery System (NWRDRS) project, a partnership with the Town of Marana and Metro Water District. The NWRDRS project is a multi-year project that, when completed, will allow the Utility to increase utilization of the Town's CAP water allocations in the future. Of the \$5 million budgeted for the NWRDRS project, \$3 million is funded from water impact fees. Water impact fees will also fund \$3.7 million in the Recommended Budget for the La Cañada booster station expansion, a project that will improve the delivery of CAP water to northern areas of the Water Utility's system. In total for FY 23/24, the Water Utility has budgeted \$5.1 million for CAP water.

In addition, maintaining Town facilities remains a continuing priority. Emergency generator replacements at Town Hall will be completed in the Recommended Budget. The Facilities Division of Public Works also includes \$362,000 for a variety of smaller projects not included in the Capital Fund, such as facility painting, electrical and lighting work, ADA improvements, flooring replacement and restroom refurbishment. These projects are tasks identified in the Facilities 10-year Maintenance and ADA Plan.

Land Use and Design – Nearly \$300,000 is included in the Recommended Budget to begin the process of updating the Town's General Plan, which includes contract personnel, consulting, interactive website costs and community engagement efforts. The Recommended Budget includes funding to complete the housing study that began in FY 22/23, which will help determine the types of residential opportunities necessary to successfully promote a thriving and diverse economic base. In addition, funding of annexation efforts continues in the Recommended Budget.

Efficient and Effective Government – Funds are included in the Recommended Budget to implement digital dashboard and information-sharing platforms to enhance community engagement and understanding of Town operations and resource allocation. The Town continues to apply Peak Performance process improvement tools to daily tasks and projects. These tools, training, and methodologies touch all Town departments. Resources are again included in the Recommended Budget to continue this highly effective initiative. Since inception, the Peak Performance initiative has resulted in a wide range of implemented process improvements across the organization, resulting in considerable savings in ongoing time and materials.

Financial Stability and Sustainability – As noted earlier, the Recommended Budget includes a transfer of \$10 million in excess General Fund reserves to the Capital Fund, providing needed resources for Council priorities as well as normal maintenance and replacement projects. The Town is dealing with significant cost increases and resource strain for capital projects, in which the Town will continue its approach of conservative revenue forecasting and mindful allocation of resources. Such an approach has served the Town well and resulted in regular outperformance to budget and healthy reserve levels. Also noted previously is the residential buildout analysis that will be completed in the spring of 2023, providing the Town with critical planning data and projections. Revenue diversification

is a key component to financial stability and sustainability, and staff is in the process of reviewing recreation fees, which for the Aquatic Center in particular, have not increased in 10 years. Staff will present proposed increases to Council in the fall of 2023.

Other Regional Partnerships

The Recommended Budget includes funds to continue Town partnerships with the Oro Valley Chamber of Commerce (\$42,500), the Children’s Museum Oro Valley (\$75,000), the Southern Arizona Arts and Cultural Alliance (\$50,000) and the University of Arizona Center for Innovation at Oro Valley (\$30,000). Funding for the Town’s destination marketing organization, Visit Tucson, has been budgeted at a continued \$410,000 in FY 23/24.

With the Town’s partnership with the Regional Transportation Authority (RTA), the Recommended Budget provides the necessary local match to acquire seven replacement busses for the Sun Shuttle Dial-a-Ride system. The transit system ridership continues to grow, and the \$211,200 match will facilitate the purchase of more than \$1,056,000 worth of vehicles through the ADOT grant program.

CAPITAL INVESTMENTS

Capital Fund

With more than \$300 million in Town assets, continuing investments in existing infrastructure is vital. The Recommended Budget includes a robust Capital Improvement Program to address roadway repair and maintenance, building maintenance, infrastructure improvements and water system enhancements. The Town Council’s financial policies include a requirement that the Town set aside at least five (5) percent of sales tax revenues for the Capital Fund annually, which is projected at approximately \$1.3 million for FY 23/24. An additional \$8.7 million is included in the Recommended Budget, for a total amount of \$10 million. Expenditures in the Capital Fund total \$26.3 million for FY 23/24, which includes \$14.5 million for Council-approved investments in Naranja Park.

The following descriptions are highlights of some of the Capital Fund projects. Those that include carryover from the current budget are noted with an asterisk (*). Some of the carryover projects may be adjusted downward prior to the final budget adoption as work continues to progress over the next two months. The rest of the capital projects can be found in the Capital Improvement Program (CIP) section of the Recommended Budget.

Naranja Park Improvements*	\$14.5 million	Continued master plan implementation
Golf Course Irrigation Replacement	\$2.0 million	La Cañada Course
Community Center Elevator and ADA Improvements*	\$1.7 million	Full elevator and lowered entrance to the facility

Town Court Expansion*	\$1.47 million	Building expansion and space improvements
Vehicles – New and Replacements*	\$1.37 million	Non-enterprise vehicle replacements and new vehicles required for added staff
Multi-Use Paths (MUPs)*	\$877,590	Installation of the La Cañada and Naranja Drive MUPs
Community Center Parking Lot*	\$600,000	Community Center parking lot reconstruction and expansion
Emergency Generators*	\$436,905	Town Hall emergency generator replacements
Public Works Laydown Yard*	\$200,000	Improvements to laydown yard previously located at Naranja Park

The Capital Fund has a contingency of \$2.5 million budgeted this year to ensure there is capacity to respond to the continuing uncertainty and volatility of the construction market.

Community Center Fund

The Recommended Budget includes \$1.7 million in capital projects proposed in the Community Center Fund. The following are highlights of those capital projects. The rest can be found in the CIP section of the budget. Those that include carryover from the current budget are noted with an asterisk (*).

Cañada Course Pathway Improvements	\$550,000	Crack-sealing, skin patching and robust surface treatment for Cañada Course cart paths
Vistoso Preserve Improvements*	\$330,000	Master planning and restroom refurbishing for the Vistoso Trails Nature Preserve
Pusch Ridge Facility ADA and Code Compliance*	\$285,000	ADA improvements at the Pusch Ridge facility to include tennis restrooms
Community Center Roof Replacement	\$198,000	Replacement of flat roofing material at the Community Center

Bunkers and Turf Reduction	\$100,000	Addition of bunker sand and reduced turf landscaping in connection
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The Community Center Fund also includes several necessary operating capital projects for the Community Center building and Pusch Ridge facility, including Pusch Ridge tennis bleacher demolition, facility landscaping and safety improvements, as well as pool lighting and deck maintenance.

Transportation and Drainage Infrastructure

The Recommended Budget includes significant funding of \$6.2 million for numerous road projects. As mentioned previously, the cost of most roadway projects has grown exponentially due to asphalt price increases, which is placing some strain on the Town’s available resources to fund all roadway project needs. The Pavement Preservation Program is included at \$2.5 million, an increase of \$650,000 over FY 22/23. Also included is a \$1 million mill and overlay for Rancho Vistoso Boulevard from Vistoso Highlands Drive to the Honey Bee bridge; carryover of the Westward Look improvements at approximately \$845,000; carryover of the Rancho Vistoso Blvd. and Woodburne Ave. intersection reconstruction of \$750,000 in the Roadway Impact Fee Fund; and Lambert Lane reconstruction from La Cholla Boulevard to the western Town limits for \$388,000. Details on other projects can be found in the CIP section of the budget.

Fleet

Vehicle costs are another area that has seen notable increases with inflation. Fortunately, the annual reserve program that the Town began nearly 10 years ago provides considerable continued funding for a majority of the Town’s vehicle replacements. The Town exercises prudent and mindful consideration for the remaining additional needs beyond what the reserve program currently provides. The FY 23/24 Recommended Budget in the Capital Fund includes funding of \$1.2 million for routine replacements and includes carryover of \$244,000 for four vehicles that could not be purchased this fiscal year due to supply chain issues. Of the \$1.2 million, \$800,000 is for replacement and outfitting of 11 Police vehicles. The remaining funding of \$158,000 is for two Parks and Recreation vehicles, one Street Maintenance vehicle and one Inspection and Compliance vehicle. Capacity for Transit vehicles is included in the Grants and Contributions Fund, as 80% of the replacement costs for these vehicles is funded through federal grants. The total for Transit vehicle replacements is \$1.5 million, with \$1.2 million in grant funding. The budget for Transit vehicles includes carryover of \$450,000 for expected delivery delays with supply chain constraints. Water Utility vehicle replacements total \$145,000 and include carryover of one vehicle from FY 22/23. Finally, \$118,000 is included for new vehicles for the additional police officer and parks maintenance worker II in the Recommended Budget.

Water Utility

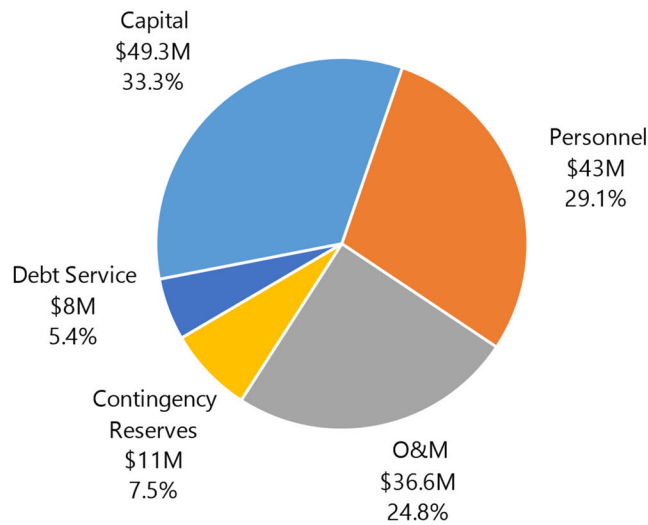
The Recommended Budget includes \$11.9 million for Water Utility capital projects. Of this amount, \$9.9 million is for Water Impact Fee Fund projects, while \$2 million reflects operating fund projects. The partnered portion of the Northwest Recharge Recovery and Delivery System (NWRDRS) project will be re-bid; \$3 million is included in the Impact Fee Fund to begin the forebay and reservoir construction. A total of \$2 million is included for the independent portion of the NWRDRS project. The Recommended Budget in the Water Utility

Impact Fee Fund also includes \$3.7 million for expansion of the La Cañada booster station and \$1.15 million to complete the equipping of the La Posada and Steam Pump wells. Details can be found in the CIP section.

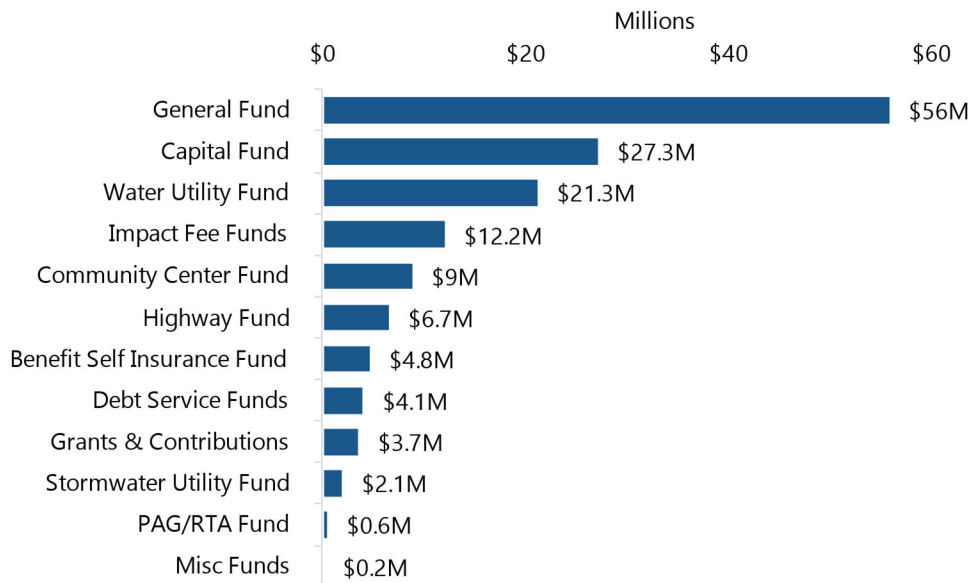
FINANCIAL OVERVIEW

Below are two charts depicting the total FY 23/24 Recommended Budget of \$147.9 million by category and fund.

FY 2023/24 Recommended Budget by Category



FY 2023/24 Recommended Budget by Fund



General Fund

The General Fund budget totals \$56 million (including contingency reserves of \$5 million and excluding interfund transfers of \$12.3 million), and overall is \$2.9 million or 5.5% more than the current year budget of \$53.1 million. The General Fund has a planned use of excess reserves to fund identified one-time projects and initiatives.

The following are key revenue provisions included in the General Fund budget:

- In total, FY 23/24 General Fund revenues are \$6.8 million or 13.5% higher than FY 22/23 budgeted General Fund revenues.
- FY 23/24 local sales tax collections in the General Fund are \$1.1 million or 4.5% higher than FY 22/23 budget figures, which is due largely to price inflation and the economic recovery from the pandemic.
- State-shared revenues are \$5.5 million or 31.2% higher than FY 22/23 amounts. These revenue sources are impacted by population figures, as well as state revenue collections and legislative actions.
- Licenses and permit revenues are \$484,000 or 21.8% less than the adopted FY 22/23 budget due to less commercial building activity projected for the coming year.
- Charges for Services are \$79,000 or 2.6% higher than the adopted FY 22/23. Primary drivers for this increase are Parks and Recreation-related revenues as well as increased administrative support charges to the Town's enterprise funds.

The following are key expenditure provisions included in the General Fund budget:

- Budgeted personnel costs for FY 22/23 total \$35.5 million. This figure includes step increases for sworn Police positions as well as to 4.25% pay increases for all eligible Town positions.
- Department O&M budgets increased about \$1.5 million or 12.5%, a combination of increased prices for technology, supplies, and vehicle maintenance. Additionally, there is about \$300,000 budgeted for costs related to development of the Town's new General Plan.
- There is a budgeted transfer of \$10 million to the Capital Fund. This amount reflects 5% of estimated General Fund sales tax collections, plus an additional \$8.5 million, per Town policy.
- Transfers out include approximately \$1.3 million for debt service on the \$17 million pension obligation bonds issued in FY 21/22.

The estimated year-end reserve balance in the General Fund (excluding contingency) for FY 23/24 is \$15.8 million or 31.0% of the expenditure budget. The Town's adopted policy level is 30%.

Water Utility Fund

Revenues for the Water Utility Fund are estimated at \$19.4 million, which is a \$654,000 or 3.5% increase from the adopted FY 22/23 budget due to a projected increase in water sales, including a proposed 5% increase in potable water rates.

Expenses for the Water Utility Fund are budgeted at \$24.8 million, which is a \$1 million, or 4.1% increase from the adopted FY 22/23 budget. This increase is primarily due to increased water resource costs and the construction of the NWRRDS project. Capital expenses are detailed in the CIP section of the Recommended Budget document.

10-Year Capital Improvement Program (CIP)

Town Council financial policies require the development of a 10-year Capital Improvement Program, which is reviewed and modified every year based upon needs and projected funding. The full 10-year plan projects a need for \$319.2 million in funding through FY 32/33. Total funding allocated to CIP projects for FY 23/24 is \$47.7 million, \$10.7 million of which is funding carried forward from the prior year for ongoing budgeted projects. Highlights of the 10-year CIP plan include \$38.3 million for potential new municipal facilities and equipment, \$60.7 million for Parks and Recreation related amenities, \$28.2 million for the Water Utility NWRRDS project, \$29.3 million in continued pavement management and preservation, \$57.5 million for various road widening projects, \$20.4 million for bridge deck repairs, and \$21.6 million for road reconstruction and/or improvements. Additional details regarding CIP projects and project funding are included in the CIP section.

CONCLUSION

This Recommended Budget document is a direct reflection of the efforts and many hours contributed by staff from all Town departments, as well as from the Town Council and residents. There was significant cross-departmental collaboration that occurred to work towards building a Recommended Budget that strives to meet community and organizational needs, while also bearing in mind the resource challenges we face. It is this exceptional collaboration and effort from our staff and the support of our Executive Leadership Team that have assisted me in navigating these past seven months to put together a Recommended Budget that hopefully reflects the desires and expectations of the Town Council and Oro Valley community. I especially want to recognize my budget team for their extraordinary work and countless hours in preparing the budget: Senior Budget Analyst Christopher Hutchison, Deputy Finance Director Wendy Gomez, Chief Financial Officer David Gephart, Management Analyst Karl Shaddock and Chief Innovation Officer Chuck Boyer.

Respectfully submitted,



Chris Cornelison
Interim Town Manager

Fund Balance Report FY 2023/24 RECOMMENDED BUDGET

REVENUES

	BUDGETED BEGINNING FUND BALANCE	REVENUE	TRANSFERS IN	TOTAL
GENERAL FUND	10,709,734	57,564,143	-	68,273,877
HIGHWAY FUND	733,667	4,432,608	1,500,000	6,666,275
GRANTS & CONTRIBUTIONS	1,439,200	3,202,700	138,000	4,779,900
SEIZURES & FORFEITURES	97,000	103,000	-	200,000
COMMUNITY CENTER FUND	891,073	9,793,352	-	10,684,425
MUNICIPAL DEBT SVC FUND	60,000	175,146	3,902,708	4,137,854
WRSDIF FUND	7,230,237	1,103,349	2,000,000	10,333,586
TWDIF FUND	709,190	290,810	-	1,000,000
PAG/RTA FUND	504,875	83,125	-	588,000
PARKS & REC IMPACT FEE FUND	641,720	143,280	-	785,000
POLICE IMPACT FEE FUND	36,596	59,957	-	96,553
CAPITAL FUND	17,145,849	1,627,540	10,000,000	28,773,389
REC IN LIEU FEE FUND	16,610	200	-	16,810
BENEFIT SELF INSURANCE FUND	500,000	4,289,851	-	4,789,851
WATER UTILITY FUND	2,863,800	19,360,500	1,100,000	23,324,300
STORMWATER UTILITY FUND	353,609	1,726,500	-	2,080,109
	43,933,160	103,956,061	18,640,708	166,529,929

Less Transfers In **(18,640,708)**

FY 2023/24 BUDGET	\$ 147,889,221
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EXPENDITURES

PERSONNEL	O&M	CAPITAL	TRANSFERS OUT	DEBT SERVICE	CONTINGENCY	TOTAL
35,511,345	13,281,754	2,206,134	12,274,644	-	5,000,000	68,273,877
1,260,345	1,003,930	4,202,000	-	-	200,000	6,666,275
-	934,400	2,245,500	1,100,000	-	500,000	4,779,900
-	100,000	-	-	-	100,000	200,000
1,141,379	5,294,659	1,820,500	1,717,203	210,684	500,000	10,684,425
-	10,000	-	-	4,027,854	100,000	4,137,854
-	159,000	9,850,000	-	74,586	250,000	10,333,586
-	-	750,000	-	-	250,000	1,000,000
-	30,000	438,000	-	-	120,000	588,000
-	-	600,000	-	-	185,000	785,000
-	-	-	46,553	-	50,000	96,553
253,798	-	24,519,591	1,500,000	-	2,500,000	28,773,389
-	-	-	-	-	16,810	16,810
-	4,289,851	-	-	-	500,000	4,789,851
3,865,967	11,136,793	2,174,792	2,002,308	3,644,440	500,000	23,324,300
954,950	369,159	506,000	-	-	250,000	2,080,109
42,987,784	36,609,546	49,312,517	18,640,708	7,957,564	11,021,810	166,529,929

Less Transfers Out **(18,640,708)**

FY 2023/24 BUDGET	\$ 147,889,221
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Does not include non cash outlays for depreciation or amortization



Fiscal Year 2023/24

Fund Balances

	General Fund (1)	Special Revenue Funds (2)	Enterprise Funds (3)	Capital Project Funds (4)	Internal Service Fund	Debt Service Funds (5)	2023-2024 Total
Revenues and Other Sources							
Taxes	\$ 26,398,318	\$ 3,726,016	\$ -	\$ -	\$ -	\$ -	\$ 30,124,334
Licenses and Permits	1,739,618	25,000	-	-	-	-	1,764,618
Fines	125,000	-	-	-	-	-	125,000
Water Sales	-	-	16,060,000	-	-	-	16,060,000
Charges for Services	3,125,046	5,755,286	4,702,000	28,125	-	-	13,610,457
State Shared Revenue	23,100,246	4,334,608	-	-	-	-	27,434,854
Intergovernmental	1,869,500	-	-	-	-	-	1,869,500
Grants	657,415	2,617,700	210,000	450,000	-	25,146	3,960,261
Seizures & Forfeitures	-	100,000	-	-	-	-	100,000
Impact Fees	-	-	-	1,381,396	-	-	1,381,396
Interest Income	300,000	248,000	115,000	441,200	-	50,000	1,154,200
Miscellaneous	249,000	725,050	-	1,007,540	4,289,851	100,000	6,371,441
Other Financing Sources	-	1,638,000	1,100,000	12,000,000	-	3,902,708	18,640,708
Total	\$ 57,564,143	\$ 19,169,660	\$ 22,187,000	\$ 15,308,261	\$ 4,289,851	\$ 4,077,854	\$ 122,596,769
Expenditures and Other Uses							
General Government							
<i>Town Council</i>	\$ 209,203	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209,203
<i>Town Manager's Office</i>	1,650,175	-	-	-	-	-	1,650,175
<i>Clerk</i>	418,515	-	-	-	-	-	418,515
<i>Human Resources</i>	592,461	-	-	-	-	-	592,461
<i>Finance</i>	851,376	-	-	-	-	-	851,376
<i>Innovation & Technology</i>	6,234,315	-	-	-	-	-	6,234,315
<i>Legal</i>	1,131,659	-	-	-	-	-	1,131,659
<i>Town Court</i>	1,018,641	-	-	-	-	-	1,018,641
<i>General Administration</i>	3,366,070	600,000	-	-	4,289,851	10,000	8,265,921
<i>Debt Service</i>	-	210,684	-	-	-	4,027,854	4,238,538
Capital Fund Projects	-	-	-	24,519,591	-	-	24,519,591
Comm. & Econ Dev.	3,870,814	-	-	-	-	-	3,870,814
Parks & Recreation	4,705,363	8,796,538	-	600,000	-	-	14,101,901
Police	20,210,589	480,500	-	-	-	-	20,691,089
Public Works	6,740,052	8,125,675	1,830,109	253,798	-	-	16,949,634
Water Utility	-	-	17,177,552	10,009,000	-	-	27,186,552
<i>Water Utility Debt Service</i>							
<i>Principal</i>	-	-	3,300,830	71,424	-	-	3,372,254
<i>Interest</i>	-	-	343,610	3,162	-	-	346,772
Roadway Improvements	-	-	-	1,218,000	-	-	1,218,000
Other Financing Uses	12,274,644	2,817,203	2,002,308	1,546,553	-	-	18,640,708
Total	\$ 63,273,877	\$ 21,030,600	\$ 24,654,409	\$ 38,221,528	\$ 4,289,851	\$ 4,037,854	\$ 155,508,119
Increase/(Decrease)	(5,709,734)	(1,860,940)	(2,467,409)	(22,913,267)	-	40,000	(32,911,350)
Beginning Fund Balance	\$ 21,519,415	\$ 4,201,482	\$ 12,489,419	\$ 44,870,622	\$ 2,869,952	\$ 204,636	\$ 86,155,526
Ending Fund Balance	\$ 15,809,681	\$ 2,340,542	\$ 10,022,010	\$ 21,957,355	\$ 2,869,952	\$ 244,636	\$ 53,244,176

This table depicts the estimated beginning fund balance at July 1, 2023, the budgeted revenues and expenditures for FY 2023/24 and the projected ending fund balance at June 30, 2024.

- (1) The General Fund is planned to decrease by \$5,709,734 due to a \$10 million transfer of fund balance to the Capital Fund.
- (2) Special Revenue Funds are planned to decrease \$1,860,940 for planned capital projects.
- (3) Enterprise Funds are planned to decrease by \$2,467,409 due to one-time capital projects and equipment.
- (4) Capital Project Funds are planned to decrease by \$22,913,267 due to one-time capital projects and equipment.
- (5) The Debt Service Funds are planned to increase by \$40,000 due to interest income.



Fiscal Year 2023/24

**General Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Local Taxes	25,270,959	27,034,390	26,398,318	1,127,359	4.5%
Licenses and Permits	2,223,824	2,643,761	1,739,618	(484,206)	-21.8%
Federal Grants	380,000	398,500	582,415	202,415	53.3%
State Grants	75,000	95,000	75,000	-	0.0%
State Shared Revenues	17,605,693	18,471,004	23,100,246	5,494,553	31.2%
Intergovernmental	1,613,000	1,600,500	1,869,500	256,500	15.9%
Charges for Services	3,046,515	2,778,943	3,125,046	78,531	2.6%
Fines	125,000	95,000	125,000	-	0.0%
Interest Income	150,000	300,000	300,000	150,000	100.0%
Miscellaneous	249,000	596,400	249,000	-	0.0%
Total	\$ 50,738,991	\$ 54,013,498	\$ 57,564,143	\$ 6,825,152	13.5%
Expenditures and Other Uses					
Personnel	34,876,210	33,823,262	35,511,345	635,135	1.8%
Operations & Maintenance	11,809,548	12,522,076	13,281,754	1,472,206	12.5%
Capital Outlay	1,387,725	542,191	2,206,134	818,409	59.0%
Transfer to Capital Fund	13,500,000	13,500,000	10,000,000	(3,500,000)	-25.9%
Transfer to Grants Fund	898,012	448,012	138,000	(760,012)	-84.6%
Transfer to Debt Service Fund	2,048,965	2,048,965	2,136,644	87,679	4.3%
Total	\$ 64,520,460	\$ 62,884,506	\$ 63,273,877	\$ (1,246,583)	-1.9%
Increase/(Decrease)	\$ (13,781,469)	\$ (8,871,008)	\$ (5,709,734)		
Beginning Fund Balance			21,519,415		
Ending Fund Balance			15,809,681		
30% Coverage			15,299,770		



Fiscal Year 2023/24

**Highway Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Licenses and Permits	25,000	25,000	25,000	-	0.0%
State Shared Revenues	4,127,100	4,127,100	4,334,608	207,508	5.0%
Interest Income	8,000	70,000	70,000	62,000	775.0%
Miscellaneous	3,000	7,000	3,000	-	0.0%
Transfer from General Fund	-	-	-	-	0.0%
Transfer from Capital Fund	-	-	1,500,000	1,500,000	0.0%
Total	\$ 4,163,100	\$ 4,229,100	\$ 5,932,608	\$ 1,769,508	42.5%
Expenditures and Other Uses					
Personnel	1,202,574	1,200,988	1,260,345	57,771	4.8%
Operations & Maintenance	823,615	805,868	1,003,930	180,315	21.9%
Capital Outlay	2,626,000	2,641,398	4,202,000	1,576,000	60.0%
Total	\$ 4,652,189	\$ 4,648,254	\$ 6,466,275	\$ 1,814,086	39.0%
Increase/(Decrease)	\$ (489,089)	\$ (419,154)	\$ (533,667)		
Beginning Fund Balance			\$ 787,832		
Ending Fund Balance			\$ 254,165		



Fiscal Year 2023/24

**Grants & Contributions Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Federal Grants	8,542,000	5,682,000	2,494,300	(6,047,700)	-70.8%
State Grants	179,047	179,047	123,400	(55,647)	-31.1%
Interest Income	50	25,000	25,000	24,950	49900.0%
Miscellaneous	1,500,000	-	560,000	(940,000)	-62.7%
Transfer from General Fund	898,012	448,012	138,000	(760,012)	-84.6%
Total	\$ 11,119,109	\$ 6,334,059	\$ 3,340,700	\$ (7,778,409)	-70.0%
Expenditures and Other Uses					
Operations & Maintenance	2,179,750	2,179,750	934,400	(1,245,350)	-57.1%
Capital Outlay	3,561,309	1,961,522	2,245,500	(1,315,809)	-36.9%
Transfer to Water Utility Fund	5,378,000	1,273,337	1,100,000	(4,278,000)	-79.5%
Transfer to Stormwater Utility Fund	-	398,392	-	-	0.0%
Total	\$ 11,119,059	\$ 4,141,272	\$ 4,279,900	\$ (6,839,159)	-61.5%
Increase/(Decrease)	\$ 50	\$ 2,192,787	\$ (939,200)		
Beginning Fund Balance			\$ 2,192,787		
Ending Fund Balance			\$ 1,253,587		



Fiscal Year 2023/24

**Seizures & Forfeitures Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Seizures and Forfeitures	100,000	60,000	100,000	-	0.0%
Interest Income	2,000	3,000	3,000	1,000	50.0%
Total	\$ 102,000	\$ 63,000	\$ 103,000	\$ 1,000	1.0%
Expenditures and Other Uses					
Operations & Maintenance	100,000	80,000	100,000	-	0.0%
Total	\$ 100,000	\$ 80,000	\$ 100,000	\$ -	0.0%
Increase/(Decrease)	\$ 2,000	\$ (17,000)	\$ 3,000		
Beginning Fund Balance			\$ 220,863		
Ending Fund Balance			\$ 223,863		



Fiscal Year 2023/24

**Community Center Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Local Sales Tax	3,477,236	3,634,277	3,726,016	248,780	7.2%
Charges for Services	4,868,049	5,569,644	5,755,286	887,237	18.2%
Interest Income	3,000	150,000	150,000	147,000	4900.0%
Miscellaneous	159,050	163,126	162,050	3,000	1.9%
Total	\$ 8,507,335	\$ 9,517,047	\$ 9,793,352	\$ 1,286,017	15.1%
Expenditures and Other Uses					
Personnel	920,274	1,017,000	1,141,379	221,105	24.0%
Operations & Maintenance	5,296,236	5,443,065	5,294,659	(1,577)	0.0%
Debt Service	202,682	151,480	210,684	8,002	3.9%
Capital Outlay	2,666,700	1,853,347	1,820,500	(846,200)	-31.7%
Transfer to Debt Service Fund	2,028,066	2,028,066	1,717,203	(310,863)	-15.3%
Transfer to Capital Fund	2,057,314	3,884,547	-	(2,057,314)	-100.0%
Total	\$ 13,171,272	\$ 14,377,505	\$ 10,184,425	\$ (2,986,847)	-22.7%
Increase/(Decrease)	\$ (4,663,937)	\$ (4,860,458)	\$ (391,073)		
Beginning Fund Balance			\$ 1,000,000		
Ending Fund Balance			\$ 608,927		



Fiscal Year 2023/24

**Municipal Debt Service Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Federal Subsidy	30,088	30,088	25,146	(4,942)	-16.4%
Interest Income	500	50,000	50,000	49,500	9900.0%
Miscellaneous	100,000	100,000	100,000	-	0.0%
Transfer from General Fund	2,048,965	2,048,965	2,136,644	87,679	4.3%
Transfer from Police Impact Fee Fund	121,500	121,500	46,553	(74,947)	-61.7%
Transfer from Comm Center Fund	2,028,066	2,028,066	1,717,203	(310,863)	-15.3%
Transfer from Water Utility Fund	2,440	2,440	2,308	(132)	-5.4%
Total	\$ 4,331,559	\$ 4,381,059	\$ 4,077,854	\$ (253,705)	-5.9%
Expenditures and Other Uses					
Operations & Maintenance	10,000	9,500	10,000	-	0.0%
Debt Service	4,331,059	4,331,059	4,027,854	(303,205)	-7.0%
Total	\$ 4,341,059	\$ 4,340,559	\$ 4,037,854	\$ (303,205)	-7.0%
Increase/(Decrease)	\$ (9,500)	\$ 40,500	\$ 40,000		
Beginning Fund Balance			\$ 204,636		
Ending Fund Balance			\$ 244,636		



Fiscal Year 2023/24

**Water Resource and System Development Impact Fee Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Impact Fees	1,101,346	1,560,000	903,349	(197,997)	-18.0%
Interest Income	150,000	200,000	200,000	50,000	33.3%
Transfer From Water Utility Fund	660,000	660,000	2,000,000	1,340,000	203.0%
Total	\$ 1,911,346	\$ 2,420,000	\$ 3,103,349	\$ 1,192,003	62.4%
Expenditures and Other Uses					
Operations & Maintenance	214,000	174,000	159,000	(55,000)	-25.7%
Debt Service	337,317	337,317	74,586	(262,731)	-77.9%
Capital Outlay	2,735,688	1,385,688	9,850,000	7,114,312	260.1%
Total	\$ 3,287,005	\$ 1,897,005	\$ 10,083,586	\$ 6,796,581	206.8%
Increase/(Decrease)	\$ (1,375,659)	\$ 522,995	\$ (6,980,237)		
Beginning Fund Balance			\$ 18,067,427		
Ending Fund Balance			\$ 11,087,190		



Fiscal Year 2023/24

**Townwide Roadway Development Impact Fee Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Interest Income	4,000	4,000	4,000	-	0.0%
Impact Fees	388,300	281,435	286,810	(101,490)	-26.1%
Total	\$ 392,300	\$ 285,435	\$ 290,810	\$ (101,490)	-25.9%
Expenditures and Other Uses					
Operations & Maintenance	15,000	15,000	-	(15,000)	-100.0%
Capital Outlay	750,000	-	750,000	-	0.0%
Total	\$ 765,000	\$ 15,000	\$ 750,000	\$ (15,000)	-2.0%
Increase/(Decrease)	\$ (372,700)	\$ 270,435	\$ (459,190)		
Beginning Fund Balance			\$ 2,210,123		
Ending Fund Balance			\$ 1,750,933		



Fiscal Year 2023/24

**PAG/RTA Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
State Grants	796,574	796,574	30,000	(766,574)	-96.2%
Charges for Services	28,125	28,125	28,125	-	0.0%
Interest Income	-	25,000	25,000	25,000	0.0%
Total	\$ 824,699	\$ 849,699	\$ 83,125	\$ (741,574)	-89.9%
Expenditures and Other Uses					
Operations & Maintenance	200,000	200,000	30,000	(170,000)	-85.0%
Capital Outlay	1,108,574	1,004,624	438,000	(670,574)	-60.5%
Total	\$ 1,308,574	\$ 1,204,624	\$ 468,000	\$ (840,574)	-64.2%
Increase/(Decrease)	(483,875)	(354,925)	(384,875)		
Beginning Fund Balance			\$ 518,441		
Ending Fund Balance			\$ 133,566		



Fiscal Year 2023/24

**Parks and Recreation Impact Fee Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Impact Fees	165,520	129,920	133,280	(32,240)	-19.5%
Interest Income	3,000	10,000	10,000	7,000	233.3%
Total	\$ 168,520	\$ 139,920	\$ 143,280	\$ (25,240)	-15.0%
Expenditures and Other Uses					
Operations & Maintenance	7,000	7,000	-	(7,000)	-100.0%
Capital Outlay	-	-	600,000	600,000	0.0%
Total	\$ 7,000	\$ 7,000	\$ 600,000	\$ 593,000	8471.4%
Increase/(Decrease)	\$ 161,520	\$ 132,920	\$ (456,720)		
Beginning Fund Balance			\$ 642,394		
Ending Fund Balance			\$ 185,674		



Fiscal Year 2023/24

**Police Impact Fee Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Impact Fees	57,700	60,748	57,957	257	0.4%
Interest Income	500	2,000	2,000	1,500	300.0%
Total	\$ 58,200	\$ 62,748	\$ 59,957	\$ 1,757	3.0%
Expenditures and Other Uses					
Operations & Maintenance	2,000	2,000	-	(2,000)	-100.0%
Transfer to Debt Service Fund	121,500	121,500	46,553	(74,947)	-61.7%
Total	\$ 123,500	\$ 123,500	\$ 46,553	\$ (76,947)	-62.3%
Increase/(Decrease)	\$ (65,300)	\$ (60,752)	\$ 13,404		
Beginning Fund Balance			\$ 71,807		
Ending Fund Balance			\$ 85,211		



Fiscal Year 2023/24

Capital Fund Fund Summary

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Transfer from General Fund	13,500,000	13,500,000	10,000,000	(3,500,000)	-25.9%
Transfer from Community Center Fund	2,057,314	3,884,547	-	(2,057,314)	-100.0%
State Grants	420,000	-	420,000	-	0.0%
Interest Income	25,000	200,000	200,000		
Miscellaneous	200,000	99,017	115,000	(85,000)	-42.5%
Vehicle Reserves	820,010	820,010	892,540	72,530	8.8%
Total	\$ 17,022,324	\$ 18,503,574	\$ 11,627,540	\$ (5,394,784)	-31.7%
Expenditures and Other Uses					
Personnel	261,962	216,970	253,798	(8,164)	-3.1%
Operations & Maintenance	-	4,111	-	-	0.0%
Capital Outlay	28,673,613	18,891,603	24,519,591	(4,154,022)	-14.5%
Transfer to Highway Fund	-	-	1,500,000	1,500,000	0.0%
Total	\$ 28,935,575	\$ 19,112,684	\$ 26,273,389	\$ (2,662,186)	-9.2%
Increase/(Decrease)	\$ (11,913,251)	\$ (609,110)	\$ (14,645,849)		
Beginning Fund Balance			23,343,820		
Ending Fund Balance			\$ 8,697,971		



Fiscal Year 2023/24

**Recreation In Lieu Fee Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Charges for Services	-	-	-	-	0.0%
Interest Income		200	200		
Miscellaneous	-	-	-	-	0.0%
Total	\$ -	\$ 200	\$ 200	\$ 200	0.0%
Expenditures and Other Uses					
Capital Outlay	-	-	-	-	0.0%
Total	\$ -	\$ -	\$ -	\$ -	0.0%
Increase/(Decrease)	\$ -	\$ 200	\$ 200		
Beginning Fund Balance			16,610		
Ending Fund Balance			\$ 16,810		



Fiscal Year 2023/24

**Benefit Self Insurance Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Self Ins Premiums - Employer	2,820,956	2,816,388	2,886,798	65,842	2.3%
Self Ins Premiums - Employee	636,173	682,431	699,492	63,319	10.0%
COBRA Premiums	25,000	68,000	68,000	43,000	172.0%
Retiree Premiums	46,000	46,000	46,000	-	0.0%
UHC Wellness Program	20,000	20,000	20,000	-	0.0%
Interest Income	5,000	20,000	25,000	20,000	400.0%
Miscellaneous	211,348	565,839	544,561	333,213	157.7%
Total	\$ 3,764,477	\$ 4,218,658	\$ 4,289,851	\$ 525,374	14.0%
Expenditures and Other Uses					
Outside Professional Services	784,128	860,000	934,450	150,322	19.2%
Wellness Program	40,000	37,730	40,000	-	0.0%
Claim Settlement	2,940,349	3,320,928	3,315,401	375,052	12.8%
Total	\$ 3,764,477	\$ 4,218,658	\$ 4,289,851	\$ 525,374	14.0%
Increase/(Decrease)	\$ -	-	\$ -		
Beginning Fund Balance			\$ 2,869,952		
Ending Fund Balance			\$ 2,869,952		



Fiscal Year 2023/24

**Water Utility Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Charges for Services	3,224,000	2,960,534	3,200,500	(23,500)	-0.7%
Interest Income	100,000	100,000	100,000	-	0.0%
Miscellaneous	-	135,768	-	-	0.0%
Water Sales	15,383,000	14,186,000	16,060,000	677,000	4.4%
Transfer from Grants Fund	5,378,000	1,273,337	1,100,000	(4,278,000)	-79.5%
Total	\$ 24,085,000	\$ 18,655,639	\$ 20,460,500	\$ (3,624,500)	-15.0%
Expenses and Other Uses					
Personnel	3,653,064	3,473,285	3,865,967	212,903	5.8%
Operations & Maintenance	13,419,261	12,840,997	15,088,023	1,668,762	12.4%
Capital Outlay	2,074,290	2,055,650	2,174,792	100,502	4.8%
Debt Service	4,643,255	4,643,255	3,644,440	(998,815)	-21.5%
Transfer to Debt Service Fund	2,440	2,440	2,308	(132)	-5.4%
Transfer to Impact Fee Fund	660,000	660,000	2,000,000	1,340,000	203.0%
Total	\$ 24,452,310	\$ 23,675,627	\$ 26,775,530	\$ 2,323,220	9.5%
Cash Total *	\$ 20,718,310	\$ 20,141,627	\$ 22,824,300	\$ 2,105,990	10.2%
Increase/(Decrease)	\$ 3,366,690	\$ (1,485,988)	\$ (2,363,800)		
Beginning Fund Balance			11,335,479		
Ending Fund Balance			\$ 8,971,679		

* Total expenses less non-cash outlays for depreciation & amortization



Fiscal Year 2023/24

**Stormwater Utility Fund
Fund Summary**

	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Variance with Budget (\$)	Variance with Budget (%)
Revenues and Other Sources					
Federal Grants	-	-	210,000	-	0.0%
Charges for Services	1,492,500	1,460,310	1,501,500	9,000	0.6%
Interest Income	1,500	15,000	15,000	13,500	900.0%
Transfer from Grants Fund	-	398,392	-	-	0.0%
Total	\$ 1,494,000	\$ 1,873,702	\$ 1,726,500	\$ 232,500	15.6%
Expenses and Other Uses					
Personnel	826,266	848,408	954,950	128,684	15.6%
Operations & Maintenance	573,245	573,245	548,159	(25,086)	-4.4%
Capital Outlay	884,513	600,250	506,000	(378,513)	-42.8%
Total	\$ 2,284,024	\$ 2,021,903	\$ 2,009,109	\$ (274,915)	-12.0%
Cash Total *	\$ 2,107,024	\$ 1,844,903	\$ 1,830,109	\$ (276,915)	-13.1%
Increase/(Decrease)	\$ (613,024)	\$ 28,799	\$ (103,609)		
Beginning Fund Balance			1,153,940		
Ending Fund Balance			\$ 1,050,331		

* Total expenses less non-cash outlays for depreciation & amortization



Revenue Summary

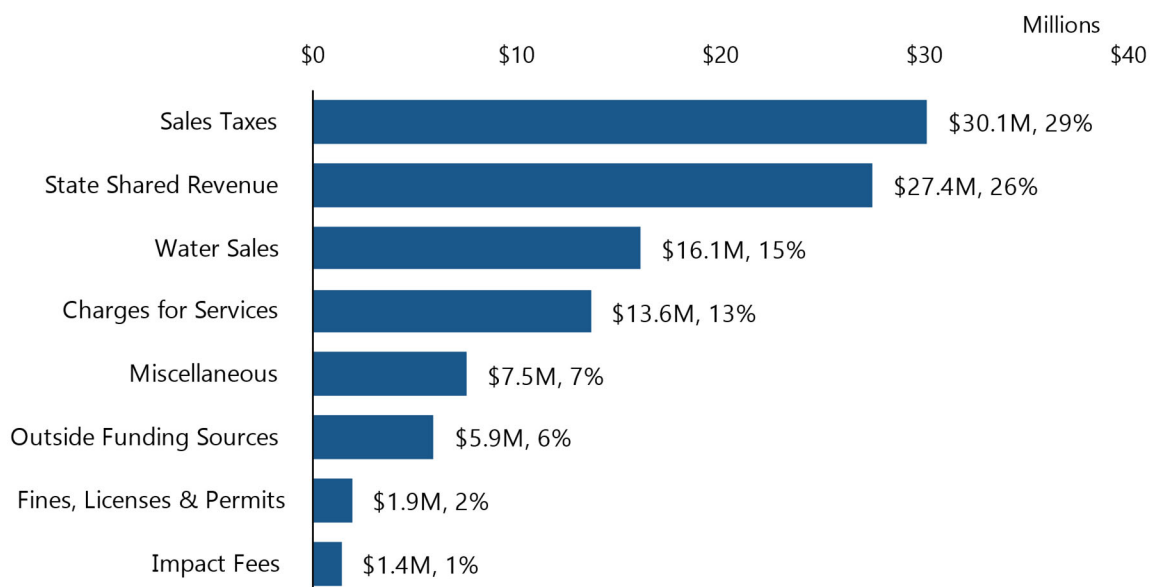
Revenue for FY 23/24 is estimated to total \$103,956,061. In comparison to the FY 22/23 budget, revenue is projected to increase by approximately \$2 million, or 1.9%. The FY 22/23 budget in the Grants and Contributions Fund included \$5.4 million in restricted ARPA funding. This decrease is being offset by expected growth in state shared revenues of \$5.7 million. Local sales tax is projected to grow by about \$1.4 million or 4.8% in FY 23/24, and charges for services revenue is expected to grow by about \$1 million.

FY 22/23 revenues were budgeted conservatively, accounting for the potential of a recession, as was widely forecasted. Recession impacts are currently expected to be mild for Arizona. Over the course of the year, most local sales tax categories, state shared sales tax, and charges for services exceeded expectations and have shown significant revenue growth during the fiscal year. Management contract revenues for golf operations are expected to exceed budget by about \$460,000 or nearly 12%. As mentioned above, state shared revenues are expected to grow by \$5.7 million. Of this amount, \$3.8 million is for state income taxes, as the allocation to cities and towns has increased. (This will decline and then moderate in future years with legislative income tax rate reductions). The remaining increase in state-shared revenues is largely attributable to state sales tax growth.

Local sales tax is expected to show gains over the FY 22/23 budget, but a slight decline when compared with FY 22/23 actual revenue. This is largely attributable to construction sales tax, as permitting activity has slowed from the highs we saw during the COVID-19 pandemic. Local sales tax collections are forecasted to rise \$1.4 million or 4.8% compared to FY 22/23 budget figures. This increase is attributable to continued growth in most categories besides construction. Revenues associated with residential development are projected to remain roughly flat in the upcoming fiscal year. The Town is projecting 119 single family residential (SFR) permits for FY 23/24, compared to the 171 SFR permits budgeted for FY 22/23. Increased construction valuations are muting what would typically be larger reductions in revenues from the reduced permitting activity. Commercial development revenues are expected to decrease based on projected building activity.

Depending on the particular revenue source, estimates are based on susceptibility to economic factors, current performance, economic drivers and indicators, and information received from state reports and other sources. The Town receives a variety of other funding sources to finance operations. Refer to the Revenue Schedule by Fund for detailed changes in revenue from budget year to budget year.

FY 23/24 Budgeted Revenue Sources





Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	%
						to Budget
General Fund						
Local Sales Tax:						
Local Sales Tax	21,109,373	27,048,414	24,505,959	26,269,390	25,633,318	4.6%
Cable Franchise Fees	722,700	756,388	765,000	765,000	765,000	0.0%
Total Local Sales Tax	21,832,073	27,804,802	25,270,959	27,034,390	26,398,318	4.5%
License & Permit Fees:						
Business Licenses & Permits	201,157	211,085	202,500	222,500	227,500	12.3%
Residential Building Permits	2,110,300	1,414,601	1,023,494	1,074,931	1,090,118	6.5%
Commercial Building Permits	715,612	594,623	816,330	1,066,330	250,000	-69.4%
Sign Permits	20,995	24,925	20,000	23,000	20,000	0.0%
Special Inspection Fees	5,460	10,230	8,000	8,000	8,000	0.0%
Grading Permit Fees	183,924	59,337	84,500	110,000	65,000	-23.1%
Road Permits	50	(50)	-	-	-	0.0%
Floodplain Use Permits	3,700	2,235	4,000	4,000	4,000	0.0%
Fire Permits & Fees	84,628	73,094	65,000	135,000	75,000	15.4%
Total License & Permit Fees	3,325,826	2,390,080	2,223,824	2,643,761	1,739,618	-21.8%
Federal Grants:						
DEA Overtime Reimbursement	32,875	28,045	40,000	25,000	41,415	3.5%
Miscellaneous Federal Grants	9,619,409	5,592,372	-	61,500	-	0.0%
HIDTA-DEA	116,830	96,218	80,000	80,000	90,000	12.5%
GOHS	186,936	42,101	45,000	102,000	71,000	57.8%
Homeland Security	139,768	177,764	215,000	130,000	380,000	76.7%
Total Federal Grants	10,095,818	5,936,500	380,000	398,500	582,415	53.3%
State Grants:						
Misc State Grants	214,154	69,413	75,000	95,000	75,000	0.0%
Total State Grants	214,154	69,413	75,000	95,000	75,000	0.0%
State/County Shared:						
State Income	6,580,331	6,174,401	9,084,919	9,082,717	12,839,525	41.3%
State Sales	5,462,343	6,637,079	5,780,575	6,737,363	7,207,659	24.7%
Vehicle License Tax	2,392,664	2,270,326	2,315,524	2,315,524	2,582,388	11.5%
Smart & Safe	-	235,954	324,675	309,229	370,674	14.2%
Opioid Settlement	-	-	100,000	26,171	100,000	0.0%
Total State/County Shared	14,435,338	15,317,760	17,605,693	18,471,004	23,100,246	31.2%
Other Intergovernmental:						
School Resource Officers	64,122	61,209	65,000	65,000	90,000	38.5%
RTA Reimbursements	1,004,664	1,518,846	1,530,000	1,530,000	1,774,000	15.9%
PCLD Reimbursements	8,223	6,178	18,000	5,500	5,500	-69.4%
Animal Control Revenues	115,410	88,586	-	-	-	0.0%
Total Other Intergovernmental	1,192,419	1,674,819	1,613,000	1,600,500	1,869,500	15.9%



Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% to Budget
Charges for Services:						
Court Costs	140,218	157,338	135,000	130,000	135,000	0.0%
Public Defender Fees	2,416	200	2,400	200	2,400	0.0%
Zoning & Subdivision Fees	121,973	83,601	65,000	80,000	65,000	0.0%
User Fees - Swimming Pool	405,834	545,171	496,000	364,004	467,000	-5.8%
User Fees - Fields & Courts	109,137	149,438	122,032	171,626	186,840	53.1%
User Fees - Miscellaneous	71,442	201,057	159,000	143,000	159,000	0.0%
Copy Services	523	227	350	350	350	0.0%
General Government Other	3,719	1,833	7,000	1,200	1,200	-82.9%
Police Report Copying	5,652	6,519	6,500	6,500	6,500	0.0%
Police Other	15,071	4,114	5,000	10,000	5,000	0.0%
Engineer Plan Review Fees	24,800	20,750	51,000	25,000	51,000	0.0%
Farebox	463	(1,676)	80,000	-	40,000	-50.0%
Administrative Services	729,048	1,284,684	1,718,960	1,648,960	1,791,465	4.2%
Financial Services	197,952	-	-	-	-	0.0%
Real Property Rental Income	102,691	104,136	101,223	101,223	101,223	0.0%
Maps	80	50	250	80	80	-68.0%
Impound Processing	22,950	18,925	19,000	19,000	19,000	0.0%
Pawn Slips	750	-	300	300	300	0.0%
Police Fingerprinting	1,650	9,670	9,000	9,000	9,000	0.0%
Concession Sales	82	353	-	100	-	0.0%
Public Record Request Fees	1,412	1,412	1,500	1,400	1,400	-6.7%
Parks Cancellation Fees	-	-	-	-	-	0.0%
Court Security Fee	20,000	58,759	57,000	57,000	57,000	0.0%
Public Art In Lieu Fees	-	-	-	-	16,288	0.0%
Facility Maintenance Services	14,024	12,291	10,000	10,000	10,000	0.0%
Total Charges for Services	1,991,887	2,658,852	3,046,515	2,778,943	3,125,046	2.6%
Fines:						
Fines	135,547	132,636	125,000	95,000	125,000	0.0%
Total Fines	135,547	132,636	125,000	95,000	125,000	0.0%
Interest Income:						
Interest - Investments	123,041	(754,525)	150,000	300,000	300,000	100.0%
Total Interest Income	123,041	(754,525)	150,000	300,000	300,000	100.0%
Miscellaneous:						
Donations	11,648	6,825	-	12,900	-	0.0%
Miscellaneous	28,160	27,655	15,000	340,000	15,000	0.0%
Special Events	370	1,740	4,000	7,500	4,000	0.0%
Insurance Recoveries	4,849	-	-	-	-	0.0%
In-Lieu Income	220,921	224,391	220,000	220,000	220,000	0.0%
Sale of Assets	16,241	8,731	10,000	16,000	10,000	0.0%
Total Miscellaneous	282,189	269,342	249,000	596,400	249,000	0.0%
TOTAL GENERAL FUND	53,628,292	55,499,679	50,738,991	54,013,498	57,564,143	13.5%
Highway Fund						
License & Permit Fees:						
Road Permits	37,108	28,838	25,000	25,000	25,000	0.0%
Total License & Permit Fees	37,108	28,838	25,000	25,000	25,000	0.0%
State Grants:						
RTA Reimbursements	16,588	-	-	-	-	0.0%
Total State Grants	16,588	-	-	-	-	0.0%
State/County Shared:						
Highway User	3,714,572	3,979,751	4,127,100	4,127,100	4,334,608	5.0%
Total State/County Shared	3,714,572	3,979,751	4,127,100	4,127,100	4,334,608	5.0%



Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	% to Budget
Interest Income:						
Interest - Investments	1,022	(16,303)	8,000	70,000	70,000	775.0%
Total Interest Income	1,022	(16,303)	8,000	70,000	70,000	775.0%
Miscellaneous:						
Miscellaneous	2,658	102	2,000	1,000	2,000	0.0%
Insurance Recoveries	4,696	7,158	1,000	6,000	1,000	0.0%
Sale of Assets	188	-	-	-	-	0.0%
Total Miscellaneous	7,542	7,260	3,000	7,000	3,000	0.0%
TOTAL HIGHWAY FUND	3,776,832	3,999,546	4,163,100	4,229,100	4,432,608	6.5%
Grants & Contributions Fund						
Federal Grants:						
GOHS	-	94,730	130,000	130,000	127,000	-2.3%
Miscellaneous Federal Grants	-	1,150	8,277,000	5,417,000	2,353,800	-71.6%
Homeland Security	-	105,207	135,000	135,000	13,500	-90.0%
Total Federal Grants	-	201,087	8,542,000	5,682,000	2,494,300	-70.8%
State Grants:						
Miscellaneous State Grants	-	-	179,047	179,047	123,400	-31.1%
Total State Grants	-	-	179,047	179,047	123,400	-31.1%
Interest Income:						
Interest - Investments	-	(2,262)	50	25,000	25,000	49900.0%
Total Interest Income	-	(2,262)	50	25,000	25,000	49900.0%
Miscellaneous:						
Donations	-	-	-	-	13,000	0.0%
Miscellaneous	-	-	1,500,000	-	547,000	-63.5%
Total Miscellaneous	-	-	1,500,000	-	560,000	-62.7%
TOTAL GRANTS & CONTRIBUTIONS FUND	-	198,825	10,221,097	5,886,047	3,202,700	-68.7%
Seizures & Forfeitures Funds						
Interest Income:						
Interest - Investments	2,610	1,422	2,000	3,000	3,000	50.0%
Total Interest Income	2,610	1,422	2,000	3,000	3,000	50.0%
Miscellaneous:						
Forfeitures	97,784	100,592	100,000	60,000	100,000	0.0%
Total Miscellaneous	97,784	100,592	100,000	60,000	100,000	0.0%
TOTAL SEIZURES & FORFEITURES FUNDS	100,394	102,014	102,000	63,000	103,000	1.0%



Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	%
						to Budget
Community Center Fund						
Local Sales Tax:						
Local Sales Tax	2,947,420	3,535,507	3,477,236	3,634,277	3,726,016	7.2%
Total Local Sales Tax	2,947,420	3,535,507	3,477,236	3,634,277	3,726,016	7.2%
Charges for Services:						
User Fees - Daily Drop-In	31,289	52,777	30,000	40,000	40,000	33.3%
User Fees - Member Dues	343,628	672,816	620,500	641,900	650,000	4.8%
User Fees - Recreation Programs	86,696	410,986	170,000	340,000	365,000	114.7%
Rental Income	70,717	101,660	67,300	109,702	90,700	34.8%
Concession Sales	129	143	100	100	100	0.0%
Management Contract Revenues	3,970,865	4,726,345	3,980,149	4,437,942	4,609,486	15.8%
Total Charges for Services	4,503,324	5,964,727	4,868,049	5,569,644	5,755,286	18.2%
Interest Income:						
Interest - Investments	4,454	(165,041)	3,000	150,000	150,000	4900.0%
Total Interest Income	4,454	(165,041)	3,000	150,000	150,000	4900.0%
Miscellaneous:						
Donations	5,200	-	-	-	-	0.0%
Miscellaneous	125,000	160,533	159,050	159,050	159,050	0.0%
Special Events	-	-	-	3,000	3,000	0.0%
Sale of Assets	2,060	-	-	1,076	-	0.0%
Insurance Recoveries	-	7,261	-	-	-	0.0%
Total Miscellaneous	132,260	167,794	159,050	163,126	162,050	1.9%
TOTAL COMMUNITY CENTER FUND	7,587,458	9,502,987	8,507,335	9,517,047	9,793,352	15.1%
Municipal Debt Service Fund						
Interest Income:						
Interest	89	7,225	500	50,000	50,000	9900.0%
Total Interest Income	89	7,225	500	50,000	50,000	9900.0%
Federal Grants:						
Miscellaneous Grants	43,773	33,289	30,088	30,088	25,146	-16.4%
Total Federal Grants	43,773	33,289	30,088	30,088	25,146	-16.4%
Miscellaneous:						
Miscellaneous	97,536	95,776	100,000	100,000	100,000	0.0%
Total Miscellaneous	97,536	95,776	100,000	100,000	100,000	0.0%
TOTAL MUNICIPAL DEBT SERVICE FUND	141,398	136,290	130,588	180,088	175,146	34.1%
Oracle Road Debt Service Fund						
Interest Income:						
Special Assessments	4,340	20	-	-	-	0.0%
Penalties	387	-	-	-	-	0.0%
Total Interest Income	4,727	20	-	-	-	0.0%
Principal Repayments:						
Principal Repayments	168,464	-	-	-	-	0.0%
Total Principal Repayments	168,464	-	-	-	-	0.0%
TOTAL ORACLE RD DEBT SERVICE FUND	173,191	20	-	-	-	0.0%



Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	%
						to Budget
Townwide Roadway Development Impact Fee Fund						
Impact Fees:						
Residential Impact Fees	505,460	251,914	338,300	230,840	236,810	-30.0%
Commercial Impact Fees	161,651	62,498	50,000	50,595	50,000	0.0%
Total Impact Fees	667,111	314,412	388,300	281,435	286,810	-26.1%
Interest Income:						
Interest - Investments	(7,068)	(61,177)	4,000	4,000	4,000	0.0%
Total Interest Income	(7,068)	(61,177)	4,000	4,000	4,000	0.0%
TOTAL ROADWAY IMPACT FEE FUND	660,043	253,235	392,300	285,435	290,810	-25.9%
PAG/RTA Fund						
State Grants:						
PAG Reimbursements	-	70,000	75,000	75,000	30,000	-60.0%
RTA Reimbursements	1,947,977	-	721,574	721,574	-	-100.0%
Total State Grants	1,947,977	70,000	796,574	796,574	30,000	-96.2%
Interest Income:						
Interest - Investments	12,556	(25,729)	-	25,000	25,000	0.0%
Total Interest Income	12,556	(25,729)	-	25,000	25,000	0.0%
Miscellaneous:						
Miscellaneous	216,069	11,218	-	-	-	0.0%
Total Miscellaneous	216,069	11,218	-	-	-	0.0%
Charges for Services:						
Real Property Rental Income	28,125	28,125	28,125	28,125	28,125	0.0%
Total Charges for Services	28,125	28,125	28,125	28,125	28,125	0.0%
TOTAL PAG/RTA FUND	2,204,727	83,614	824,699	849,699	83,125	-89.9%
Parks & Recreation Development Impact Fee Fund						
Impact Fees:						
Residential Impact Fees	423,720	206,112	165,520	129,920	133,280	-19.5%
Total Impact Fees	423,720	206,112	165,520	129,920	133,280	-19.5%
Interest Income:						
Interest - Investments	(5,940)	(13,283)	3,000	10,000	10,000	233.3%
Total Interest Income	(5,940)	(13,283)	3,000	10,000	10,000	233.3%
TOTAL PARKS IMPACT FEE FUND	417,780	192,829	168,520	139,920	143,280	-15.0%
Police Development Impact Fee Fund						
Impact Fees:						
Residential Impact Fees	153,450	74,210	52,700	46,748	47,957	-9.0%
Commercial Impact Fees	12,145	10,672	5,000	14,000	10,000	100.0%
Total Impact Fees	165,595	84,882	57,700	60,748	57,957	0.4%
Interest Income:						
Interest - Investments	(228)	(3,337)	500	2,000	2,000	300.0%
Total Interest Income	(228)	(3,337)	500	2,000	2,000	300.0%
TOTAL POLICE IMPACT FEE FUND	165,367	81,545	58,200	62,748	59,957	3.0%



Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	%
						to Budget
Capital Fund						
State Grants:						
Misc State Grants	119,868	-	420,000	-	420,000	0.0%
Total State Grants	119,868	-	420,000	-	420,000	0.0%
Federal Grants:						
Misc Federal Grants	-	263,024	-	-	-	0.0%
Total Federal Grants	-	263,024	-	-	-	0.0%
Interest Income:						
Interest - Investments	1,444	(57,628)	25,000	200,000	200,000	700.0%
Total Interest Income	1,444	(57,628)	25,000	200,000	200,000	700.0%
Miscellaneous:						
Vehicle Reserves	633,012	741,012	820,010	820,010	892,540	8.8%
Insurance Recoveries	37,417	13,695	30,000	19,017	15,000	-50.0%
Donations	163,605	147,314	-	-	-	0.0%
Miscellaneous	92,485	150,797	170,000	80,000	100,000	-41.2%
Total Miscellaneous	926,519	1,052,818	1,020,010	919,027	1,007,540	-1.2%
TOTAL CAPITAL FUND	1,047,831	1,258,214	1,465,010	1,119,027	1,627,540	11.1%
Benefit Self Insurance Fund						
Interest Income:						
Interest - Investments	4,416	(89,992)	5,000	20,000	25,000	400.0%
Total Interest Income	4,416	(89,992)	5,000	20,000	25,000	400.0%
Miscellaneous:						
Self Insurance Premiums - Employer	2,831,442	2,794,220	2,820,956	2,816,388	2,886,798	2.3%
Self Insurance Premiums - Employee	586,627	634,581	636,173	682,431	699,492	10.0%
COBRA Premiums	31,611	23,375	25,000	68,000	68,000	172.0%
Retiree Premiums	53,469	47,761	46,000	46,000	46,000	0.0%
UHC Wellness Program	20,000	20,000	20,000	20,000	20,000	0.0%
Miscellaneous	323,642	330,732	211,348	565,839	544,561	157.7%
Total Miscellaneous	3,846,791	3,850,669	3,759,477	4,198,658	4,264,851	13.4%
TOTAL BENEFIT SELF INSURANCE FUND	3,851,207	3,760,677	3,764,477	4,218,658	4,289,851	14.0%



Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	%
						to Budget
Water Utility Fund						
Water Sales:						
Residential Water Sales	10,394,919	10,287,597	11,300,000	10,300,000	11,700,000	3.5%
Commercial Water Sales	902,536	974,823	1,000,000	995,000	1,080,000	8.0%
Irrigation Water Sales	1,579,055	1,388,934	1,465,000	1,316,000	1,669,000	13.9%
Turf Related Water Sales	1,565,038	1,367,924	1,384,000	1,275,000	1,386,000	0.1%
Construction Water Sales	237,525	387,264	234,000	300,000	225,000	-3.8%
Total Water Sales	14,679,073	14,406,542	15,383,000	14,186,000	16,060,000	4.4%
Charges for Services:						
Engineer Plan Review Fees	1,186	1,779	5,000	1,611	2,000	-60.0%
Construction Inspection Fees	6,056	44,798	20,000	5,000	10,000	-50.0%
Misc Service Revenue	26,358	33,102	25,000	30,000	25,000	0.0%
Backflow-Install Permit Fee	2,847	2,080	3,000	2,400	2,500	-16.7%
Sewer Fees	381,534	388,564	390,000	380,000	390,000	0.0%
Late Fees	43,765	95,666	90,000	73,000	90,000	0.0%
NSF Fees	2,146	2,033	2,000	2,500	2,000	0.0%
Rain Sensors	23	23	-	23	-	0.0%
Meter Income	164,917	46,949	55,000	58,000	45,000	-18.2%
New Service Establish Fees	112,055	100,960	100,000	70,000	100,000	0.0%
Reconnect Fees	12,328	16,253	16,000	12,000	16,000	0.0%
Groundwater Preservation Fee	2,617,452	2,413,719	2,400,000	2,200,000	2,400,000	0.0%
Other	119,251	122,055	118,000	126,000	118,000	0.0%
Total Charges for Services	3,489,918	3,267,981	3,224,000	2,960,534	3,200,500	-0.7%
Interest Income:						
Interest - Investments	(14,911)	(350,975)	100,000	100,000	100,000	0.0%
Total Interest Income	(14,911)	(350,975)	100,000	100,000	100,000	0.0%
Miscellaneous:						
Miscellaneous	19,029	660,332	-	121,786	-	0.0%
Insurance Recoveries	20,744	12,404	-	2,982	-	0.0%
Sale of Assets	4,555	15,404	-	11,000	-	0.0%
Total Miscellaneous	44,328	688,140	-	135,768	-	0.0%
TOTAL WATER UTILITY FUND	18,198,408	18,011,688	18,707,000	17,382,302	19,360,500	3.5%
Water Resources Development Impact Fee Fund						
Impact Fees:						
Residential Impact Fees	3,746,803	1,089,528	958,050	1,400,000	760,053	-20.7%
Non-Residential Impact Fees	353,753	77,558	143,296	160,000	143,296	0.0%
Total Impact Fees	4,100,556	1,167,086	1,101,346	1,560,000	903,349	-18.0%
Interest Income:						
Interest - Investments	13,700	(479,186)	150,000	200,000	200,000	33.3%
Total Interest Income	13,700	(479,186)	150,000	200,000	200,000	33.3%
TOTAL WRSDIF FUND	4,114,256	687,900	1,251,346	1,760,000	1,103,349	-11.8%



Revenue Schedule by Fund

Major Revenue Accounts	FY 2021 Actual	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	%
Stormwater Utility Fund						to Budget
Federal Grants:						
Miscellaneous Federal Grants				-	210,000	0.0%
Total Federal Grants	-	-	-	-	210,000	0.0%
State Grants:						
Miscellaneous State Grants	152,152	16,906	-	-	-	0.0%
Total State Grants	152,152	16,906	-	-	-	0.0%
Charges for Services:						
Late Fees	635	1,155	-	310	1,500	0.0%
Stormwater Utility Fee	1,473,177	1,494,024	1,492,500	1,460,000	1,500,000	0.5%
Total Charges for Services	1,473,812	1,495,179	1,492,500	1,460,310	1,501,500	0.6%
Interest Income:						
Interest - Investments	1,270	(31,272)	1,500	15,000	15,000	900.0%
Total Interest Income	1,270	(31,272)	1,500	15,000	15,000	900.0%
Miscellaneous:						
Miscellaneous	8,735	2,774	-	-	-	0.0%
Total Miscellaneous	8,735	2,774	-	-	-	0.0%
TOTAL STORMWATER UTILITY FUND	1,635,969	1,483,587	1,494,000	1,475,310	1,726,500	15.6%
Recreation In Lieu Fee Fund						
Charges for Services:						
Recreation In Lieu Fees	712	-	-	-	-	0.0%
Total Charges for Services	712	-	-	-	-	0.0%
Miscellaneous:						
Miscellaneous	233	(428)	-	200	200	0.0%
Total Miscellaneous	233	(428)	-	200	200	0.0%
TOTAL REC IN LIEU FEE FUND	945	(428)	-	200	200	0.0%
TOTAL REVENUE - ALL FUNDS	\$ 97,704,098	\$ 95,252,222	\$ 101,988,663	\$ 101,182,079	\$ 103,956,061	1.9%

Note: Does not include interfund transfers or carry-forward balances



Personnel Schedule

	FY 2021	FY 2022	FY 2023		FY2024	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
Clerk						
Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Deputy Town Clerk	1.00	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Office Assistant	1.48	1.48	0.73	0.96	0.96	0.23
Communications Intern	0.25	0.25	-	-	-	-
Total Clerk	4.73	4.73	3.73	3.96	3.96	0.23

Full-time employees: 3
Part-time employees: 2

Community and Economic Development (CED)						
CED Director	1.00	1.00	1.00	1.00	1.00	-
Division Manager, Permitting	1.00	1.00	1.00	1.00	1.00	-
Division Manager, Planning	1.00	1.00	1.00	1.00	1.00	-
Div. Mgr., Inspect. & Comp./Bldg. Official	1.00	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
Principal Planner	2.00	2.00	2.00	2.00	2.00	-
Senior Planner	1.00	1.00	1.00	1.00	1.00	-
Planner	1.00	1.00	1.00	1.00	1.00	-
Economic Development Specialist	1.00	1.00	1.00	1.00	1.00	-
Senior Planning Technician	1.00	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	1.00	1.00	1.00	1.00	1.00	-
Plans Examiner II	2.00	2.00	2.00	2.00	2.00	-
Building Inspector II	4.00	4.00	4.00	4.00	4.00	-
Building Inspector I	1.00	1.00	1.00	1.00	1.00	-
Plans Examiner I	1.00	1.00	1.00	1.00	1.00	-
Management Analyst	-	-	1.00	1.00	1.00	-
Senior Code Compliance Specialist	-	-	-	1.00	1.00	1.00
Code Compliance Specialist	1.00	1.00	1.00	1.00	1.00	-
Zoning Inspection Technician	1.00	1.00	1.00	-	-	(1.00)
Building Permit Technician	2.00	2.00	2.00	2.00	2.00	-
Senior Office Specialist	1.00	2.00	1.00	1.00	1.00	-
Office Specialist	0.48	0.48	0.48	0.48	0.48	-
Senior Office Assistant	1.00	1.00	1.00	1.00	1.00	-
Office Assistant	1.00	-	1.00	1.00	1.00	-
Intern	0.30	0.30	0.30	0.30	0.30	-
Total CED	27.78	27.78	28.78	28.78	28.78	-

Full-time employees: 28
Part-time employees: 2

Council						
Mayor	1.00	1.00	1.00	1.00	1.00	-
Council Member	6.00	6.00	6.00	6.00	6.00	-
Total Council	7.00	7.00	7.00	7.00	7.00	-

Full-time employees: -
Part-time employees: 7



Personnel Schedule

	FY 2021	FY 2022	FY 2023		FY2024	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
Finance						
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00	-
Deputy Finance Director	-	-	-	1.00	1.00	1.00
Finance and Budget Administrator	1.00	1.00	1.00	-	-	(1.00)
Senior Budget Analyst	1.00	1.00	1.00	1.00	1.00	-
Senior Accountant	1.00	2.00	2.00	2.00	2.00	-
Chief Procurement Officer	1.00	1.00	1.00	-	-	(1.00)
Contract Specialist	-	1.00	1.00	-	-	(1.00)
Procurement Specialist	1.00	-	1.00	-	-	(1.00)
Accounting Specialist	1.00	1.00	1.00	1.00	1.00	-
Senior Office Specialist	0.20	0.20	0.20	0.20	0.20	-
Total Finance	7.20	8.20	9.20	6.20	6.20	(3.00)

Full-time employees: 6
Part-time employees: -

Human Resources						
Human Resources Director	1.00	1.00	1.00	1.00	1.00	-
Human Resources Analyst	2.00	3.00	3.00	3.00	3.00	-
Human Resources Assistant	1.00	-	-	-	-	-
Total Human Resources	4.00	4.00	4.00	4.00	4.00	-

Full-time employees: 4
Part-time employees: -

Innovation & Technology						
Chief Innovation Officer	1.00	1.00	1.00	1.00	1.00	-
Network Manager	1.00	1.00	1.00	1.00	1.00	-
Applications Manager	1.00	1.00	1.00	1.00	1.00	-
Network Administrator	1.00	1.00	2.00	2.00	2.00	-
Security and Compliance Administrator	-	-	-	-	1.00	1.00
Business Systems Analyst	2.00	3.00	2.00	2.00	3.00	1.00
IT Analyst	1.00	1.00	1.00	1.00	1.00	-
Database Analyst	1.00	1.00	1.00	1.00	1.00	-
Senior GIS Administrator	1.00	1.00	1.00	1.00	1.00	-
GIS Analyst	1.00	1.00	1.00	1.00	1.00	-
IT Technician	1.00	1.00	2.00	2.00	2.00	-
Strategic Initiatives Manager	1.00	1.00	-	-	-	-
Management Analyst	-	-	1.00	1.00	1.00	-
Constituent Services Coordinator	1.00	1.00	1.00	1.00	1.00	-
Emergency Mgmt. & Safety Coordinator	1.00	1.00	1.00	1.00	1.00	-
Senior Office Specialist	0.80	0.80	0.80	0.80	0.80	-
Total Innovation & Technology	14.80	15.80	16.80	16.80	18.80	2.00

Full-time employees: 19
Part-time employees: -



Personnel Schedule

	FY 2021	FY 2022	FY 2023		FY2024	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
Legal						
Legal Services Director	1.00	1.00	1.00	1.00	1.00	-
Chief Civil Deputy Attorney	1.00	1.00	1.00	1.00	1.00	-
Assistant Town Prosecutor	1.00	1.00	2.00	2.00	2.00	-
Senior Paralegal	1.00	1.00	1.00	-	-	(1.00)
Paralegal I	1.00	1.00	1.00	2.00	2.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00	-
Total Legal	6.00	6.00	7.00	7.00	7.00	-

Full-time employees: 7
Part-time employees: -

Town Court						
Magistrate Judge	1.00	1.00	1.00	1.00	1.00	-
Court Administrator	1.00	1.00	2.00	-	1.00	(1.00)
Deputy Court Administrator	-	1.00	-	2.00	1.00	1.00
Court Compliance Specialist	-	-	-	1.00	1.00	1.00
Courtroom Clerk	1.00	1.00	1.00	-	-	(1.00)
Senior Court Clerk	3.00	3.00	1.00	1.00	1.00	-
Court Clerk	1.48	1.00	3.00	3.00	3.00	-
Probation Compliance Officer	-	-	0.48	0.48	0.48	-
Court Security Manager	-	-	-	-	0.48	0.48
Court Security Officer	1.00	-	-	-	-	-
Court Security Coordinator	-	0.50	0.50	0.50	0.50	-
Total Town Court	8.48	8.50	8.98	8.98	9.46	0.48

Full-time employees: 8
Part-time employees: 3

Town Manager's Office						
Town Manager	1.00	1.00	1.00	1.00	1.00	-
Deputy Town Manager	1.00	1.00	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00	1.00	-
Management Analyst	1.00	1.00	1.00	1.00	1.00	-
Chief Procurement Officer	-	-	-	1.00	1.00	1.00
Contract Specialist	-	-	-	1.00	1.00	1.00
Procurement Specialist	-	-	-	1.00	1.00	1.00
Management Intern	0.38	0.38	0.38	0.38	0.38	-
Communications & Marketing Administrator	1.00	1.00	1.00	1.00	1.00	-
Digital Content Specialist	1.00	1.00	1.00	1.00	1.00	-
Marketing & Communications Specialist	1.00	1.00	1.00	1.00	1.00	-
Public Information Officer	1.00	1.00	1.00	1.00	1.00	-
Total Town Manager's Office	8.38	8.38	8.38	11.38	11.38	3.00

Full-time employees: 11
Part-time employees: 1



Personnel Schedule

	FY 2021	FY 2022	FY 2023		FY2024	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
Parks and Recreation						
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	-
Deputy Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	-
Recreation & Culture Manager	1.00	1.00	1.00	-	-	(1.00)
Recreation Facility Manager	1.00	1.00	1.00	2.00	2.00	1.00
Parks Maintenance Superintendent	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Worker III	1.00	1.00	1.00	1.00	1.00	-
Parks Maintenance Worker II	2.00	2.00	2.00	2.00	3.00	1.00
Parks Maintenance Worker I	5.00	5.00	6.00	6.00	6.00	-
Park Monitor	0.96	0.96	1.44	1.44	1.92	0.48
Senior Office Specialist	2.00	2.00	2.00	2.00	2.00	-
Office Specialist	1.00	1.00	1.00	1.00	1.00	-
Assistant Recreation Manager	3.00	3.00	3.00	3.00	3.00	-
Recreation Leader	2.91	2.91	2.91	1.91	1.91	(1.00)
Aquatics Manager	1.00	1.00	1.00	1.00	1.00	-
Assistant Aquatics Manager	1.00	1.00	1.00	1.00	1.00	-
Lifeguard Supervisor	2.25	2.25	3.00	3.00	3.00	-
Aquatics Shift Leader	2.54	2.54	2.54	2.54	2.54	-
Aquatics Facility Attendant	4.80	4.80	5.12	5.12	5.12	-
Custodian	0.48	0.48	0.48	0.48	0.48	-
Recreation Supervisor	0.75	0.75	0.75	2.00	2.00	1.25
Facility Attendant	4.25	4.25	4.72	4.72	4.72	-
Recreation Aide	6.63	6.63	6.63	6.63	6.63	-
Fitness Instructor	2.00	2.00	2.96	2.96	2.96	-
Lifeguard/Swim Instructor	13.53	13.53	13.53	13.53	13.53	-
Total Parks and Recreation	63.10	63.10	67.08	67.33	68.81	1.73

Full-time employees: 25
Part-time employees: 37



Personnel Schedule

	FY 2021	FY 2022	FY 2023		FY2024	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
Police						
Chief of Police	1.00	1.00	1.00	1.00	1.00	-
Deputy Chief of Police	1.00	1.00	1.00	1.00	1.00	-
Commander	2.00	2.00	2.00	2.00	2.00	-
Lieutenant	5.00	5.00	5.00	5.00	5.00	-
Sergeant	13.00	13.00	13.00	13.00	13.00	-
Public Relations Sergeant	1.00	1.00	-	-	-	-
Public Information Officer	-	-	1.00	1.00	1.00	-
Detective	7.00	7.00	9.00	9.00	9.00	-
Patrol Officer	56.00	56.00	62.00	61.00	62.00	-
Traffic Investigator	1.00	1.00	1.00	1.00	1.00	-
Motorcycle Officer	4.00	4.00	1.00	1.00	1.00	-
School Resource Officer	8.00	7.00	7.00	7.00	7.00	-
K-9 Officer	3.00	3.00	2.00	2.00	2.00	-
DUI Officer	2.00	2.00	1.00	2.00	2.00	1.00
Training Officer	1.00	1.00	1.00	1.00	1.00	-
Reserve Officer	2.88	-	-	-	-	-
Police Telecommunications Manager	1.00	1.00	1.00	1.00	1.00	-
Telecommunications Supervisor	2.00	2.00	2.00	2.00	2.00	-
Public Safety Telecommunicator	10.00	11.00	12.00	12.00	12.00	-
Police Workforce Specialist	-	0.48	0.48	0.48	0.48	-
Police Records Manager	-	-	-	1.00	1.00	1.00
Police Records Supervisor	1.00	1.00	1.00	-	-	(1.00)
Police Records Specialist	5.00	5.00	5.00	5.00	4.00	(1.00)
Accreditation, Audits, and Inspection Coordinator	-	-	-	-	1.00	1.00
Crime Scene Technician Supervisor	1.00	1.00	1.00	1.00	1.00	-
Police Crime Scene Technician	2.00	3.00	3.00	3.00	3.00	-
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	1.00	1.00	-
Police Recruitment Specialist	-	-	-	1.00	1.00	1.00
Senior Office Specialist	3.00	3.00	3.00	2.00	2.00	(1.00)
Office Assistant	1.25	1.25	1.25	1.25	1.25	-
Total Police	136.13	134.73	138.73	138.73	139.73	1.00
			Full-time employees:		137	
			Part-time employees:		3	



Personnel Schedule

	FY 2021	FY 2022	FY 2023		FY2024	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
Public Works						
Public Works Director & Town Engineer	1.00	1.00	1.00	1.00	1.00	-
Assistant Public Works Director	1.00	1.00	1.00	1.00	1.00	-
Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	-
Operations Division Manager	1.00	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
Senior Stormwater Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
Civil Engineer	1.00	1.00	1.00	1.00	1.00	-
CIP Project Manager	-	2.00	2.00	2.00	2.00	-
Stormwater Utility Division Manager	1.00	1.00	1.00	1.00	1.00	-
Stormwater Utility Project Manager	1.00	1.00	-	-	-	-
Streets and Drainage Operations Supervisor	1.00	1.00	1.00	1.00	1.00	-
GIS Stormwater Intern	-	0.48	0.48	0.48	0.48	-
Senior Transit Crew Leader	1.00	1.00	1.00	-	-	(1.00)
Civil Engineering Designer	1.00	1.00	1.00	1.00	1.00	-
Senior Civil Engineering Tech	3.00	3.00	3.00	3.00	3.00	-
Streets & Drainage Op. Superintendent	1.00	1.00	1.00	1.00	1.00	-
Senior Traffic Technician	1.00	1.00	1.00	1.00	1.00	-
Construction Inspector	3.00	-	-	-	-	-
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00	-
GIS Analyst	-	-	-	1.00	1.00	1.00
Stormwater Utility Analyst	1.00	1.00	1.00	-	-	(1.00)
Stormwater Inspector	1.00	1.00	1.00	1.00	1.00	-
Fleet and Facility Manager	1.00	1.00	1.00	1.00	1.00	-
Facilities Maintenance Crew Leader	-	-	-	-	-	-
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	-
Fleet Maintenance Mechanic III	1.00	1.00	3.00	3.00	3.00	-
Fleet Control Specialist	1.00	1.00	-	-	-	-
Fleet Attendant	-	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Worker	1.00	1.00	1.00	1.00	1.00	-
Streets & Drainage Crew Leader	2.00	2.00	2.00	2.00	2.00	-
Traffic Technician	1.00	1.00	1.00	1.00	1.00	-
Facilities Maintenance Technician	3.00	3.00	3.00	3.00	3.00	-
Heavy Equipment Operator II	8.00	8.00	8.00	8.00	8.00	-
Senior Office Specialist	2.00	2.00	2.00	3.00	3.00	1.00
Office Specialist	1.00	1.00	1.00	-	-	(1.00)
Project Manager	-	-	1.00	1.00	1.00	-
Transit Administrator	-	-	-	1.00	1.00	1.00
Transit Supervisor	-	-	-	-	1.00	1.00
Transit Crew Leader	1.00	1.00	1.00	1.00	1.00	-
Transit Specialist	1.11	1.11	1.10	1.10	1.10	-
Transit Dispatcher	2.11	2.11	2.58	2.73	2.73	0.15
Office Assistant	0.96	0.96	0.95	0.95	0.95	-
Transit Driver	19.71	19.71	22.60	23.85	23.85	1.25
Total Public Works	70.89	71.37	75.71	77.11	78.11	2.40

Full-time employees: 51
Part-time employees: 63



Personnel Schedule

	FY 2021	FY 2022	FY 2023		FY2024	+/- to Budget
	Actual	Actual	Budget	Projected	Budget	
Water Utility						
Water Utility Director	1.00	1.00	1.00	1.00	1.00	-
Engineering Division Manager	1.00	1.00	1.00	1.00	1.00	-
Water Utility Administrator	1.00	1.00	1.00	1.00	1.00	-
Water Operations Manager	1.00	1.00	1.00	1.00	1.00	-
Water Distribution Superintendent	1.00	1.00	1.00	-	-	(1.00)
CIP Project Manager	-	-	1.00	1.00	1.00	-
Water Operations Superintendent	1.00	1.00	1.00	1.00	1.00	-
Senior Engineering Associate	2.00	2.00	1.00	1.00	1.00	-
Meter Operations Supervisor	1.00	1.00	1.00	-	-	(1.00)
Water Conservation Specialist	1.00	1.00	1.00	1.00	1.00	-
Water Operations Supervisor	3.00	3.00	3.00	4.00	4.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00	2.00	-
Water Control Systems Supervisor	1.00	1.00	1.00	1.00	1.00	-
Instrumentation Control Specialist	1.00	1.00	1.00	2.00	2.00	1.00
Civil Engineering Tech	1.00	1.00	1.00	1.00	1.00	-
Water Utility Operator III	7.00	7.00	7.00	7.00	7.00	-
Water Utility Operator II	5.00	5.00	5.00	5.00	5.00	-
Senior Office Specialist	1.00	1.00	1.00	1.48	1.48	0.48
Water Utility Analyst	1.00	1.00	1.00	1.00	1.00	-
Water Utility Operator I	4.00	4.00	4.00	4.00	4.00	-
Customer Service Specialist	4.00	4.00	4.00	4.00	4.00	-
Customer Service Representative	0.48	0.48	0.48	-	-	(0.48)
Total Water Utility	40.48	40.48	40.48	40.48	40.48	-

Full-time employees: 40
Part-time employees: 1

Total Personnel	398.97	400.07	415.87	417.75	423.71	7.84
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Full-time employees: 339
Part-time employees: 119

CLERK

Overview

The Clerk's Office is the centralized information distribution point for our citizens, Town Council and staff. Responsibilities include preserving the legislative history of the Town, maintaining public records of the Town and conducting fair and impartial elections. The Clerk's Office provides staff support to Town Council; public records and information; liquor licensing; records management; elections; voter registration; and notary services. Functions of the Clerk's Office are performed in accordance with Arizona Revised Statutes, Oro Valley Town Code and the administrative policies and objectives of the Town.

2022/23 Accomplishments

- Analyzed and implemented a process to track and ensure timely review and/or renewal of contracts.
- Added 3,298 documents consisting of 45,416 pages to the Town's electronic document database.
- Conducted the August 2, 2022 Primary Election with a voter turnout of 51.12%.
- Received and processed 306 public record requests from 7/1/22 to 3/31/23, resulting in a total of 245 staff hours to process.
- Reviewed and implemented system updates to the Town's electronic document management system that enhanced the document search functionality and user experience.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Town Clerk	1.00	1.00	1.00	1.00	-
Deputy Town Clerk	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Office Assistant	1.48	0.73	0.96	0.96	0.23
Communications Intern	0.25	-	-	-	-
Total FTEs	4.73	3.73	3.96	3.96	0.23

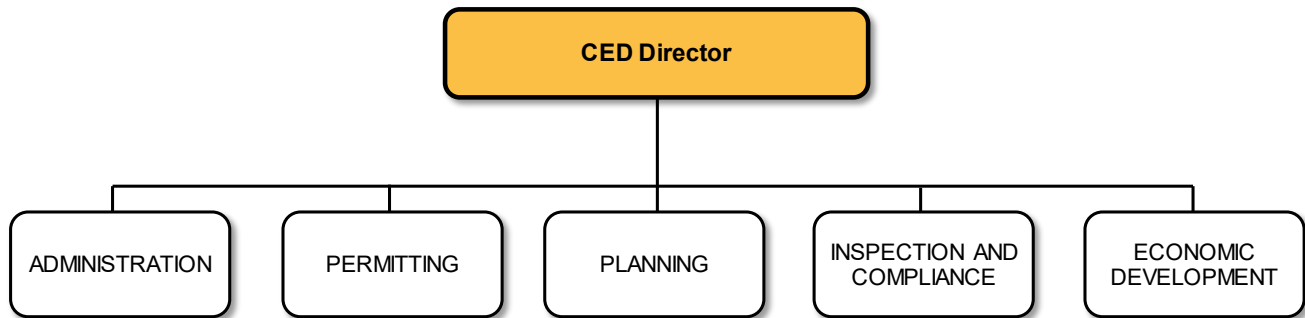
	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	357,669	327,105	368,783	393,465	66,360
Operations & Maintenance	17,745	95,600	22,960	25,050	(70,550)
Total Expenditures	375,414	422,705	391,743	418,515	(4,190)

	FY 2022	FY 2023	FY 2023	FY 2024	
Revenue Sources	Actual	Budget	Projected	Budget	Change
Business Licenses & Permits	211,085	202,500	222,500	227,500	25,000
Public Record Request Fees	1,412	1,500	1,400	1,400	(100)
Total Revenues	212,497	204,000	223,900	228,900	24,900

Significant Changes

- The increase of 0.23 FTE is due to increased hours for an office assistant position
- Personnel costs increased due to rate adjustments resulting from a class and compensation study performed in FY 2023
- The decrease in O&M is due to costs related to primary and general elections held in the prior year.

COMMUNITY & ECONOMIC DEVELOPMENT (CED)



Overview

The Community and Economic Development (CED) Department supports existing businesses, associated expansion efforts, and facilitates new business and residential development in the Town of Oro Valley. The department provides excellent customer service in coordinating all facets of economic development, planning, permitting, and inspection and compliance related to horizontal and vertical construction within the community. The team is dedicated to ensuring that development proceeds in a safe and efficient manner that meets today's business needs. The department encourages the use of best practices in both community and economic development, including planning for growth and development that supports a sustainable economy, diverse employment, and housing opportunities, and expanded education and cultural experiences for local residents

2022/23 Accomplishments

ADMINISTRATION

- Completed the conversion of the department's planning, permitting, inspections, and code compliance software to SmartGov.
- Intergrated Golder Ranch Fire District Personnel into SmartGov software for inspections and Plan Review.
- Completed the transition of Business Licensing from the Town Clerk's Office to CED.
- Transitioned Business Licensing software to SmartGov and conducted the renewal process via the new software.
- Implemented a Short Term Rental licensing program.

PERMITTING

- As of March 30, 2023: Issued 1,935 permits, including 89 single family residential permits, 23 grading permits, 39 commercial building permits, 556 photovoltaic permits and 126 pool permits.
- Issued permits representing over \$2.38 million in plan review and permit fees representing more than \$196 million in work valuation for new private construction.
- Issued commercial building permits for projects such as La Posada at Pusch Ridge, Cold Beer & Cheeseburgers, Northwest Primary & Urgent Care at San Dorado, Pima Eye Institute, Cabali Tiki, Oro Valley Urgent Care at Steam Pump Village, Sola Salon, The DollHouse Salon, Stacks Book Club, Athletico Physical Therapy and the GRFD Administration Offices at the Foothills Business Park.

2022/23 Accomplishments (continued)

- Initiated the pilot phase of the SolarAPP+ application process. SolarAPP+ is an online tool developed by the National Renewable Energy Laboratory that automates project approvals for standard rooftop solar systems. The adoption of the program provides an expedited permit option for solar installers and homeowners. Oro Valley was one of 12 communities selected nationwide to move into the implementation phase of the American-made SolarAPP+ prize competition.
- Streamlined the process for various permit types to make them automated, self-issue permits. These include *Residential Water Heaters*, *3-Day Right-of-Way Signs* (e.g., yard sale) and *A-Frame Signs*. With 196 of these permit types issued (as of March 30, 2023), the streamlined process created time savings for both customers and Town staff.
- Made continuous improvements to the permitting section of the Town's website to provide more information for customers and to make information easier to find. Improvements included updated information to incorporate the new online SmartGov customer portal and online payments, expanded submittal guides for miscellaneous permit types such as Pool Demo Permits and Type 1 Grading Permits, provided links to examples of plans to assist residents on how to create their own plan submittal, and updated posted fee schedules for the revised impact fees that became effective on 07/01/2022.

PLANNING

- Facilitated 12 neighborhood meetings and reviewed 21 pre-application proposals and 61 new formal applications.
- Processed all aspects of Oro Valley Marketplace zoning amendments and design changes.
- Completed zoning code amendments for development review and multi-family residential standards.
- Compiled Recreation Code amendment research and completed study sessions with the Planning & Zoning Commission, Parks & Recreation Advisory Board and Town Council.
- Provided a fall version of Community Academy. This recent edition was the first delivered in-person and online. The online option increased attendance rates and resulted in the highest graduation rate over the past 5 years (27 of the 28 participants graduating).
- Improved neighborhood meetings by incorporating software to immediately post participant comments onscreen.
- Hired a consultant and commenced work on the Housing Study with target completion of Fall 2023.
- Finalized the Community Engagement Plan for the upcoming 2026 General Plan and compiled project budget.
- Completed planning review comments within time standards for all development applications.
- Comprehensively evaluated *Your Voice, Our Future* general plan action item implementation and updated the Planning work plan accordingly.
- Implemented OVprojects.com website customer improvements.
- Instituted internal process efficiency improvements regarding communication facilities, sign code enforcement case review, and conversion of case records from paper to electronic form.
- Completed formal training for two new Planning & Zoning Commission members.
- Accomplished American Institute of Certified Planner credentials for all staff planners.

INSPECTION & COMPLIANCE

- As of February, 2023 Performed 16,258 inspections at approximately 5,214 site visits.

2022/23 Accomplishments (continued)

- Inspections on some high-profile projects include La Posada at Pusch Ridge, a 350,000 sq. ft. five-story multi-building adult active living facility. The continuance of Roche Tissue Diagnostics renovations and expansion. Renovations on the Town of Oro Valley Community Center and expansion of pickle ball courts. Continued improvements at Historic Steam Pump Ranch. Renovation and expansions at Pusch Ridge Christian Academy, Splendido, Vistoso Community Center, Oro Valley Aquatic Center, and many other businesses.
- As of March, 2023, Inspection & Compliance issued 44 Certificates of Occupancy for new commercial business and ownership changes.
- Development and roll out of customer experience survey for inspection processes with anticipated feedback and improvement opportunities throughout the upcoming fiscal year.
- Continued collaboration with Code Compliance to provide industry expertise and assistance for cases involving structural and life safety compliance.
- Proclamation by Mayor Winfield designating September 1st as *Building and Code Staff Appreciation Day*.

ECONOMIC DEVELOPMENT

- Created a startup business curriculum based on the results of the entrepreneurial needs study to determine how to support start up and small businesses.
- Enhanced business retention and expansion efforts, annual survey to determine business needs, continued direct visits with businesses (173 as of Feb. 28th) and additional small business support programming.
- Partnered with the Oro Valley Chamber and hosted the second annual business summit at the Westward Look with 150 participants.
- Forged Town agreements for the new fiscal year with Visit Tucson, Children's Museum, the Greater Oro Valley Chamber of Commerce, and SAACA.
- Held quarterly meetings with the leadership from the two resorts and the Town's tourism team.
- Developed partnerships with Tucson Audubon and Tohono Chul for the development of an OV birding experience utilizing Vistoso Trails Nature Preserve, Catalina Park, and Tohono Chul as the birding sites.
- Presented to the Arizona Office of Tourism's Reservation Call Center to present targeted travel persona TOV itineraries.
- Created quarterly Economic/Tourism Newsletter focusing on cross-selling opportunities for town related tourism businesses.
- Completed tourism forum survey.
- Fostered partnerships with USA Cycling, El Tour De Tucson and Tucson Bike Classic to establish cycling activities and events in Oro Valley.

Total FTEs

FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
28.78	28.78	28.78	28.78	-

Expenditures by Division	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Administration	236,121	226,290	339,843	352,547	126,257
Permitting	1,038,195	1,094,080	1,260,945	1,158,437	64,357
Planning	659,776	746,557	718,263	1,181,262	434,705
Inspection and Compliance	847,940	817,619	752,265	777,911	(39,708)
Economic Development	120,024	396,218	257,962	400,657	4,439
Total	2,902,056	3,280,764	3,329,278	3,870,814	590,050

Revenue Sources	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Residential Building Permits	1,414,604	1,023,494	1,074,931	1,090,118	66,624
Commercial Building Permits	594,623	816,330	1,066,330	250,000	(566,330)
Special Inspection Fees	10,230	8,000	8,000	8,000	-
Zoning and Subdivision Fees	83,601	65,000	80,000	65,000	-
Sign Permits	24,925	20,000	23,000	20,000	-
Grading Permit Fees	59,337	84,500	110,000	65,000	(19,500)
Engineer Plan Review Fees	20,750	51,000	25,000	51,000	-
Fire Permits and Fees	73,094	65,000	135,000	75,000	10,000
Total	2,281,164	2,133,324	2,522,261	1,624,118	(509,206)

CED - Administration

Overview

The primary function of the Community and Economic Development Director is to ensure harmonious growth as well as the health, safety and welfare of the public in the built environment. The director, with support of the division managers and administrators, provides leadership, direction and support to the department's staff. Responsibilities include establishing departmental policy; leadership direction and support of the department's staff; preparation and management of the department's operating and capital budget; code interpretation and enforcement; revisions to the Town Code; Council support; Town Manager's Executive Leadership Team; customer service including effective public outreach and communication; and resolution of personnel and legal issues.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
CED Director	1.00	1.00	1.00	1.00	-
Management Analyst	-	-	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	-
Total FTEs	2.00	2.00	3.00	3.00	1.00

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	220,228	210,890	327,843	342,147	131,257
Operations & Maintenance	15,893	15,400	12,000	10,400	(5,000)
Total Expenditures	236,121	226,290	339,843	352,547	126,257

Significant Changes

- One management analyst position was transferred from the Economic Development Division.

CED - Permitting

Overview

The Permitting division coordinates all facets of plan review for permitting and development by assessing compliance with the codes and ordinances adopted by the Town. Plan review and coordination of projects include conceptual and final site plans, improvement plans, grading, building, walls, pools, spas, signs, equipment and miscellaneous projects for both residential and commercial development.

Personnel	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Division Mgr, Permitting	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	-
Engineering Design Reviewer	1.00	1.00	1.00	1.00	-
Plans Examiner II	2.00	2.00	2.00	2.00	-
Plans Examiner I	1.00	1.00	1.00	1.00	-
Senior Planning Technician	1.00	1.00	1.00	1.00	-
Building Permit Tech	2.00	2.00	2.00	2.00	-
Office Specialist	0.48	0.48	0.48	0.48	-
Total FTEs	9.48	9.48	9.48	9.48	-

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel	956,942	978,205	1,008,870	1,030,472	52,267
Operations & Maintenance	81,253	115,875	252,075	127,965	12,090
Total Expenditures	1,038,195	1,094,080	1,260,945	1,158,437	64,357

Significant Changes

- The increase in personnel costs is related to a market pay adjustment for eligible employees in FY 2023 and rate adjustments resulting from a class and compensation study performed in FY 2023
- O&M increased due to higher fees from processing credit card payments

CED - Planning

Overview

The Planning division administers the General Plan and Zoning Code for the harmonious growth of the town. The division is responsible for providing planning and zoning services to the community, Town Council, Planning and Zoning Commission, Board of Adjustment and project teams. The division's current work plan focuses on updates to the sign code, zoning code, general plan and associated guidelines and standards.

Personnel	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Division Mgr, Planning	1.00	1.00	1.00	1.00	-
Principal Planner	2.00	2.00	2.00	2.00	-
Senior Planner	1.00	1.00	1.00	1.00	-
Planner	1.00	1.00	1.00	1.00	-
Senior Code Compliance Specialist	-	-	1.00	1.00	1.00
Code Compliance Specialist	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Intern	0.30	0.30	0.30	0.30	-
Total FTEs	7.30	7.30	8.30	8.30	1.00

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel	580,817	660,492	640,243	827,732	167,240
Operations & Maintenance	78,959	86,065	78,020	353,530	267,465
Total Expenditures	659,776	746,557	718,263	1,181,262	434,705

Significant Changes

- The increase in personnel costs is related to: 1) a transfer and reclassification of a zoning technician from the CED -Inspection & Compliance Division to align with the workload and needs of the planning division; 2) rates adjustments resulting from a class and compensation study performed in FY 2023; 3) a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is related to the new General Plan which includes temporary contracted employees, consultants, and an interactive website.

CED – Inspection & Compliance

Overview

The Inspection and Compliance division is responsible for inspecting all new and altered, commercial and residential, vertical and horizontal construction within the town to assess their compliance with the codes and ordinances adopted by the Town. The division is also responsible for the monitoring and enforcement of the zoning, building and Town codes and ordinances, including all construction, plant salvage, landscape, signage and development performance standards.

Personnel	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	
Division Mgr, Insp. & Comp.	1.00	1.00	1.00	1.00	-
Building Inspector II	4.00	4.00	4.00	4.00	-
Building Inspector I	1.00	1.00	1.00	1.00	-
Code Compliance Specialist	-	-	-	-	-
Zoning Technician	1.00	1.00	-	-	(1.00)
Senior Office Assistant	1.00	1.00	1.00	1.00	-
Total FTEs	8.00	8.00	7.00	7.00	(1.00)

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel	838,002	799,799	740,265	745,841	(53,958)
Operations & Maintenance	9,938	17,820	12,000	32,070	14,250
Total Expenditures	847,940	817,619	752,265	777,911	(39,708)

Significant Changes

- The decrease of 1.0 FTE is due to a transfer and reclassification of a zoning technician from the CED - Planning Division; The decrease in personnel costs was partially offset by a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is related outside professional services to assist the with inspections and short-term rental compliance

CED – Economic Development

Overview

Beginning FY 2019, Economic Development was a new General Fund division within the Community and Economic Development Department. These costs were previously budgeted in the Bed Tax Fund. Economic Development is responsible for business recruitment, retention, and expansion.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Economic Dev. Specialist	1.00	1.00	1.00	1.00	-
Management Analyst	1.00	1.00	-	-	(1.00)
Total FTEs	2.00	2.00	1.00	1.00	(1.00)

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	83,630	192,862	97,962	101,066	(91,796)
Operations & Maintenance	36,394	203,356	160,000	299,591	96,235
Total Expenditures	120,024	396,218	257,962	400,657	4,439

Significant Changes

- The decrease in 1.0 FTE is due to a mid-year transfer of a Management Analyst position to CED – Administration. Personnel costs decreased due to the transfer of a Management Analyst and a market pay adjustment for eligible employees in FY 2024
- The increase in O&M is due to costs related to a partnership with SAACA previously budgeted in General Administration and a new site selection marketing strategy

COUNCIL

Overview

Town Council consists of seven officials elected by residents of the Town. The Mayor is directly elected by the citizens while the Vice Mayor is selected by the Council annually. Councilmembers serve four-year overlapping terms in the manner prescribed by state law. The Mayor and Councilmembers of Oro Valley are committed to high quality municipal services and responsible development. Through the Town Manager, the Town Council provides policy direction by adopting rules, regulations and procedures to meet community needs. The Mayor and Councilmembers remain accountable and accessible to the residents through their commitment to full, honest and timely communication and exchange promoting responsive, accountable governance.

2022/23 Accomplishments

- Approved zoning amendments and a revised master development plan for developer Town West Companies to revitalize the Oro Valley Marketplace. The approved amendments and revisions reflect more than two years of effort, six (6) neighborhood meetings, extensive technical review, numerous site inspections by decision makers and six (6) public meetings.
- Approved the General Plan Public Engagement Plan related to the 2026 General Plan.
- Achieved one of the goals for the Steam Pump Ranch Master Plan through staff and Historic Preservation Commissions' work, which included the Garage restoration (which now houses Parks and Recreation staff), and improvements to the Pusch House building (a museum operated by the Oro Valley Historical Society).
- Approved the updated Strategic Plan for fiscal years 2023/24 and 2024/25.
- Directed staff to install a high-intensity activated crosswalk (HAWK) in front of Ironwood Ridge Highschool on Naranja Drive, which has been installed and operational.
- Provided direction to staff to fund and install an elevator at the Community and Recreation Center for improved ADA accessibility to the facility.
- Approved the new short-term rental ordinance and licensing process.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Mayor	1.00	1.00	1.00	1.00	-
Councilmember	6.00	6.00	6.00	6.00	-
Total FTEs	7.00	7.00	7.00	7.00	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	78,817	78,822	78,822	78,825	3
Operations & Maintenance	113,198	120,323	120,323	130,378	10,055
Total Expenditures	192,015	199,145	199,145	209,203	10,058

Significant Changes

- The increase in O&M is related to travel and training, volunteer recognition costs, and office supplies.

TOWN COURT

Overview

Oro Valley Town Court is charged with the processing and adjudication of all cases filed with the court. This includes misdemeanor criminal and traffic cases, civil traffic cases and Town Code violations. The court also collects fines, surcharges, restitution, and other fees associated with these cases. Oro Valley Town Court also issues domestic violence orders of protection and injunctions against harassment, and issues marriage licenses. Services rendered by the Court are governed by rules set by the Arizona Supreme Court, statutes and/or ordinances enacted by the Arizona Legislature and/or the Oro Valley Town Council.

2022/23 Accomplishments

- The Court and Oro Valley Police Department (OVPD) collaborated on a pilot program called Virtual Initial Appearances (VIA), that gives officers the opportunity to contact Judge Hazel at the time of a misdemeanor arrest and have an Initial Appearance Hearing immediately. Defendants have an opportunity to plead guilty and be sentenced then.
- The Court and the Public Works Department worked with Breckenridge Architects to design a proposed addition to courthouse that will add components that are standard to courthouses such as a lobby/waiting area, public restrooms, attorney/client interview rooms, and a jury deliberation room. It also reconfigures the clerk area, allowing for growth in the coming years.
- A state-mandated triennial audit was completed in November 2022 to determine the Court's compliance with the State of Arizona Supreme Court's Minimum Accounting Standards. The Court had a successful audit, with only issue identified that has since been corrected. A new procedure has also been established to avoid any future findings.
- Another triennial audit was conducted by the State of Arizona Supreme Court in December 2022 to determine compliance with the Court Security Standards. The Court had a successful audit that will be improved on with the courthouse addition.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Magistrate Judge	1.00	1.00	1.00	1.00	-
Court Administrator	2.00	2.00	-	1.00	(1.00)
Deputy Court Administrator	-	-	2.00	1.00	1.00
Court Compliance Specialist	-	-	1.00	1.00	1.00
Courtroom Clerk	1.00	1.00	-	-	(1.00)
Senior Court Clerk	1.00	1.00	1.00	1.00	-
Court Clerk	3.00	3.00	3.00	3.00	-
Probation Compliance Officer	-	0.48	0.48	0.48	-
Court Security Manager	-	-	-	0.48	0.48
Court Security Officer	-	-	-	-	-
Court Security Coordinator	0.50	0.50	0.50	0.50	-
Total FTEs	8.50	8.98	8.98	9.46	0.48

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	644,193	766,543	631,961	763,218	(3,325)
Operations & Maintenance	178,234	254,131	332,070	255,423	1,292
Capital Outlay	38,759	39,000	39,000	-	(39,000)
Total Expenditures	861,186	1,059,674	1,003,031	1,018,641	(41,033)

	FY 2022	FY 2023	FY 2023	FY 2024	
Revenue Sources	Actual	Budget	Projected	Budget	Change
Court Costs	157,338	135,000	130,000	135,000	-
Court Security Fee	58,759	57,000	57,000	57,000	-
Public Defender Fees	200	2,400	200	2,400	-
Fines	132,636	125,000	95,000	125,000	-
Total Revenues	348,933	319,400	282,200	319,400	-

Significant Changes

- The increase in 0.48 FTE is due to a new part-time court security manager position
- The judge will be a contracted employee for part FY 2024 which will decrease personnel costs and increase O&M

FINANCE

Overview

Finance is responsible for Town financial activities, including accounting, payroll and accounts payable processing, budget development, coordination and analysis, financial statement preparation, audit coordination, debt management, managerial reporting, sales tax compliance and participation in a variety of other administrative and special projects. Finance also coordinates the development of the Town's Capital Improvement Program.

2022/23 Accomplishments

- Received the Distinguished Budget Presentation award from the Government Finance Officers Association (GFOA) for fiscal year 22/23, the 15th consecutive year.
- Received the Certificate of Achievement for Financial Reporting Excellence from GFOA for fiscal year 20/21, the 28th consecutive year.
- Received the Popular Annual Financial Reporting award from GFOA for fiscal year 20/21, the 10th consecutive year.
- Recognized by the Government Finance Officers Association (GFOA) as a "Triple Crown Winner" for the 2020 fiscal year.
- Implemented paperless payments for the Town's accounts payable process, vastly reducing the need for printed, mailed checks and greatly enhancing the speed and efficiency of invoice payments.
- Received an unmodified "clean" audit opinion for the Town's annual financial statements.
- Due to conservative budgeting practices and prudent fiscal management, the Town is expected to significantly outperform financial expectations in the General Fund and across nearly all funds for the fiscal year.
- Updated Comprehensive Financial and Budgetary Policies

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Chief Financial Officer	1.00	1.00	1.00	1.00	-
Deputy Finance Director	-	-	1.00	1.00	1.00
Finance & Budget Administrator	1.00	1.00	-	-	(1.00)
Chief Procurement Officer	1.00	1.00	-	-	(1.00)
Contract Specialist	1.00	1.00	-	-	(1.00)
Procurement Specialist	-	1.00	-	-	(1.00)
Senior Budget Analyst	1.00	1.00	1.00	1.00	-
Senior Accountant	2.00	2.00	2.00	2.00	-
Accounting Specialist	1.00	1.00	1.00	1.00	-
Senior Office Specialist	0.20	0.20	0.20	0.20	-
Total FTEs	8.20	9.20	6.20	6.20	(3.00)

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	870,187	1,017,379	894,549	764,266	(253,113)
Operations & Maintenance	66,375	94,081	67,000	87,110	(6,971)
Total Expenditures	936,562	1,111,460	961,549	851,376	(260,084)

Significant Changes

- 3.0 FTE positions related to procurement were transferred to the Town Manager's Office.

GENERAL ADMINISTRATION

Overview

The General Administration budget accounts for certain non-departmental costs such as utility expense, general liability insurance and regional partnerships for tourism and economic development, as well as health clinic costs and vehicle reserves (excluding Enterprise Funds). It also allocates monetary transfers to subsidize various funds, i.e. debt service and capital projects.

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Operations & Maintenance	12,782,733	2,358,290	2,320,855	2,440,536	82,246
Capital Outlay	139,301	569,625	43,543	925,534	355,909
Other Financing Uses	6,262,832	16,446,977	15,996,977	12,274,644	(4,172,333)
Total Expenditures	19,184,866	19,374,892	18,361,375	15,640,714	(3,734,178)

Significant Changes

- O&M consists principally of vehicle replacement reserves, tourism and economic development regional partnerships, and Town-wide general liability insurance
- Capital outlay is the Westward Look Drive improvements CIP project carried over from FY23 (\$845,534) and the storage for digital forensics CIP project (\$80,000)
- Other Financing Uses consists of transfers to the Municipal Debt Service Fund for debt service (\$2.1 million) and a transfer to the Capital Fund for capital projects (\$10 million). Transfers to the Capital Fund for CIP vary from year to year and are dependent on the General Fund balance that exceeds the Town's reserve policy.

HUMAN RESOURCES

Overview

Human Resources (HR) provides services and support in the following areas: hiring, compensation and benefits, policy and procedure; administration and compliance; development and retention; employee and labor relations; and performance management.

2022/23 Accomplishments

- Provided customized recruitments which resulted in the hiring and onboarding of 80 new employees and promotions of 28 existing employees through the first 9 months of the fiscal year.
- Recommended the 2022/2023 General Pay Plan and resulting implementation, to include:
 - New pay grade structure and numbering system
 - Streamlined the 4.25% general employee pay increases through improved, more efficient data entry process
 - Implemented new pay placement tool for new hires and phase II compression analysis
 - Created new classification series and standardized job description language
- Implemented a variety of improved benefit offerings, to include:
 - Enriched plan design for the Dental High Plan
 - Added Second/Enriched Tier for the Vision Plan
 - Transitioned Employee Assistance Plan to a new provider and extended coverage to all employees
- Conducted annual employee recognition where 46 employees who reached the 5, 10, 15, 20, 30, and 35-year marks were honored for over 555 combined years of service. Quarterly employee recognition programs honored recently promoted and welcomed new hires.
- 77.5% of employees enrolled in the Town's Health Insurance Plans are actively participating in the "Know Your Numbers" campaign.
- Processed 13 Police Officer new hires and 8 DROP applications through the PSPRS Local Board, including a new extended DROP request standard operating procedure.
- Transitioned Deferred Compensation Program from MissionSquare Retirement to Empower Retirement to include improvement of employee communication, education, and general overall employee financial wellness.
- Updated employee work injury procedures, including reporting procedures, collaboration with Town Departments and added a second provider for medical services
- Improved investigatory services to Town Departments.
- Conducted "Anti-Harassment and Anti-Retaliation" training for all employees through the new NeoGov Learning Management System and 6 live classes.
- Implemented new FMLA tracking software and improved case tracking ability.
- Coordinated three blood drives with the Red Cross, four flu shot clinics and one onsite mammography event.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Human Resource Director	1.00	1.00	1.00	1.00	-
Human Resource Analyst	3.00	3.00	3.00	3.00	-
Total FTEs	4.00	4.00	4.00	4.00	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	421,706	427,780	470,307	465,426	37,646
Operations & Maintenance	58,925	142,125	125,000	127,035	(15,090)
Total Expenditures	480,631	569,905	595,307	592,461	22,556

Significant Changes

- The increase in personnel costs is related to rate adjustments resulting from a class and compensation study performed in FY 2023, changes in benefit elections, and a market pay adjustment for eligible employees in FY 2024.

INNOVATION & TECHNOLOGY

Overview

The Innovation & Technology Department (I&T) is committed to providing secure, proven, innovative technologies that enhance operational efficiencies while providing convenient access to government information and services for employees, citizens, visitors and businesses. I&T is comprised of two divisions: Innovation and Strategy, and Information Technology.

The Innovation and Strategy division manages the Council Strategic Plan, OV Peak Performance (continuous improvement activities dedicated to delivering better value to customers, internally and externally, by eliminating waste), emergency management, safety, and constituent services. Emergency Management programs ensure disaster preparedness, education and information is made available to staff and to community stakeholders. Constituent Services, through phone calls and AskOV, addresses concerns, complaints, inquiries and referrals with excellent customer service and a commonsense approach.

The Information Technology Division (ITD) identifies, implements, and supports technology for all Town departments to support their business needs. Responsibilities include management and security of the Town's computer and telephony networks, Geographic Information System (GIS), technology acquisition, application, and database support. ITD strategizes its work through five focus areas: service delivery Improvement; cyber security; application lifecycles; business continuity; and ITD as a strategic partner.

2022/23 Accomplishments

- Provided Town Council a report that explored options on how to implement and manage a Town-owned fiber optic network that would minimize reliance on third party carriers and increase technology capabilities at Town facilities.
- Developed and acted on strategies to expand broadband services throughout the town.
- Continue to foster a culture of continuous improvement through actions that support, challenge, and engage the employee at all levels.
- Trained all new staff on process improvement. 13 employees completed Green Belt training. Continue to provide regular training to Town staff to enhance process improvement proficiencies.
- Established the Peak Project board in the Administration building showing outcomes of Peak Projects.
- Received the SHRM - GT: 2022 Celebrating Innovation in the Workplace award for medium and large organization category for our Peak Improvement program.
- Resolved over 5500 ticket requests to IT and 111 projects to include:
 - Implemented a new Water Utility Customer Billing Software which enable more online interaction with customers.
 - Implemented a new permitting software which streamlined the permitting workflow and enabled more online interaction with customers.
 - Outfitted the PD Mobile Command Center with technology to keep users connected in the field.
 - Rolled out 100% multifactor authentication to all Town network accounts.
 - Extended the Town's network to the new Steam Pump Ranch offices for Town Staff.
- Coordinated updated cybersecurity training courses for employees twice per year along with ongoing phishing testing campaign with remedial training to help mitigate against potential breaches.
- Implemented a Town wide safety reporting program to track incidents and corrective actions.
- Participated with Pima County in updating the multi-jurisdictional hazard mitigation plan.
- Provided training to Town senior management team in emergency operations and conducted an emergency management exercise.

Personnel	FY 2022	FY 2023	FY 2023	FY 2024	Change
	Actual	Budget	Projected	Budget	
Chief Innovation Officer (CIO)	1.00	1.00	1.00	1.00	-
Network Manager	1.00	1.00	1.00	1.00	-
Applications Manager	1.00	1.00	1.00	1.00	-
Network Administrator	1.00	2.00	2.00	2.00	-
Security and Compliance Administrator	-	-	-	1.00	1.00
Business Systems Analyst	3.00	2.00	2.00	3.00	1.00
Database Analyst	1.00	1.00	1.00	1.00	-
Senior GIS Administrator	1.00	1.00	1.00	1.00	-
GIS Analyst	1.00	1.00	1.00	1.00	-
IT Analyst	1.00	1.00	1.00	1.00	-
IT Technician	1.00	2.00	2.00	2.00	-
Strategic Initiatives Manager	1.00	-	-	-	-
Management Analyst	-	1.00	1.00	1.00	-
Constituent Services Coordinator	1.00	1.00	1.00	1.00	-
Emergency Mgmt. & Safety Coordinator	1.00	1.00	1.00	1.00	-
Senior Office Specialist	0.80	0.80	0.80	0.80	-
Total FTEs	15.80	16.80	16.80	18.80	2.00

Expenditures	FY 2022	FY 2023	FY 2023	FY 2024	Change
	Actual	Budget	Projected	Budget	
Personnel	1,598,342	1,742,909	1,870,055	2,175,865	432,956
Operations & Maintenance	2,230,542	2,705,600	2,613,000	3,387,850	682,250
Capital Outlay	213,324	349,300	349,300	670,600	321,300
Total Expenditures	4,042,208	4,797,809	4,832,355	6,234,315	1,436,506

Significant Changes

- A new security and compliance administrator position (1.0 FTE) in order to keep the Town's IT systems within compliance and maintain cybersecurity.
- A new business systems analyst position (1.0 FTE) to provide the Police Department a dedicated resource to accomplish IT oriented software projects, upgrades, and improvements.
- Personnel costs increased due to two new positions, rate adjustments resulting from a class and compensation study performed in FY 2023, and a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is related to software maintenance costs and licensing.
- The increase in capital outlay is related to costs for desktop replacements and police mobile computer (MDC) replacements.

LEGAL

Overview

The Legal Services Department is managed by the Legal Services Director. A contract attorney is hired by the Mayor and Council to act as their chief legal advisor at Council meetings. The Legal Services Department is committed to providing the highest quality representation possible to meet the present and future needs of the Town in an efficient and effective manner.

2022/23 Accomplishments

- Worked with the local court to increase efficiencies.
- Worked with the police department regarding prosecuting felony declination cases.
- Provided training statewide on the topics of Advanced DUI, Prosecuting the Drugged Driver and DUI Enforcement to both police officers and prosecutors for the state Prosecutors Association and the Governor's Office of Highway Safety.
- Town Prosecutor was reappointed as the States Best Practices Chairman for AZ prosecutors.
- Responded to legal claims against the Town.
- Reviewed contracts, policies and ordinances; and provided legal advice
- Provided legal support for the Town acquisition of Vistoso Trails Nature Preserve
- The U.S. Attorney's Office asked for trial materials prepared by our prosecutor and then used them to obtain a guilty plea on a large federal fraud case due to that evidence.

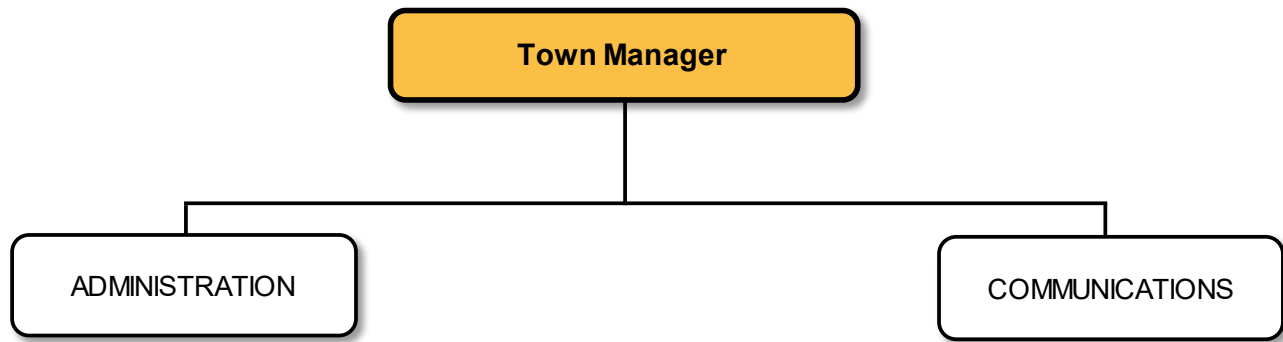
	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Legal Services Director	1.00	1.00	1.00	1.00	-
Chief Civil Deputy Attorney	1.00	1.00	1.00	1.00	-
Assistant Town Prosecutor	1.00	2.00	2.00	2.00	-
Senior Paralegal	1.00	1.00	-	-	(1.00)
Paralegal I	1.00	1.00	2.00	2.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	-
Total FTEs	6.00	7.00	7.00	7.00	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	767,212	840,808	824,778	962,219	121,411
Operations & Maintenance	127,389	162,945	199,074	169,440	6,495
Capital Outlay	-	12,000	19,676	-	(12,000)
Total Expenditures	894,601	1,015,753	1,043,528	1,131,659	115,906

Significant Changes

- Personnel costs increased due to rate adjustments resulting from a class and compensation study performed in FY 2023 and a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is primarily related to increases for memberships and subscriptions.

TOWN MANAGER'S OFFICE



Overview

The Town Manager is responsible for the proper management and administration of the Town and serves as the Chief Administrative Officer of the government under the direction of the Town Council. The Town Manager's office advises the Town Council on policy matters and manages the operations of the Town. This includes directing and supervising the administrative Town departments, recommending the annual budget; carrying out the policy direction of the Town Council; monitoring legislation; and representing the Town at the local, state and national level. The Town of Oro Valley is made up of the following departments and/or offices: Town Manager; Town Clerk; Finance; Human Resources; Information Technology; Legal Services; Police; Water Utility; Community and Economic Development; Public Works; Parks and Recreation; and Town Court.

2022/23 Accomplishments

- Completed negotiated agreement for the Vistoso Trails Nature Preserve and initiated the development of a draft master plan to include a robust community engagement process.
- Established a process to convert paper files to accessible digital documents to increase staff efficiency, document availability and sustainability.
- Worked with the Finance Department to be recognized by the Government Finance Officers Association (GFOA) as a "Triple Crown Winner" for the 2020 fiscal year.
- Accepted a 2022 Celebrating Innovation in the Workplace Award from the Society for Human Resources Management of Greater Tucson in the Technology and Process Improvement category for the Town's Peak Performance program.
- Established the OV Health Care Benefits Trust for the Town Self-Insurance Program.
- Led and implemented a new 457 deferred compensation provider with enhanced financial well-being opportunities for employees leading to an eight (8) percent increase in participation.
- Implemented the FY 22/23 General Pay Plan and Police Step Plan changes resulting from the Classification and Compensation Study.
- Negotiated and finalized an operating agreement with the Arizona Heroes Memorial for a living memorial dedicated to veterans, first responders and health care workers at Naranja Park.
- Successfully negotiated a land swap agreement with a private landowner so that the former dirt lot near the Oro Valley Community and Recreation Center can be incorporated into an expanded parking lot for the facility.
- Negotiated and signed a new intergovernmental agreement to utilize Regional Transit Authority funds to design and construct improvements to the Naranja Drive multi-use path from La Canada to 1st Ave.

2022/23 Accomplishments (continued)

- Negotiated an updated intergovernmental agreement with Pima County (Pima County Animal Care Center/PACC) for the provision of animal care services resulting in annual savings of approximately \$160,000, without a reduction in service.
- Negotiated and signed a new intergovernmental agreement with Pima County for Opioid Settlement Funds, which will provide an ongoing revenue source allowing for an expanded capacity to prosecute cases.
- The OV SafeSteps program won first place in the 2022 City-County Communications & Marketing Association’s (3CMA) Savvy Award category of Communications and Marketing Tools: Printed Publications – COVID PR.
- The Town’s new economic development website, www.chooseorovalley.com, was awarded a Golden Prospector award from the Arizona Association for Economic Development, which was developed and launched by the Communications Division, in partnership with the Community and Economic Development Department.
- Completed a seven-video series of “quality of life” videos for the new www.chooseorovalley.com website, which showcase topics such as housing, working in OV, education, arts, culture and recreation in Oro Valley.
- As part of the Town’s tourism marketing efforts, staff developed an OV Sports Tourism tradeshow brochure and the Town’s first-ever Spanish-language brochure for Mexican shoppers, encouraging them to stay in OV’s hotels.

Total FTEs

FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
8.38	8.38	11.38	11.38	3.00

Expenditures by Division	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Administration	608,609	657,306	801,482	1,085,600	428,294
Communications	466,018	502,867	488,839	564,575	61,708
Total	1,074,627	1,160,173	1,290,321	1,650,175	490,002

TOWN MANAGER’S OFFICE - ADMINISTRATION

Overview

The Town Manager’s office is responsible for the fiscal health of the Town government, and for direction and coordination of the administrative functions of the various departments, divisions, boards and services of the Town Government. The Town Manager’s office provides staff support to the Town Council, promotes the Town’s legislative agenda through intergovernmental programs, seeks opportunities for partnerships and financial assistance at the county, state and federal levels through grants, legislation and federal appropriation requests, represents the Town at the regional, state and national level, and oversees the operations of Town departments and offices.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Town Manager	1.00	1.00	1.00	1.00	-
Deputy Town Manager	1.00	1.00	1.00	1.00	-
Management Analyst	1.00	1.00	1.00	1.00	-
Chief Procurement Officer	-	-	1.00	1.00	1.00
Contract Specialist	-	-	1.00	1.00	1.00
Procurement Specialist	-	-	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	-
Management Intern	0.38	0.38	0.38	0.38	-
Total FTEs	4.38	4.38	7.38	7.38	3.00

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	590,259	612,939	761,411	1,038,049	425,110
Operations & Maintenance	18,350	44,367	40,071	47,551	3,184
Total Expenditures	608,609	657,306	801,482	1,085,600	428,294

Significant Changes

- The increase in personnel costs is related to the transfer of procurement positions (3.00 FTEs) to the Town Manager’s Office, rate adjustments resulting from a class and compensation study performed in FY 2023, and a market pay adjustment for eligible employees in FY 2024.

TOWN MANAGER’S OFFICE - COMMUNICATIONS

Overview

The Communications & Marketing Division is responsible for managing and facilitating all media relations on behalf of the Town (with the exception of the Police Department, which has a designated public information officer). The Division is responsible for internal and external communications, marketing and publications; the Town’s multiple websites; oversight of the Town’s social media accounts; graphic design and maintenance of Town graphic standards; videography and photography. Additionally, the Communications & Marketing Division, in partnership with Economic Development, manages and facilitates the Town’s marketing and advertising efforts. The division also partners with the various departments to plan, develop and produce publications and initiatives designed to facilitate communication between Town leadership and residents to keep residents informed about Town services, activities and programs.

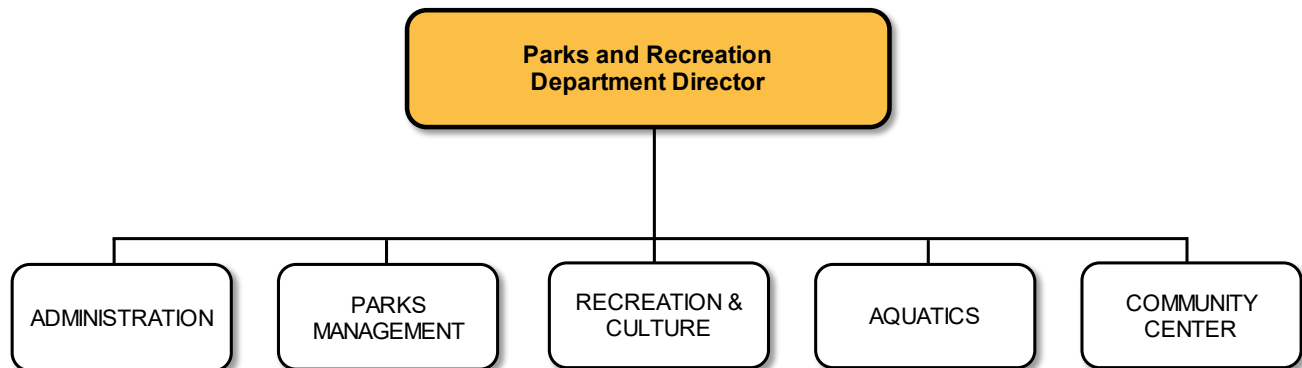
	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel					
Communications & Marketing Administrator	1.00	1.00	1.00	1.00	-
New Media Developer	1.00	1.00	1.00	1.00	-
Marketing & Comm. Specialist	1.00	1.00	1.00	1.00	-
Public Information Officer	1.00	1.00	1.00	1.00	-
Total FTEs	4.00	4.00	4.00	4.00	-

	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Expenditures					
Personnel	364,424	384,280	393,910	411,463	27,183
Operations & Maintenance	101,594	118,587	94,929	153,112	34,525
Capital Outlay	-	-	-	-	-
Total Expenditures	466,018	502,867	488,839	564,575	61,708

Significant Changes

- The increase in personnel costs is related to rate adjustments resulting from a class and compensation study performed in FY 2023, and a market pay adjustment for eligible employees in FY 2024.
- O&M increased due to special event costs for the Town 50th anniversary celebration

PARKS and RECREATION



Overview

The Parks and Recreation Department is comprised of the following divisions: Administration, Parks Management, Recreation and Culture, Aquatics and Community Center/Golf Fund. The department is further responsible for providing staff support to the Parks and Recreation Advisory Board and the Historic Preservation Commission.

The Mission of the Department is *Inspire Connection through Recreation*

2022/23 Accomplishments

ADMINISTRATION

- July 2022 – Cut the ribbon at the new Vistoso Trails Nature Preserve
- July 2022 – Celebrated the TABY art project at the north entry of Naranja Park
- October 2022 – Cut the ribbon at the Community Center Tennis/Pickleball Courts
- October 2022 – Cut the ribbon for the Conquistador Golf irrigation project
- December 2022 – Cut the ribbon for the restoration of the Garage at Steam Pump Ranch
- Completed the Vistoso Trails Nature Preserve Master Plan, opened restrooms, and maintained a safe walking path.

PARKS MANAGEMENT

- Demolished and removed the residential pool at Steam Pump Ranch
- Restored irrigation and replaced 14 trees along El Conquistador Way
- Replaced lawn irrigation at the Oro Valley Community and Recreation Center
- Renovated Play Area at Riverfront Park to include new decking on the play structures, new wood fiber safety fall material and new ADA access path
- Repaired broken and heaved concrete in 9 locations along the Vistoso Trails Nature Preserve path
- Replaced 4 barbeque grills at park ramadas
- Repainted the James D Kriegh Park handball courts exterior walls
- Replaced roof on James D Kriegh ballfield score tower, painted interior and replaced flooring.
- Planted 60 new trees throughout the park system

2022/23 Accomplishments (continued)

RECREATION & CULTURE

- Completed renovation and moved into the Garage offices at Steam Pump Ranch, allowing staff to be onsite six days of the week.
- Renovated the Bunkhouses and BBQ buildings to increase the amenities during events, including additional restrooms, dressing room and kitchenette.
- Implemented new programming at Steam Pump Ranch such as overnight family camping and expanded youth camp hours to allow for early drop-off and late pickup, giving parents more flexibility in their day.
- Reorganized the archery range with input from the user base for more efficient use of the space.
- Opened more event and parking space at Steam Pump Ranch to increase the desirability as a venue for events.
- Started the Oro Valley hiking series program that reached capacity shortly after opening registration.
- Implemented a volunteer program that has seen multiple applicants start volunteering at the archery range.

AQUATICS

- Continued to hold a strong membership base of over 400 memberships. This number jumped to over 600 during the three months of summer.
- Completed a major pump room improvement project that included expanding the pump room building to make room for 10 new, deep bed filters. In addition, this project included the installation of a new recreation pool heater. In conjunction with the 2.5 month long project staff also drained the Olympic pool, and performed an acid wash and deep clean of the plaster.
- During the facilities 2.5 month closure, staff refurbished 22 of the facilities competitive dive blocks. Additional work included polishing the stainless frames, replacing block tops, installing handles and block fins. With this the Aquatic Center can maintain its presence as a state-of-the-art competitive facility.
- Assistant Manager achieved Rec Cross Lifeguard Instructure Trainer certification. Less than 10 individuals in Southern Arizona have earned this certification. This also allows the facility to now offer and additional course to the public; Red Cross Lifeguard Instructor.
- The Aquatic Center will be hosting the National Jr/Sr Artistic Swimming Championship in April. This national event will attract over 300 athletes plus their families. The Aquatic Center will also be hosting the National Masters Artistic Swimming Championship in October 2023.

COMMUNITY CENTER

- Set an all-time high in membership numbers, reaching over 2,840 members in March. Previous record was 2,550 members in 2018. Facility check-ins also reached an all-time high, averaging over 400 visits per day.
- Successfully implemented Renew Active, a UnitedHealthcare program that provides free access to individuals 65 and up. As of March 2023, the program had over 730 members.
- Completion of reconstruction project of the tennis and pickleball facility, which included the addition of four new pickleball courts, bringing the total to 10 pickleball courts and 15 tennis courts. The new courts are constructed with post tension concrete, providing a more durable and long-lasting surface.
- Oversaw the replacement and installation of all new strength equipment at the facility. This equipment includes 13 circuit strength machines, four large plated machines, two functional training units, numerous free weights and several weight benches.
- Installation of new cardio equipment, which included 6 ellipticals, 6 recumbent bikes, 2 upright bikes and a stair climber.
- Resurfaced the pool deck to provide a safer and cleaner surface for facility users.

2022/23 Accomplishments (continued)

- Converted a racquetball court to a rec lounge space, which includes ping pong, shuffleboard, foosball, space for card/board games and TVs with video games consoles.
- Upgraded audio/visual equipment in the Sunset Room (banquet space near Overlook Restaurant). New equipment includes two large screens for presentations, sound system and microphone.

EL CONQUISTADOR GOLF (numbers through February '23)

- Green fees ahead of budget by \$163,323
- Cart fees ahead of budget by \$39,164
- Golf shop merchandise sales ahead of budget by \$30,300
- Food and beverage sales ahead of budget by \$96,414
- Rental clubs ahead of budget by \$11,126
- Membership ahead of budget by \$177,263

Total FTEs

	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
	63.58	67.08	67.33	68.81	1.73

Expenditures by Fund	FY 2022	FY 2023	FY 2023	FY 2024	Change
	Actual	Budget	Projected	Budget	
General Fund	2,268,745	3,815,162	3,823,007	5,245,363	1,430,201
Community Center Fund	6,319,322	13,171,272	14,377,505	10,184,425	(2,986,847)
Total	8,588,067	16,986,434	18,200,512	15,429,788	(1,556,646)

Revenues by Fund	FY 2022	FY 2023	FY 2023	FY 2024	Change
	Actual	Budget	Projected	Budget	
General Fund	896,019	817,032	698,730	832,840	15,808
Community Center Fund	9,502,986	9,813,852	9,517,047	9,793,352	(20,500)
Total	10,399,005	10,630,884	10,215,777	10,626,192	(4,692)

PARKS and RECREATION – GENERAL FUND

Total FTEs

FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
42.03	44.31	44.31	45.79	1.48

Expenditures by Division	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Administration	429,404	475,921	520,379	565,802	89,881
Parks Management	1,332,435	1,497,043	1,500,752	1,865,651	368,608
Recreation and Culture	506,906	616,241	609,793	1,291,698	675,457
Aquatics		1,225,957	1,192,083	1,522,212	296,255
Total	2,268,745	3,815,162	3,823,007	5,245,363	1,430,201

Revenue Sources	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Aquatics User Fees	545,171	496,000	364,004	467,000	(29,000)
Concession Sales	353	-	100	-	-
Fields & Courts User Fees	149,438	122,032	171,626	186,840	64,808
Miscellaneous User Fees	201,057	159,000	143,000	159,000	-
State Grants		40,000	20,000	20,000	(20,000)
Total	896,019	817,032	698,730	832,840	15,808

PARKS and RECREATION – ADMINISTRATION (GENERAL FUND)

Overview

The Parks and Recreation Administration Division is responsible for program registrations, processing fees and making deposits, coordinating facility reservations, grant writing and management for the department, responding to all phone, walk-in and email inquiries, and clerical and organizational support to the entire department. Additionally, this division provides administrative support to the Parks and Recreation Advisory Board.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Parks & Recreation Director	1.00	1.00	1.00	1.00	-
Deputy Parks & Rec. Director	1.00	1.00	1.00	1.00	-
Office Specialist	1.00	1.00	1.00	1.00	-
Total FTEs	3.00	3.00	3.00	3.00	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	343,184	344,730	383,399	397,886	53,156
Operations & Maintenance	86,220	131,191	136,980	167,916	36,725
Total Expenditures	429,404	475,921	520,379	565,802	89,881

Significant Changes

- The increase in personnel costs is related to rate adjustments resulting from a class and compensation study performed in FY 2023 and a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is related to outside professional services to develop a trails master plan

PARKS and RECREATION – PARKS MANAGEMENT (GENERAL FUND)

Overview

The Parks Maintenance Division is responsible for janitorial services, turf management, landscape maintenance and property upkeep for all parks, natural trails, and bicycle/pedestrian oasis facilities. Parks Maintenance is also responsible for the landscape maintenance at the Town Hall campus.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Parks Maint Superintendent	1.00	1.00	1.00	1.00	-
Parks Maintenance Supervisor	1.00	1.00	1.00	1.00	-
Parks Maintenance Worker III	1.00	1.00	1.00	1.00	-
Parks Maintenance Worker II	2.00	2.00	2.00	3.00	1.00
Parks Maintenance Worker I	5.00	6.00	6.00	6.00	-
Park Monitor	0.96	1.44	1.44	1.92	0.48
Total FTEs	10.96	12.44	12.44	13.92	1.48

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	589,548	699,493	721,024	925,501	226,008
Operations & Maintenance	641,392	665,550	664,728	760,950	95,400
Capital Outlay	101,495	132,000	115,000	179,200	47,200
Total Expenditures	1,332,435	1,497,043	1,500,752	1,865,651	368,608

Significant Changes

- The increase in personnel is related to: 1) a new parks maintenance worker II (1.0 FTE) and a new part-time park monitor (0.48 FTE) in FY 2024; 2) rate adjustments resulting from a class and compensation study performed in FY 2023; 3) a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is related to cost increases for field supplies, water & sewage, and increased on-call maintenance services.
- The capital outlay is new one-time equipment purchases and park improvements at Honey Bee Canyon.

PARKS and RECREATION – RECREATION & CULTURE (GENERAL FUND)

Overview

The Recreation and Culture Division is a consolidation of the previous Recreation and Cultural Resources Divisions. The Recreation and Culture Division is responsible for providing recreational programs, activities, classes, hikes, and special events for all ages, as well as ball field management and contracts. It is also responsible for management of all town historic and cultural properties, such as Steam Pump Ranch. Additionally, this division is responsible for implementation and follow-through of master plans for town historic sites and cultural resources.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Recreation & Culture Manager	1.00	1.00	-	-	(1.00)
Recreation Facility Manager	-	-	1.00	1.00	
Assistant Recreation Manager	2.00	2.00	2.00	2.00	-
Recreation Leader	1.95	1.95	0.95	0.95	(1.00)
Recreation Supervisor	-	-	1.00	1.00	
Recreation Aide	1.75	1.75	1.75	1.75	-
Total FTEs	6.70	6.70	6.70	6.70	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	355,050	390,091	422,366	453,898	63,807
Operations & Maintenance	151,856	211,150	167,280	279,800	68,650
Capital	-	15,000	20,147	558,000	543,000
Total Expenditures	506,906	616,241	609,793	1,291,698	675,457

Significant Changes

- The recreation & culture manger was reclassified to a recreation facility manager, and a recreation leader position was reclassified to a recreation supervisor in FY 2023
- The increase in personnel costs is due to the above-mentioned reclassifications, rate adjustments resulting from a class and compensation study performed in FY 2023, and a market pay adjustment for eligible employees in FY 2024.
- Operations & Maintenance increased due to increase in contract programming and instructors and special event expenditures.
- The capital outlay is primarily the Steam Pump Ranch BBQ & bunk house capital improvement project that is carried over from FY2023 and funded out of the Grants and Contributions Fund. Capital outlay also includes minor assets and equipment for the archery range and Steam Pump Ranch.

PARKS and RECREATION – AQUATICS (GENERAL FUND)

Overview

The Aquatics Division is responsible for the safe operation, maintenance, and management of the Oro Valley Aquatic Center. This facility includes an Olympic-sized swimming pool, a 25-yard pool, a splash pad for children and other family-friendly amenities. The facility serves as one of Southern Arizona's premier, competition-level facilities.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Aquatics Manager	1.00	1.00	1.00	1.00	-
Assistant Aquatics Manager	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Lifeguard Supervisor	2.25	2.25	2.25	2.25	-
Shift Leader	0.96	0.96	0.96	0.96	-
Facility Attendant	4.80	5.12	5.12	5.12	-
Fitness Instructor	0.48	0.96	0.96	0.96	-
Lifeguard/Swim Instructor	9.88	9.88	9.88	9.88	-
Total FTEs	21.37	22.17	22.17	22.17	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	787,413	884,957	831,583	1,124,212	239,255
Operations & Maintenance	370,216	332,000	351,500	373,000	41,000
Capital Outlay	34,578	9,000	9,000	25,000	16,000
Total Expenditures	1,192,207	1,225,957	1,192,083	1,522,212	296,255

Significant Changes

- The increase in personnel is related to rate adjustments resulting from a class and compensation study performed in FY 2023 and a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is related to utilities, supplies, and building maintenance.
- Capital outlay is a replacement of a commercial grade vacuum

COMMUNITY CENTER FUND

Overview

This fund is used to manage the operations of the Town's Community Center, golf, food & beverage, and tennis facilities. Revenues include a dedicated 0.5% sales tax, as well as revenues from golf, tennis, food and beverage, fitness, and recreation activities. Expenditures include personnel, operating and capital improvement costs for the facilities. Golf, as well as food and beverage, are managed by an outside contractor.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Recreation Facility Manager	1.00	1.00	1.00	1.00	-
Assistant Recreation Manager	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Recreation Supervisor	0.75	0.75	1.00	1.00	0.25
Custodian	0.48	0.48	0.48	0.48	-
Facility Attendant	4.25	4.72	4.72	4.72	-
Aquatics Shift Leader	1.58	1.58	1.58	1.58	-
Lifeguard Supervisor	-	0.75	0.75	0.75	-
Lifeguard	3.65	3.65	3.65	3.65	-
Recreation Leader	0.96	0.96	0.96	0.96	-
Recreation Aide	4.88	4.88	4.88	4.88	-
Fitness Instructor	2.00	2.00	2.00	2.00	-
Total FTEs	21.55	22.77	23.02	23.02	0.25

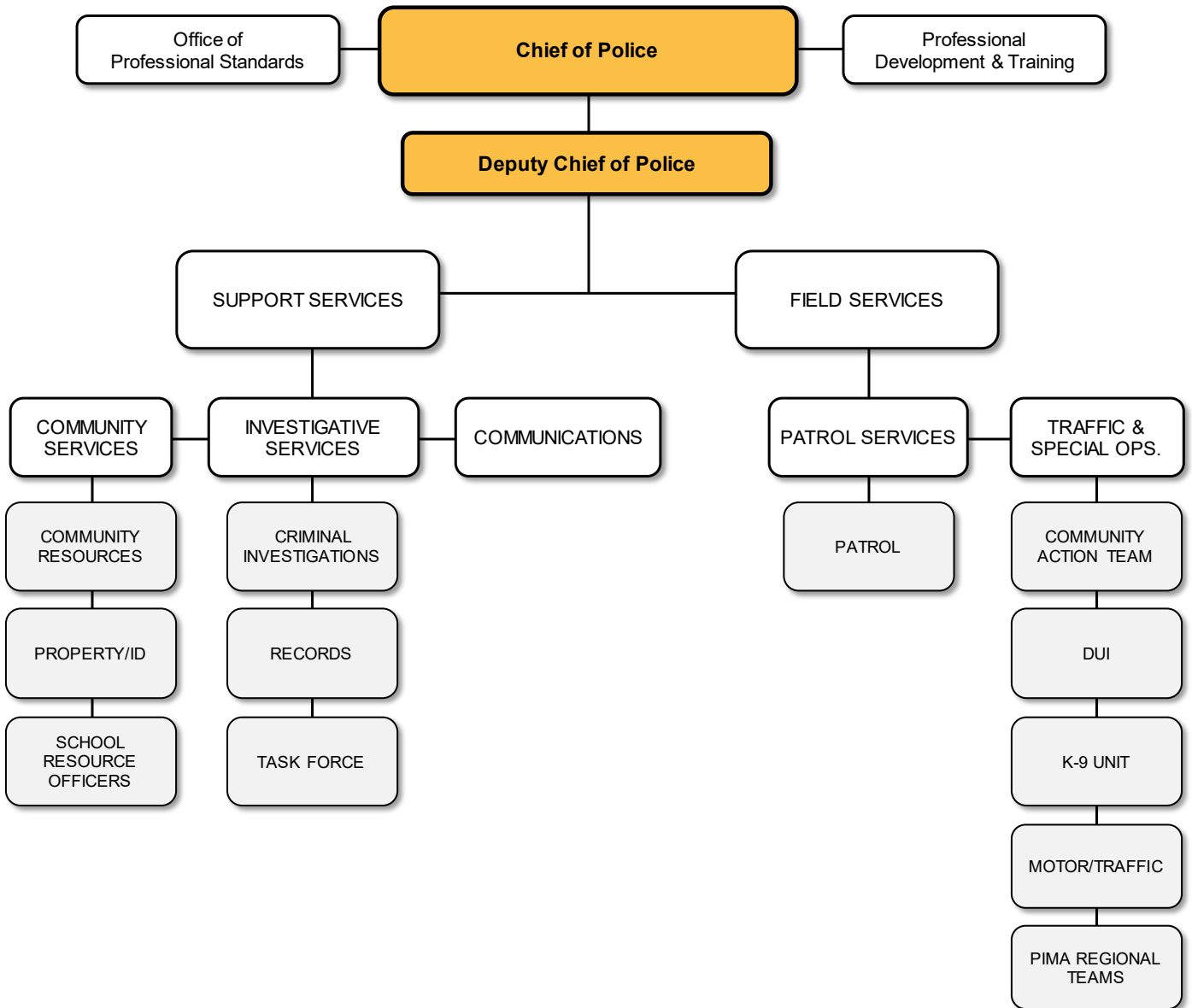
	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures and Other Financing Uses	Actual	Budget	Projected	Budget	Change
Personnel	891,869	920,274	1,017,000	1,141,379	221,105
Operations & Maintenance	4,839,345	5,296,236	5,443,065	5,294,659	(1,577)
Capital Outlay	139,003	2,666,700	1,853,347	1,820,500	(846,200)
Debt Service	135,678	202,682	151,480	210,684	8,002
Other Financing Uses	313,427	4,085,380	5,912,613	1,717,203	(2,368,177)
Total Expenditures	6,319,322	13,171,272	14,377,505	10,184,425	(2,986,847)

	FY 2022	FY 2023	FY 2023	FY 2024	
Revenue Sources	Actual	Budget	Projected	Budget	Change
Local Sales Taxes	3,535,507	3,477,236	3,634,277	3,726,016	248,780
Charges for Services	5,964,727	4,868,049	5,569,644	5,755,286	887,237
Miscellaneous	2,753	162,050	313,126	312,050	150,000
Total Revenues	9,502,986	8,507,335	9,517,047	9,793,352	1,286,017

Significant Changes

- The increase in personnel costs is related to a reclassification of a recreation supervisor to full-time, rate adjustments resulting from a class and compensation study performed in FY 2023 and a market pay adjustment for eligible employees in FY 2024.
- Capital Outlay is related to various improvements to the Community Center and capital projects such as ADA improvements, golf course improvements, and Vistoso Trails Nature Preserve improvements.
- Debt service is related to capital leases for fitness and golf equipment.
- Other financing uses in FY 2023 included a transfer to the Capital Fund for the golf irrigation project.

POLICE



Overview

The Oro Valley Police Department is dedicated to courageous and selfless service in preventing crime, building trust and enhancing quality of life for our community.

2022/23 Accomplishments

- Multiple vendors use various matrix criteria to identify “The Safest Cities in Arizona.” Oro Valley was identified as: #2 by Safewise.com, #7 by Propertyclub.nc, #5 MovingWaldo.com and #10 RamseySolutions.com
- Completed the first year with the Pima Regional Critical Incident Team (PRCIT) and participated in 14 incidents.
- Continued to promote high visibility enforcement deployments to reduce crashes and crimes.
- Awarded funding in the amount of \$89,120 from the Governor’s Office of Highway Safety for overtime, supplies, and equipment.
- Awarded funding in the amount of \$223,652 from Operation Stonegarden for equipment, overtime, and mileage to combat illegal contraband / human smuggling and apprehend terrorists entering the country.
- Expanded staff wellness to financial approach (mental, physical, and nutrition) to the department’s health & wellness program. The program allows working out on duty, education on nutrition and Blue Key project, which is anonymous counseling.
- Completed more than 2,700 hours of advanced officer training. Officers were trained on CPR, firearms, drivers training, defensive tactics, Red Dot System, fire extinguisher and building searches.
- OVPD members have instructed 46 active shooter trainings to the community.
- Four command staff members are now Accredited Command Executives through the Arizona Association Chiefs of Police.
- Renewed a Memorandum of Understanding with Arizona Department of Public Safety regarding Commercial Vehicle Enforcement for an additional five years.
- Community Resources Unit provided training to local hotels on the topic of sex trafficking so staff can better identify victimization and report accordingly.
- OVPD applied and received a Bureau of Justice grant of \$17,273 for ballistic vests for police officers. This was the highest award OVPD has received from this grant.
- OVPD applied and received an Arizona Criminal Justice Commission grant through the Arizona Coronavirus Emergency Supplemental Funding program in the amount of \$42,000. The funds from this grant were implemented to offsite costs of personal protective supplies purchased to protect OVPD staff during the pandemic.
- The School Resource Officers Unit was recognized by KGUN 9 for their efforts in teaching high school students about the consequences of distracted driving with Teen Maze.
- OVPD hired 20 new employees, 14 officers and six civilians.
- Oro Valley Cadet Unit 6873 provided 392 community service hours assisting with patrols during football games and traffic control during graduations.
- In conjunction with the Oro Valley Town Court and Innovation and Technology Department, OVPD implemented virtual court appearance to hold criminals accountable.
- OVPD received two new canines (Vito and Cash). They are trained in narcotic detection.
- In cooperation with United States Border Patrol and the Department of Public Safety, OVPD hosted the Southern Arizona Multi-Agency Honor Guard Academy. Participants received hands-on instruction specific to honoring officers who pay the ultimate sacrifice in the line of duty.
- The Arizona Department of Public Safety Access Integrity Unit completed an audit for compliance with the Uniform Crime Reporting requirements. This audit was critical in demonstrating OVPD’s commitment to compliance with accurate and timely reporting of crime statistics in Oro Valley.
- Citizens Volunteer Assistants Program (CVAP) provided more than 15,000 hours of service.
- An assessment was completed on property and evidence procedures, best practices, and facilities. The assessment is part of an ongoing effort by OVPD to evaluate and improve operations as well as promote organizational transparency to the residents of Oro Valley.

Total FTEs

	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
	132.73	138.73	138.73	139.73	1.00

Expenditures by Division	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
Administration	2,204,906	2,591,191	2,437,431	2,538,062	(53,129)
Support Services	6,711,442	8,720,535	8,143,288	7,705,875	(1,014,660)
Field Services	8,836,849	9,545,496	9,809,329	10,447,152	901,656
Total	17,753,197	20,857,222	20,390,048	20,691,089	(166,133)

Revenue Sources	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
Federal Grants	344,128	380,000	406,000	871,915	491,915
Intergovernmental	61,209	65,000	65,000	65,000	-
State Grants	69,413	75,000	75,000	75,000	-
Seizures & Forfeitures	102,014	102,000	63,000	103,000	1,000
Fingerprinting	9,670	9,000	9,000	9,000	-
Report Copying	6,519	6,500	6,500	6,500	-
Impound Processing	18,925	19,000	19,000	19,000	-
Other	4,114	5,000	10,000	5,000	-
Total	615,992	661,500	653,500	1,154,415	492,915

POLICE – ADMINISTRATION

Overview

The Oro Valley Police Department (OVPD) embodies a community policing philosophy and guides all staff toward embracing this throughout the entire organization. Personnel are trained to deliver a high level of service that meet our community’s expectations. OVPD allows our staff to uphold professional certifications and focuses on developing the skills, abilities, knowledge, and talents to maintain exceptional services. OVPD thoroughly investigates all complaints against its employees in order to preserve public confidence in our willingness to oversee and control the actions of our employees. In Oro Valley, community policing is considered one of our pillars that underlies all programs and initiatives.

Personnel	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Police Chief	1.00	1.00	1.00	1.00	-
Deputy Police Chief	1.00	1.00	1.00	1.00	-
Lieutenant	1.00	1.00	1.00	1.00	-
Sergeant	2.00	2.00	2.00	2.00	-
Public Info. Officer - Sergeant	-	-	-	-	-
Public Information Officer	1.00	1.00	1.00	1.00	-
Training Officer	1.00	1.00	1.00	1.00	-
Police Workforce Specialist	0.48	0.48	0.48	0.48	-
Reserve Officer	-	-	-	-	-
Administrative Services Manager	1.00	1.00	1.00	1.00	-
Police Recruitment Specialist	-	-	1.00	1.00	1.00
Senior Office Specialist	1.00	1.00	-	-	(1.00)
Total FTEs	9.48	9.48	9.48	9.48	-

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel	1,437,277	1,560,604	1,565,604	1,427,220	(133,384)
Operations & Maintenance	767,629	1,015,587	861,827	1,095,842	80,255
Capital Outlay	-	15,000	10,000	15,000	-
Total Expenditures	2,204,906	2,591,191	2,437,431	2,538,062	(53,129)

Significant Changes

- The decrease in personnel costs is related to changes in benefit deductions and retirement contributions now that the Town’s Public Safety Personnel Retirement System (PSPRS) plan is 100% funded
- The increase in O&M is due to insurance costs and increased field supplies
- The capital outlay is related to furniture needs

POLICE – SUPPORT SERVICES

Overview

The Support Services Division is comprised of Criminal Investigations Unit, Crime Analyst, Task Force Operations, Property and I.D., School Resource Officers, Community Resources, Citizen Volunteer Assistants Program, Records, and the Communications Bureau. Support Services focuses on and analyzes crime trends, efficient resource allocation and technological solutions.

Personnel	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Commander	1.00	1.00	1.00	1.00	-
Lieutenant	2.00	2.00	2.00	2.00	-
Sergeant	4.00	4.00	3.00	3.00	(1.00)
School Resource Officer	7.00	7.00	7.00	7.00	-
Detective	8.00	9.00	9.00	9.00	-
Lead Officer	1.00	1.00	-	-	(1.00)
Officer	11.00	11.00	5.00	5.00	(6.00)
Telecommunications Manager	1.00	1.00	1.00	1.00	-
Telecommunications Supervisor	2.00	2.00	2.00	2.00	-
Telecommunicator	10.00	12.00	12.00	12.00	-
Records Manager	-	-	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	-	(1.00)
Records Specialist	5.00	5.00	4.00	4.00	(1.00)
Accreditation, Audits, and Inspection Coordinator	-	-	-	1.00	1.00
Office Assistant	1.25	1.25	1.25	1.25	-
Crime Analyst	1.00	1.00	1.00	1.00	-
Crime Scene Tech Supervisor	1.00	1.00	1.00	1.00	-
Crime Scene Technician	3.00	3.00	3.00	3.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Total FTEs	60.25	63.25	55.25	55.25	(8.00)

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel	6,331,299	7,973,478	7,473,478	6,879,620	(1,093,858)
Operations & Maintenance	276,805	527,057	449,810	641,755	114,698
Capital Outlay	103,338	220,000	220,000	184,500	(35,500)
Total Expenditures	6,711,442	8,720,535	8,143,288	7,705,875	(1,014,660)

Significant Changes

- The decrease in personnel costs is related to 8 positions transferred to field services, changes in benefit deductions and retirement contributions now that the pension plan is 100% funded
- O&M increased due to increased travel & training, and memberships/subscriptions
- The capital outlay is grant funded vehicles and equipment

POLICE – FIELD SERVICES

Overview

The Field Services Division is comprised of Patrol, Traffic Unit, Community Action Team, K-9 and Pima Regional assignments. Field Services is responsible for the uniformed patrol functions of the Department, including 24-hour response to the initial investigation of crimes and incidents, traffic enforcement and control, crash investigations, community policing programs and specialized operations such as SWAT and K-9.

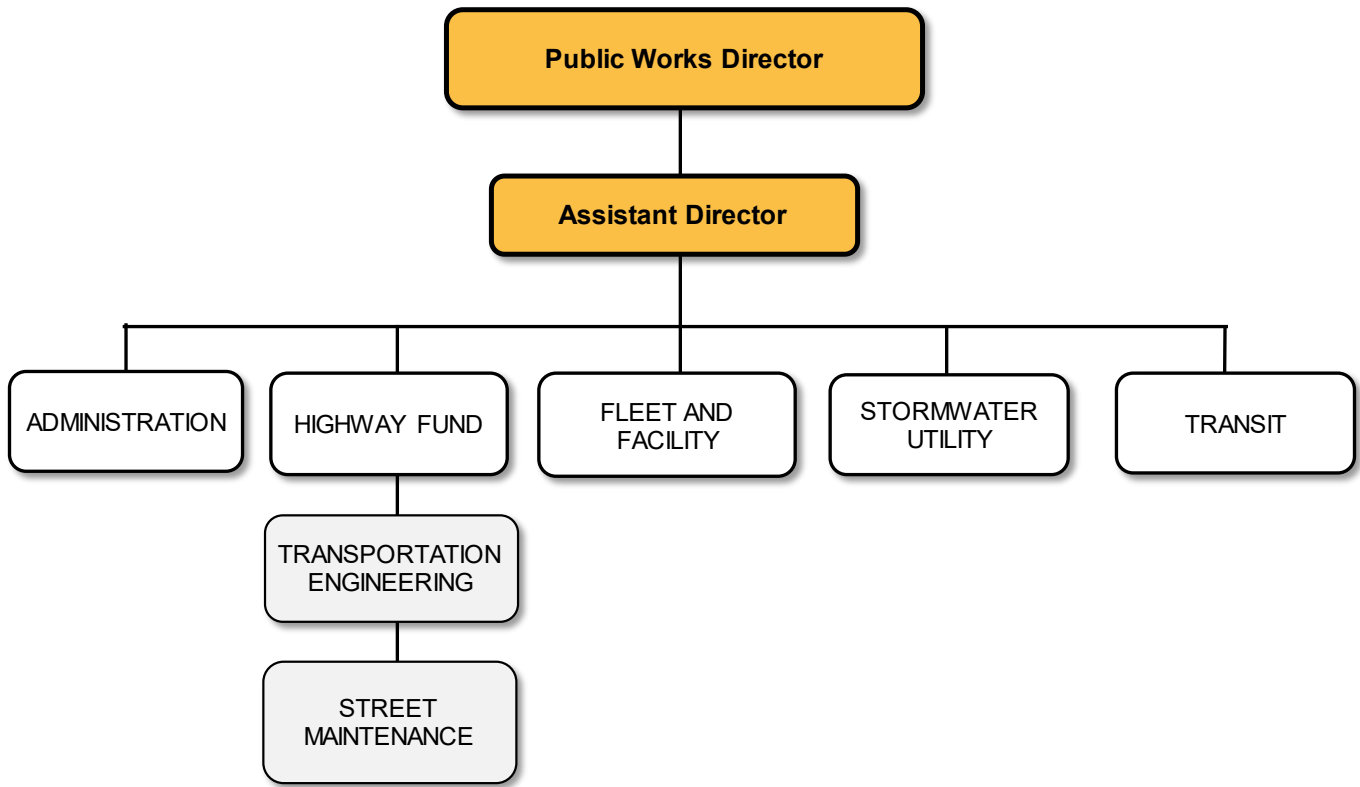
Personnel	FY 2022	FY 2023	FY 2023	FY 2024	Change
	Actual	Budget	Projected	Budget	
Commander	1.00	1.00	1.00	1.00	-
Lieutenant	2.00	2.00	2.00	2.00	-
Sergeant	7.00	7.00	8.00	8.00	1.00
Lead Officer	6.00	6.00	7.00	7.00	1.00
K-9 Officer	2.00	2.00	2.00	2.00	-
Traffic Investigator	1.00	1.00	1.00	1.00	-
DUI Officer	1.00	1.00	2.00	2.00	1.00
Motorcycle Officer	1.00	1.00	1.00	1.00	-
Officer	41.00	44.00	49.00	50.00	6.00
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Total FTEs	63.00	66.00	74.00	75.00	9.00

Expenditures	FY 2022	FY 2023	FY 2023	FY 2024	Change
	Actual	Budget	Projected	Budget	
Personnel	8,780,684	9,452,596	9,702,596	10,351,402	898,806
Operations & Maintenance	47,340	82,900	74,200	76,750	(6,150)
Capital Outlay	8,825	10,000	32,533	19,000	9,000
Total Expenditures	8,836,849	9,545,496	9,809,329	10,447,152	901,656

Significant Changes

- The increase in personnel costs is related to one sergeant and seven officer positions transferred from support services, compression adjustments to rates as a result of a classification and compensation study done in FY 2023, a small increase in health and dental premiums, and changes in employee benefit elections. These increases were partially offset by savings due to changes in benefit deductions and retirement contributions now that the Town's PSPRS plan is 100% funded.
- The capital outlay is related to drone equipment.

PUBLIC WORKS



Overview

The Public Works Department is organized into five functional areas: Administration, Highway Fund, Fleet and Facility Management, Stormwater, and Transit. Administration manages all the department's activities, non-fund specific capital projects and capital project management/support to other departments as needed. Highway Fund, which includes Transportation Engineering and Street Maintenance divisions, are responsible for road related construction projects as well as routine maintenance. Fleet and Facility Management is responsible for Town facility maintenance, including repairs and minor renovations, and fleet maintenance for vehicles and equipment. Stormwater is responsible for management and operation of the Town's Stormwater Utility. Transit is responsible for management and operation of the Sun Shuttle Dial-a-Ride public transit service under contract with the Regional Transportation Authority (RTA).

Total FTEs

	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
	87.12	75.71	77.11	78.11	2.40

Expenditures by Fund *	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
General/Capital Fund	4,253,049	6,599,498	6,290,084	8,653,250	2,053,752
Highway Fund	4,035,539	4,652,189	4,648,254	6,466,275	1,814,086
Stormwater Utility Fund	1,124,429	2,107,024	1,844,903	1,830,109	(276,915)
Total	9,413,017	13,358,711	12,783,241	16,949,634	3,590,923

Divisions/programs supported by the General Fund include Fleet Maintenance, Facilities Maintenance, Transit and Administration. Capital Fund supports capacity for two temporary CIP Project Manager positions.

** Does not include the PAG/RTA Fund or the Roadway Impact Fee Fund*

Revenues by Fund*	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
General Fund	1,517,170	1,747,309	1,576,900	3,022,200	1,274,891
Highway Fund	3,999,546	4,163,100	4,229,100	4,432,608	269,508
Stormwater Utility Fund	1,483,587	1,494,000	1,873,702	1,726,500	232,500
Total	7,000,303	7,404,409	7,679,702	9,181,308	1,776,899

** Does not include the PAG/RTA Fund or the Roadway Impact Fee Fund*

PUBLIC WORKS - ADMINISTRATION

Overview

Administration is responsible for department management and oversight, funding and program implementation, contract management, and obtaining reimbursement of outside funding for projects from Pima Association of Governments, the Arizona Department of Transportation and the Federal Emergency Management Agency. Administrative staff responsibilities include clerical duties, maintaining the Public Works Department website, records management, and logistical support. In addition, streets maintenance operations staff are located within Administration and funded by the General Fund to provide working flexibility for involvement with non-highway related projects, such as the Naranja Park playground construction.

2022/23 Accomplishments

- Provided oversight, project management and administration to over 60 planned and 14 unplanned projects and YTD 7,595 service tasks and plans. This includes design of upcoming construction projects such as the Town Court expansion and Community Center elevator.
- Enhanced the development, tracking and delivery of the Town's Capital Improvement Program
 - Naranja Park Expansion
 - Catalina Ridge - Alternative & Construction
 - Community Center Elevator ADA - Design
 - Sierra Wash: Phase I Naranja Construction
 - Magistrate Court Expansion Design
 - Community Center ADA Improvements (Pathway Reconstruction)
 - MUP La Canada Dr. (Lambert Lane to Naranja Dr)
 - Tripspark Passenger Portal Enhancements
 - RTA - SR77 Wildlife Fencing and Gate Project
 - Main Town Admin Generator Replacement Construction
 - Pusch Facility External ADA Access (Construction)
 - Pusch Facility Roof & Drain Repairs
 - CRC Jacuzzi to Outdoor Restroom Design
 - CRC Fire Alarm System Upgrade Design
 - Pusch Facility Tennis Center Restroom Upgrade Design
- Continued oversight and management of the \$25M Parks bond projects and the Steam Pump Ranch historic renovation project.
- Successfully hired a Project Manager/Architect to enhance the departments facilities project manager abilities.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
PW Director & Town Engineer	1.00	1.00	1.00	1.00	-
Assistant Public Works Director	0.75	0.75	0.75	0.75	-
Fleet & Facilities Manager	1.00	1.00	1.00	1.00	
Streets & Drainage Op. Super.	1.00	1.00	1.00	1.00	-
Streets & Drainage Crew Leader	2.00	2.00	2.00	2.00	-
CIP Project Manager	2.00	2.00	2.00	2.00	-
Project Manager		1.00	1.00	1.00	-
Heavy Equipment Operator II	5.00	5.00	5.00	5.00	-
Administrative Coordinator	1.00	1.00	1.00	1.00	-
Senior Office Specialist	-	-	1.00	1.00	1.00
Office Specialist	1.00	1.00	-	-	(1.00)
Total FTEs	14.75	15.75	15.75	15.75	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	1,309,493	1,583,756	1,538,601	1,764,109	180,353
Operations & Maintenance	128,438	206,342	204,150	217,750	11,408
Capital Outlay	-	-	-	150,000	150,000
Total Expenditures	1,437,931	1,790,098	1,742,751	2,131,859	341,761

Significant Changes

- The increase in personnel costs is related to rate adjustments resulting from a class and compensation study performed in FY 2023 and a market pay adjustment for eligible employees in FY 2024.
- The increase in O&M is related to utilities, insurance costs, and office supplies
- The capital outlay is for the ADA Sidewalk Remodel Town Campus - Curbs/Thresholds capital project funded out of the Grants and Contributions Fund.

PUBLIC WORKS – FLEET & FACILITY MANAGEMENT

Overview

Facility Maintenance is a vital program responsible for building maintenance repairs, energy management, heating, ventilation and air conditioning services, minor renovations, project management, and contract administration for all the Town's buildings and facilities. The program ensures that all buildings and facilities are well-maintained, safe and functional for the public and employees.

Fleet Maintenance is another essential program that is responsible for preventative maintenance and repair of the Town's fleet of vehicles and heavy equipment. This program achieves its goals through the combination of service contracts and staff. It is crucial to ensure that the Town's fleet is well-maintained to reduce downtime, extend the life of the equipment and vehicles and save the Town money.

It's worth noting that Fleet costs for the Town's Water Utility and Stormwater Utility are budgeted in the Enterprise Funds.

2022/23 Accomplishments

Fleet and Facilities Division expects to have logged over 5040 maintenance tasks and projects by the end of the fiscal year.

Notable tasks that are not considered routine maintenance that were completed this year include:

500 Magee Police Substation

- Design of HVAC modifications to support DNA evidence storage.

680 Calle Concordia

- Repaired the wash-rack facility to fully operational and created a Preventative Maintenance (PM) schedule for it.
- Installed risers and manhole covers on the septic system to facilitate maintenance and inspections.
- Installed a four-post lift in the fleet shop, to service large vehicles.

Community and Recreation Center (CRC)

- Men's & women's sauna heater units were repaired by the facility maintenance team to extend their service life.
- Cart barn walls and employee restroom were repaired after a golf cart impact.
- Converted a racquetball court to an open space for Parks and Recreation programming.
- Designed an updated replacement fire detection and alarm system.
- Designed exterior accessible restrooms for construction in place of the men's jacuzzi.
- Replaced the facility awning coverings.
- Replaced and remodeled the P&R Director's office to increase efficiencies and use of space.

Golf Maintenance Facility

- Installed a landing outside of the shop's north entrance for safety and compliance.
- Relocated a shipping container storage unit to facilitate servicing of the septic system.
- Installed a riser and manhole cover on the septic system to permit access for maintenance.

Municipal Operations Center (MOC)

- Repaired entry canopy roofing on two buildings.

Pusch Ridge Tennis/Golf Facility

- Anchored the golf swing practice netting according to the Town Engineer's specifications.
- Designed ADA compliant restrooms for the Tennis pro-shop.

2021/22 Accomplishments (continued)

Riverfront Park

- Performed permit remediation and code compliance construction activities to obtain a certificate of occupancy.

Steam Pump Ranch

- Installed an intrusion detection alarm in the Pusch House.

Tangerine Police Substation

- Replaced water damaged hallway flooring
- Installed a tertiary power dock for the emergency back-up generator to bring the install into code compliance.

Town Hall

- Building A, Administration
 - Fire alarm panel was upgraded to a cellular service connection.
 - Began construction of the emergency back-up generator.
 - Repaired campus sidewalks.
 - Upgraded the interior lighting to LED.
 - Removed a wall in the IT Director's Office to increase space.
 - Designed a reconfiguration of the front lobby copy room into an office.
- Building B, Courts
 - Designed a building expansion to support Court operations and improve safety.
- Building C, Water Utility
 - Updated the exit device trim on exterior doors to increase security.
- Building E, Health Clinic
 - Replaced flooring
- Building F, Police Headquarters
 - Replaced the kitchenette cabinetry and refreshed the restroom finishes in the 911 communications area.

Vistoso Highlands Nature Preserve Restrooms

- Reconditioned and reopened three of six restrooms.
- Designed ADA compliant configurations for the other three restrooms.

Fleet Division

- Onboarding of new personnel
 - Fleet Attendant
 - Fleet Mechanic III
- Police Patrol SUV refresh of 20 units

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Facilities Maintenance Super.	1.00	1.00	1.00	1.00	-
Fleet Maint Supervisor	1.00	1.00	1.00	1.00	-
Facilities Maint Technician	3.00	3.00	3.00	3.00	-
Fleet Maint Mechanic III	2.00	3.00	3.00	3.00	-
Fleet Control Specialist	1.00	-	-	-	-
Fleet Attendant	1.00	1.00	1.00	1.00	-
Total FTEs	9.00	9.00	9.00	9.00	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	548,896	674,363	617,216	723,387	49,024
Operations & Maintenance	2,328,500	2,343,700	2,251,253	2,320,750	(22,950)
Capital Outlay	37,268	170,000	177,500	245,000	75,000
Total Expenditures	2,914,664	3,188,063	3,045,969	3,289,137	101,074

Significant Changes

- The increase in personnel costs is related to rate adjustments resulting from a class and compensation study performed in FY 2023 and a market pay adjustment for eligible employees in FY 2024.
- The decrease in O&M is primarily related to lower projected gasoline prices in FY 2024 then what was budgeted in FY 2023.
- Capital outlay reflects projects associated with the Town's facility maintenance program.

PUBLIC WORKS – HIGHWAY FUND

Overview

Within the Highway Fund, Public Works is responsible for managing the design and construction of roadway projects, issuing right-of-way permits, developing annual and long-term schedules for surface treatments on town streets, as well as maintaining and operating the Town's traffic signs, striping, intersection signals and lights.

In addition, Public Works is responsible for street maintenance, including landscape maintenance, pavement repair, storm readiness and clean-up. The personnel for this work responsibility is located within Administration, however all materials, equipment and consumables are located within this fund/area.

2022/23 Accomplishments

Between transportation and streets maintenance, over 2,370 tasks were completed, including:

- La Cañada Drive Mill/Overlay from Tangerine Road to Moore Road.
- Shannon Road Pavement Reconstruction from Lambert Lane to Naranja Drive.
- Naranja Drive HAWK signal in front of Ironwood Ridge High School.
- Oracle Road Wildlife Fence (RTA Project)
- Westward Look Drive Pavement Reconstruction
- La Cañada Drive multi-use pathway
- Naranja Drive multi-use pathway – secured RTA funding and initiated IGA process with ADOT
- Annual main line striping.
- Pavement Management: applied various pavement preservation treatments to 75 lane miles
- Road overall condition index (OCI) of 77.
- Completion of Quarterly and Bi-Annual arterial, collector and residential sweeping.
- Completion of Drainage Improvements to Calle Buena Vista low water crossings as well as Hardy Rd. @ Carmack Wash crossing
- Completion of more than 25 pavement repairs
- Completion of more than 120 sidewalk repairs
- Over 20 miles of crack sealing surface treatments
- Maintained essential service levels within Town ROW's averaging only two Arizona Department of Corrections personnel in addition to subsidizing with outside contractor/vendors.
- Addressed all non-ADA compliant parking signs within the Town's parking lots.
- Transportation Art by Youth (TABY) project oversight
- Project Management:
 - Steam Pump Ranch Garage Building Rehabilitation
 - Steam Pump Ranch BBQ and Bunk Buildings Rehabilitation
 - Community Center Tennis Ball Court Reconstruction
 - Community Center ADA Ramp
 - Community Center Overflow Parking Lot

Total FTEs

	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
	26.75	12.00	12.00	12.00	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures by Program	Actual	Budget	Projected	Budget	Change
Transportation Engineering	3,711,481	4,192,089	4,188,154	5,716,775	1,524,686
Street Maintenance	324,058	460,100	460,100	749,500	289,400
Total	4,035,539	4,652,189	4,648,254	6,466,275	1,814,086

	FY 2022	FY 2023	FY 2023	FY 2024	
Revenue Sources	Actual	Budget	Projected	Budget	Change
HURF Gas Taxes	3,979,751	4,127,100	4,127,100	4,334,608	207,508
Licenses and Permits	28,838	25,000	25,000	25,000	-
Interest Income	(16,303)	8,000	70,000	70,000	62,000
Miscellaneous	7,260	3,000	7,000	3,000	-
Total	3,999,546	4,163,100	4,229,100	4,432,608	269,508

PUBLIC WORKS – TRANSPORTATION ENGINEERING (HIGHWAY FUND)

Overview

Transportation Engineering is responsible for managing the design and construction of roadway projects. While most large projects are designed by consultants, Public Works has a small, in-house design team for smaller projects. Transportation Engineering also issues permits for all activity within the Town's right-of-way, develops annual and long-term schedules for surface treatments on Town streets, and maintains and operates the Town's traffic signals, roadway signs and pavement markings.

Personnel	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Engineering Division Manager	1.00	1.00	1.00	1.00	-
Senior Civil Engineer	1.00	1.00	1.00	1.00	-
Senior Civil Engineer Tech	3.00	3.00	3.00	3.00	-
Civil Engineer/Project Manager	1.00	1.00	1.00	1.00	-
Civil Engineer Designer	1.00	1.00	1.00	1.00	-
Senior Traffic Technician	1.00	1.00	1.00	1.00	-
Traffic Technician	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Crew Leader	1.00	1.00	1.00	1.00	-
Traffic Signs/Markings Worker	1.00	1.00	1.00	1.00	-
Construction Inspector	-	-	-	-	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Total FTEs	12.00	12.00	12.00	12.00	-

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel	1,175,502	1,202,574	1,200,988	1,260,345	57,771
Operations & Maintenance	280,329	370,515	368,166	369,430	(1,085)
Capital Outlay	2,255,650	2,619,000	2,619,000	4,087,000	1,468,000
Total Expenditures	3,711,481	4,192,089	4,188,154	5,716,775	1,524,686

Significant Changes

- The increase in capital costs is related to the pavement preservation program.

PUBLIC WORKS – STREET MAINTENANCE (HIGHWAY FUND)

Overview

Street maintenance is responsible for maintaining the Town's streets and drainage ways. *Personnel associated with this division are budgeted in administration.*

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Operations & Maintenance	324,058	453,100	437,702	634,500	181,400
Capital Outlay	-	7,000	22,398	115,000	108,000
Total Expenditures	324,058	460,100	460,100	749,500	289,400

Significant Changes

- The increase in O&M is related to street maintenance materials costs.
- The capital outlay is a heavy-duty truck and general operating equipment

PUBLIC WORKS – STORMWATER UTILITY

Overview

The Stormwater Utility enterprise is a division within the Public Works Department. The Stormwater Utility is responsible for federally mandated compliance with the Clean Water Act, meeting all surface water flow quality and quantity issues, including the Town's stormwater management plan, floodplain and erosion hazard management and support of all other Town programs that are impacted by storm events. The Stormwater Utility also coordinates with federal, state and local government agencies with regard to floodplain issues and storm preparedness of this community.

2022/23 Accomplishments

- Pima County Regional Flood Control District and Oro Valley Watershed Management Intergovernmental Agreement update
- Completed the 2023/24 Stormwater Utility Management Rate Analysis Report
- Development and implementation of an Arizona Department of Environmental Quality – stormwater runoff water quality sampling process
- Arizona Department of Water Resources – Community Assistance Visit audit
- Continued the successful sandbag program and tree cycle by locating to a new operational location and communicating to the community due to the construction at Naranja Park.
- Launched new Stormwater Utility Fee billing and customer engagement portal

Projects and programs delivered:

- Sierra Wash at Naranja Drive spillway repair
- Catalina Ridge drainage channel improvements
- Oro Valley Drive sediment removal
- Carmack Wash Tributary near Spring Valley Drive sediment removal
- Mutterer Wash at Greenock Drive sediment removal
- Hardy Road and Northern Avenue culverts sediment removal (4 locations)
- Mutterer/Pusch/Rooney Wash floodplain assessment
- Bangalor Drive erosion control improvements
- Atua Place erosion control improvements
- Calle Buena Vista erosion control improvements
- Carmack Wash at Hardy Road erosion control improvements
- La Cholla Boulevard Materials Laydown Yard
- El Conquistador Golf Course Irrigation Replacement
- El Conquistador Golf Course pathway improvements
- Vistoso Preserve watershed analysis

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Assistant Public Works Director	0.25	0.25	0.25	0.25	-
Stormwater Utility Division Mgr	1.00	1.00	1.00	1.00	-
Senior Stormwater Engineer	1.00	1.00	1.00	1.00	-
Streets & Drainage Op. Supervisor	1.00	1.00	1.00	1.00	-
Stormwater Utility Project Manager	1.00	-	-	-	-
Stormwater Inspector Designer	1.00	1.00	1.00	1.00	-
Stormwater Utility Analyst	1.00	1.00	1.00	1.00	-
Heavy Equipment Operator II	3.00	3.00	3.00	3.00	-
Senior Office Specialist	1.00	1.00	1.00	1.00	-
Stormwater Intern	0.48	0.48	0.48	0.48	-
Total FTEs	10.73	9.73	9.73	9.73	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	810,920	826,266	848,408	954,950	128,684
Operations & Maintenance	313,509	396,245	396,245	369,159	(27,086)
Capital Outlay	-	884,513	600,250	506,000	(378,513)
Total Expenditures	1,124,429	2,107,024	1,844,903	1,830,109	(276,915)

	FY 2022	FY 2023	FY 2023	FY 2024	
Revenue Sources	Actual	Budget	Projected	Budget	Change
Charges for Services	1,495,179	1,492,500	1,460,310	1,501,500	9,000
Federal Grants	-	-	-	210,000	210,000
State Grants	16,906	-	-	-	-
Miscellaneous	2,774	-	-	-	-
Interest Income	(31,272)	1,500	15,000	15,000	13,500
Transfer in from Grants Fund	-	-	398,392	-	-
Total Revenues	1,483,587	1,494,000	1,873,702	1,726,500	232,500

Significant Changes

- The increase in personnel costs is related to rate adjustments resulting from a class and compensation study performed in FY 2023 and a market pay adjustment for eligible employees in FY 2024.
- The decrease in O&M is related to less outside professional services in FY 2024
- Capital outlay relates to culvert cleaning and maintenance and capital improvement projects.

PUBLIC WORKS – TRANSIT SERVICES

Overview

Transit Services facilitates partnerships and coordinates transportation services among public and private agencies, serving Oro Valley to improve mobility for community residents. Transit Services has developed a long-term partnership with the Regional Transportation Authority (RTA) to improve the transportation network and maximize transportation options available to the community at the lowest possible cost. Transit Services is proud to operate the regional Sun Shuttle Dial-a-Ride service under contract with the RTA and is committed to providing high quality transit alternatives and planning for the future.

2022/23 Accomplishments

- Over 60,000 ridership expected by fiscal year-end, a new record
- With the support of the Innovation & Technology Department, improved passenger on-line capabilities with the scheduled acquisition of the Passenger Portal module of TripSpark. Passenger Portal module installed and operational.
- Through the Arizona Department of Transportation (ADOT) grant process successfully awarded five replacement vehicles
- Hired, trained and fully qualified 24 new relief transit drivers
- Revised Fleet Maintenance Plan in coordination with the Town Fleet Manager resulting in major improvements in preventative maintenance
- Successfully processed \$46,688 in grant reimbursements for non-vehicle grants and \$505,875 in vehicle grants
- Successfully submitted grant requests under the ADOT 5307 grant program for three replacement vehicles totaling over \$404,000 which was awarded/budgeted for next FY 2024.
- Participated in the RTA Transit Working Group committee and Citizens Advisory Committee Transit Working Group subcommittee, helping to make decisions on regional transportation improvements and future regional and local transportation planning and budgeting.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Transit Administrator	-	-	1.00	1.00	1.00
Transit Supervisor	-	-	-	1.00	1.00
Senior Transit Crew Leader	1.00	1.00	-	-	(1.00)
Transit Crew Leader	1.00	1.00	1.00	1.00	-
Transit Specialist	1.11	1.10	1.10	1.10	-
Dispatcher	2.11	2.58	2.73	2.73	0.15
Driver	19.71	22.60	23.85	23.85	1.25
Office Assistant	0.96	0.95	0.95	0.95	-
Total FTEs	25.89	29.23	30.63	31.63	2.40

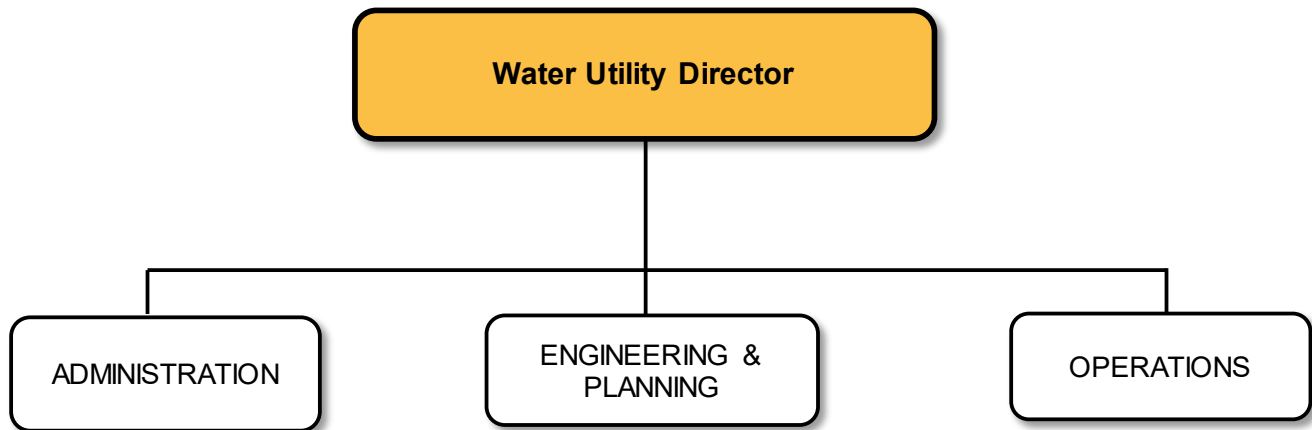
	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	1,267,088	1,383,972	1,405,478	1,617,854	233,882
Operations & Maintenance	61,043	139,256	74,086	84,600	(54,656)
Capital Outlay	10,254	98,109	21,800	1,529,800	1,431,691
Total Expenditures	1,338,385	1,621,337	1,501,364	3,232,254	1,610,917

	FY 2022	FY 2023	FY 2023	FY 2024	
Revenue Sources	Actual	Budget	Projected	Budget	Change
RTA Reimbursement	1,518,846	1,530,000	1,530,000	1,774,000	244,000
Federal Grants	-	-	46,900	1,204,800	1,204,800
State Grants	-	137,309	-	3,400	(133,909)
Farebox	(1,676)	80,000	-	40,000	(40,000)
Total Revenues	1,517,170	1,747,309	1,576,900	3,022,200	1,274,891

Significant Changes

- The increase in personnel costs is related to: 1) more hours for transit drivers and dispatchers (1.40 FTE); 2) a new transit supervisor position (1.00 FTE); 3) rate adjustments resulting from a class and compensation study performed in FY 2023 ; 4) a market pay adjustment for eligible employees in FY 2024.
- Capital outlay relates to transit van replacements which are 80% funded with ADOT grants

WATER UTILITY



Overview

The primary function of the Water Utility is the protection of public health and safety through the production and efficient delivery of water that meets and/or exceeds water quality standards. Responsibilities include: regulatory compliance, customer service, promoting water conservation, generating customer billings, collection of utility revenues, efficient use of available water resources, planning for future water resource requirements, and coordination with the development community.

2022/23 Accomplishments

- Delivered a combined total of 2.90 billion gallons of water to customers.
- 48% of the total deliveries were water supplies other than groundwater, including:
 - 851 million gallons of CAP water
 - 567 million gallons of reclaimed water
 - 1.57 billion gallons of groundwater
- Utilized full allocation of 10,305 acre feet of CAP water for potable use and recharge.
- Took 4,732 water quality samples with all results meeting regulatory requirements.
- Added 155 new metered connections for an estimated total customer base of 21,269 connections.
- Developed and delivered four quarterly customer newsletters titled *Behind the Meter*.
- The WaterSmart customer portal has 7,300 registered users and has provided over 8,000 leak alerts directly to our customers.
- Implemented a new customer information system to improve our customers experience by providing additional payment options and other self-help tools. The customer service portal currently has 7,000 registered users.
- Began construction of the independent portion of the Northwest Recharge Recovery and Delivery System (NWRRDS).
- Implementation of a new Adult Detention Center (ADC) inmate work program.
- Rehabilitated three groundwater production wells.
- Completed the design of the independent NWRRDS Reservoir & Booster Station.

Total FTEs

	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
	40.48	40.48	40.48	40.48	-

Expenditures by Division	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
Administration	7,691,098	8,393,427	8,217,735	8,923,491	530,064
Engineering and Planning	6,113,332	6,508,288	6,517,345	7,929,916	1,421,628
Operations	4,936,466	5,816,595	5,406,547	5,970,893	154,298
Total	18,740,896	20,718,310	20,141,627	22,824,300	2,105,990

Revenue Sources	FY 2022	FY 2023	FY 2023	FY 2024	
	Actual	Budget	Projected	Budget	Change
Charges for Services	3,267,981	3,224,000	2,960,534	3,200,500	(23,500)
Interest Income	(350,975)	100,000	100,000	100,000	-
Miscellaneous	688,140	-	135,768	-	-
Water Sales	14,406,542	15,383,000	14,186,000	16,060,000	677,000
Transfer in from Grants Fund	-	5,378,000	1,273,337	1,100,000	(4,278,000)
Total	18,011,688	24,085,000	18,655,639	20,460,500	(3,624,500)

WATER UTILITY – ADMINISTRATION

Overview

The Administration Division is responsible for the overall management of the Utility, including customer service, water utility billings, collection of water revenues, administration of the department's budget, implementation of water rates, fees and charges, water conservation, water resource planning and strategic planning.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Water Utility Director	1.00	1.00	1.00	1.00	-
Water Utility Administrator	1.00	1.00	1.00	1.00	-
Senior Office Specialist	1.00	1.00	1.48	1.48	0.48
Water Utility Analyst	1.00	1.00	1.00	1.00	-
Customer Service Specialist	4.00	4.00	4.00	4.00	-
Customer Service Representative	0.48	0.48	-	-	(0.48)
Water Conservation Specialist	1.00	1.00	1.00	1.00	-
Total FTEs	9.48	9.48	9.48	9.48	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures and Other Financing Uses	Actual	Budget	Projected	Budget	Change
Personnel	631,894	887,740	812,040	916,812	29,072
Operations & Maintenance	1,760,112	2,181,352	2,100,000	2,359,931	178,579
Capital Outlay	235,083	18,640	-	-	(18,640)
Debt Service	4,767,383	4,643,255	4,643,255	3,644,440	(998,815)
Other Financing Uses	296,626	662,440	662,440	2,002,308	1,339,868
Total Expenditures	7,691,098	8,393,427	8,217,735	8,923,491	530,064

Significant Changes

- The increase in personnel costs is related to a market pay adjustment for eligible employees in FY 2024.
- O&M costs increased primarily due to Town-wide indirect cost allocations of supporting services.
- The decrease in debt service is due to the payoff of the Series 2012 Senior Lien debt.
- The increase in other financing uses reflects transfers out to the Water Impact Fee Fund for the Northwest Recharge, Recovery, and Delivery System (NWRDRS) partnered CIP project.

WATER UTILITY – ENGINEERING and PLANNING

Overview

The Engineering and Planning Division is responsible for providing engineering support for the Operations Division as well as managing the capital improvement program. Additional responsibilities include new development plan review, construction inspection and regulatory compliance, and the maintenance and updating of GIS.

	FY 2022	FY 2023	FY 2023	FY 2024	
Personnel	Actual	Budget	Projected	Budget	Change
Engineering Division Manager	1.00	1.00	1.00	1.00	-
Project Manager	1.00	1.00	1.00	1.00	-
Senior Engineering Associate	1.00	1.00	1.00	1.00	-
Construction Inspector	2.00	2.00	2.00	2.00	-
Civil Engineering Technician	1.00	1.00	1.00	1.00	-
Total FTEs	6.00	6.00	6.00	6.00	-

	FY 2022	FY 2023	FY 2023	FY 2024	
Expenditures	Actual	Budget	Projected	Budget	Change
Personnel	566,939	651,291	660,348	719,749	68,458
Operations & Maintenance	4,172,029	4,706,997	4,706,997	5,560,167	853,170
Capital Outlay	1,374,364	1,150,000	1,150,000	1,650,000	500,000
Total Expenditures	6,113,332	6,508,288	6,517,345	7,929,916	1,421,628

Significant Changes

- The increase in personnel costs is related to a market pay adjustment for eligible employees in FY 2024
- The increase in O&M is related to CAP water wheeling and CAP water delivery charges
- Capital outlay is related to planned CIP projects for FY 2024

WATER UTILITY – OPERATIONS

Overview

The Operations Division oversees the operation and maintenance of all potable and reclaimed water production and distribution facilities, to include wells, boosters, reservoirs, metering stations, water mains, fire hydrants and valves. Additional responsibilities include meter installations, commercial meter testing, water quality testing, backflow prevention, construction of minor water main projects and oversight of the Advanced Metering Infrastructure system, disinfection systems and security systems.

Personnel	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Water Operations Manager	1.00	1.00	1.00	1.00	-
Water Operations Superintendent	1.00	1.00	1.00	1.00	-
Water Control Systems Supervisor	1.00	1.00	1.00	1.00	-
Meter Operations Supervisor	1.00	1.00	-	-	(1.00)
Water Operations Supervisor	3.00	3.00	4.00	4.00	1.00
Instrumentation Control Specialist	1.00	1.00	2.00	2.00	1.00
Meter Operations Supervisor	1.00	1.00	-	-	(1.00)
Water Utility Operator III	7.00	7.00	7.00	7.00	-
Water Utility Operator II	5.00	5.00	5.00	5.00	-
Water Utility Operator I	4.00	4.00	4.00	4.00	-
Total FTEs	25.00	25.00	25.00	25.00	-

Expenditures	FY 2022 Actual	FY 2023 Budget	FY 2023 Projected	FY 2024 Budget	Change
Personnel	2,034,905	2,114,033	2,000,897	2,229,406	115,373
Operations & Maintenance	2,470,198	2,796,912	2,500,000	3,216,695	419,783
Capital Outlay	431,363	905,650	905,650	524,792	(380,858)
Total Expenditures	4,936,466	5,816,595	5,406,547	5,970,893	154,298

Significant Changes

- The decrease in personnel costs is due to turnover of the lead water utility operator position
- The increase in O&M is primarily related to equipment repair and maintenance
- The capital outlay is related to equipment, meter purchases, and two vehicles



Capital Improvement Program (CIP) Overview

Overview

Providing infrastructure is a primary function of local governments. Maintaining public safety, Town services, parks and recreation facilities, adequate transportation systems, and the community's quality of life are all heavily dependent on how the Town handles infrastructure issues.

The Capital Improvement Program (CIP) is a comprehensive, ten-year plan of capital projects that will support the continued growth and development of the town. The CIP is used in implementing the General Plan and supporting the Town's adopted Strategic Leadership Plan by developing a prioritized schedule of short-range and long-range community capital needs, evaluating projects, and analyzing the community's ability and willingness to pay for them in the most cost-effective way. The Town uses the CIP as its method in determining future infrastructure requirements and planning the financing of facilities and equipment to maintain the service levels provided to town citizens.

The Town identifies capital projects as those which:

- Cost \$50,000 or more;
- Have an expected useful life of five or more years; and
- Becomes, or preserves, an asset of the Town

Although facility repair and maintenance, as well as fleet replacements, do not meet the definition of a capital project, they are a significant expense for the Town, and thus are included in the CIP for planning purposes.

The Town uses the Capital Improvement Program as an avenue of communication to the public. Through the CIP document, residents and businesses are provided with an accurate and concise view of the Town's long-term direction for capital investment and the Town's need for stable revenue sources to fund large multi-year capital projects.

CIP projects funded in FY 2023/24 total \$47,654,635. The table below shows this breakdown by fund:

Fund	Amount
General Fund	\$1,287,534
Capital Fund	\$24,351,591
Highway Fund	\$4,080,000
Community Center Fund	\$1,678,000
PAG/RTA Fund	\$388,000
Roadway Development Impact Fee Fund	\$750,000
Parks Impact Fee Fund	\$600,000
Grants & Contributions Fund	\$2,139,718
Stormwater Utility Fund	\$365,000
Water Utility Fund	\$2,164,792
Water Impact Fee Fund	\$9,850,000
Total All Funds	\$47,654,635

Please refer to the comprehensive ten-year CIP schedules and the project descriptions for additional detail on all projects.

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Category

* Denotes a project with carryforward funding from the prior year	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	Grand Total
Parks & Recreation	4,496,928	1,521,300	4,172,660	4,470,000	6,602,800	4,635,000	9,300,000	4,954,000	1,856,000	100,000	42,108,688
ADA/Safety Walkway Concrete Improvements System Wide	150,000										150,000
Artificial Turf Installation at Community Center Entrance			82,500								82,500
Audio System Update		115,000									115,000
Canada Golf Course Pathway Improvements	550,000										550,000
CC Men's Jacuzzi to Outdoor Accessed Restroom		285,000									285,000
Cloud Lake Sediment Dredging			85,000								85,000
Community Center Elevator*	1,700,000										1,700,000
Community Center Exterior Stucco repair and Painting		183,300									183,300
Community Center Fire Alarm System Upgrade*	75,000										75,000
Community Center Flat Roof Surface Replacement	198,000		200,000		200,000		200,000		200,000		998,000
Community Center Parking Lot Reconfigure/Resurface - Bond VE				1,400,000							1,400,000
CRC Fitness Exterior Window Replacement		100,000									100,000
CRC Pool Deck and Equipment Renovation					100,000						100,000
CRC Renovation and Construction					600,000		3,000,000	3,000,000			6,600,000
CRC Restaurant Cooler/Freezer Modernization and Floor Repair	65,000										65,000
Equipment Replacement (Golf Maintenance)		145,000	81,500								226,500
Event Space with Shade at CRC Tennis/Pickleball Courts			195,660								195,660
Golf John Deere Tractor Replacement		110,000									110,000
Golf Maintenance - Parking Lot Reconstruction			300,000								300,000
Golf Maintenance Facility Siding Replacement and Exterior Painting		63,000									63,000
Greenmaster Mowers Replacement			125,000								125,000
Greenock Trail Improvements*	51,210										51,210
Improved Landscape and Gathering Area at Aquatic Center			330,000								330,000
James D. Kriegh Park Field Lighting		30,000	1,500,000								1,530,000
James D. Kriegh Park - Egleston Road Connection Parking lot				60,000	750,000						810,000
James D. Kriegh Park - North Area Improvements						78,000	975,000				1,053,000
James D. Kriegh Park - North Parking Lot Improvements				375,000							375,000
James D. Kriegh Park - Racquetball/Basketball Court Conversion					22,800	285,000	250,000				557,800
Life Cycle Replacement (Bunkers and Turf Reduction)	100,000										100,000
MUP - Phase III – Alignment (CDO wash to James D. Kriegh Park)						1,500,000					1,500,000
MUP Big Wash Trailhead Improvements					250,000						250,000
Naranja Park Splashpad, Restroom and Ramada Bond VE					1,500,000						1,500,000
Naranja Park Archery Range - Paved Parking, Lights, Landscape								44,000	550,000		594,000
Naranja Park Asphalt Parking Lot, Roadway and MUP Bond Project VE							4,000,000				4,000,000
Naranja Park Basketball Courts Bond VE						250,000					250,000
Naranja Park Entry Site Improvements			36,000	450,000							486,000
Naranja Park Fields 7 & 8 - Park Bond Project VE						1,900,000					1,900,000
Naranja Park Maintenance Facility					1,200,000						1,200,000
Naranja Park Pickleball Courts (3) and Shade Structure					330,000						330,000
Naranja Park Ramadas			250,000								250,000
Naranja Park Skate Park expansion Park Bond Project VE								250,000			250,000
OVAC Diving Board and Dive Block Replacement									136,000		136,000

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Category

* Denotes a project with carryforward funding from the prior year	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	Grand Total
Parks & Recreation (continued)											
OVAC Olympic Pool Heater Replacement						500,000					500,000
OVAC Pool Replastering				200,000							200,000
OVAC Pump Room Upgrades - Phase Two	78,000		112,000								190,000
Parks Maintenance Toro Reelmaster Mower Replacement	85,000										85,000
Proctor/Lieber House Renovation				1,500,000							1,500,000
Pusch Ridge Facility ADA and Code Compliance*	418,718			85,000							503,718
Pusch Ridge Golf Course Improvements	75,000										75,000
Pusch Ridge Golf Course Pathway Bank Protection Improvements				300,000							300,000
Pusch Ridge Golf Course Pavement Preservation			275,000								275,000
Pusch Ridge Tennis Court Lighting Replacement					300,000						300,000
Pusch Ridge Tennis Court Resurfacing								120,000			120,000
Pusch Ridge Tennis Landscape Improvements					250,000						250,000
Pusch Ridge Tennis Renovations Bleachers/Pad/Storage		100,000									100,000
Riverfront Park - Field Lighting Replacement					1,000,000						1,000,000
Riverfront Park - Parking Lot Expansion								60,000	750,000		810,000
Riverfront Park - Playground Renovation							500,000				500,000
Riverfront Park - ramada over sports courts						22,000	275,000				297,000
Steam Pump Ranch Farmer's Market Structure Upgrade		100,000									100,000
Steam Pump Ranch - New Northern Entry by Panhandle Stables/Event Space								1,500,000			1,500,000
Steam Pump Ranch - Solar Lighting	71,000										71,000
Steam Pump Ranch - Tack Building	50,000		500,000								550,000
Steam Pump Ranch BBQ & Bunk House Renovations*	500,000										500,000
Vistoso Trails Nature Preserve ADA Restrooms	75,000										75,000
Vistoso Trails Nature Preserve Improvements*	255,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,155,000
Vistoso Trails NP Maintenance Facility Roof Repair and Security		190,000									190,000
Parks & Recreation - Bond Projects	18,565,759										18,565,759
CC Parking Lot Reconstruction & Expansion*	600,000										600,000
Golf Course Irrigation Phase 2 (La Cañada Course)	2,000,000										2,000,000
MUP – Phase I - La Cañada Dr. (Lambert Lane to Naranja Dr)*	677,590										677,590
MUP – Phase II - Naranja Dr. (La Cañada Dr to 1st Ave)*	200,000										200,000
Naranja Park Master Plan Implementation*	15,088,169										15,088,169
Public Facilities, Vehicles & Equipment	6,099,622	5,776,000	3,257,500	3,738,500	3,256,000	3,101,500	3,311,000	3,023,000	3,183,500	3,515,500	38,262,122
680 Fuel Station Renovation	55,000	450,000									505,000
680 Maintenance Yard Back-up Generator			50,000	500,000							550,000
680 Renovation for Removal of Fleet and Ops - Adding P&R					220,000						220,000
Administration Building Efficiency Renovation			50,000	500,000							550,000
CEDPW Building D File Room to Conference Room Renovation		20,000	150,000								170,000
Coronado Middle School Park Pre-Fab Restroom - Amphi Partnership	67,200										67,200
Equipment Replacement Program		648,000	289,500	260,500	368,000	418,500	403,000	204,000	178,500	178,500	2,948,500
F450 4X4 Reg Cab Dump	100,000										100,000
Facility Maintenance Program	362,000	493,000	508,000	524,000	540,000	557,000	574,000	592,000	610,000	629,000	5,389,000
Fuel Management Software (Gasboy Replacement)	70,000										70,000

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Category

* Denotes a project with carryforward funding from the prior year	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	Grand Total
Public Facilities, Vehicles & Equipment (continued)											
MOC Decommissioning					50,000						50,000
MOC Perimeter Fence & Entry Gate	30,000	450,000									480,000
MOC Water and Transit flat roof surface replacement					70,000						70,000
Network Storage	60,000			50,000			50,000				160,000
PD Main Town Hall, Building F, Locker Room Remodel		40,000	375,000								415,000
Phone System Refresh*	300,000									300,000	600,000
Public Works Operations Laydown Yard*	200,000										200,000
Server OS Refresh				60,000					60,000		120,000
Town Court Expansion*	1,466,402	1,500,000									2,966,402
Town Hall Admin Building A, Remodel I&T area	50,000	335,000			115,000						500,000
Town Hall Data Center Migration*	48,915										48,915
Town Hall Emergency Generator Replacements*	436,905										436,905
Town Hall, Building A, Elevator System Modernization			75,000								75,000
Town-Wide Drainage Study						100,000					100,000
Upgrade Desktop Operating Systems		200,000					200,000				400,000
Vehicle Replacement Program*	2,853,200	1,640,000	1,760,000	1,844,000	1,893,000	2,026,000	2,084,000	2,227,000	2,335,000	2,408,000	21,070,200
Public Safety	80,000	4,000,000	18,000,000	18,000,000							40,080,000
Future Police Station		4,000,000	18,000,000	18,000,000							40,000,000
Storage for Digital Forensics	80,000										80,000
Stormwater	365,000		386,445		650,000						1,401,445
Mutterer's Wash Bank Improvements					500,000						500,000
Public Storm Sewer Survey and Assessment					150,000						150,000
Sierra Wash @ Glover Road Culvert and Apron Rehabilitation			386,445								386,445
Sierra Wash at Via Mandarin Drainage Improvements	365,000										365,000
Streets/Roads	6,177,534	9,233,870	17,837,663	9,994,358	28,785,432	20,203,621	3,781,634	18,410,514	11,200,207	3,264,857	128,889,689
First Ave. Mill & Overlay (CDO Bridge to SR77)	250,000										250,000
First Ave. Mill & Overlay (CDO Bridge to Tangerine Rd.)		1,695,000									1,695,000
First Avenue Bridge Deck Repair		2,661,424									2,661,424
Illuminated Street Signs			60,500	62,315							122,815
La Cañada Bridge Deck Repair			7,657,800								7,657,800
La Cañada Dr & Tangerine Rd Intersection - Mill & Overlay	305,000										305,000
La Cañada Drive Mill/Overlay - CDO Bridge to Lambert Lane			1,081,000								1,081,000
La Cañada Drive Phase III (Naranja Dr. to Tangerine Rd.)		678,000									678,000
La Canada Traffic Signal - Street Improvements (near Lehman Academy)			600,000								600,000
Lambert Lane Reconstruction (La Cholla to west Town Limits)	388,000										388,000
Lambert Lane Widening (Shannon Rd to Rancho Sonora Dr)						17,246,000					17,246,000
Linda Vista Blvd Safety (Calle Buena Vista to Oracle Rd)									3,121,000		3,121,000
Moore Rd La Cholla Blvd Intersection					900,000						900,000
Moore Road Widen (La Cholla Blvd to La Cañada Drive)								9,417,000			9,417,000
Naranja Dr. Widening (La Cholla Bl. to 1st Ave.)									3,394,000		3,394,000
Oracle Rd & Rams Field Intersection							750,000				750,000
Palisades Road Widening (1st Ave to 1 mile east)								5,886,000			5,886,000

Town of Oro Valley 10-Year Capital Improvement Program - Town Manager's Recommended Budget

CIP Project Listing by Category

* Denotes a project with carryforward funding from the prior year	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	FY 32/33	Grand Total
Streets/Roads (continued)											
Pavement Preservation - Non Roadways	114,000	116,850	119,800	122,800	125,900	129,100	132,400	135,800	139,200	142,700	1,278,550
Pavement Preservation - Roadways	2,500,000	2,562,500	2,626,563	2,692,227	2,759,532	2,828,521	2,899,234	2,971,714	3,046,007	3,122,157	28,008,454
Pomegranate Drive - Drainage Improvement and Roadway Stabilization		183,420									183,420
Rancho Vistoso & Woodburne Intersection*	750,000										750,000
Rancho Vistoso Blvd Bridge Deck Repair				4,079,016							4,079,016
Rancho Vistoso Blvd Mill/Overlay (Moore Rd to Tangerine Rd)									1,500,000		1,500,000
Rancho Vistoso Bridge Deck Repair over Honeybee Wash		1,336,676									1,336,676
RV Blvd Mill /Overlay - Vistoso Highland to Honey Bee Bridge	1,025,000										1,025,000
RV Blvd Mill/Overlay - Honey Bee Wash Bridge to Green Tree Drive			2,034,000								2,034,000
Shannon Road Widening - Lambert Lane to Tangerine Road					25,000,000						25,000,000
Sun City Light Circuit #3				438,000							438,000
Tangerine Rd. Bridge Deck Repair over Big Wash			3,658,000								3,658,000
Tangerine Road Mill/Overlay (La Cañada Dr. to Oracle Rd.)				2,600,000							2,600,000
Westward Look Drive Improvements*	845,534										845,534
Water System	11,869,792	7,120,000	10,580,000	8,600,000	5,350,000	1,360,000	1,360,000	1,160,000	1,160,000	1,360,000	49,919,792
Big Wash Building Improvements	100,000										100,000
Booster Station HP Tank Replacement	150,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	1,680,000
Booster Station Rehabilitation	200,000	590,000	50,000	50,000	240,000	250,000	250,000	50,000	50,000	250,000	1,980,000
Control Systems - SCADA	200,000	200,000	500,000	500,000	700,000	200,000	200,000	200,000	200,000	200,000	3,100,000
Countryside Wheeling Station	300,000										300,000
El Con/El Camino Diestro Main and Valve Replacement		150,000									150,000
La Canada Booster Station Expansion	3,700,000										3,700,000
La Canada Main Replacement on Southbound Lanes Across From Golf Maintenance	250,000										250,000
La Posada Well Equipping*	600,000										600,000
NWRRDS (Independent) Booster Station at Partnered Reservoir			1,000,000	1,000,000							2,000,000
NWRRDS (Independent) E-Zone main interconnect to Tangerine		810,000	90,000								900,000
NWRRDS (Independent) E-Zone main interconnection to Naranja		360,000	40,000								400,000
NWRRDS (Independent) Pipeline from Partnered Reservoir to Shannon Rd. Reservoir			4,000,000	4,000,000	2,000,000						10,000,000
NWRRDS (Independent) Shannon Road Booster Station*	1,200,000	1,800,000									3,000,000
NWRRDS (Independent) Shannon Road Reservoir	800,000	300,000									1,100,000
NWRRDS (Partnered) Forebay, reservoir construction	3,000,000	2,000,000									5,000,000
NWRRDS (Partnered) Pipeline construction (recovered water & Transmission)			2,100,000	1,050,000	1,000,000						4,150,000
NWRRDS (Partnered) Well Equipping, TRICO power to sites and associated tasks			1,200,000	400,000							1,600,000
Palisades Area Supply Redundancy	250,000										250,000
Reservoir Relining	100,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,900,000
Steam Pump Well Equipping*	550,000										550,000
Water Meters- New Connections (based on 210 meters per year)	169,792	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,519,792
Well D-8 Replacement (Design/Permit/Construction/ Equipping)			690,000	690,000	500,000						1,880,000
Well HP Tank Replacement	150,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	1,680,000
Well Rehabilitation	150,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	2,130,000
Grand Total	47,654,635	27,651,170	54,234,268	44,802,858	44,644,232	29,300,121	17,752,634	27,547,514	17,399,707	8,240,357	319,227,495



CIP Project Descriptions

The following are detailed descriptions of all of the recommended CIP projects for Fiscal Year 2023-2024. Discussion includes potential operating impact to the Town (if known and identifiable at this time) as well as indicating any additional funding the Town will receive to complete the project.

Parks & Recreation

PROJECT TITLE:	ADA/Safety Walkway Concrete Improvements System Wide
FY 23-24 PROJECT BUDGET:	\$150,000
PRIMARY FUNDING:	General Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Repair and replace broken and heaved sidewalks. Create improved connections and ramps to improve safety and accessibility.
ANNUAL OPERATING IMPACT:	None anticipated

PROJECT TITLE:	Canada Golf Course Pathway Improvements
FY 23-24 PROJECT BUDGET:	\$550,000
PRIMARY FUNDING:	Community Center Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Crack repair, patching and surface treatment to the Canada Golf Course pathway. In addition to extending the service life, pathway aesthetics will be improved providing a more enjoyable experience for users.
ANNUAL OPERATING IMPACT:	None anticipated

PROJECT TITLE:	Community Center Elevator
FY 23-24 PROJECT BUDGET:	\$1,700,000
PRIMARY FUNDING:	General Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Design and construction of an elevator at the Town's Community Center
ANNUAL OPERATING IMPACT:	Unknown until final designs are complete

PROJECT TITLE:	Community Center Fire Alarm System Upgrade
FY 23-24 PROJECT BUDGET:	\$75,000
PRIMARY FUNDING:	Community Center Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Upgrade the fire alarm system at the Community and Recreation Center. The current system is obsolete and requires replacement.
ANNUAL OPERATING IMPACT:	None anticipated



CIP Project Descriptions

PROJECT TITLE: Community Center Flat Roof Surface Replacement
 FY 23-24 PROJECT BUDGET: \$198,000
 PRIMARY FUNDING: Community Center Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: Replace roofing material on all flat roofs at the Community Center
 ANNUAL OPERATING IMPACT: Reduced maintenance costs

PROJECT TITLE: CRC Restaurant Cooler/Freezer Modernization and Floor Repair
 FY 23-24 PROJECT BUDGET: \$65,000
 PRIMARY FUNDING: Community Center Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: Replace refrigeration components and coat flooring for two walk-in coolers and one freezer
 ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Greenock Trail Improvements
 FY 23-24 PROJECT BUDGET: \$51,210
 PRIMARY FUNDING: General Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: Create a trail connection from the Canada del Oro Pedestrian Bridge to Greenock Drive
 ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Life Cycle Replacement (Bunkers and Turf Reduction)
 FY 23-24 PROJECT BUDGET: \$100,000
 PRIMARY FUNDING: Community Center Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: Bunker sand will be added to existing bunkers and landscaping reduced in connection with the irrigation project. This project will increase playability and enhance areas of the course.
 ANNUAL OPERATING IMPACT: Reduced water costs



CIP Project Descriptions

PROJECT TITLE:	OVAC Pump Room Upgrades - Phase II
FY 23-24 PROJECT BUDGET:	\$78,000
PRIMARY FUNDING:	General Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Complete Aquatic Center pump room upgrades including sanitary system improvements to the recreation pool and adding a roofing structure over the new pump room equipment
ANNUAL OPERATING IMPACT:	Reduced pool maintenance costs

PROJECT TITLE:	Parks Maintenance Toro Reelmaster Mower Replacement
FY 23-24 PROJECT BUDGET:	\$85,000
PRIMARY FUNDING:	General Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Replace current 3550 D-Reel mower
ANNUAL OPERATING IMPACT:	None anticipated

PROJECT TITLE:	Pusch Ridge Facility ADA and Code Compliance
FY 23-24 PROJECT BUDGET:	\$418,718
PRIMARY FUNDING:	Community Center Fund - \$285,000
ADDITIONAL FUNDING:	ARPA funds - \$133,718
PROJECT DESCRIPTION:	Reconfiguration of the Pusch Ridge facility parking and pedestrian approach to meet or exceed ADA and code requirements. Resurface the roof at the Pusch Ridge facility and repair or replace roof drains.
ANNUAL OPERATING IMPACT:	Unknown at this time

PROJECT TITLE:	Pusch Ridge Golf Course Improvements
FY 23-24 PROJECT BUDGET:	\$75,000
PRIMARY FUNDING:	Community Center Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Various improvements to increase playability and aesthetics as well as replacing stairs that have become a safety concern and repairing fencing around the cart storage area
ANNUAL OPERATING IMPACT:	None anticipated



CIP Project Descriptions

PROJECT TITLE: Steam Pump Ranch - Solar Lighting

FY 23-24 PROJECT BUDGET: \$71,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Install solar lighting to illuminate areas of Steam Pump Ranch. Lighting would improve safety and security

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Steam Pump Ranch - Tack Building

FY 23-24 PROJECT BUDGET: \$50,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: This project will provide indoor storage space for historically significant artifacts as well as storage for the Recreation and Culture division

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Steam Pump Ranch BBQ & Bunk House Renovations

FY 23-24 PROJECT BUDGET: \$500,000

PRIMARY FUNDING: ARPA funds

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Preservation and restoration of Barbeque and Bunk House building on Steam Pump Ranch property. Preserve and restore two buildings in need of repair

ANNUAL OPERATING IMPACT: Potential for reduced maintenance costs as buildings are repaired

PROJECT TITLE: Vistoso Trails Nature Preserve ADA Restrooms

FY 23-24 PROJECT BUDGET: \$75,000

PRIMARY FUNDING: Community Center Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Continuation of refurbishment and ADA compliance of the restrooms at the Vistoso Trails Nature Preserve

ANNUAL OPERATING IMPACT: None anticipated



CIP Project Descriptions

PROJECT TITLE:	Vistoso Trails Nature Preserve Improvements
FY 23-24 PROJECT BUDGET:	\$255,000
PRIMARY FUNDING:	Community Center Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Vistoso Trails initial site clean up including weed, invasive grasses and dead tree removal, trail accessibility and restoring restrooms to working condition. Significant work is required to ensure public safety and access to this golf course.
ANNUAL OPERATING IMPACT:	Approx \$100k operating and maintenance cost annually



CIP Project Descriptions

Parks & Recreation - Bond Projects

PROJECT TITLE: CC Parking Lot Reconstruction & Expansion

FY 23-24 PROJECT BUDGET: \$600,000

PRIMARY FUNDING: Parks & Rec Bond

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Resurface and redesign of the Community Center parking lot for increased capacity to accommodate more visitors

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Golf Course Irrigation Phase 2 (La Cañada Course)

FY 23-24 PROJECT BUDGET: \$2,000,000

PRIMARY FUNDING: Community Center Fund

ADDITIONAL FUNDING: Parks & Rec Bond

PROJECT DESCRIPTION: Irrigation system improvements to the 18-hole La Canada golf course

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: MUP – Phase I - La Cañada Dr. (Lambert Lane to Naranja Dr)

FY 23-24 PROJECT BUDGET: \$677,590

PRIMARY FUNDING: RTA

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Construct approximately one mile of multi-use path along La Canada Drive from Lambert Lane to Naranja Drive. Council direction regarding bond funded projects

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: MUP – Phase II - Naranja Dr. (La Cañada Dr to 1st Ave)

FY 23-24 PROJECT BUDGET: \$200,000

PRIMARY FUNDING: RTA

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Construct approximately seven tenths of a mile of multi-use path along West Naranja Drive from La Canada to the Naranja Park entrance. Council direction regarding bond funded projects

ANNUAL OPERATING IMPACT: None anticipated



CIP Project Descriptions

PROJECT TITLE:	Naranja Park Master Plan Implementation
FY 23-24 PROJECT BUDGET:	\$15,088,169
PRIMARY FUNDING:	Parks & Rec Bond
ADDITIONAL FUNDING:	General Fund
PROJECT DESCRIPTION:	Multi-year project covering earthwork, two oversized multi-use fields, splash pad, skate park and pump track, pickleball courts, restrooms, parking, entry road, paths and landscape
ANNUAL OPERATING IMPACT:	None anticipated



CIP Project Descriptions

Public Facilities, Vehicles & Equipment

PROJECT TITLE: 680 Fuel Station Renovation

FY 23-24 PROJECT BUDGET: \$55,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Design and construct a modern fuel station at 680 Calle Concordia which will improve efficiencies at the station

ANNUAL OPERATING IMPACT: Unknown at this time

PROJECT TITLE: Coronado Middle School Park Pre-Fab Restroom - Amphi Partnership

FY 23-24 PROJECT BUDGET: \$67,200

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Install a prefabricated restroom building for use at the Coronado K-8 sports fields.

ANNUAL OPERATING IMPACT: Future maintenance to be determined

PROJECT TITLE: F450 4X4 Reg Cab Dump

FY 23-24 PROJECT BUDGET: \$100,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Purchase of a Ford F450 4X4 Regular Cab Dump Truck

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Facility Maintenance Program

FY 23-24 PROJECT BUDGET: \$362,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Maintenance and rehabilitation of Town owned facilities. Annual repair and maintenance of Town owned facilities and assets are crucial to maintain and extend the useful life of the asset

ANNUAL OPERATING IMPACT: No changes in operating costs anticipated



CIP Project Descriptions

PROJECT TITLE: Fuel Management Software (Gasboy Replacement)

FY 23-24 PROJECT BUDGET: \$70,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Replace current Gasboy system with current technology to ensure that fueling continues to be served from 680

ANNUAL OPERATING IMPACT: Reduced maintenance costs

PROJECT TITLE: MOC Perimeter Fence & Entry Gate

FY 23-24 PROJECT BUDGET: \$30,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Design and construct MOC entryway and perimeter fencing. Entry to include security gate, vehicle turnaround and video monitoring

ANNUAL OPERATING IMPACT: Unknown at this time

PROJECT TITLE: Network Storage

FY 23-24 PROJECT BUDGET: \$60,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Purchase additional storage to meet the Town's growing data needs

ANNUAL OPERATING IMPACT: Unknown at this time

PROJECT TITLE: Phone System Refresh

FY 23-24 PROJECT BUDGET: \$300,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Replace the existing telephone system with an updated system. Replacing the current telephone system would leverage newer technologies including cloud services for telephone service.

ANNUAL OPERATING IMPACT: Unknown at this time



CIP Project Descriptions

PROJECT TITLE: Public Works Operations Laydown Yard

FY 23-24 PROJECT BUDGET: \$200,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Building a public works operational storage yard for street maintenance. Road Maintenance currently operates out of three facilities, one of these being at Naranja Park. The expansion of Naranja Park will occupy the space used by operations requiring operations to relocate

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Town Court Expansion

FY 23-24 PROJECT BUDGET: \$1,466,402

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Town Court building expansion. The current court building is too small to accommodate needs.

ANNUAL OPERATING IMPACT: Minimal utility and maintenance cost increases with expanded building

PROJECT TITLE: Town Hall Admin Building A, Remodel I&T area

FY 23-24 PROJECT BUDGET: \$50,000

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Design and construct work spaces in building A to better support the operations of the Innovation and Technology Department. Design will include remodel of IT area and restroom

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Town Hall Data Center Migration

FY 23-24 PROJECT BUDGET: \$48,915

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Migrate the Town data center and facilities to the Police facility building. Data center at the Police facility is more appropriate from a security and reliability perspective

ANNUAL OPERATING IMPACT: None anticipated



CIP Project Descriptions

PROJECT TITLE: Town Hall Emergency Generator Replacements

FY 23-24 PROJECT BUDGET: \$436,905

PRIMARY FUNDING: General Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Replace aging backup generators. Replacement will allow Town to maintain continuity of operations when power is interrupted.

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Vehicle Replacement Program

FY 23-24 PROJECT BUDGET: \$2,853,200

PRIMARY FUNDING: General Fund - \$1,202,200

ADDITIONAL FUNDING: ADOT Grants - \$1,506,000
Water Utility Fund - \$145,000

PROJECT DESCRIPTION: Annual replacement of vehicles across Town departments. Replacement of aging fleet helps control vehicle repair and maintenance costs. Vehicle reserves are set aside annually to fund replacements

ANNUAL OPERATING IMPACT: Reduced maintenance costs as aging vehicles are replaced



CIP Project Descriptions

Public Safety

PROJECT TITLE:	Storage for Digital Forensics
FY 23-24 PROJECT BUDGET:	\$80,000
PRIMARY FUNDING:	General Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Storage backup solution for the police department forensics. This evidence requires multiple copies, some muted copies which increases the size and complexity of the storage solution
ANNUAL OPERATING IMPACT:	None anticipated

Stormwater

PROJECT TITLE:	Sierra Wash at Via Mandarinina Drainage Improvements
FY 23-24 PROJECT BUDGET:	\$365,000
PRIMARY FUNDING:	Federal FEMA grant \$210,000 (estimated)
ADDITIONAL FUNDING:	Stormwater Utility fees (matching funds)
PROJECT DESCRIPTION:	Improvements to the outlet apron protecting the box culvert and roadway from potential failure. The Stormwater Utility has submitted a federal Hazard Mitigation Grant Program application under FEMA.
ANNUAL OPERATING IMPACT:	None anticipated

Streets/Roads

PROJECT TITLE:	First Ave. Mill & Overlay (CDO Bridge to SR77)
FY 23-24 PROJECT BUDGET:	\$250,000
PRIMARY FUNDING:	Highway Fund
ADDITIONAL FUNDING:	Remove and replace
PROJECT DESCRIPTION:	Mill the upper two inches of asphalt rubber pavement and repave with conventional asphalt along First Avenue between the CDO Bridge and SR77. The asphalt rubber pavement has reached the end of lifecycle
ANNUAL OPERATING IMPACT:	None anticipated



CIP Project Descriptions

PROJECT TITLE:	La Cañada Dr & Tangerine Rd Intersection - Mill & Overlay
FY 23-24 PROJECT BUDGET:	\$305,000
PRIMARY FUNDING:	Highway Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Mill the upper two inches of asphalt rubber pavement and repave with conventional asphalt at the La Canada Drive and Tangerine Road intersection. The asphalt rubber pavement has reached the end of lifecycle
ANNUAL OPERATING IMPACT:	None anticipated

PROJECT TITLE:	Lambert Lane Reconstruction (La Cholla to west Town Limits)
FY 23-24 PROJECT BUDGET:	\$388,000
PRIMARY FUNDING:	PAG/RTA Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Remove fatigued pavement sections, apply a stress-absorbing membrane layer and overlay roadway with conventional asphalt concrete along Lambert Lane between La Cholla Blvd and the west Town limit
ANNUAL OPERATING IMPACT:	None anticipated

PROJECT TITLE:	Pavement Preservation - Non Roadways
FY 23-24 PROJECT BUDGET:	\$114,000
PRIMARY FUNDING:	General Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Annual pavement preservation for non-roadway assets. Cost effective asphalt surface treatments will be applied to the Town's parking lots and multi-use paths to preserve and extend the service life
ANNUAL OPERATING IMPACT:	Maintaining adequate funding for this program prevents future costly reconstruction and rehabilitation

PROJECT TITLE:	Pavement Preservation - Roadways
FY 23-24 PROJECT BUDGET:	\$2,500,000
PRIMARY FUNDING:	Highway Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Perform annual roadway treatments per the Town's pavement preservation and management program. Enhances and improves the roadway system
ANNUAL OPERATING IMPACT:	Maintaining adequate funding for this program prevents future costly roadway reconstruction and rehabilitation



CIP Project Descriptions

PROJECT TITLE:	Rancho Vistoso & Woodburne Intersection
FY 23-24 PROJECT BUDGET:	\$750,000
PRIMARY FUNDING:	Roadway Impact Fee Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	A developer may be reconstructing this problematic intersection. The intersection is identified in the Town's Infrastructure Improvement Plan (IIP) as one of the projects used to determine growth development fee rates. As such, it is eligible to receive its share of collected development impact fees.
ANNUAL OPERATING IMPACT:	Unknown at this time

PROJECT TITLE:	RV Blvd Mill /Overlay - Vistoso Highland to Honey Bee Bridge
FY 23-24 PROJECT BUDGET:	\$1,025,000
PRIMARY FUNDING:	Highway Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Mill the upper two inches of asphalt rubber pavement and repave with conventional asphalt along Rancho Vistoso Blvd from Vistoso Highlands Drive to Honey Bee Wash Bridge. The asphalt rubber pavement has reached the end of lifecycle
ANNUAL OPERATING IMPACT:	None anticipated

PROJECT TITLE:	Westward Look Drive Improvements
FY 23-24 PROJECT BUDGET:	\$845,534
PRIMARY FUNDING:	General fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Pavement replacement and landscape improvements along Westward Look Drive. Current asphalt does not meet Town standards and reconstruction is listed as part of annexation agreement with Westward Look Resort
ANNUAL OPERATING IMPACT:	None anticipated



CIP Project Descriptions

Water System

PROJECT TITLE: Big Wash Building Improvements

FY 23-24 PROJECT BUDGET: \$100,000

PRIMARY FUNDING: Water Utility Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Enclose the openings at the existing Big Wash Buildings to create storage space for spare parts and materials

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Booster Station HP Tank Replacement

FY 23-24 PROJECT BUDGET: \$150,000

PRIMARY FUNDING: Water Utility Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: New Five-thousand gallon tank to meet all American Society of Mechanical Engineers (ASME) certifications and standards

ANNUAL OPERATING IMPACT: Decrease in annual maintenance costs

PROJECT TITLE: Booster Station Rehabilitation

FY 23-24 PROJECT BUDGET: \$200,000

PRIMARY FUNDING: Water Utility Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Rehabilitate select booster stations to return the boosters to optimum operational efficiency and maintain system reliability

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Control Systems - SCADA

FY 23-24 PROJECT BUDGET: \$200,000

PRIMARY FUNDING: Water Utility Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Instrumentation replacement due to aging infrastructure that is not compatible with newer Supervisory Control and Data Acquisition (SCADA) equipment

ANNUAL OPERATING IMPACT: None anticipated



CIP Project Descriptions

PROJECT TITLE: Countryside Wheeling Station

FY 23-24 PROJECT BUDGET: \$300,000

PRIMARY FUNDING: Water Utility Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Design and construction of a higher capacity wheeling station to the Countryside service area. This will allow for additional Central Arizona Project water deliveries to the service area further reducing groundwater pumping

ANNUAL OPERATING IMPACT: Unknown at this time

PROJECT TITLE: La Canada Booster Station Expansion

FY 23-24 PROJECT BUDGET: \$3,700,000

PRIMARY FUNDING: Water Impact Fee Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Construct a sixteen-inch water main from the Shannon Road booster station to Naranja Road to serve "E" Zone. Capital investment to deliver an additional four-thousand acres per foot a year of recovered Central Arizona Project (CAP) water to the Oro Valley Water Utility service area.

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: La Canada Main Replacement on Southbound Lanes across from Golf Maintenance Building

FY 23-24 PROJECT BUDGET: \$250,000

PRIMARY FUNDING: Water Utility Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Replacement of water main under Southbound lanes across from the Golf Course Maintenance Building. The pressure class of the existing water pipe is not adequate for operational requirements.

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: La Posada Well Equipping

FY 23-24 PROJECT BUDGET: \$600,000

PRIMARY FUNDING: Water Impact Fee Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Complete the equipping at the La Posada development at First Avenue and Lambert Lane. This project will replace lost well capacity, maintain healthy groundwater capacity during periods of increased summer demand and in the event of CAP water outage, as a redundant system.

ANNUAL OPERATING IMPACT: None anticipated



CIP Project Descriptions

PROJECT TITLE: NWRD (Independent) Shannon Road Booster Station

FY 23-24 PROJECT BUDGET: \$1,200,000

PRIMARY FUNDING: Water Impact Fee Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Construction of boosters to deliver water into "E" zone and to La Canada reservoir for delivery to "F" and "G" zones

ANNUAL OPERATING IMPACT: Unknown at this time

PROJECT TITLE: NWRD (Independent) Shannon Road Reservoir

FY 23-24 PROJECT BUDGET: \$800,000

PRIMARY FUNDING: Water Impact Fee Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Reservoir to store and blend recovered CAP water and "D" Zone water prior to delivery to La Canada reservoir and booster station.

ANNUAL OPERATING IMPACT: Unknown at this time

PROJECT TITLE: NWRD (Partnered) Forebay, reservoir construction

FY 23-24 PROJECT BUDGET: \$3,000,000

PRIMARY FUNDING: Water Impact Fee Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Partnered forebay reservoir construction to supply recovered CAP water to the NWRD booster station.

ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Palisades Area Supply Redundancy

FY 23-24 PROJECT BUDGET: \$250,000

PRIMARY FUNDING: Water Utility Fund

ADDITIONAL FUNDING: N/A

PROJECT DESCRIPTION: Construction based on previous year design to build a redundant connection to the Palisades area for improved reliability and service

ANNUAL OPERATING IMPACT: None anticipated



CIP Project Descriptions

PROJECT TITLE: Reservoir Relining
 FY 23-24 PROJECT BUDGET: \$100,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: Reservoir relining will include draining the reservoir, removing the existing lining, cleaning, applying the lining, disinfecting, filling and returning reservoir to service
 ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Steam Pump Well Equipping
 FY 23-24 PROJECT BUDGET: \$550,000
 PRIMARY FUNDING: Water Impact Fee Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: Well equipping and system tie-in for replacement of retiring well
 ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Water Meters- New Connections (based on 210 meters per year)
 FY 23-24 PROJECT BUDGET: \$169,792
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: Purchase meters for new water system connections based on two-hundred and ten meters per year
 ANNUAL OPERATING IMPACT: None anticipated

PROJECT TITLE: Well HP Tank Replacement
 FY 23-24 PROJECT BUDGET: \$150,000
 PRIMARY FUNDING: Water Utility Fund
 ADDITIONAL FUNDING: N/A
 PROJECT DESCRIPTION: New five-thousand gallon tank to meet all American Society of Mechanical Engineers (ASME) certifications and standards
 ANNUAL OPERATING IMPACT: Decrease in annual maintenance costs with new tank



CIP Project Descriptions

PROJECT TITLE:	Well Rehabilitation
FY 23-24 PROJECT BUDGET:	\$150,000
PRIMARY FUNDING:	Water Utility Fund
ADDITIONAL FUNDING:	N/A
PROJECT DESCRIPTION:	Remove existing pumping unit, rehabilitate the existing well casing and install new pumping unit
ANNUAL OPERATING IMPACT:	None anticipated
