



**TOWN OF ORO VALLEY**  
**COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT**  
11000 N. LA CAÑADA DRIVE, ORO VALLEY, AZ. 85737  
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[www.orovalleyaz.gov](http://www.orovalleyaz.gov)

## OUTDOOR DISPLAY PERMIT APPLICATION FORM

Office Use Only

Permit Number: \_\_\_\_\_

**Name of Business:** \_\_\_\_\_

Address: \_\_\_\_\_

General Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

### **Applicant Information:**

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Notice:** It is the applicant/owner's responsibility to ensure all private rules and regulations (such as Covenants, Conditions & Restrictions (CC&R's) of the subdivision and/or commercial center are adhered to. Contact your Home Owners Association or property Management Company to determine applicable requirements.

**Applicant Initial Here** \_\_\_\_\_

### **Submittal Requirements**

- \$50.00 one-time fee

### **Outdoor Displays must comply with the following requirements**

#### **Location:**

- Directly adjacent to the primary building where the merchandise is sold
- Limited to one façade of the building
- Displays shall not be placed in parking areas, drive aisles or landscaped areas
- Displays shall not block vehicular, bicycle or pedestrian access
- People standing in driveways or blocking doorways while viewing displays are considered a hazard
- Maintain a 4 foot clear pathway
- Maintain clear access to all doors
- Do not interfere with sidewalk function

#### **Size:**

- The display area shall not exceed 50% of the linear building frontage where the display is located.  
Example: A store with a 50' frontage could have displays 25' in length. Maximum 150 linear feet.

**Signs:** No additional signs for outdoor displays are permitted. Price tags shall be no larger than one square foot.

I hereby certify that I have read and examined this application and know the same to be true and correct. I am the owner of the property or the Owner's authorized representative, and if not the owner, I have obtained the owner's permission to perform stated work. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The approval of this application does not presume to give authority to violate or cancel the provisions of any other federal, state or local law for which this project may be subject to.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date