



Town of Oro Valley
Community and Economic Development Department

Electric Vehicle Charger Station
Basic Submittal Criteria Checklist

Project Name: _____ Permit# _____

Submittal Package Requirements

- *Please note that the Vehicle Charging Stations are manufactured & listed as required by **the** 2017 Edition of the National Electric:111 Code Article 625.*
- 1 Completed Building Permit Application *(If applicable: include contractor's Oro Valley business license number and Arizona Registrar license number.*
- 2 Sets of building plans to include **a site** plan with the charger station location and the main electrical panel location.
- 2 Sets of the charger design and the UL listed Information Including the electrical materials, devices, fittings, and associated equipment for the charging station.
- 2 Sets showing a one line electrical diagram that Includes conductors, conduit **sizes**, types, and over-current protection.
- 2 Sets of electrical load calculation& for the charging station are required if a new 240 volt circuit **is added**.

Notice to Permit Applicant

- It is the applicant/ owner's responsibility to ensure all private rules and regulations of the subdivision are adhered to. Contact your HOA or property management to determine applicable requirements.
- If the UL listed charging station and electric vehicle only requires a 120 volt plug in receptacle no perm11 Is required.
- Some vehicle charging stations will require venting that shall be shown on the building plans and specifications.
- Note: In lieu of submitting hard copy submittal 1 digital PDFs of the same may be e-mailed to permits@orovalleyaz.gov.

Contact Information: Phone 229-4800 and E-mail permits@orovalleyaz.gov

Oro Valley, it's in our nature.